



TOWN OF COLCHESTER  
127 Norwich Ave  
Colchester, CT 06415  
(860)537-7215

**APPLICATION FOR BIRTH CERTIFICATE:**

*All issued Birth Certificates are certified with a raised seal.*

Number of copies: \_\_\_\_\_

*Legal fee for each certified copy is \$20.<sup>00</sup>*

(Required for Passport Applications and any institution requiring proof of parents)

Fee: Cash, \*\*Credit/Debit Card or Check made payable to "Town of Colchester"

*\*\*Credit/Debit transactions have a \$2.00/or 2% convenience fee applied*

**CURRENT PHOTOGRAPHIC IDENTIFICATION OF REQUESTER IS REQUIRED**

(Driver's License or Passport)

Photographic identification may be substituted by any two of the following documents:

Recent Paystub (showing name and address)

Current Automobile Registration (showing name & address)

Voter Registration card

Social Security Card

Recent copy of Utility bill (showing name & address)

Checking Account Deposit Slip (showing name & address)

I am applying for the Birth Certificate of:

**Please Choose One:**

**Full Name at Birth:** \_\_\_\_\_

(first, middle, last)

**Date of Birth:** \_\_\_\_\_

(month/day/year)

**Town of Birth:** \_\_\_\_\_

(Town/State)

**Parent 1 Full Name:** \_\_\_\_\_

(first/middle/maiden if applicable/last)

**Parent 2 Full Name:** \_\_\_\_\_

(first/middle/maiden if applicable/ last)

☐ My own birth certificate

☐ My child's birth certificate

☐ My parent's birth certificate  
(must provide own long form birth certificate)

☐ My spouse's birth certificate  
(must provide marriage license)

☐ My grandchild's birth certificate  
(must provide own child's birth certificate)

☐ My grandparents's birth certificate  
(must provide own & parent's long form birth cert)

☐ My client's. I am the Attorney or Legal  
Guardian. (must provide legal documentation)

**PERSON MAKING THIS REQUEST:**

**Printed Name of Requester:** \_\_\_\_\_

**Signature of Requester:** \_\_\_\_\_

**Address of Requester:** \_\_\_\_\_

**Phone Number (optional):** \_\_\_\_\_

**E-mail address (optional):** \_\_\_\_\_

**I DECLARE UNDER PENALTIES OF FALSE STATEMENTS THAT THE ABOVE STATEMENTS AND INFORMATION  
ARE TRUE AND CORRECT**

***When mailing this form to the Town of Colchester Clerk's Office, please be sure to include the following items:***

Original Application Form, Check or Money Order for the total copies requested, Self-Addressed Stamped Envelope and Photo copy of Current Photo I.D.