

# Town of Colchester


Land Use Department  
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Colchester, CT 06415  
[www.colchesterct.gov](http://www.colchesterct.gov)



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**DATE:** February 7, 2024

**TO:** Bernie Dennler, First Selectman

**FROM:** Demian A. Sorrentino, AICP, CSS, Planning Director 

**RE:** Funding - ChargePoint CT4000 Dual-Port Electric Vehicle (EV) Charger for Colchester Town Hall

Good Afternoon Bernie-

As we have previously discussed, the Town of Colchester is contracted with Artis Energy Solutions for the installation of a ChargePoint CT4000 dual-port Electric Vehicle (EV) charger here at Colchester Town Hall.

The total cost of this project is \$39,250, whereas the Town's contribution of \$19,250 will be matched with a \$20,000 incentive from Eversource, resulting in a 49% (Town) to 51% (Eversource) project cost share. Artis Energy Solutions provided a contract revised to 8/28/23 which reflects the same (copy attached).

At the 8/28/23 Board of Selectman meeting, the EV charger was discussed and the minutes of said meeting reflect the following: *"An overview was given regarding the installation, use, cost, etc. of the new EV charging station being installed at the Town Hall. R. Coyle made the motion to approve execution of contract, with the funds for purchase, which should not exceed \$20,000.00, coming from the Equipment Reserve Account and 2nd by J. LaChapelle. Unanimously approved. MOTION CARRIED 5-0"* (copy attached).

Following the 8/28/23 BoS meeting, the contract with Artis Energy Solutions dated 8/28/23 was signed by then First Selectman Andreas Bisbikos on 9/1/23 (copy attached).

Subsequent to receiving the signed contract, Artis Energy Solutions then submitted Colchester's application for the \$20,000 Eversource Connecticut Electric Vehicle Charging Incentive. After some delay and numerous inquiries, confirmation was received via email dated 1/25/24 that the \$20,000 incentive for Colchester was approved by Eversource, the approval number is "p-1292" (copy of email attached).

On 1/22/24 we received the first installment payment request from Artis Energy Solutions. Invoice #1223 is in the amount of \$9,625, which is half of the Town's \$19,250 share of the project cost (copy attached). The second payment of \$9,625 will be due upon project completion in accordance with the signed contract.

It is now my understanding that this process involves one additional step. Because the expenditure exceeds \$10,000, in order for it to be paid from the Equipment Reserve Account as the Board of Selectmen specified, it is required to "be approved by the Board of Finance upon recommendation of the First Selectman" (per Sec. 4.1 of the Town of Colchester Budget Transfer Procedures, Use of Capital Reserve Fund, last revised 10/6/15).

Likewise, I am respectfully requesting that you provide a recommendation to the Board of Finance that this expenditure be approved at their next available meeting, in order that this project can proceed to construction.

## Attachments:

Artis Energy Solutions Contract Signed by A. Bisbikos 9/1/23

Minutes of the Board of Selectmen Meeting 8/28/23

Email Confirming Approval of \$20,000 Eversource Incentive dated 1/25/24

Artis Energy Solutions Invoice #1223

August 28, 2023

Andreas Bisbikos  
Town of Colchester  
127 Norwich Ave.  
Colchester, CT 06415

Location: Parking Lot, Updated Proposal with Bollards Deducted

Dear Andreas,

On behalf of Artis Energy Solutions ("Artis"), thank you for the opportunity to present the Town of Colchester ("Colchester") with an updated proposal for a turnkey project for a dual-port, Level 2 Charging Station allowing two cars to charge simultaneously. A discount has been applied that is valid as long as the proposal package is signed by August 30, 2023.

Artis developed the scope based on site visit and ongoing feedback from Colchester. Accordingly, the proposal is comprised of the scope of work, financial summary with applicable incentives, along with networking and full labor and parts warranty options.

**This project is expected to qualify for the full \$20,000 of incentives.** Artis will accept the incentive as final payment to minimize the Town's out-of-pocket payments.

Based on the Town's preference, the ChargePoint CT4000 will be provided. As background, ChargePoint provides an integrated hardware and software platform, and has the #1 market share of installed EV chargers in North America. The specifications for the ChargePoint CT4000 are provided in the appendix.

Artis has over a decade of expertise working with Eversource and UI and has been providing EV station solutions since 2019. Upon request, Artis will provide multiple references.

On behalf of Colchester, Artis will assemble and submit the EV incentive application and payment forms to avoid burdening you with additional paperwork. The Artis team appreciates the opportunity to work with the Town.

Warm Regards,

Gene Bloxsom and the Artis Energy Solutions | C: 203-232-5964

cc: Demian Sorrentino

## I. SCOPE OF WORK

This section includes the sitework details, drawings, and proposed pricing for the site.

### A. Town of Colchester

The site includes a turnkey EV proposal including labor and materials for installation of qty 1 ChargePoint CT4000 dual-port, EV Station, rated at 30A per port, allowing two (2) cars to charge simultaneously. Each car would add 20-25 miles of range per hour charging.

#### 1. Detailed Make Ready Sitework:

Artis will provide a turnkey installation including furnishing, installing the EV station, and completing the make ready sitework as described in the table.

