



TOWN OF COLCHESTER
127 Norwich Ave
Colchester, CT 06415
(860)537-7215

APPLICATION FOR BIRTH CERTIFICATE:

All issued Birth Certificates are certified with a raised seal.

Number of copies: _____

Legal fee for each certified copy is \$20.⁰⁰

(Required for Passport Applications and any institution requiring proof of parents)

Fee: Cash, **Credit/Debit Card or Check made payable to "Town of Colchester"

***Credit/Debit transactions have a \$2.00/or 2% convenience fee applied*

CURRENT PHOTOGRAPHIC IDENTIFICATION OF REQUESTER IS REQUIRED

(Driver's License or Passport)

Photographic identification may be substituted by any two of the following documents:

Recent Paystub (showing name and address)

Current Automobile Registration (showing name & address)

Voter Registration card

Social Security Card

Recent copy of Utility bill (showing name & address)

Checking Account Deposit Slip (showing name & address)

I am applying for the Birth Certificate of:

Please Choose One:

- ☐ My own birth certificate
- ☐ My child's birth certificate
- ☐ My parent's birth certificate
(must provide own long form birth certificate)
- ☐ My spouse's birth certificate
(must provide marriage license)
- ☐ My grandchild's birth certificate
(must provide own child's birth certificate)
- ☐ My grandparents's birth certificate
(must provide own & parent's long form birth cert)
- ☐ My client's. I am the Attorney or Legal
Guardian. (must provide legal documentation)

Full Name at Birth: _____
(first, middle, last)

Date of Birth: _____
(month/day/year)

Town of Birth: _____
(Town/State)

Parent 1 Full Name: _____
(first/middle/maiden if applicable/last)

Parent 2 Full Name: _____
(first/middle/maiden if applicable/ last)

PERSON MAKING THIS REQUEST:

Printed Name of Requester: _____

Signature of Requester: _____

Address of Requester: _____

Phone Number (optional): _____

E-mail address (optional): _____

**I DECLARE UNDER PENALTIES OF FALSE STATEMENTS THAT THE ABOVE STATEMENTS AND INFORMATION
ARE TRUE AND CORRECT**

When mailing this form to the Town of Colchester Clerk's Office, please be sure to include the following items:

Original Application Form, Check or Money Order for the total copies requested, Self-Addressed Stamped Envelope and Photo copy of Current Photo I.D.