

RECEIVED
COLCHESTER, VT
2019 JUL -5 AM 11:14

MINUTES

Members Present: Thomas Tyler, Anthony Tarnowski, Joe Ruiz, Lynn Goodwin
Members Absent: Paul Picard, Irene Malsbenden,
Others Present: Tecton: Stephen Melingonis, Jeff McElravy; O&G: Gus Kotait; Arcadis: Tammy Hamelin, Jack Butkus; Director of Educational Operations Ken Jackson, Board of Selectman Liaison Rosemary Coyle; Principal Chris Bennett, Head Custodian Matt Childress

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:03 pm.
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None
4. **Approval of Minutes - May 9, 2019:** J. Ruiz motioned to approve the May 9, 2019 meeting minutes, seconded by A. Tarnowski. All members voted in favor. **MOTION CARRIED.**
5. **Approval of invoices:**
 - A. Tarnowski motioned to approve the following invoices in the amount of \$325,041.46, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**

VENDOR	INV. #	DESCRIPTION	PRJT. #0043	PRJT. #0044	TOTAL
O&G Industres	Application #030	CM & Construction Services 05/01/19 – 05/31/19	264,836.00	5,374.21	270,210.20
	Dtd. 06/13/19				
Arcadis	Inv. #: 0973167	Billing Period 03/25/19 – 04/28/19 Commissioning	6,700.00 529.10 7,229.10	0.00	7,229.10
	Dtd. 05/13/19				
Arcadis	Inv. #: 0973168	Billing Period 03/25/19 – 04/28/19 Commissioning		300.00 20.90 329.90	329.90
	Dtd. 05/13/19				
Arcadis	Inv. #: 0978357	Billing Period 04/29/19 – 05/26/19 Commissioning	6,700.00 3,756.61 10,456.61	0.00	10,456.61
	Dtd. 06/10/19				
Arcadis	Inv. #: 0978362	Billing Period 04/29/19 – 05/26/19 Commissioning		300.00 148.39 448.39	448.39
	Dtd. 06/10/19				
IMTL	Inv. #: 3202-R	Testing Services / Reports	160.00	0.00	160.00
	Dtd. 04/30/19				
IMTL	Inv. #: 3202-S-Rev	Testing Services / Reports	975.32	0.00	975.32
	Dtd. 05/16/19				
IMTL	Inv. #: 3202-T	Testing Services / Reports	270.00	0.00	270.00
	Dtd. 05/30/19				
IMTL	Inv. #: 3202-U	Testing Services / Reports	430.00	0.00	430.00
	Dtd. 06/17/19				
Red Thread Spaces	Inv. #: 720068	FF&E Order	13,070.44	0.00	13,070.44
	Dtd. 08/16/19				
Red Thread Spaces	Inv. #: 722706	FF&E Order	1,578.38	0.00	1,578.38
	Dtd. 08/29/19				
Red Thread Spaces	Inv. #: 748560	FF&E Order	20,308.82	0.00	20,308.82
	Dtd. 01/25/19				
TOTAL					\$325,041.46

6. Project Manager update and potential action:

- T. Hamelin gave the monthly report for May, including the Project Budget Summary. Total changes with CM Contingency is .25% or \$90,934.32.
- Cx & Punchlist items are 100% complete with the exception of two areas.
- J. Butkus reported that based on projections, without the kitchen rework completed, the project is approximately \$4.5 million under budget and \$2 million under the Town's portion.
- CM Contingency of \$638,000 remains.
- T. Hamelin is working with the vendor to replace faulty hydraulics on Science stools.
- New glides for chairs have not come in yet.
- J. Ruiz motioned to authorize Arcadis to use the unallocated portion of Commissioning Services allowance to extend Construction Administration Services through closeout, not to exceed \$20,250, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**
- The smaller laser cutter does need to be ventilated but not duct ventilated as the large cutter does. Members requested T. Hamlin to take a look at the one at Bacon and verify what type of ventilation they are using.
- Rollerblades were ruined while being stored. The cost to replace is approximately \$8,000. The school checked to see if they could be covered under insurance but the deductible is \$50,000. There are no funds left in FF&E but funding could be moved from another line item to purchase.