Category	Description	Responsible Party
EV Incentive Application Submission	On behalf of Colchester, complete and submit entire EV Incentive application for this site, including all required documentation and drawings.	Artis
Pull Permit	Cost and pulling of permits included for site.	Artis
Measurement of Cell Signal Strength and Quality	Measurement with cellular signal/quality meter to confirm signal strength and noise to ensure the stations will be available on network and all functionality is available.	Artis
Circuit Breaker	Furnish and install a 200A breaker in panelboard PRL2 located in the main electrical room.	Artis
New 200A 120/208V 3Ø Panelboard	Furnish and install a new panelboard in the main electrical room.	Artis
Circuit Breakers	Install quantity 2, 2-pole 40A breakers in panelboard to feed the EV station.	Artis
Conduit and wiring	Run conduit and wiring from the new electrical panel out of the main electrical room across the ceiling to exterior wall from wall to the EV stations.	Artis
Future Proofing	Conduit is sized to provide contingency for an additional quantity 2 EV stations at the 30A per port rating.	Artis
EV Station Installation	Mount and secure the EV station to the concrete base.	Artis
EV Station Activation	Activate and locate the station on the network.	Artis
EV Station Commissioning	Certify and commission installation for manufacturer to start warranty; provide training.	Artis
EV Payment Form	On behalf of Colchester, Artis to develop and submit payment form package after project is installed.	Artis

2. Proposed EV Charger Location:

The proposed location for the EV Charging station is shown in the following drawing.



### 3. Financial Summary:

As requested by the Town, the following chart shows the discounted pricing for turnkey EV project plus the prepaid five-year plans for both the networking and full parts and labor warranty.

Town of Colchester Level 2 Dual Port EV Charging Station Options	
A. EV Charging Station and Sitework Pricing	
Description	ChargePoint CT4000
Level 2, Dual-Port EV Station, Net Each	\$9,190
Amperage per Port	30A
Shipping Estimates	\$275
Quantity	1
EV Hardware Subtotal	\$9,465
Artis Make-Ready Scope of Work	\$26,036
Networking Year 1	\$690
Subtotal Project Gross	\$36,191
Incentive Calculation	
EV Station Incentive	-\$4,733
Applicable Site and Make-Ready Incentive	-\$15,268
Estimated Total Incentives	-\$20,000
<b>Project Net After Incentives</b>	<b>\$16,191</b>
<b>Option A</b>	<input type="radio"/> Option A
B. EV Charging Station and Sitework Pricing with 5-Year Prepaid Networking and Warranty	
EV Stations and Sitework	ChargePoint CT4000
Project Net After Incentives	\$16,191
5- Year Prepaid Networking	\$2,080
5-Year Pre-Paid Warranty	\$2,620
<b>Total Net Five Year Package with Prepays</b>	<b>\$20,891</b>
<b>Discount</b>	<b>-\$1,641</b>
<b>Total</b>	<b>\$19,250</b>
<b>Option B</b>	<input checked="" type="radio"/> Option B
Confidential to Artis Energy Solutions	

**Note: Sales tax is not included. The Town will be required to provide all sales tax exemption documentation.**

### 4. Financial Summary Accompanying Notes:

- **Networking:** The software subscription service allows for networking and customizable pricing, remote diagnostics, reporting, and the ability to provide EV driver access and information via EV charger app and other mobile map apps to determine charger availability.
- **Eversource incentive program** requires 5 years of networking as a requirement of acceptance of their incentive dollars.
- **Premium Materials and Labor Warranty:** This covers materials and labor and is recommended because one of the biggest issues after EV charger installation is non-working EV chargers.
- The Town will be required to provide Artis with the required sales tax exemption documentation.
- Please select option A or option B from Financial Table.

## II. NEXT STEPS

1. Colchester to review and sign proposal with selected networking and warranty options.
2. By signing, Colchester authorizes Artis to submit the EV application and required documents on their behalf and commits to work collaboratively to provide Artis with any needed documentation to streamline applications and installation.
3. Artis requires the utility bill for the site in order to submit the EV application.
4. In order to authorize Artis to submit incentives on your behalf, Exhibit A includes the LOA - letter of authorization and Eversource standard Terms and Conditions that are required to be signed in order for Artis to submit the EV incentive package on behalf of the Town.
5. Once this document is signed and Utility incentive reward confirmed, Artis to work with Town and develop project schedule.

### III. TERMS AND CONDITIONS

Artis Energy Solutions, LLC (“Contractor”), located at 362 Industrial Park Road, Suite 7, Middletown, CT 06457 is a leading Energy Solutions and Electrification contractor. The Town of Colchester (“Company”) owns the site (“Facility”) identified in the proposal and has chosen to engage in turnkey electric vehicle charging station installation project at this Facility, utilizing the services of the Contractor.

The terms of this document stipulate that the (1) Company provides authorization to the Contractor to submit the EV Incentive application on their behalf; (2) The Company to provide access to site as needed for prep and make ready work; and (3) The Contractor to review any unforeseen changes with the Company for review and approval, as needed.

