

American Rescue Plan Act (ARPA) Committee and
Board of Selectmen Joint Special Meeting
October 17, 2022 – 5:30 PM
Via ZOOM

ARPA MEMBERS PRESENT: Chair Dave Koji, Vice Chair Greg Barden, Jack Faski, Stan Soby, Jen Cox, Denise Mizla.

ARPA MEMBERS ABSENT: Marge Mlodzinski.

BOS MEMBERS PRESENT: First Selectman Andreas Bisbikos, Selectmen Rosemary Coyle, Denise Turner; Jason LaChapelle and Debbie Bates, both at 5:40 pm.

OTHERS PRESENT: UHY Consultants Stacy Farber, Claire Collins, Parks & Recreation Consultant Richard Carlarco, Norton Park Consultant Jay Gigliotti.

1. Call to Order – ARPA Committee

Chair Dave Koji called this Special Joint Meeting to order at 5:35 pm.

Call to Order – Board of Selectmen

First Selectman Andreas Bisbikos called the Special Joint Meeting to order at 5:35 pm.

2. Citizens' Comments

No citizens' comments were received.

3. Emergency Request: C3 – Review and final funding decision on Family Empowerment Facilitator for 2023 in the amount of \$8,859

a. ARPA vote and final recommendation

Chair Koji called for a vote from members to approve the final funding on the Family Empowerment Facilitator for 2023 in the amount of \$8,859.

Motion by: G. Barden

to approve the emergency request for funding \$8,859 for the Family Empowerment Facilitator for 2023.

Second by: J. Faski.

Vote: Unanimous to approve by those present.

b. BOS vote and final funding decision

First Selectman Bisbikos called for a vote from members.

Motion by: R. Coyle

to approve the emergency request for the Family Empowerment Facilitator for 2023 in the amount of \$8,859.

Second by: D. Turner.

Vote: Unanimous to approve. (3-0 - D. Turner, R. Coyle, A. Bisbikos).

4. Municipal Department Head ARPA Application Interviews

3.a Tiffany Quinn – Parks & Recreation

- Tennis Courts (any updates on asphalt? Cost sharing with schools)

As Director Quinn was unable to attend this evening, an update on the cost will be at a future meeting. The First Selectman did speak with Interim Superintendent McDowell in reference to cost sharing of the tennis courts. Further discussion will be necessary to include how much time will be needed, ongoing upkeep, etc.

Selectmen D. Bates and J. LaChapelle joined the meeting during this discussion.

- Field Irrigation

RECEIVED
MAY 17 2022
2022 OCT 18 PM 3:01
GAYE FURMAN
TOWN CLERK

Consultant Richard Carlarco reviewed the state of the fields and what can be done to restore them. Many questions remain about the water source for irrigation that is necessary to maintain the fields. A new well, the pond on site and the cost of the town water supply were all questions to be addressed.

3.b Jay Gigliotti
- Norton Park

J. Gigliotti explained the need for the requested ARPA funds for Norton Park. A grant has been submitted to complete the remediation, once received it will only be a few days to complete. The ARPA funds would be used for seeding, plantings and turning the property into the park. Funds have been donated for the amenities such as benches, bricks and signage.

3.c Andreas Bisbikos – Town Hall
- Town Hall Roof – Due to the time, this item will be first on the next agenda.

4. Citizens' Comments

No comments were received.

5. Adjournment – ARPA Committee

Motion by: J. Faski
to adjourn this meeting.

Second by: J. Cox.

Vote: Unanimous to approve.
Chair Koji adjourned this meeting at 6:46 pm.

Adjournment – Board of Selectmen

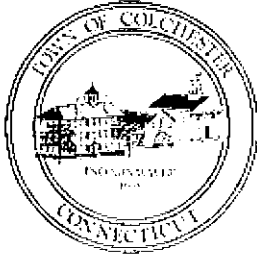
Motion by: R. Coyle
to adjourn this meeting.

Second by: J. LaChapelle.

Vote: Unanimous to approve.
First Selectman Bisbikos adjourned this meeting at 6:46 pm.

