



# Town of Colchester, CT

127 Norwich Avenue, Colchester, Connecticut 06415

## HISTORIC DISTRICT COMMISSION

Monday, May 8, 2023  
2<sup>nd</sup> Floor Conference Room  
Town Hall  
Regular Meeting

### MINUTES

**Members Present:** E. Sharon, Chairman, T. Congdon, R. Kvederas

**Absent:** L. Akerman, S. Stefanowicz, H. J. Smith (alternate)

**Also Present:** D. Sorrentino, Planning Director, S. Kilgus, Land Use Assistant, D. Turner  
BOS Liaison

1. **Call to Order** - Meeting was called to order at 7:00 PM.
2. **Additions to Agenda** – None
3. **Minutes of Previously Held Meeting** - April 25, 2023 Special Meeting. Motion to approve as written by T. Congdon. 2<sup>nd</sup> by R. Kvederas. ***Vote was unanimous, motion carried.***
4. **Public Hearings** –
  - a. **COA2023-002** of the Town of Colchester Planning & Zoning Department for installation of pre-fabricated, permanent bus shelter at the CT Transit stop located on the Town Green at Broadway and Main Street. D. Sorrentino read the legal notice and provided members with the details of the proposed bus shelter building to be donated to the town by Carefree Buildings. The current building located at the bus stop location is on loan from Carefree. There was an offer for the town to keep it, however D. Sorrentino proposed modifications to allow for wheelchair access by removing the floor and secure directly to the concrete pad underneath, a bench inside and possible windows on the sides of the buildings. The new building will contain those features. Members were in agreement with those features. E. Sharon asked for any input from the public, of which none were present. Motion to close the public hearing by R. Kvederas. 2<sup>nd</sup> by T. Congdon. ***Vote was unanimous, motion carried.***
5. **Five Minute Session for Public** - No public present.

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TOWN CLERK

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**6. New Applications –**

a. **COA2023-003** of the Van Cleve House, LLC 184 South Main Street MBL# 12-00/029-000 to replace asbestos shingle siding with beveled cedar clapboard, replace and repair damaged soffit, fascia and trim with like materials and design. E. Sharon gave an introduction to the application, explaining damage to the house by a fallen tree requiring extensive repairs. The public hearing will be advertised for 6/12/23.

**7. Old Business**

a. Sign project status update – T. Congdon said the signs are ready for review. They will cost around \$400.

**8. New Business**

a. **COA2023-002** of the Town of Colchester Planning & Zoning Department for installation of pre-fabricated, permanent bus shelter at the CT Transit stop located on the Town Green at Broadway and Main Street. Motion by T. Congdon to approve the application for the bus shelter with 6 over 6 glass windows at the sides of the building, neutral beige exterior paint, vertical exterior siding, a single bench along the back wall of the interior of the building and brown roof shingles to match the town gazebo. 2<sup>nd</sup> by R. Kvederas. **Vote was unanimous, motion carried.**

**9. Communications – None**

**10. Adjournment** – Motion to adjourn by T. Congdon, 2<sup>nd</sup> by R. Kvederas. **Vote was unanimous, meeting adjourned at 7:20 PM.**

Respectfully Submitted By: Stacey Kilgus, Land Use Assistant