Subject to the Company signing this agreement and receiving the Eversource incentive approval with the projected incentives, the Company agrees that Contractor will be entitled to the Net Project Price after incentives, which includes the networking and warranty options selected by the Company.

Payment terms are as follows for the Net Project price after incentives of \$19,250.

Timing	Payment Percentage	Amount	Payment Terms
Upon Signing of Proposal	50% of Net Project Price	\$9,625.00	14 days
Upon Completion of Installation	50% of Net Project price	\$9.625.00	14 days

The Utility will pay the Incentive directly to the Contractor upon completion and approval of the Project installation. The Contractor will order materials for the make ready after EV incentives awarded, and the first milestone payment has been received.

Preferred payment method is via ACH with bank information below:

Artis Energy Solutions  
 Bank/Wiring/ACH Information  
  
 Bank Name: Webster Bank  
 Address: 5 Coles Rd, Cromwell CT 06416  
  
 Name on Account: Artis Energy Solutions, LLC  
 ABA #: 211170101  
 Account #: 10 0010672255  
 Account Type: Checking

Conditions found during the installation phase of the Project may require adjustment to cost. If unforeseen changes are identified, the Contractor will review with Company for approval and provide change order for agreed-to changes. Installation will be scheduled Monday through Friday during the hours of 7AM - 5PM. Contractor will ensure installation schedule(s) are coordinated in advance with the Company. Any additional work that will require an increase in cost will be agreed upon by Contractor and Company prior to implementation.

The Company understands, acknowledges, and agrees that there will be substantial effort undertaken and costs incurred by Contractor in reliance upon the EV Standard Agreement (including with respect to any additions to the scope of work thereunder made at its request). These costs may include, without limitation: costs associated with site visits, system design and layout, meetings, and





Exhibit A

August 28, 2023

Subject:

**Town of Colchester**

**Letter of Authorization for Commercial EV Charging Project Applications**

This letter grants Artis Energy Solutions the authority to complete and submit the Commercial EV Charging Project Applications on behalf of Town of Colchester and function as the "Customer's Authorized Signer."

Authorized By:

*Andreas Bisbikos*

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Andreas Bisbikos  
Town of Colchester  
selectman@colchesterct.gov

## Customer Certification Agreement and Signature (Please Read Carefully)

I certify that I intend to purchase and install the indicated electric vehicle charging equipment on or after January 1, 2022, for use at the service address listed above and not for resale. I further agree to provide the required documentation and, if requested, I agree to a verification by a Utility representative of both the sales transaction and product installation and also allow Utility access to pre and post-monitor the installation. Falsifying any of the above information will void this rebate application and any future rebate applications.

By signing this form below, I certify that all of the information described on this Application and all documents provided with this Application are accurate and true and that I have read and understand the TERMS AND CONDITIONS on this form.

Andreas Bisbikos

*Andreas Bisbikos*

2023-09...

*Customer Printed Name*

*Customer Signature*

*Date*

### Terms and Conditions

These Terms & Conditions govern The Connecticut Light & Power Company d/b/a Eversource Energy (“Company”) Connecticut Commercial Electric Vehicle (EV) Charging Program (“Program”). CLEAResult Consulting Inc. is implementing the Program on behalf of the Company. As used in these Terms & Conditions, “Eversource” shall include the Company and CLEAResult Consulting Inc. By submitting this signed application, the current or prospective non-residential Eversource electric service customer (“Applicant” or “Customer”) acknowledges that Applicant has read, understands, and agrees to these Eversource Terms & Conditions. Applicant understands that funding for rebates under this program is derived from Eversource electric service customers. Eversource does not guarantee the availability of funding for this program and neither is responsible for any costs or damages incurred by applicant if funding for this program is reduced or eliminated by the State of Connecticut, the Public Utilities Regulatory Authority, or other State of Connecticut action. Rebates are subject to funding availability and are subject to change at any time without notice.

**APPLICATION FORM:** This application must be filled out completely, truthfully and accurately. The Customer or their authorized representative must sign, date, and submit this application along with the required documentation outlined under the Pre & Post Installation Checklists, and any other required documentation identified in this application.

**ELIGIBILITY:** Rebates are available to a new or existing non-residential electric Eversource Customers who purchase and install qualified electric vehicle supply equipment (EVSE) at a property that houses a workplace, light-duty fleet charging, public charging, or multifamily properties with five or more units ( a “Site”) on or after January 1, 2022 through December 31, 2022. Eligible EVSE must be installed in the Eversource service territory. The EVSEs must be listed on the EV Charger Qualified Products List (“QPL”) and be installed at the Site address listed on this application. For a complete list of qualifying EV chargers, check our [website](#). Charger hardware and networked software must be a matched system on the QPL to be eligible.