Respectfully submitted,

Mary Jane Slade
Clerk



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

Board of Selectmen Minutes
Thursday, October 20th, 2022, at 7 PM

Members Present: A. Bisbikos (First Selectman), R. Coyle, D. Bates, D. Turner, and LaChapelle

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COLCHESTER, CT
2022 OCT 24 AM 10:53
ANDREAS BISBIKOS
FIRST SELECTMAN
TOWN CLERK

1. Call to Order – Meeting called to order at 7:01 PM
2. Pledge of Allegiance
3. Correspondence
 - R. Coyle asked the FS look into voting suggestion box through the registrars of voters
 - R. Coyle made a motion to make 4a under citizens comments to set the Town Meeting and Budget Referendum date. 2nd by D. Bates. *Motion carried unanimously 5-0*
4. Citizens Comments
 - D. Bouchard spoke on the voting suggestion box, a proposed residential project, and on the FOI log. M. Rudko spoke on the FOI log. K. Paquette spoke on the FOI log, a police investigation, and on Indigenous People Day. S. Armstrong spoke on FOI, the collaboration between the BOS, and on the First Amendment audit.
 - 4A: R. Coyle made a motion to set a Town Meeting date on Wednesday, November 2nd at Town Hall for 6:30 PM with a Referendum Date to be held on Tuesday, November 15th at Town Hall from 6 AM to 8 PM. 2nd by D. Bates. *Motion carried unanimously at 5-0*
5. Consent Agenda
 - A. Approve the 10/6/22 Board of Selectmen Meeting minutes, the 10/12/22 Joint Meeting of the Board of Selectmen & Board of Finance Special Meeting minutes, and the 10/13/22 Board of Selectman Special Meeting minutes
 - B. Possible action to extend the rental agreement to the Operate a Food & Soft Drink Concession at the Colchester Recreation Complex to include December 1, 2022, through November 21, 2023
 - C. Possible action to approve the Master Paying Agent/Bond Registrar Agreement between the Town of Colchester, Connecticut and U.S. Bank Trust Company, National Association (“Bank”), as Paying Agent and Bond Registrar
 - D. Accept the reappointment of Meaghan Kehogreen from the Planning and Zoning Commission with a term to expire 12/1/25
 - E. Accept the reappointment of Betty Wagner to the Ethics Commission with a term to expire 10/13/25

- F. Accept the reappointment of Kristy Moody to the Parks & Recreation Commission with a term to expire 11/30/26
- G. Accept the reappointment of Joseph Mathieu to the Planning & Zoning Commission with a term to expire on 11/30/25
- H. Possible action to enter CT Foods for CT Children Grant Application and have the First Selectman sign any documents
 - D. Turner made a motion approve of the Consent Agenda. 2nd by J. LaChapelle. *Motion carried unanimously at 5-0*

6. Town Meeting

- A. Possible action to call a Special Town Meeting to consider and act upon the petition to name RecPlex field, now called R-4, after Norm Kaplan.
 - A. Bisbikos provided an update on legal advice to review the policy in renaming the fields. R. Coyle and J. LaChapelle volunteered to work on the policy to bring back to the Board of Selectmen.

7. Transfers

- A. Possible action to approve the use of \$1,100 from Undesignated Fund Balance for Tax Postage in the Tax Department for the FY 21-22 budget
 - D. Bates made a motion to recommend to the Board of Finance the approval to use \$1,100 from Undesignated Fund Balance for Tax Postage in the Tax Department for the FY 21-22 budget. 2nd by R. Coyle. *Motion carried unanimously 5-0*

8. FOI Review

- The Board of Selectmen reviewed FOIs and made recommendations on how to better present the information.

9. ARPA Discussion

A. ARPA Playbook Review, Updates, Next Steps

- No Action Taken

10. Citizens Comments

- D. Bouchard spoke about FOI. M. Rudko spoke about FOI. D. Lambert spoke about the Board of Finance meeting and FOI.

11. First Selectman's Report

1. Trick or Trunk will be Saturday, October 29th at the Bacon Academy Parking Lot from 4:30 PM to 6:30 PM. DJ Montez will be spinning the ghoulish beats. Please register your trunk by Wednesday, October 26th. And of course, your First Selectman will be there too!
2. The Colchester Fire Company #2 Roof looks fantastic. Thanks to Millstream Construction for a job well done and to our Board of Selectmen & ARPA Committee for unanimously endorsing this much needed project.

