

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

Board of Selectman Agenda

Meeting via Zoom

Thursday, October 21, 2021 @ 7 PM

(ALL ITEMS ON THIS AGENDA ARE SUBJECT TO POSSIBLE ACTION)

Members Present: First Selectman Mary Bylone, Selectmen Rosemary Coyle, Denise Turner, Denise Mizla, and Taras Rudko

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COLCHESTER, CT
2021 OCT 23 AM 11:22
Mary Bylone

1. CALL TO ORDER: First Selectman Mary Bylone called the meeting to order at 7 p.m.

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS OR DELETIONS TO THE AGENDA:

D. Mizla motioned to add discussion and possible action to rescind motion on code revisions to chapter 92 in the October 7 Board of Selectmen Meeting minutes as number 8 and make setting the date for public hearing for Code Revisions to Chapter 92 – Open Space Preservation Fund number 8 a., seconded by R. Coyle, MOTION CARRIED UNANIMOUSLY.

T. Rudko motioned to have consent agenda items F, H and I removed and added to the agenda as 6a. MOTION CARRIED 4 to 1 with R. Coyle opposed.

T. Rudko motioned to add decision and action on supplemental bills due to the mill rate increase as item number 10, seconded by R. Coyle. MOTION CARRIED UNANIMOUSLY

4. CITIZEN'S COMMENTS: B. Dennler spoke in favor of the proposed code changes to the open space fund.

Roberta Avery spoke against all selectmen not being on camera.

Deanna Bouchard spoke on Board of Selectmen minutes and the Senior Center Building Committee.

5. CORRESPONDENCE: ATTACHED

6. CONSENT AGENDA

A. Approve Minutes of the October 7 Board of Selectmen Meeting

B. Approve Minutes of the October 13 Board of Selectmen Special Meeting

C. Accept Resignation of Darrell York from Conservation Commission with a Term to Expire 10/1/2021

D. Reappointment of Rebecca Meyer to Conservation Commission for a Term to Expire 10/1/2024

E. Reappointment of Michael Rogers to the Conservation Commission for a Term to Expire 10/1/2024

F. Reappointment of Tom Hochdorfer to the Sewer and Water Commission for a Term to Expire 6/1/2024

G. Appoint Michelle Kosmo from Alternate to Member of the Conservation Commission for a Term to Expire 10/1/2024

H. Approval of Homeland Security Grant Program

I. Local Prevention Council Funds for 2021-2022

J. Tax Abatements:

D. Mizla motioned to approve the Consent Agenda, seconded by R. Coyle. MOTION CARRIED UNANIMOUSLY.

6A. Reappointment of Roberta Avery to the Commission on Aging for a Term to Expire 12/1/2024: R. Coyle motioned to approve Roberta Avery to the Commission on Aging for a Term to Expire on 12/1/2024, seconded by D. Mizla. MOTION CARRIED 4 – 1 T. Rudko opposing

B. Reappointment of Rosanne Tousignant to the Commission on Aging for a Term to Expire 12/1/2024: R. Coyle motioned to approve the reappointment of Rosanne Tousignant to the Commission on Aging for a term to expire on 12/1/2021, seconded by D. Turner. MOTION CARRIED 4 – 1 T. Rudko opposing.

C. Reappointment of Marge Mlodzinski to the Commission on Aging for Term to Expire 12/1/2024: R. Coyle motioned to approve the reappointment of Marge Mlodzinski to the Commission on Aging for a term to expire 12/1/2024, seconded by D. Mizla. MOTION CARRIED 4 – 1 T. Rudko opposing.