**PRE-APPROVAL, POST-APPROVAL, AND VERIFICATION:** To be eligible for any potential rebates, Applicant must submit this application prior

to installing qualifying EVSE. If Applicant is a tenant, Applicant has obtained the property owner’s permission to install the equipment and has included an authorization letter signed by the property owner. Applicant shall submit application and all documentation listed in Pre-Installation Checklist. Eversource will review the submitted application and if approved, will send the applicant an incentive reservation letter and a payment request form. The incentive determination letter will contain an expiration date that the qualifying EVSE must be installed by to be eligible for rebates. Upon completion of work, Applicant must submit the required documentation in the Post Installation Checklist and the payment request form. If more than one Site is listed on the Application, and the incentive determination letter includes more than one (1) site, Applicant may submit payment requests for each site separately. Eversource reserves the right to verify sales transactions and to have reasonable access to your facility to inspect the equipment installed under this Program, prior to issuing rebates or at a later time. All work must be completed in accordance with all applicable laws and regulations, including, but not limited to, obtaining required permits.

Applicant agrees and authorizes that they will operate and maintain the equipment in proper working condition and the primary utilization audience, listed on the Application, will have access to the equipment for a term of not less than five (5) years from installation. This will be done at Applicant's sole cost and expense.

**REBATE OFFER:** Rebate amounts will be either 50% of eligible EVSE charger costs plus 100% eligible make-ready installation costs or the Per Site Maximum Rebate, whichever is less. Refer to the chart on page 3 of the Application for Maximum Site Rebate amounts.

Eversource alone will determine eligible costs based on the documentation supplied by the

Applicant and any other information Eversource chooses to collect, in its sole discretion. Eversource reserves the right to modify site rebate cap amounts.

**REBATE PAYMENT:** Payment for complete and accurate payment requests associated with approved applications are typically issued within 10–20 business days. Payment processing may take longer if Applicant submits incomplete or inaccurate information. Rebate checks will be mailed to the Applicant, except that payment to a designated third party will be permitted if signed off by Applicant. Payments are sent via US Postal Service, which requires several more days for delivery. Please contact the Administrator with questions about your rebates by emailing [EversourceEVSupport@clearesult.com](mailto:EversourceEVSupport@clearesult.com) or calling (888) 978-1440.

**PROOF OF PURCHASE:** Rebate levels will be confirmed upon receipt of detailed invoices as requested in the Post-Installation Checklist. Eversource will review required documentation and determine final eligible rebate levels before payment is made.

**ENDORSEMENT:** Eversource does not endorse any particular manufacturer, contractor, vendor, product, retailer or system design in promoting this Program.

**TAX LIABILITY:** Eversource will not be responsible for any tax liability that may be imposed on the Applicant as a result of the payment of rebates. All Applicants must attach a completed IRS W-9 and as part of this Application to receive a rebate. Rebate amounts will be reported to the IRS unless proof of tax-exempt status is provided

**WARRANTIES: EVERSOURCE DOES NOT WARRANT THE PERFORMANCE OF INSTALLED EQUIPMENT, EXPRESSLY OR IMPLICITLY.** Eversource makes no warranties or representations of any kind, whether statutory, expressed, or implied, including without limitations, warranties of merchantability or fitness for a particular purpose regarding the equipment or services provided by a manufacturer, contractor or vendor. Eversource not shall be responsible for costs or corrections of

conditions already existing in the property which fail to comply with applicable laws and regulations. Contact your retailer, manufacturer, vendor or contractor for details regarding equipment performance and warranties.

**LIMITATION OF LIABILITY:** Eversource liability is limited to paying the rebates specified. Eversource is not liable for any damages arising out of or resulting from participation in this rebate offer, including but not limited to loss of profits, loss of revenues, failure to realize expected savings, loss of data, loss of business opportunity, or similar losses of any kind, as well as any indirect, incidental, punitive, special, or consequential damages, or for any damages in tort connected with or resulting from participation in this Program. Applicant understands that all funding for rebates under this Program derives from Eversource ratepayers in part by approval from the Public Utilities Regulatory Authority (PURA). Eversource does not guarantee the availability of funding for the program and is not responsible for any costs or damages incurred by applicant if funding for this program is reduced or eliminated by the State of Connecticut or PURA action. Funding is subject to change at any time without notice

#### Definitions:

- Connecticut EV Charging Program (Commercial): A program that provides incentives for the installation of electric infrastructure and EVSE to residential multi-unit dwellings, destination locations, workplace and light-duty fleet charging locations in Connecticut.
- Electric Vehicle Supply Equipment (EVSE): Level 2 or direct current fast charger (DCFC). A level 2 EVSE provides at least 3.3 kilowatts (kW) of output power from 208/240-volt input with a J1772 connector. A DCFC provides at least 50 kW of output power from 208 or 480-volt, 3-phase input, with at least one CCS connector. When calculating the EVSE rebate amount, EVSE Cost includes the main hardware unit certified by a nationally recognized testing laboratory, a charging cable of up to 25-feet in length, the vehicle connector, a cable management device, and required mounting hardware. Network communication and software fees are not included in the EVSE cost, nor are extended warranty or maintenance service agreements.
- Make-Ready Infrastructure Cost: is the sum of 1) Design and engineering services, 2) Permitting fees, 3) Materials and labor for construction and installation, and 3) Any fees owed to Eversource for a new or upgraded electrical service. It does not include the cost of the EVSE hardware or network service.
- Site Definition: Prewiring of electrical infrastructure at a set of parking spaces to facilitate cost-efficient installation of a bank of

EVSE, either Level 2 or DCFC, on a property within Eversource's service territory owned or controlled by the Applicant. A site may include a service panel, junction boxes, conduit, wiring and other components necessary to make a particular location able to accommodate a bank of EVSE. The maximum incentives shall apply to each site. A site host may have more than one site at a single property to the extent that each site meets the specific electrical infrastructure criteria as defined.