3. The Hybrid Meeting Room made its glorious debut on Wednesday, October 19th at the Board of Finance Meeting. With nearly 80 participants, the public had an opportunity to view a solid meeting where the entire board came out united on the budget number.
4. Brian Marvin and my friends at Carefree will donating a bus shelter to the Town Green. The bus shelter is expected to be temporary until we can get a more permanent fixture.
5. The Board of Selectmen have applicants for the Human Resources Coordinator and Town Planner. We will be exploring potential interview dates for next week.
6. The Playground will be having its Ribbon Cutting Ceremony on Saturday, October 29th – tentatively for 11 AM. Hope you will join me for the fun.

12. Liaison Reports

- R. Coyle – Senior Center Building Committee Meeting would like to hold a tri-board meeting with the Board of Selectmen and Board of Finance.

13. Adjourn – D. Bates made a motion to adjourn. 2nd by D. Turner. Meeting adjourned at 7:58 PM

Minutes submitted Franchesca Brown

American Rescue Plan Act (ARPA) Committee and Board of Selectmen
October 24, 2022 – Special Joint Meeting

ARPA MEMBERS PRESENT: Chair Dave Koji, Vice Chair Greg Barden, Jack Faski, Stan Soby, Jennifer Cox, Denise Mizla.

ARPA MEMBERS ABSENT: Marge Mlodzinski.

BOS MEMBERS PRESENT: First Selectman Andreas Bisbikos, Selectman Jason LaChapelle, Rosemary Coyle, Denise Turner

BOS MEMBERS ABSENT: Deborah Bates.

OTHERS PRESENT: UHY Consultants Stacy Farber and Claire Collins, Recreation Director Tiffany Quinn, Kevin Kendrick.

1. **Call to Order** – ARPA Committee

Chair Dave Koji called this Special Joint Meeting to order at 5:34 pm.

Call to Order – Board of Selectmen

First Selectman Andreas Bisbikos called this Special Joint Meeting to order at 5:34 pm.

2. **Citizens' Comments**

No comments received.

3. **Updates/Questions to the Field Irrigation** - T. Quinn and R. Carlarto

R. Carlarto was not present. Director Tiffany Quinn stated Richard Carlarto is preparing a written plan on what needs to be done and in what order to bring the fields back to a good condition with continuous maintenance. Discussion followed on the fields maintenance being a line item in the budget and a water source to be able to irrigate the fields on a regular basis. First Selectmen Bisbikos said he will commit to completing the fields with an improvement and maintenance plan to make the fields safe. He will explore options for the water for irrigation. R. Carlarto will provide the costs for the fields outside of the irrigation costs.

J. Faski left the meeting during this discussion.

4. **Tennis Courts** – Tiffany Quinn

The tennis court cost keeps escalating. It may be that the request will be withdrawn.

5. **Skate Park** - Tiffany Quinn

T. Quinn noted that the skate park has a lot of interest and a usable park could be installed for use now for \$50,000 and added on to later. Skate park contractor Kevin Kendrick said skate parks may be done in stages -- build a bowl and small features and add on in the future. East Haddam and Farmington have smaller parks.

6. **Town Hall Roof** – First Selectman

A. Bisbikos explained the different quotes for the roof, a partial fix or a complete reroof with asphalt shingles or a complete reroof of metal. The metal roof is more expensive, the complete reroof with asphalt has a lifetime warranty. Silver/Petrocelli Associates who are working on new Senior Center Building provided the quote.

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TOWN CLERK
2022 OCT 26 AM 8:30
TOWN CLERK

ARPA and Board of Selectmen
October 24, 2022 – Special Joint Meeting

J. Faski rejoined the meeting during the above conversation.

7. Citizens' Comments

No comments were received.

8. Adjournment – ARPA Committee

Motion by: G. Barden

to adjourn.

Second by: J. Faski.

Vote: Unanimous to approve.

Chair Koji adjourned this Special Meeting at 6:32 pm.

Adjournment – Board of Selectmen

Motion by: D. Turner

to adjourn this meeting.

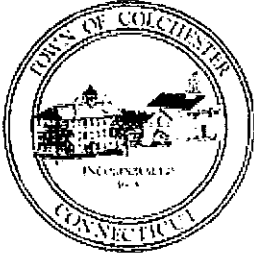
Second by: R. Coyle.