7. Basketball Court Reconstruction Contract: D. Turner motioned to allow the First Selectman to sign any and all documents pertaining to the rebuild of the RecPlex basketball courts, seconded by D. Mizla. MOTION CARRIED UNANIMOUSLY

8. Discussion and Possible Action to Rescind Motion on Code Revisions to Chapter 92 in the October 7 Board of Selectmen Meeting: D. Mizla motioned to rescind the motion to move to schedule a Special Town Meeting for revisions to Chapter 9 of the Colchester Code of Ordinances, seconded by R. Coyle. MOTION CARRIED UNANIMOUSLY

A. Set Date for Public Hearing for Code Revisions to Chapter 92 – Open Space Preservation Fund: R. Coyle motioned to schedule a Public Hearing for code revisions to Chapter 92 Open Space Preservation Fund on November 18 at 6:30 prior to the BOS meeting, via Zoom, seconded by D. Turner. MOTION CARRIED UNANIMOUSLY

9. Senior Center Update: No Action Taken

10. Decision and Action on Supplemental Bills Due to the Mill Rate Increase: T. Rudko motioned to waive billing for the amended tax bill for anything less than \$5, seconded by R. Coyle. MOTION CARRIED UNANIMOUSLY

11. CITIZEN'S COMMENTS: D. Bouchard spoke about the pending time prior to a referendum. Leslie Curtis asked for the date of the Public Hearing.

12. FIRST SELECTMAN'S REPORT: COVID vaccination rate over 70%, will be holding additional clinics for the boosters.

Park and Rec had a meeting about additional playground equipment

ARPA worked through their first application and will likely be making changes to the process.

13. LIAISON REPORTS: R. COYLE attended open space Jay Gigliotti working with the Norton Park Committee and reported on the Brownfield Assessment Grant.

Agriculture Commission – They are going to try and get ARPA information out to farms who they think might benefit from ARPA funds. They set their meeting schedule for 2022. They are continuing to work on their agri-tourism website idea.

D. Turner – No Meetings

T. Rudko – No Meetings

D. Mizla – No Meetings

First Selectman – Economic Development has a CTIP application from InCord. They are looking to build an additional facility on Upton Road.

14. ADJOURN: T. Rudko motioned to adjourn, seconded by D. Turner. MOTION CARRIED UNANIMOUSLY

Please see the minutes of future meetings for any corrections hereto.

Respectfully Submitted by:

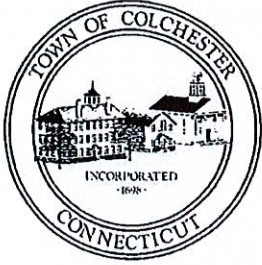


Heide Perham

Executive Assistant to the First Selectman

Requested by	What is requested	Date requested/received	Date Acknowledged	Date Fulfilled
Katrina Davila	Request concerning 327 South Main Street and 24 Halls Hill Road, requesting any variances, special permits or conditions, code violations, certificates of occupancy and approved site plan and/or conditions of approval.	10/11/2021	10/12/2021	
Deanna Bouchard	Audio/Video recordings and or transcripts of the Senior Center Building Committee's and subcommittees - meetings from 7/1/2021 to present.	10/13/2021	10/13/2021	10/13/2021

October 2021 FOI Requests



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

Board of Selectman Agenda - Amended
Meeting via Zoom

Thursday, October 7, 2021 @ 7 PM

(ALL ITEMS ON THIS AGENDA ARE SUBJECT TO POSSIBLE ACTION)

Members in Attendance: First Selectman Mary Bylone, Selectmen Rosemary Coyle, Denise Turner, Denise Mizla and Taras Rudko

Others Present: Town Planner Matt Bordeaux, Wetlands Officer Jay Gigliotti, Leslie Curtis, Robbie Avery and Sarah and David Levine