- **Underserved Communities:** Includes “distressed municipalities,” “environmental justice communities,” and “public housing authorities” as defined in the Connecticut General Statutes. The state may reevaluate its definitions as necessary to appropriately meet the needs of low-to moderate-income residents (LMI) and communities. Please refer to capacity map [HERE](#) to determine if your location is in an underserved community.
- **Futureproofing:** Make-ready infrastructure upgrades, included in site design that would allow for future charging infrastructure upgrades. Futureproofing costs would include the following: oversized or additional conduit; oversized panels; additional conduit, trenching, connection points to additional parking spaces, service for the station and larger or additional transformers and pads. Futureproofing detail provided by the Applicant on this application, as well as itemized on their respective proposal/invoice, will be considered for incentives but will be capped at the Per Site Maximum Rebate amounts listed on page 3.
- **Light Duty:** Cars and trucks with maximum Gross Vehicle Weight Rating (GVWR) < 8,500 lbs.

# CT4000 Family

ChargePoint® Level 2 Commercial Charging Stations

The CT4000 family is the latest generation of ChargePoint commercial charging stations. Refined yet rugged, these stations set the industry standard for functionality and aesthetics.

The CT4000 full motion color LCD display instructs drivers and supports dynamic updates of custom branded videos and advertisements.

Intelligent power management options double the number of parking spaces served by allowing two charging ports to share a single circuit. Sites with single port EV stations can upgrade to dual port stations without requiring additional electrical services.

The CT4000 is the first ENERGY STAR® certified EV charger because it charges efficiently and conserves power when not charging. As an ENERGY STAR certified EV charger, the CT4000 uses significantly less energy than a standard EV charger when in standby mode to help you save money on your utility bill.

All CT4000 models offer one or two standard SAE J1772™ Level 2 charging ports with locking holsters, each port supplying up to 7.2kW. With this standard connector, ChargePoint level 2 stations can charge any EV.

Stations are available in bollard and wall mount configurations for easy installation anywhere. All stations are fully software upgradeable remotely over the air.

Stations come in both 6' and 8' tall models with 18' and 23' cords, respectively. With multiple options for size and cord reach, your station can service up to four parking spaces, reach all car models regardless of parking style or car sizes and increase the usability of your EV spots.

## Driver Friendly User Interface

- + Instructional video shows how to use the station
- + Multi-language: English, French, Spanish
- + Touch button interface; works in rain, ice and with gloves
- + Backed by ChargePoint's world class 24/7 driver phone support

## Easily Communicate with Your Drivers

Whether you're a retail establishment wanting to advertise your latest product, a workplace looking to communicate with employees or a municipality wanting to welcome visitors, ChargePoint's prominent LCD screen makes it easy to reach EV drivers:

- + Daylight readable, with auto brightness control
- + 640 X 480 resolution active matrix
- + Full motion 30fps video support
- + Upload up to 60 seconds of high quality video on a color LCD screen to individual stations as often as desired
- + Brand your charging stations to communicate with drivers
- + Instructional video in English, Spanish or French



The First  
**ENERGY STAR®**  
Certified EV Charger

## Service Products and Support

ChargePoint offers world-class service products and support that help ensure quality of work, save time and money, protect your investment and enhance the productivity of your charging stations. From site planning to installation and setup, to ongoing care and management, when you choose ChargePoint, you're covered.

- + **ChargePoint Configuration and Activation:** customized setup and activation of your stations
- + **ChargePoint Assure:** the most comprehensive EV Station maintenance and management in the industry

## Energy Measurement and Management

- + Real-time energy measurement
- + 15 minute interval recording
- + Time of Day (TOD) pricing
- + Load shed by percentage of running average or to fixed power output

## Minimize Costs with Flexible Power Management Options

In the vast majority of applications, a full power configuration is the best choice for both station owners and drivers. However, when drivers are parked for a longer time, an intelligent, lower power output can save station owners considerable installation cost while still providing drivers a great charging experience. With flexible power options, station owners can meet the needs of drivers while lowering costs:

### Power Select (Patent Pending)

- + Allows for a lower capacity (less than 40A) circuit to power each port
- + Cuts installation costs by reducing the cost or even avoiding the need to upgrade panels or transformers

### Power Sharing

- + Dynamically share one 40A, 30A or 20A circuit between two parking spaces
- + Doubles the number of parking spots served while reducing installation and operating costs
- + Allows station owners to upgrade a single port station to dual port to serve more drivers with no electrical upgrade

## Clean Cord Technology

- + Keep charging cords off the ground
- + Standard on all models
- + Ultra-reliable second-generation gravity operated mechanism.
- + Flexible over entire -40°F to +122°F product temperature range

