



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

BOARD OF FINANCE MEETING August 4, 2021 – Zoom Meeting – 6:30 PM Minutes

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2021 AUG -5 PM 2:41
Mary Bylone
First Selectman

All members and citizens were present via Zoom Webinar – Meeting was recorded

BOF Members Present: Chairman R. Tarlov, B. Dennler, M. Egan, M. Hayes, A. Bisbikos, A. Migliaccio
Also Present: CFO M. Cosgrove, First Selectman M. Bylone

1. CALL TO ORDER – Chairman Tarlov called the meeting to order at 6:30 pm
2. ADDITIONS TO THE AGENDA – None
3. APPROVAL OF MINUTES – Special Meeting 06/24 – Motion to approve minutes by A. Migliaccio, 2nd by B. Dennler. Vote was unanimous, ***motion carried 6-0.***
4. CITIZENS' COMMENTS – Deanna Bouchard commented about in-person voting and the increase in covid cases. Jason Lachappelle commented on the wage increase for the First Selectman's salary. Vince Rose commented in favor of passing the budget without cuts. Taras Rudko commented about cuts to the budget.
5. CORRESPONDENCE – None
6. DEPARTMENT REPORTS
 - a. Tax Collector – The tax collector was not at the meeting to discuss the June 2021 report. There was a brief discussion about the tax collection rate of 99.01%.
 - b. Finance – CFO M. Cosgrove discussed the fiscal year end and necessary adjustments as late invoices come in to be paid. She has started working on the final numbers and expects the unassigned fund balance to be in a similar position as it was for June 2020, in the 12-15% range. Additional changes are possible.
7. FIRST SELECTMAN
 - a. Transfers – None
 - b. First Selectman's Report – First Selectman Bylone discussed the reinstated mask requirement at all town buildings. All town-related meetings should be held virtually. There are currently no changes to programming as a result. In Colchester, around 80% of eligible people have been vaccinated. It is about 65% of the total town population. Demolition plans are moving forward for the house on the corner of Mill St and the Town Hall driveway as well as the house near the Norton Park site.
8. ARPA
 - a. BOF Representative on ARPA committee – Discussion and Possible Action – After some discussion, M. Hayes moved to nominate Bernie Dennler to serve as the BOF representative on the committee that will advise on the use of ARPA funds. 2nd by M. Egan. B. Dennler abstained, ***motion carried 5-0.***
 - b. Approval of Addendum to Purchasing Policy – Federal Uniform Guidance Requirements – Motion to approve the purchasing policy addendum and the procurement standards document as an appendix made by A. Migliaccio, 2nd by M. Egan. Vote was unanimous, ***motion carried 6-0.***
9. 2021/2022 BUDGET DISCUSSION – Board members discussed items in the town budget that could be

removed in order to try to reduce the tax increase. The timeline for the town meeting and referendum was also discussed. Town Clerk Gayle Furman went over the calendar for the legal notice requirements. On Monday August 16th, R. Tarlov and B. Dennler will hold a budget forum via Facebook Live. Citizens are urged to attend.

10. CITIZENS' COMMENTS – Several citizens made comments.

11. ADJOURNMENT – Motion to adjourn by M. Egan, 2nd by A. Bisbikos. Meeting adjourned at 9:23 pm.

Submitted By,

Stacey Kilgus, Clerk