Vote: Unanimous to approve.

First Selectman Biskikos adjourned this Special Meeting at 6:32 pm.

Respectfully submitted,

Mary Jane Slade
Clerk



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

Board of Selectmen Special Meeting Minutes
Tuesday, October 25th, 2022, at 6 PM
Hybrid: Town Hall - Meeting Room 1 & Via Zoom

Members Present: A. Bisbikos (First Selectman), D. Bates, R. Coyle, D. Turner, J. LaChapelle

1. Call to Order – Meeting called to order at 6:02 PM
2. Pledge of Allegiance
3. Executive Session
 - D. Turner made a motion to enter executive session. 2nd by R. Coyle. *Motion carried unanimously 4-0.*
 - Board of Selectmen enter executive session at 6:04 PM
 - A. Human Resources Coordinator Interviews & Discussion
 - J. LaChapelle entered the meeting during executive session.
 - B. Town Planner Interview & Discussion
 - Board of Selectmen exit executive session at 8:15 PM
4. Possible action on the Human Resources Coordinator Position – No action
5. Possible action on the Town Planner Position – No action
6. Citizens Comments
7. Adjourn – R. Coyle made a motion to adjourn. 2nd by J. LaChapelle. Meeting adjourned at 8:16 PM

Minutes submitted by F. Brown

RECEIVED
TOWN OF COLCHESTER
OCT 25 2022

178 Bull Hill Road
Colchester, CT 06415
October 22, 2022

Gayle Furman
Town Clerk, Town of Colchester
127 Norwich Avenue
Colchester, CT 06415

Re: Norton Park Committee Resignation – Katherine M. Kosiba

Dear Ms. Furman,

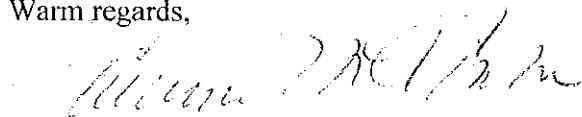
This letter is to inform you of my resignation as a member of the Norton Park Committee to be effective November 10, 2022, the day after the next committee meeting of November 9, 2022. I am resigning due to medical reasons.

I have set the November 10, 2022 resignation date to provide time for me to assemble the materials and instructions to be transitioned to another committee member at the November 9th meeting for the responsibility I had to record park donations and grants on a committee log, prepare donor letters to acknowledge those IRS deductible donations, and track expenditures. I also served to balance the committee's financial information to the Town of Colchester's Norton Park Committee financial report of donations and expenditures.

Stepping away as a Norton Park Committee member was a very difficult decision after serving since being appointed on August 15, 2019. I still have a strong interest to see this unique park be developed and delivered, and am happy I was able to contribute to its planning and development up to this point including the Native Plant Garden area of the upper two land parcels and landscaping of the mill area, as well as the educational components planned for the park.

Thank you.

Warm regards,



Katherine M. Kosiba
Norton Park Committee, member

Cc: Norton Park Committee, members
Mary Jane Slade, Norton Park Committee, Clerk

RECEIVED
COLCHESTER, CT
2022 OCT 26 PM 12: 57
Gayle Furman
GAYLE FURMAN
TOWN CLERK

Membership on Commission of Aging

L.pasternak <lpasternak@sbcglobal.net>

Thu 10/20/2022 9:32 AM

To: First Selectman <selectman@colchesterct.gov>

Good Morning Andreas,

My membership on the Commission on Aging expires as of 12/31/2022. I would like to continue with this membership for another term.

Thank you,

Linda Pasternak

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Fire Department - 11/3/22 BOS Meeting Agenda Items

Steven Hoffmann <shoffmann@ColchesterCT.gov>

Thu 10/20/2022 4:21 PM

To: Franchesca Brown <fbrown@colchesterct.gov>

Cc: First Selectman <selectman@colchesterct.gov>

Franchesca,

Can you please put the following agenda items on the next BOS meeting on November 3rd, 2022?

- Possible action to approve the Tax Exemption List for volunteers of the Colchester Hayward Fire Department.
- Possible action to reassign the current vendor for a carry over PO 00228058 from FY 21/22 to a new vendor to purchase of turnout gear for \$29, 520.

