

COLCHESTER CONSERVATION COMMISSION



**Town of Colchester
127 Norwich Avenue
Colchester, CT 06415**

Colchester Conservation Application for Activity in Wetlands/Watercourses

The Town of Colchester Conservation Commission (Commission) hereby requires all persons submitting permit applications to be considered by the Commission to be completed in full upon submittal to the Wetlands Enforcement Officer.

In order to ensure compliance with this policy each applicant must submit a completed application checklist and a signed Certification of Completeness. The steps outlined below will be followed upon submittal of applications:

- 1) Application, with completed checklist and Certification of Completeness, is submitted to the Planning and Zoning Department and forwarded to the Wetlands Enforcement Officer for review to determine completeness.
- 2) Applications will be placed on the agenda for the next regularly scheduled Commission meeting. If the application is deemed incomplete, the review by the Wetlands Enforcement Officer will note the deficient items. The Commission may deny the application for the reason that it is incomplete.

PERMIT APPLICATION CHECKLIST

Applicant to meet with WEO prior to submitting application to discuss which, if not all, of the above

Check boxes are necessary

- Site location map
 - Drainage design and calculations
 - Boundary survey and certification/ engineer certification and stamp block
 - Abutting property owners
 - Existing wetlands boundaries, flood zone and APZ & APA
 - Existing topography and source data
 - North arrow, benchmark, scale and legend
 - Proposed conditions, including all site improvements
 - Map references
 - Construction sequence and notes
 - Details of drainage structures and site improvements
 - Erosion and sediment control plan
 - Commission approval Block
 - Other
-

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all the attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information as stated in Section 11 of the Town of Colchester Inland Wetlands and Watercourses Regulations.

Site Walks I hereby authorize members, approved others and staff of The Town of Colchester Conservation Commission to conduct a site walk of the property for the purpose of understanding existing property conditions, which may be necessary in order to make a decision on this application. Such site walk(s) will be conducted during the day and at reasonable times.

Applicant (Signature): _____

Date: _____

Print: _____

FEE STRUCTURE FOR
INLAND WETLAND AND WATERCOURSE APPLICATIONS

Effective January 22nd, 2011

- A. **Permitted as of Right and Non-regulated uses:** \$75 if reviewed needed
- B. **Renew, Transfer or Amend Permit:** \$100
- C. **Base Administration Fee:** \$200
- D. **Wetland Agent Approval:** \$50
- E. **Non-significant activity:** \$100
- F. **Public Hearing Fee:** \$200
- G. **Significant activity:** \$200 plus \$1 for each 1000 square feet of wetlands or fraction thereof on the application property and \$10 for each 1,000 square feet of wetlands or fraction thereof disturbed or created.
- H. **Subdivision with no municipal improvements:** \$50 (\$200 if significant) plus \$55.00 per lot and \$10 for each 1,000 square feet of wetlands or fraction thereof disturbed or created.
- I. **Subdivision with municipal improvements:** \$50 (\$200 if significant) plus \$65 per lot and \$1 for each 1000 square feet of wetlands or fraction thereof on the application property and \$10 for each 1,000 square feet of wetlands or fraction thereof disturbed or created, to a maximum of \$2,000
- J. **Commercial Development:** \$400 plus \$50 (\$200 if significant) plus \$1 for each 1000 square feet of wetlands or fraction thereof on the application property and \$10 for each 1,000 square feet of wetlands or fraction thereof disturbed or created
- K. **Petitions for Changes in Regulations or the Wetlands Map:** \$155
- L. **A State fee** of \$60 must be added to all of the above fees pursuant CGS 22a-27j
- M. In addition to the above, for major construction projects which require **environmental site monitoring**, the cost of such monitoring shall be at the expense of the applicant
- N. If fees for the Town Engineer or Chatham Health District are required, they shall be paid at the time of submission to the Conservation Commission

Please speak with the Wetlands Enforcement Officer to determine the fee for any application to the Conservation Commission.

The Full text of the Ordinance is available from the Wetlands Enforcement Officer or in the Town Clerk's Office

**COLCHESTER CONSERVATION COMMISSION
APPLICATION FOR ACTIVITY IN WETLANDS/WATERCOURSES**

In accordance with Section 22-36 to 45, inclusive of the Connecticut General Statutes and Section 7 of the Colchester Inland Wetlands & Watercourse Regulations all applicants shall complete this form. The Agent will notify the applicant of any additional information that may be required and will refer applicant to the Colchester Conservation Commission, if necessary. Application must be submitted, with five (5) copies of accompanying material, as well as check(s) for the appropriate fee(s).

1. Name of Applicant _____

Home Address _____

Business Address _____

Home/Business Telephone _____

2. Applicant's interest in subject property:

_____ Owner _____ Lessee _____ Purchase Option Holder

3. Name of Property Owner _____

Home Address _____

Business Address _____

Home/Business Telephone _____

4. Property Address/Geographic Location _____

Lot Number as shown on Assessor's Map or Subdivision Plan _____

5. Detailed Description on Proposed Activity _____

Purpose of Proposed Activity _____

6. List alternatives considered and state why the proposed activity set forth in this application was chosen (attach separate sheet; if necessary)

Include a site plan in accordance with Section 7 of the Regulations including wetlands and buffer areas, buildings, boundaries and proposed activity area.

7. List names and address of all adjacent and affected property owners within 200 feet and municipalities within 500 feet of the proposed activity.

8. Is the site located within 100 year floodplain?

9. List any Federal, State or local permits required.

The undersigned applicant hereby consents to necessary and proper inspections of the above mentioned property by the Colchester Conservation Commission and/or its agents at reasonable times both before and after the permit in question has been granted.

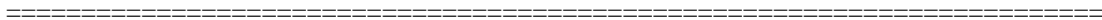
The applicant affirms that the information supplied in this application is accurate to the best of his/her knowledge and belief.

The applicant and owner hereby certify that they are familiar with the information provided in the application and are aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

SIGNATURE OF APPLICANT _____

SIGNATURE OF OWNER _____

DATE _____



TO BE FILLED IN BY COMMISSION

Date of Receipt by Planning & Zoning Staff _____ by Commission _____

Fee Amount _____ Date _____

PROFESSIONAL PREPARERS

LICENSED ENGINEER _____ Conn. License # _____

Original Signature of Engineer _____

Engineering Firm _____

Address _____ Telephone _____

LICENSED SURVEYOR _____ Conn. License # _____

Original Signature of Surveyor _____

Surveying Firm _____

Address _____ Telephone _____

SOIL SCIENTIST _____ Conn. License # _____

Original Signature of Soil Scientist _____

Affiliation and/or Firm _____

Address _____ Telephone _____

OTHER PROFESSIONAL PREPARERS

Name _____ Conn. License # _____

Original Signature _____

Firm _____

Address _____ Telephone _____