

**Colchester Sewer and Water Bacon Academy Board of Trustees Subcommittee -  
Agenda**

MEETING: 24 March 2022  
TIME: 6:00 p.m.  
LOCATION: Zoom

1. Call to Order
2. Approval of the March 10<sup>th</sup> minutes
3. Correspondence – Reply from NESC
4. Old Business
  - A. Calculation of an appropriate Invoice amount for the 10/1/2020
  - B. Failed test document from NESC - attached
5. New Business

Action on Settlement Agreement:

- The water readings from 6/10/2020 thru 7/3/2020 were incorrect
  - The source of the error was a malfunctioning water meter
  - The October 1, 2020 invoice is reduced to \$ 1040.57 which was the 4/1/2021 invoice amount.
  - An additional water meter and service will be installed for Day Hall
  - The cost of the second meter will be paid by the Old Bacon Academy Board of Trustees
  - Only the minimum service fee will be charged for this meter. (The water consumption of the bill will continue to be billed via the existing meter.)
  - the Old Bacon Academy Board of Trustees will continue to monitor water consumption using the cell phone application.
6. Adjournment

RECEIVED  
COLCHESTER, CT  
2022 MAR 16 PM 12:47  
Gayle Furman  
TOWN CLERK

NESC

**METER TEST RECORD**

Size and Make: 5/8 x 3/4 BAIRD ARB \_\_\_\_\_

Date Tested: 10-27-20 AUTO \_\_\_\_\_

Before Test Reading: 1425440

After Test Reading: 142555

After Repair Reading: \_\_\_\_\_

Meter No: 35824703

Tested By: DB

**To be completed by office:**

Date test results entered into Edifice: \_\_\_\_\_

Test results entered by: \_\_\_\_\_

RATE OF TEST			ACCURACY	
MIN FLOW	INTER FLOW	MAX FLOW	BEFORE REPAIR	AFTER REPAIR
1/4			96	
	2		98	
		15	97.8	

REMOVED FROM (OWNERS NAME): NESC FAL (SLOW)

STREET: \_\_\_\_\_

DATE REMOVED: \_\_\_\_\_

REASON REMOVED: \_\_\_\_\_

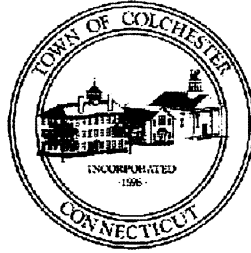
METER SCRAPPED: \_\_\_\_\_

REPAIR PARTS USED AND COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(RETURN TO GENERAL MANAGER WITH TIME SHEETS)



## **Colchester Sewer and Water Bacon Academy Board of Trustees** **Subcommittee - Minutes**

MEETING: 10 March 2022  
TIME: 6:00 p.m.  
LOCATION: Virtual Meeting – Zoom  
ATTENDING: Members: S. Coyle, G. LePage, A. Norton, T. Dessureault  
Selectman D. Turner liaison from Board of Selectmen,  
P. Minella, Water Department Supervisor

**Meeting called to order** at 6:00 PM by First Selectman Andreas Bisbikos

**Citizen Comments:** none

**Election of Officers:**

- A. Motion by T. Dessureault, seconded by G LePage to nominate S. Coyle as Chairman.  
Motion carried 4-0.
- B. Motion by A. Norton, seconded by G. LePage to nominate T. Dessureault as Vice Chairman.  
Motion carried 4-0.

**Meeting Schedule**

Members all agreed to meet on the second and fourth Thursdays of the month until an agreement has been reached. The next meeting will be March 24, 2022.

**Discussion on the outstanding balance**

A review of the water meter readings for the period of June 10, 2020 thru July 4, 2020 was completed. A discussion of possible reasons why the meter readings were so high during the period in question. All potential causes were eliminated with the exception of the meter.

The meter was calibrated by an independent testing laboratory (NESC). The meter was found to be functioning correctly within the expected flow range. However, A. Norton recalled a conversation with NESC stating that the meter cannot be calibrated for the range experienced during the period in question.

A. Norton emailed a document from NESC that shows the testing limits.

P. Minella will contact NESC to get confirmation that the 26 gallons per minute readings on the Old Bacon Academy meter are beyond the testing capabilities of the meter.

**Possible Solutions to balance owed:**

In lieu of accurate meter readings, the discussion produced possible solutions:

- A. Change the September 2020 invoice to an amount that is the average of the other 2020 invoices.
- B. Separate the Old Bacon Academy metering from the Day Hall metering with the installation of an additional meter between Old Bacon Academy and Day Hall. All costs, including the cost of the meter, would be paid by the Bacon Academy Board of Trustees.
- C. Day Hall would be billed at the minimum rate regardless of the meter readings. The water will have gone through the existing meter just as it is today.

**Possible recommendation to Board of Selectmen:** no action taken

**Adjourn:**

Motion by G. LePage, seconded by A. Norton to adjourn. Motion carried 4-0.