1. CALL TO ORDER: First Selectman Called the meeting to order at 7 p.m.
2. PLEDGE OF ALLEGIANCE
3. ADDITIONS OR DELETIONS TO THE AGENDA: R. Coyle motioned to remove number 12 and renumber, seconded by D. Turner. MOTION carried unanimously
4. CITIZEN'S COMMENTS: Leslie Curtis spoke in favor of the code revisions to chapter 22 - open space preservation fund
5. CORRESPONDENCE: ATTACHED
6. CONSENT AGENDA
 - A. Approve Minutes of the September 2 Board of Selectmen Meeting
 - B. Accept Ian Lilly's Resignation from the Planning and Zoning Commission with a term ending in 12/1/2022
 - C. Accept Jason Tinelle's resignation from the Planning and Zoning Commission with a term ending in 12/31/2023
 - D. Accept Lynne Stephenson's resignation from the Parks and Recreation Commission with a term ending in 11/1/2023
 - E. Reappointment of Nola Weston to the Parks and Recreation Commission for a term to end 11/1/2025
 - F. Reappointment of Rosanne Tousignant to the Parks and Recreation Commission for a term to end 11/30/2025
 - G. Reappointment of Carla Rosselli to the Agriculture Commission for a term to end 11/30/2024
 - H. Reappointment of John Malsbenden to the Ethics Commission for a term to end 11/1/2024
 - I. Reappointment of Michelle Kosmo as alternate to Conservation Commission for a term to end 10/1/2024
 - J. Reappointment of Patty Watts as the Agent for the Elderly for a term to end 6/17/2023

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COLCHESTER, CT
2021 OCT 12 AM 9:19
Mary Bylone
First Selectman

K. Tax abatements: R. Coyle motioned to approve the Consent Agenda, seconded by D. Mizla. MOTION CARRIED UNANIMOUSLY

7. INTERVIEW – Stan Soby to Interview for ARPA Ad Hoc Committee for the length of the committee: Stan Soby was interviewed by the Board. R. Coyle motioned to appoint S. Soby to the ARPA Committee, seconded by D. Mizla. MOTION CARRIED with T. Rudko opposing.
8. Code Revisions to Chapter 92 - Open Space Preservation Fund: D. Mizla motioned to move to schedule a Special Town Meeting for revisions to Chapter 92 of the Colchester Code of Ordinances, as prepared by Shipman & Goodwin dated 5/4/2021, revised by Planning Director 9/29/2021, to provide for increased flexibility of the use of the Open Space Preservation Fund for open space purposes, seconded by R. Coyle. MOTION CARRIED with T. Rudko opposing.
9. Request to Conduct Activity on Town-owned Land: D. Turner motioned that the Board of Selectmen authorize Niantic Bay Group, LLC to conduct activity approved by the Planning and Zoning Commission on plans titled “Lot-5 Jordan Alley, 347 Cabin Road, Colchester, CT, prepared for John Doran, June 10, 2021, revised August 31, 2021,” with the conditions that any and all contractors be appropriately insured and include the Town of Colchester as additionally insured and that any and all bonding for the work be posted in accordance with standards outlined in the Colchester Subdivision Regulations and by State Statute. seconded by D. Mizla. MOTION CARRIED UNANIMOUSLY
10. CT DECD Brownfield Assessment Grant Resolution: R. Coyle motioned to adopt a resolution allowing the First Selectman to execute all required documents associated with the CT Department of Economic and Community Development Brownfield Assessment Grant for property on Comstock Bridge Road, known as Assessor’s Map 4W-15 Lot 024-000, seconded by D. Turner. MOTION CARRIED UNANIMOUSLY
11. Open Space Acquisition Resolution: D. Mizla motioned to adopt a resolution allowing the First Selectman to execute all required documents associated with the purchase of property on Middletown Road, known as Assessor’s Map 4W-09 Lot 013-000, seconded by D. Turner. MOTION CARRIED UNANIMOUSLY
12. Dissolve the Long-Term Recovery Committee: D. Turner motioned to dissolve the Long-Term Recovery committee effective, October 7, 2021, seconded by R. Coyle. MOTION CARRIED UNANIMOUSLY
13. Dissolve the Ad Hoc Committee on Diversity and Inclusion: R. Coyle motioned to dissolve the Ad Hoc Committee on Diversity and Inclusion, seconded by D. Mizla. MOTION CARRIED UNANIMOUSLY
14. CITIZEN’S COMMENTS: None
15. FIRST SELECTMAN’S REPORT: Last Friday the mask mandate was lifted after three reporting periods showed lowering COVID cases. CT leads the nation in vaccinations. In concert with the Chatham Health District the town will focus on vaccinations. Sgt. Rondinone retired and the new Resident State Trooper started last Thursday. He will be invited to a Board of Selectmen meeting.
16. LIAISON REPORTS: R. Coyle – None,
D. Turner – None

T. Rudko – None

D. Mizla - The Recreation Commission has Trick or Trunk coming up, the Ghost Run and the 5K for Kyle Ashley on October 30.