## Safe, Reliable, Energy Efficient Hardware

- + UL listed, meeting the stringent requirements of the nation's leading safety standards organization
- + Stations are rugged, built to withstand the elements
- + Safe, Reliable and Energy Efficient
- + ENERGY STAR certified, charges efficiently and conserves power when not charging

## When Charging is Mission Critical, Protect Your Investment with ChargePoint Assure

- + **Minimize downtime:** ChargePoint Assure provides the most comprehensive EV Station maintenance and management in the industry
- + **Get up and running quickly and flawlessly:** Professional guidance for station configuration saves you time, and unlimited changes to station policies flexibly supports your business
- + **Eliminate unexpected future expenses:** Cost for parts and on-site labor to install is covered for all Assure eligible repairs
- + **One less thing to worry about:** Proactive station monitoring provides you with regular reporting
- + **Reduced risk of downtime:** We guarantee 98% annual uptime and one business day response to requests
- + **Support when you need it:** We're there for you *and* your drivers. Phone support available for station owners Monday to Friday from 5 AM to 6 PM Pacific. Phone support for drivers is 24/7/365, so you never need to field a driver call

Ultra-reliable second-generation gravity operated mechanism.

18' and 23' cords to reach all car models and serve more parking spaces.

World-class 24/7 driver phone support.

Instructional video shows how to use the station. Multi-language charging instructions, giving drivers the choice of English, French or Spanish.

Driver interaction is supported in any weather by five rugged, back-lit buttons with audio feedback.

Strong and rugged design materials built to withstand the elements.

CT4000 stations come with 18' or 23' cords to increase the usability of your charging spots, on 6' and 8' tall models respectively.

### CT4021

Dual-port bollard charging station with 18' charging cables. Standard *EV Charging Only* sign without optional custom branding.



## Promote Your Brand and Business

Having your stations installed in a visible location makes a bold statement about your business' commitment to sustainability and shows that you care about your customers. ChargePoint CT4000 stations are built for customization so you can conveniently promote your brand as well. With custom signage and video you can:

- + Increase brand recognition
- + Attract EV drivers by making sure your stations are highly visible
- + Ensure EV charging installations are consistent with the look and feel of your brand
- + Differentiate your stations from standard ChargePoint stations to make them easily identifiable by your driver base



Branded CT4021  
Shown with optional  
branding on bollard.  
18' cords on 6' model.

Easily customizable branding area.  
All stations come with *EV Charging Only* sign, which can be replaced with your custom signage.

5.7" color LCD display for customizable video content.

Upload up to 60 seconds of high quality video to individual stations as often as desired.

Daylight readable with auto brightness control.

OPTIONAL:  
Additional customizable branding areas.

All stations have standard extrusions to hold your custom signage.

Artwork templates and material specifications are conveniently downloadable from [chargepoint.com](http://chargepoint.com)



Branded CT4025  
Shown with optional  
branding on back.  
23' cords on 8' model.




## Bollard Charging Stations



## Wall Mount Charging Stations



## Contact Us

-  Visit [chargepoint.com](https://www.chargepoint.com)
-  Call +1.408.705.1992
-  Email [sales@chargepoint.com](mailto:sales@chargepoint.com)



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+1.877.370.3802 US and Canada toll-free  
[chargepoint.com](https://www.chargepoint.com)

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# ChargePoint Assure

ChargePoint Assure® offers comprehensive monitoring, maintenance, support, and hassle-free issue resolution.

ChargePoint Assure is the most comprehensive EV station maintenance and management program. Assure covers everything needed to keep ChargePoint electric vehicle (EV) charging stations up and running.

With Assure, ChargePoint takes responsibility for fixing hardware issues by providing parts, labor and orchestration of repairs by expert support specialists. Proactive monitoring, regular reports and unlimited changes to station policies are included with Assure, as well as 24/7 phone support 7 days per week, one business day response to requests, and a 98% annual uptime guarantee. You can also get professional guidance from ChargePoint when configuring your stations to make the most of your EV charging program.

## Stay on top of operations with proactive monitoring

- + Find out about problems before your drivers do with remote monitoring
- + Get 98% annual station uptime with a non-performance penalty for outages caused by station hardware
- + Keep your stations up and running with proactive troubleshooting and dispatch services
- + Fix problems with on-site labor that ChargePoint dispatches and manages
- + Call us anytime with 24/7 expert support, 7 days per week

## Count on a fast fix with one business day response time

- + We respond to all issues within one business day, and parts are typically shipped within 3-5 business days
- + ChargePoint certified technicians will be onsite to repair your station within one business day of receiving any required parts
- + U.S.- based support specialists coordinate all repairs

## Rest easy with the industry's leading parts and labor warranty

- + We offer the EV charging industry's first and most comprehensive warranty for parts and on-site labor
- + We cover labor to repair issues that often aren't covered under warranty, such as vandalism and accidents

## Optimize with expert advice and unlimited changes

- + U.S.-based EV charging experts advise you on best practices for station configuration and management in your region and industry
- + Our team makes unlimited station configuration and policy changes for you, so you can control access to your station, set charging rates and adjust based on driver behavior