Thanks,

Steven Hoffmann

Fire Chief

Colchester Hayward Fire Department



(o) 860-537-2512

(c) 860-705-9382

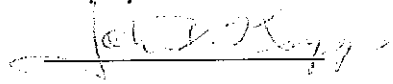
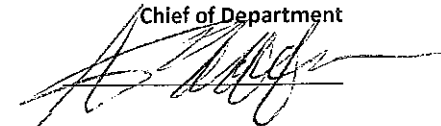
shoffmann@colchesterct.gov

FFID	NAME	ADDRS	Paid	Shf	TotalPt	Exempt
139	Albert,Carl	149 River Rd Colchester		0	348	\$1,000
381	Babineau,Audrie	19 Oak Ridge Dr Colchester		34	330	\$1,000
343	Babineau,Jason	19 Oak Ridge Dr Colchester		12	226	\$1,000
383	Barnes,David	52 Brindlewood Pt Colchester		8	429	\$1,000
231	Bernier,Bradley	72 Highwood Ci Colchester		0	340	\$1,000
109	Borkiewicz,Pete	367 Lebanon Ave Colchester	RET	0	174	\$1,000
137	Bristol III,Warren	92 Stollman Rd Colchester	RET	0	132	\$1,000
105	Brown,Fred	80 Williams Rd Colchester	RET	0	195	\$1,000
122	Brown,Jon	86 Williams Rd Colchester	RET	0	150	\$1,000
120	Brown,Rob	189 Windham Ave Colchester	RET	0	153	\$1,000
403	Bush,Jeff	51 Flom Dr. Colchester		0	245	\$1,000
123	Clark,Terence	44 West Rd Colchester	RET	0	144	\$1,000
598	Collett,Rachel	359 West Rd Colchester		0	180	\$1,000
304	Didato,Judi	99 Taylor Rd Colchester		0	163	\$500
693	Dombroski,Noah	299 Dr. Foote Rd Colchester		3	695	\$1,000
150	Ewings,Arnold	28 Pleasant St Colchester	RET	0	114	\$1,000
136	Fetzer,Kurt	85 Williams Rd Colchester	RET	0	135	\$1,000
399	Gazdzicki,Frank	837 Old Hartford Rd Colchester		0	151	\$500
176	Gordon,Marty	21 Sullivan Rd Colchester		0	407	\$1,000
156	Jacques,Robert	43 Settlers Ln Colchester	RET	0	105	\$1,000
557	Jobes,Jack	176 Alexander Dr Colchester		0	182	\$1,000
111	Jones,John	400 Cabin Rd Colchester		0	685	\$1,000
584	Joseph,Tim	36 Sashel Ln Colchester		0	609	\$1,000
127	Kennedy,Kevin	48 Williams Rd. Colchester	RET	0	144	\$1,000
523	King,Joshua	419 Linwood Cem Rd Colchester		9	218	\$1,000
132	Knapp,John	232 Wall St Colchester		0	270	\$1,000
198	Knowles,Royce	401 Linwood Cem Colchester	RET	0	93	\$1,000
671	Kundahl,Keith	11 Stanavage RD Colchester		8	307	\$1,000
244	LaGrega,Janice	227 Windham Ave Colchester	RET	0	87	\$1,000
165	Langdon,Art	395 Norwich Ave Colchester	RET	0	108	\$1,000
701	Marks,Nate	706 Middletown Rd Colchester		0	234	\$1,000
217	Martin,David	391 Chestnut Hill Rd Colchester	Ret	0	87	\$1,000
166	Marvin,Bert	104 Amston Rd Colchester		0	354	\$1,000
225	Marvin,Debra	279 Dr. Foote Rd. Colchester		2	329	\$1,000
411	Maynard,Chuck	40 Alexander Dr Colchester		2	252	\$1,000
178	McKenna,Kenneth	232 Old Hebron Rd Colchester	RET	0	99	\$1,000
119	McMinn,Jess	183 Westerly Ter Colchester	RET	0	153	\$1,000
334	Miraglia,Mary	400 Cabin Rd Colchester		24	264	\$1,000
477	Morris,Steve	64 Stone Ridge Rd Colchester		0	206	\$1,000
326	Papp,Georg	27 Renee Dr Colchester		0	280	\$1,000
143	Parlee,Robert	29 Standish Rd Colchester	RET	0	126	\$1,000
186	Previti,Michael	143 Stanavage Rd Colchester		2	238	\$1,000
608	Quinn,Tiffany	104 Midland Dr Colchester		40	257	\$1,000
116	Rowland,Daniel	9 Robin Rd Colchester	RET	0	156	\$1,000
148	Russell,Robert	300 Lebanon Ave Colchester		0	656	\$1,000
468	Shorts,Steve	71 Halls Hill Rd Colchester		2	185	\$1,000
125	Skut,Tony	145 Beebe Farms Rd Coventry		0	238	\$1,000
249	Smith,Gary	132 Evergreen Terr Colchester	RET	0	137	\$1,000
670	Spero,Timothy	41 Reservoir Rd Colchester		8	175	\$1,000
140	Standish,Art	87 Broadway Colchester	RET	0	132	\$1,000
114	Standish,Bill	175 Standish Rd Colchester	RET	0	165	\$1,000
544	Szuba,Jared	313 Chestnut Hill Rd Colchester		1	177	\$1,000
128	Vincent,Richard	65 Mountain Rd Manchester	RET	0	141	\$1,000
629	Ziegler,Matthew	323 Westchester Rd Colchester		0	499	\$1,000
		0 \$2,000				\$53,000
		0 \$1,500				\$53,000
		52 \$1,000				\$53,000
		2 \$500				\$53,000
		22 Retired Members \$1000				
		5 On Incentive \$0 Abatement				