Youth Services discussed the LPC Grant, for \$7100, which will be used for vaping and mental health. They are going to have their own Trick or Trunk out of a Youth Services Van.

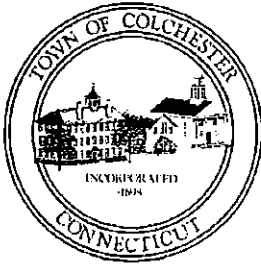
First Selectman – ARPA had their fourth meeting. Dave Koji is chair, Greg Barden Vice Chair. They have set the process for which people can ask for money and they are finalizing the application.

17. ADJOURN: D. Turner motioned to adjourn at 7:57, seconded by D. Mizla. MOTION CARRIED UNANIMOUSLY

Sec. 12-144c. Optional waiver of property tax under twenty-five dollars. Any municipality may waive any property tax due in an amount less than twenty-five dollars by action of its legislative body.

(P.A. 75-489, S. 1, 2; P.A. 01-178, S. 1, 2; P.A. 13-276, S. 21.)

History: P.A. 01-178 increased the amount of property tax that may be waived from \$5 to \$25 and added provision re waiver before the date the tax is due, effective October 1, 2001, and applicable to assessment years commencing on and after said date; P.A. 13-276 eliminated requirement that property tax waiver occur before the date the tax is due.



Town of Colchester, Connecticut

OFFICE OF THE TAX COLLECTOR

127 Norwich Avenue, Colchester, Connecticut 06415

TO: Board of Selectmen

CC: Mary Bylone, First Selectman

FROM: Michele Wyatt, Tax Collector

Date: October 21, 2021

Subject: Decision and Action on Supplemental Bills due to Mill Rate Increase

Since the Board of Finance set the mill rate end of September the tax office has been working on uploading this information into our tax software. In doing so we need clarification from the legislative body; the Board of Selectmen; as to how you would like us to proceed.

In accordance with our Town Charter 129-27 it states that pursuant to C.G.S.12-144c, the Town of Colchester waives any property tax due in the amount less than \$5.00. The bills that are in question pertain to motor vehicle and personal property bills. A good amount of them are under \$5.00

I have reached out to several professionals in my association and have gotten two different viewpoints as to how to handle this situation. If this Mill Rate was set before the bills were mailed out the additional charges would be added and collected accordingly. On the other hand, another viewpoint is to treat this increase as a separate billing and in doing so to waive the bill under \$5.00 per our town charter.

We have 15,813 bills for Motor Vehicle and Personal Property of which 14,965 falls into this category. Attached are two rate book balance sheets and highlighted are the dollar amounts which total \$40,365.88. If bills are waived under \$5.00 this number falls drastically.

The Tax Office strives to produce good information and in order to do so we need to understand the intent of the Board of Selectmen. Would you like us to bill out all the increases or waive the increases under \$5.00?

Thank you for your time and action on this issue.

Sincerely,

Michele Wyatt C.C.M.C.
Tax Collector

Michele A. Wyatt, Tax Collector
Telephone (860) 537-7210 · Fax (860) 537-1147 · Email taxcollector@colchesterct.gov

**RATEBOOK REPORT (TOTAL ONLY)
OFFICE OF THE TAX COLLECTOR**

Full, Active, Regular, Year: 2020 To 2020, Total: Yes, Flag: , Date: 10/21/2021, D-Time printing: 10/21/2021 12:27:22 pm Page: 1
 Conditions: Recap By Dist: No, Cycle: 00, Pay Date: 10/21/2021, Name: To, Dist: , Type: TOWN, Sort: Bill Number

