Fire Marshal’s Office Tent Approval Form

Please be aware that our office has 30 days to review the plans submitted for tents.

Tents over 400 sq.ft. require a permit and inspection. 
(2016 CFSC (IFC) Chapter 31, 3103.4 Approval Required)

Note: The permit will not be accepted if any of the following information is not provided or incorrect.

Please submit to our office:

Following information to be completed by submitter:

Copy of Certificate of Flame Resistance
(Include certificate for sides if applicable) 
Serial# _________________
(Additional tents)
1.
2.
3.
Please use back for more tents.

Floor plan designed to the Connecticut Fire Safety Code and NFPA 102 with CT provisions.

Sq.ft. _______________
(Additional tents)
1.
2.
3.
Please use back for more tents

Please be aware there are to be no flames inside a tent with people, a separate “cooking” tent would be needed.
Contact Information for:

Tent Company: _________________________________

Phone Number: _________________________________

Name of Co. Erecting Tent: _________________________________

Phone Number: _________________________________

Name of Person Applying for Permit: _________________________________

Address of Tent Location: _________________________________

Phone Number of Person Applying for Permit: _________________________________

Signature of Person Applying for Permit: _________________________________

The following information to be completed by Fire Marshal office staff:

- Permit and approval requirements form, signed by zoning and health department if needed.
  
  Applicant information complete
  
  Yes □

  Certificate of liability insurance
  
  Yes □

A time must be scheduled for a formal inspection from the Office:

Inspector Name: _________________________________

Inspector Signature: _________________________________

Inspection Date/Time: _______________________________