Company President

10/20/2022

Chief of Department

RE: Turnout Gear

First Selectman <selectman@colchesterct.gov>

Wed 10/19/2022 4:08 PM

To: Debbie Kratochvil <dkratochvil@colchesterct.gov>

Cc: Steven Hoffmann <shoffmann@ColchesterCT.gov>; Ruby York <ryork@ColchesterCT.gov>

Already talked with the Chief. It will be on the next agenda

From: Debbie Kratochvil <dkratochvil@colchesterct.gov>

Sent: Wednesday, October 19, 2022 3:27 PM

To: First Selectman <selectman@colchesterct.gov>

Cc: Steven Hoffmann <shoffmann@ColchesterCT.gov>; Ruby York <ryork@ColchesterCT.gov>

Subject: Turnout Gear

Andreas,

Will you please run this by the BOS at the next meeting. We just need to change the vendor. They had already approved the purchase last year and a PO was created to encumber the money. See below from Steve.

Thank you

Debbie Kratochvil

Director of Finance

Town of Colchester

127 Norwich Avenue

Colchester, CT 06415

dkratochvil@colchesterct.gov

860-537-7229

From: Steven Hoffmann <shoffmann@ColchesterCT.gov>

Sent: Monday, October 17, 2022 2:09 PM

To: Debbie Kratochvil <dkratochvil@colchesterct.gov>

Cc: Ruby York <ryork@ColchesterCT.gov>

Subject: FY 21-22 Fire Gear Allocation - PO 228058

Importance: High

Good Morning Debbie,

We recently ran into an issue with the turnout gear we ordered back in February. We were told due to supply/demand that the wait time would be long and probably would not see anything until August. We had been in contact with our sales person intermittently to follow up on our order. When August came and went we were reaching out to our salesman to see where the turnout gear was but we were not receiving any correspondence back, via email or phone calls. We included a salesperson from another location and finally got ahold of our sales man who stated they FORGOT to put the order in for our gear. So, through this whole process were told it was all set and now we are told its not. This seems to be a ball dropped on their end and the salesman ghosting us since he know what happened. I

contacted the supplier, LIONS, directly and they are looking at maybe getting us moved up to fill this order but not sure if that will be possible.

So, I am trying to figure out our options. Do we have to use the current vendor and LIONS supplier due the PO being carried over from the previous budget year? Can we change the vendor and use the money with a new vendor so we can order the gear we were supposed to receive? Do any changes need to go through the BOF? We have \$29, 520 allocated in the PO to this purchase and the new vendor we are switching to will be the same or less in price. Just looking for options so we can ensure we obtain the 8 sets of gear we need for our firefighters.

Thanks,

Steven Hoffmann
Fire Chief
Colchester Hayward Fire Department



(o) 860-537-2512

(c) 860-705-9382

shoffmann@colchesterct.gov