BILL #	TAXPAYER NAME	ADDRESS	1ST INSTALL.	2ND INSTALL.	DATE PAID	TAXES	INTEREST	LIEN	FEES	BALANCE DUE.
UNIQUE ID			ADJUST 1	ADJUST 2						
2020	TOT MOTOR VEHICLE		# ACCT: 16193							
INST-1	4,498,574.42	BEG COLL	4,526,144.45	CURR TAX	PREV TAX	0.00				
INST-2	28,436.85	CURR ADJ	-51,397.50	CURR INT	PREV INT	0.00				
INST-3	0.00	CURR TAX	4,079,795.10	CURR FEES	PREV FEES	0.00				
INST-4	0.00	CURR SUSP	0.00	CURR LIEN	PREV LIEN	0.00				
BINT	0.00	CURR BINT	0.00	CURR REF	PREV REF	0.00				
PREV ADJ	-866.82	NET BAL	394,951.85	CURR R INT	PREV R INT	0.00				
PREV TAX	0.00	REC BAL:	407,434.20	CURR R INT	PREV R INT	0.00				
PREV BINT	0.00	REFUND BAL	-12,482.35	CURR R FEE	PREV R LIEN	0.00				
PAY OFF	0.00	DISCOUNT	0.00	CURR RBINT	PREV R FEE	0.00				
BEG COLL	4,526,144.45				PREV RBINT	0.00				
2020	GROSS TOTAL		# ACCT: 16193							
INST-1	4,498,574.42	BEG COLL	4,526,144.45	CURR TAX	PREV TAX	0.00				
INST-2	28,436.85	CURR ADJ	-51,397.50	CURR INT	PREV INT	0.00				
INST-3	0.00	CURR TAX	4,079,795.10	CURR FEES	PREV FEES	0.00				
INST-4	0.00	CURR SUSP	0.00	CURR LIEN	PREV LIEN	0.00				
BINT	0.00	CURR BINT	0.00	CURR REF	PREV REF	0.00				
PREV ADJ	-866.82	NET BAL	394,951.85	CURR R INT	PREV R INT	0.00				
PREV TAX	0.00	REC BAL:	407,434.20	CURR R INT	PREV R INT	0.00				
PREV BINT	0.00	REFUND BAL	-12,482.35	CURR R LIEN	PREV R LIEN	0.00				
PAY OFF	0.00	DISCOUNT	0.00	CURR R FEE	PREV R FEE	0.00				
BEG COLL	4,526,144.45				PREV RBINT	0.00				

**RATEBOOK REPORT (TOTAL ONLY)
OFFICE OF THE TAX COLLECTOR**

Full, Active, Regular, Year: 2020 To 2020, Total: Yes, Flag: , Date: 10/21/2021, D-Time printing: 10/21/2021 12:27:22 pm Page: 2
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BILL #	TAXPAYER NAME	1ST INSTALL.	2ND INSTALL.	DATE PAID	TAXES	INTEREST	LIEN	FEES	BALANCE DUE
UNIQUE ID	ADDRESS	ADJUST 1	ADJUST 2						
GRAND TOTAL									
INST-1	4,498,574.42	BEG COLL	# ACCT: 16193						
INST-2	28,436.85	CURR ADJ	4,526,144.45	CURR TAX	4,082,933.75	PREV TAX		0.00	
INST-3	0.00	CURR TAX	-51,397.50	CURR INT	19,044.22	PREV INT		0.00	
INST-4	0.00	CURR SUSP	4,079,795.10	CURR FEES	3,493.60	PREV FEES		0.00	
BINT	0.00	CURR BINT	0.00	CURR LIEN	0.00	PREV LIEN		0.00	
PREV ADJ	-866.82	NET BAL	394,951.85	CURR BINT	0.00	PREV BINT		0.00	
PREV TAX	0.00	RECV BAL:	407,434.20	CURR REF	-3,138.65	PREV REF		0.00	
PREV BINT	0.00	REFUND BAL	-12,482.35	CURR R INT	0.00	PREV R INT		0.00	
PAY OFF	0.00	DISCOUNT	0.00	CURR RLIEW	0.00	PREV RLIEW		0.00	
BEG COLL	4,526,144.45			CURR R FEE	0.00	PREV R FEE		0.00	
				PREV R FEE	0.00				

