



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance
Regular Meeting Minutes
July 17, 2019 @ 7PM
Town Hall, Room 1**

RECEIVED
TOWN OF COLCHESTER
2019 JUL 18 PM 1:00

Members Present: R. Tarlov, A. Bisbikos, A. Migliaccio and M. Egan

Members Absent: N. Negron and R. Esteve

Others Present: First Selectman A. Shilosky, CFO M. Cosgrove, BOS R. Coyle and D. Turner, BOE B. Bernier and M. Bylone, Registrar D. Mrowka and M. Hayes

1. **CALL TO ORDER** Meeting was called to order at 7PM by chairman Tarlov.

2. **APPROVAL OF MINUTES: June 12, Regular Meeting** A. Migliaccio motioned to approve the June 12th Meeting, A. Bisbikos seconded. A. Bisbikos and M. Egan abstained, all other members voted in favor. Motion carried. 2/0/2
R. Coyle stated that A. Bisbikos is listed as both present and absent on the meeting minutes.
R. Tarlov called for a motion to rescind the previous motion. A. Bisbikos motioned to withdraw the previous motion, seconded by M. Egan. All members voted in favor. Motion carried 4/0
A. Migliaccio motioned to approve the June 12th minutes with the removal of A. Bisbikos from the present column, seconded by M. Egan. M. Egan and A. Bisbikos abstained, all other members voted in favor. Motion carried. 2/0/2

3. **CITIZEN COMMENTS** None

4. **CORRESPONDENCE** None

5. DEPARTMENT REPORTS

- Tax Collector – June Reports** Board members didn't have any questions on the Report presented by M. Wyatt.
- Finance Department – June Reports** LOCIP grant has not been processed as of yet. The Special Ed revenue will decrease from what is shown as the BOE budget needs to be reimbursed for excess costs. Ambulance fees finished well. A. Migliaccio questioned the significantly higher investment income. M. Cosgrove explained a number of factors come into play. Changes in investment strategies, the Johnston band proceeds earnings, and the soft fee changes are the major contributors. Payroll will be complete in July. The snow budget is over and will use state grant to even out budget.

6. FIRST SELECTMAN

- Transfer requests** M. Egan motioned to approve the Additional appropriation of \$200,000 from assigned fund balance (18501-36250) to BOE-Technology-Trsf to Capital Res (281007-50205), seconded by A. Migliaccio. All members voted in favor. Motion carried. 4/0
- First Selectman's report** A. Shilosky reported the Fire Department has a major repair to an ET328 truck pumper in the amount of \$47,000. This will come out of this year's budget leaving \$14,000 in the line item. This will extend the life by 8-10 years of this pumper. The Paper Mill Bridge came in over budget by \$100,000. This will go out to rebid in the spring with a new engineering design.

7. **OLD BUSINESS** None

8. NEW BUSINESS

- 2020 – 2021 BUDGET – Discussion Items in advance of next year's budget** R. Tarlov has asked board members for suggestions on things that should be discussed in off season. A. Migliaccio states that she would like to have a conversation on grant information and the transfer station. A. Bisbikos stated that any department that has a proposed budget increase should present at a BOF meeting to explain why. He would like the board to look at C3, the treasurer stipend as well as elected official pay. M. Egan says so that new members can become

informed, the departments should present on what their department does and what some of the issues and accomplishments are. R. Tarlov wants the public education of the Paramedic Program to begin soon as the message needs to get out to the public before next budget season. A. Migliaccio stated that she is looking for a heads up that a large grant is being sought after. Discussion was had regarding the reporting of grants and the process in which to inform the BOF. The BOF is looking for a report of pending grant applications to be presented at budget time. BOF would like to recognize the hard work of the employees who take the time to apply for grants. The Board members agreed they would like to review C3 and Youth and Social Services first. This will be on the next agenda for members to determine what is to be reviewed and questions they would have for the department heads so that they can attend a future meeting with the information needed based on this discussion.

b. Opengov The policy committee has met and approved a tutorial video and the budget trend reports for the website. This will be posted by IT when he returns from vacation. 17-18 budget has been added back to Opengov. R. Tarlov asked board members what they thought on a public webinar. A. Shilosky stated that he has been in touch with 3 people from Opengov and still has not heard back regarding the webinar for department heads as well as some samples. Department heads already submit monthly reports to him and are available if needed. M. Cosgrove suggested looking at what Opengov reports look like before requesting and uploading from department heads. A Shilosky will send the Board current department reports so they can review for selecting which ones should be in Opengov.

c. Status: Charter Article VI – C 601 C R. Tarlov asked where this issue stood with the attorney. A. Shilosky reported that the review and revision commissions would need to be formed. They can be tasked with the one review however are able to review the entire charter. R. Tarlov stated that the previous commission members can correct the error and do not want to review the entire charter again. When does the process need to begin in order to be on the ballot for November? Art said he will be with attorney Ritter next Friday and will ask. Board members agree that the MOU language needs to be added to the BOF landing page of the website. A. Shilosky stated that he will have IT address that.

9. LIAISONS' REPORTS A. Migliaccio reported on BOS-Police officer has been hired, ACO will be discussed at tomorrow's meeting, Halls Hill project has been delayed a year and the Senior Center and Norton Mill Committees' interviews are happening.

10. CITIZENS COMMENTS M. Bylone stated that she is upset that the BOE was made to take \$100,000 out of the budget and yet the Town has been paying for the Opengov program for 2 years now. She stated that as an elected official she would resent being told that she was mandated to use Opengov. She stated that she currently get all information that she needs on the BOE and if something is not available, she simply asks for it and it is provided to her. Especially since the product has been less than robust up to this point. The departments already have the information and it would only be in Opengov if they put it there. She does also think that moving the Opengov link is a good idea. We are currently paying for a product that doesn't sound like its being used and thinks that we could do a better job with education on the product.

11. ADJOURNMENT A. Migliaccio motioned to adjourn the meeting at 8:33PM, seconded by A. Bisbikos. All members present voted in favor. Motion carried. 4/0

Respectfully Submitted,

Joanie Campbell, Clerk

Attachments:

June Tax Collector Report

June Finance Report

19/20 BOE Additional Appropriation