7. Architect update and potential action:

- Should be ready for final punch list next week.
- The cost for the rooftop AC condenser screen would be around \$38,000, \$5,000 for a smaller screen. J. Ruiz motioned to authorize Tecton to proceed with the design of the rooftop screen with a design cost not to exceed \$6,000, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
- Prices for the ball field varied drastically. Tecton spoke with Patrick Walsh, President of CBSL. He said all he needs is a home plate area and baseline. After discussing various options, it was decided to get a cost on altering the height of the back corner fence to serve as a backstop. The baseball league can supply their own throw down bases.
- The landscaper has several items on their punchlist, including plantings that have died and need to be replaced. The planting season is over so they will come back in the fall. There are areas that have not yet been seeded.
- M. Childress asked about the possibility of using a spray rubber under the climbing unit. A drain is located directly under the unit resulting in the area being consistently wet. Tecton was asked to speak with their site architect for possible solutions for drainage in that area instead.

8. Construction Manager update and potential action:

- L. Goodwin shared a student-made video of students expressing what they like most about their new school.
- O&G Monthly Progress Report No. 26 through May 2019 was distributed.
- Summary Data and GMP allowances were reviewed.
- DOA unit pre-filters and heat recovery wheels are being replaced with new ones and restrictions will be built to eliminate the same problem going forward.
- Kitchen work has begun. The new kettle has arrived. The wall that was supposed to be cut down to become a half wall could not be done due to a pipe located in the wall. Instead, a window was placed in the wall to improve visibility.
- Wooden benches that were cracking will be covered with wood flooring making more durable.
- A brick staining sample was done.
- It is anticipated work will be done by the end of summer and then the landscaping and some HVAC work will be all that remain.
- Irrigation on the upper field was turned on.
- Project closeout log update was given.
- PCO 207 and PCO 210 were not voted on as they had been voted against at previous meeting.
- A. Tarnowski motioned to approve Out of Scope Change #208 for a total net sum of \$56,654 seconded by L. Goodwin All members voted in favor. **MOTION CARRIED.**
- J. Ruiz motioned to approve Out of Scope Change #209 for a total net sum of \$7,434, seconded by L. Goodwin All members voted in favor. **MOTION CARRIED.**

- A. Tarnowski motioned to approve Out of Scope Change #211 for a total net sum of \$1,877, seconded by J.Ruiz. Vote was unanimous. **MOTION DID NOT CARRY.**
- L. Goodwin motioned to approve Out of Scope Change #212 for a total net sum of \$14,656, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**

Out of Scope Changes for Approval

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
207	Add Wood Guard Rail on East Drive to control unauthorized vehicular traffic from accessing the fields per UCR 026. Option for Wood Rail matching CES: \$32,166. Option for 6' high PVC quoted Chain Link Fence \$24,841.00	\$36,833.00	24-Jun-19	OR	N	N
210	Add double swing gate on East drive to control unauthorized vehicular traffic from accessing the fields.	\$3,973.00	24-Jun-19	OR	N	N
208	Mechanical & Electrical work for adding cooling systems per Bulletin 17 in Finance & Custodian work shop. Roofing work will be performed on T&M. Budget \$5,000.	\$56,654.00	13-Jun-19	DD	N	Y
209	Add (2) windows and create a pass thru from multipurpose room into Programming Robotics room for use as green room/TV Studio per SKA-98. Paint/floor repair/final clearing not included.	\$7,434.00	13-Jun-19	OR	N	N
211	BP 1.06 General Trades Bond Reconciliation	\$1,877.00	24-Jun-19	OR	N	Y
212	Add Benches in 6th & 7th Grades Gathering Spaces per UCR 29 & SKA-101. Option for T&G prefinished wood floor material \$ 17,471.00	\$14,656.00	24-Jun-19	OR	N	Y
		\$121,427.00				

In Scope CM Contingency Changes for Approval

PCO #	Title	Cost (\$)	Date	Reason	T&M	Reimb
		\$0.00				

Time Sensitive Changes Approved Since Last SBC Meeting

PCO #	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
		\$0.00				

Time Sensitive In Scope CM Contingency Changes Approved Since Last SBC Meeting

PCO #	Title	Cost (\$)	Date	Reason	T&M	Reimb
		\$0.00				

Total PCO's presented for Approval \$121,427

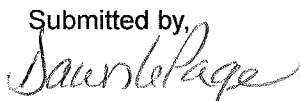
Reason Code: DD = Design Deficiency; FC = Field Condition; OR = Owner's Request; Adj = Authority Having Jurisdiction; P=Planned

- The July 11th meeting was tentatively cancelled.

10. Discussion on communication/social media: None

11. Citizen's Comments: None

12. Adjournment: A. Tarnowski motioned to adjourn, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:54 pm.

Submitted by,

 Dawn LePage, Clerk