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OFFICE OF THE TAX COLLECTOR**

Full, Active, Regular, Year: 2020 To 2020, Total: Yes, Flag: , Date: 10/21/2021, D-Time Printing: 10/21/2021 12:30:20 pm
 Conditions: Recap By Dist: No, Cycle: 00, Pay Date: 10/21/2021, Name: To, Dist: , Type: TOWN, Sort: Bill Number

BILL # UNIQUE ID	TAXPAYER NAME ADDRESS	1ST INSTALL. ADJUST 1	2ND INSTALL. ADJUST 2	DATE PAID	TAXES	INTEREST	LIEN	FEES	BALANCE DUE
2020 TOT PERSONAL PROPERTY									
INST-1	1,860,966.11	# ACCT: 876	1,791,477.24	PREV TAX	0.00				
INST-2	11,929.03	1,872,895.14	4,485.97	PREV INT	0.00				
INST-3	0.00	-7,199.82	60.00	PREV FEES	0.00				
INST-4	0.00	1,791,477.24		PREV LIEN	0.00				
BINT	0.00	0.00		PREV BINT	0.00				
PREV ADJ	0.00	74,218.08		PREV REF	0.00				
PREV TAX	0.00	74,439.56		PREV R INT	0.00				
PREV BINT	0.00	-221.48		PREV LIEN	0.00				
PAY OFF	0.00	0.00		PREV R FEE	0.00				
BEG COLL	1,872,895.14	DISCOUNT	0.00	PREV REINT	0.00				
2020 GROSS TOTAL									
INST-1	1,860,966.11	# ACCT: 876	1,791,477.24	PREV TAX	0.00				
INST-2	11,929.03	1,872,895.14	4,485.97	PREV INT	0.00				
INST-3	0.00	-7,199.82	60.00	PREV FEES	0.00				
INST-4	0.00	1,791,477.24		PREV LIEN	0.00				
BINT	0.00	0.00		PREV BINT	0.00				
PREV ADJ	0.00	74,218.08		PREV REF	0.00				
PREV TAX	0.00	74,439.56		PREV R INT	0.00				
PREV BINT	0.00	-221.48		PREV LIEN	0.00				
PAY OFF	0.00	0.00		PREV R FEE	0.00				
BEG COLL	1,872,895.14	DISCOUNT	0.00	PREV REINT	0.00				

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 Conditions: Recap By Dist: No, Cycle: 00, Pay Date: 10/21/2021, Name: To, Dist: , Type: TOWN, Sort: Bill Number

BILL #	TAXPAYER NAME	1ST INSTALL.	2ND INSTALL.	DATE PAID	TAXES	INTEREST	LIEN	FEES	BALANCE DUE
UNIQUE ID	ADDRESS	ADJUST 1	ADJUST 2						
GRAND TOTAL:									
INST-1	1,860,956.11	BEG COLL	# ACCT: 876						
INST-2	11,929.03	CURR ADJ	1,872,895.14	CURR TAX	1,791,477.24	PREV TAX		0.00	
INST-3	0.00	CURR TAX	-7,199.82	CURR INT	4,485.97	PREV INT		0.00	
INST-4	0.00	CURR SUSP	1,791,477.24	CURR FEES	60.00	PREV FEES		0.00	
BINT	0.00	CURR BINT	0.00	CURR LIEN	0.00	PREV LIEN		0.00	
PREV ADJ	0.00	NET BAL	74,218.08	CURR BINT	0.00	PREV BINT		0.00	
PREV TAX	0.00	REFUND BAL	74,439.56	CURR REF	0.00	PREV REF		0.00	
PREV BINT	0.00	DISCOUNT	-221.48	CURR R INT	0.00	PREV R INT		0.00	
PAY OFF	0.00			CURR R LIEN	0.00	PREV R LIEN		0.00	
BEG COLL	1,872,895.14			CURR R FEE	0.00	PREV R FEE		0.00	
				CURR R FEE	0.00	PREV R FEE		0.00	