## Get a glimpse into driver behavior with robust reporting

- + See how your stations are being used in an easy-to-read format with monthly summaries
- + Prove success and make improvements with quarterly reports on station utilization, performance, energy usage and environmental impact
- + Compare your station use with organizations like yours

## Requirements

Because installation quality affects the long-term reliability and availability of EV charging stations, ChargePoint requires that all stations covered by Assure are validated or commissioned to ensure they meet installation specifications. Validation and commissioning are performed on-site and includes inspection of power availability, panel, breaker and wiring, confirmation of cellular and local network coverage (through WiFi) and verification that all ChargePoint installation requirements are met. Choose one of the following ways to validate stations and activate Assure:

1. Perform station installation with ChargePoint's help by purchasing Install Valid (AC Stations) or Install Commissioning (DC Stations).
2. Perform station installation without ChargePoint's help by purchasing Validation (AC Stations) or Commissioning (DC stations).
3. For a subset of AC stations, where your installer is a ChargePoint authorized partner or reseller, they may validate the station on your behalf.

## Station Warranty Options

Offering	Parts Only Warranty	Assure
Availability	One year included for free on all stations installed by a ChargePoint certified installer*	Available for purchase for up to five years. Stations must be installed and validated by a ChargePoint certified installer
Parts Covered	Defective parts are exchanged	Included and coordinated by a ChargePoint support specialist
Certified On-Site Labor	Not included: station owner must find a ChargePoint certified installer to perform any repairs	Included and coordinated by a ChargePoint support specialist
Monthly Station Summary Report		Included
Detailed Quarterly Report		Included
Uptime Guarantee		98% with non-performance penalty
Proactive Monitoring		Included
Service Level Agreement		1 business day response time 1 business day from parts arrival for on-site labor
Labor Coverage		Included for damage caused by accidents and vandalism
Unlimited Station Configuration		Included

\* Installations not performed by a ChargePoint certified installer are not covered under warranty.

## Ordering Information

Description	Order Code
Assure for CT4000 Family	CT4000-ASSUREn <sup>1</sup>
Assure for Express Family	CPE250-ASSURE-n <sup>1</sup> EXPP-BLOCK-ASSURE-n <sup>1</sup> EXPP-PL1000-SINGLE-ASSURE-n <sup>1</sup> EXPP-PL1000-DUAL-ASSURE-n <sup>1</sup>
Assure for CPF	CPF-ASSUREn <sup>1</sup>

<sup>1</sup> Substitute n for desired years of service (1, 2, 3, 4 or 5 years).

## Companion Services

Description	Order Code
Station Activation and Configuration	CPSUPPORT-ACTIVE
Stations Installation and Validation	CT4000-INSTALLVALID
Validation	CPSUPPORT-SITEVALID
Commissioning for Express Family	CPE250-COMMISSIONING CPE250-PAIRED-COMMISSIONING EXPP-PL1000-COMMISSIONING EXPP-BLOCK-COMMISSIONING
Installation and Commissioning for Express Family	CPE250-INSTALL-COMMISSIONING CPE250-PAIRED-INSTALL-COMMISSIONING EXPP-PL1000-INSTALL-COMMISSIONING EXPP-BLOCK-INSTALL-COMMISSIONING



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Campbell, CA 95008-6617 USA

+1.408.841.4500 or  
+1.877.370.3802 US and Canada toll-free

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# Signature Certificate

Reference number: XIHWV-6FU68-7EPYV-BAUBA

## Signer

## Timestamp

## Signature

### Andreas Bisbikos

Email: selectman@colchesterct.gov

Sent:

28 Aug 2023 18:59:03 UTC

Viewed:

01 Sep 2023 17:08:11 UTC

Signed:

01 Sep 2023 17:10:01 UTC



### Recipient Verification:

✓ Email verified

01 Sep 2023 17:08:11 UTC

IP address: 162.246.7.114

Location: Wyoming, United States

Document completed by all parties on:

01 Sep 2023 17:10:01 UTC

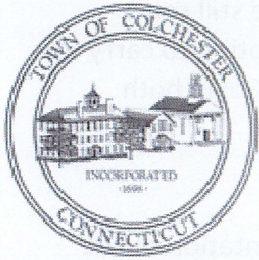
Page 1 of 1



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# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

2023 AUG 30 PM 2:03

Andreas Bisbikos, First Selectman

*Boyle Furman*  
BOYLE FIRMAN  
TOWN CLERK

**Board of Selectman – Special Meeting  
Monday, August 28, 2023 @ 5:30 pm  
Hybrid: Town Hall – Meeting Room 1 & Via Zoom**

BOS Members Present: A. Bisbikos (First Selectman), R. Coyle, D. Bates, R. Coyle, J. LaChapelle

Members Absent: none

Others Present: S. Hoffman (Fire Chief), Brad Bernier (Assistant Fire Chief), S. Ramsby HR Director, D. Sorrentino (Planning Director), J. Leone (Public Works Director)

**1. Call to Order and Roll Call Board of Finance**

A. Bisbikos (First Selectman), called the meeting to order at 5:31 pm.

**2. Pledge of Allegiance**

**3. Job Descriptions**

A. R. Coyle made the motion to approve the Youth and Social Services Prevention Coordinator job description, with a 2nd by D. Turner. Unanimously approved. **MOTION CARRIED 5-0**

B. J. LaChapelle approved the Medical Driver job description. 2<sup>nd</sup> by R. Coyle. Unanimously approved. **MOTION CARRIED 5-0**

C. In regard to the Facilities Maintainer job description, R. Coyle asked that the person who would be hired for this position reside in Colchester or within 20 minutes from the town. R. Coyle motioned to approve, 2nd by D. Turner. Unanimously approved. **MOTION CARRIED 5-0**

**4. Senior Services**

D. Turner made a motion to approve the contract for funding with the CT Department of Aging and Disability Services and authorize the First Selectman to sign all necessary documents, 2<sup>nd</sup> by D. Bates. Unanimously approved. **MOTION CARRIED 5-0**

**5. Green Energy**

A. An overview was given regarding the installation, use, cost, etc. of the new EV charging station being installed at The Town Hall. R. Coyle made the motion to approve execution of contract, with the funds for purchase, which should not exceed \$20,000.00, coming from the Equipment reserve account and 2<sup>nd</sup> by J. LaChapelle. Unanimously approved. **MOTION CARRIED 5-0**

B. There is no current contract for the Non-Residential Renewable Energy Solutions, there are still some questions and this has been tabled until the next September meeting. D. Bates made a motion to carry this topic to the next meeting, with a 2<sup>nd</sup> by R. Coyle. Before a vote was taken D. Bates and R. Coyle both withdrew their motions. **NO ACTION TAKEN**

**6. Transparency Software**

Members of the BOS requested to table this discussion until the next meeting so that a presentation of the software could be provided before it is voted on. **NO ACTION TAKEN**

**7. MOU**

S. Hoffmann explained the MOU between the Town of Colchester and the Municipal Employees Union 506 in relation to the Fire Marshall. R. Coyle moved to approve the motion with a 2<sup>nd</sup> by D. Bates. Unanimously approved. **MOTION CARRIED 5-0**

**8. Union Contract**

This was postponed until the next meeting so that Board members questions could be addressed.

**9. Citizens Comments**

M. Dubreuil explained what Munis is and spoke in favor of the Transparency software.

**10. Adjournment**

D. Bates motioned to adjourn the meeting. R. Coyle 2<sup>nd</sup>. Meeting adjourned at 6:08 pm

**From:** [Demian Sorrentino](#)  
**To:** [Demian Sorrentino](#)  
**Subject:** FW: Town of Colchester Incentive Approval  
**Date:** Tuesday, February 6, 2024 1:40:59 PM  
**Attachments:** [image001.png](#)

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**From:** Daniel Robertson <[RobertsonD@artisenergysolutions.com](mailto:RobertsonD@artisenergysolutions.com)>  
**Sent:** Thursday, January 25, 2024 9:59 AM  
**To:** Gene Bloxsom <[BloxsomG@artisenergysolutions.com](mailto:BloxsomG@artisenergysolutions.com)>  
**Subject:** RE: Town of Colchester Incentive Approval

Hi Gene,

See email below this one.

CLEARResult and Eversource approved incentives for Town of Colchester. If the Town needs to confirm for their records, they can reach out and reference rebate approval number p-1292.

Thanks,

Dan

**Daniel G. Robertson**

CEO



[robertsond@artisenergysolutions.com](mailto:robertsond@artisenergysolutions.com)

C 860.670.3263

*Artis Energy Solutions*  
*artisenergysolutions.com*  
*Middletown, CT 06457*

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**From:** Tiffany Bailey <[tiffany.bailey@clearesult.com](mailto:tiffany.bailey@clearesult.com)>  
**Sent:** Friday, January 12, 2024 9:56 AM  
**To:** Daniel Robertson <[RobertsonD@artisenergysolutions.com](mailto:RobertsonD@artisenergysolutions.com)>  
**Subject:** RE: Thanks and Incentive Approvals

p-1292	Town of Colchester	10/11/23	Public	1/12/24	Approved	\$20,000
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362 Industrial Park Rd  
 Suite 7  
 Middletown, CT 06457

# Invoice

Date	Invoice #
1/22/2024	1223

Bill To
Town of Colchester 127 Norwich Ave Colchester, CT 06415

Project
Turnkey EV Charging Station Installation

Terms	Due Date	Project	Service Term
Net 14	2/5/2024	22-0341-EV Colches...	

Description	Amount
Preferred payment method, ACH: Artis Energy Solutions Bank/Wiring/ACH Information Bank Name: Webster Bank Address: 5 Coles Rd, Cromwell CT 06416 Name on Account: Artis Energy Solutions, LLC ABA #: 211170101 Account #: 10672255 Account Type: Checking  Project: EV Charging Station Installation Location: Parking Lot Total Project Amount: \$39,250.00 Eversource Incentive: \$20,000.00 Net Project Amount, to be paid in 2 installments: \$19,250.00  First installment, as per agreement:	9,625.00
Thank you for your business! Artis Energy Solutions, LLC Phone: 860-613-7000	<b>Total</b> \$9,625.00