

Agenda
CORE Commission Special Meeting
March 16, 2022 via Zoom
6:30PM
(All items on this agenda are subject to possible action)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82067888816?pwd=dUFNd29pNzJZczVWQ1ZoZndFWkliUT09>

Webinar ID: 820 6788 8816

Passcode: 081830

Or Telephone:

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669
900 6833 or +1 253 215 8782

1. Call to Order
2. Approval of Minutes – Regular Meeting 2/14/22
3. Additions & Deletions to the Agenda
4. Citizens Comments
5. New Business
 - a) 2022 Meeting Schedule
 - b) Pledge of Allegiance discussion
 - c) DRAFT CORE Commission Mission Statements
 - d) DRAFT CORE Commission By-laws
 - e) Use of Town Website for sharing resources versus Google Drive
 - f) Weekly DE&I informational emails discussion
6. Chair Closing Comments
7. Adjournment

Boyle Furman
BOYLE FURMAN
TOWN CLERK
2022 MAR 15 PM 3:00
RECEIVED
COLCHESTER, CT

2022 CORE Commission Meeting Schedule
(3rd Wednesday of every month)

Meeting dates are:

- March 16 at 6:30pm via Zoom – Special Meeting
- April 20 at 6:30pm via Zoom
- May 18 at 6:30pm via Zoom
- June 15 at 6:30pm (either Zoom, hybrid, or in-person)
- July 20 at 6:30pm (either Zoom, hybrid, or in-person)
- August 17 at 6:30pm (either Zoom, hybrid, or in-person)
- Sept 21 at 6:30pm (either Zoom, hybrid, or in-person)
- October 19 at 6:30pm (either Zoom, hybrid or in-person)
- November 16 at 6:30pm (either Zoom, hybrid, or in-person)
- December 21 at 6:30pm (either Zoom, hybrid, or in-person)

The Colchester CORE Commission is a seven-member board and stands for Colchester's Openness to Respecting Equity (CORE). The commission will serve as an advisor, promoting and advocating Diversity, Equity, and Inclusion within the town. Together, the commission members will work in partnership with the community to bridge, support, elevate and celebrate the diversity of people, perspectives, and cultures. It's important that we open doors for engaging and effective dialogue to enhance understanding and foster inclusion in the community. As our community grows, embracing equity and cultivating opportunities for both businesses and residents will be essential for Colchester's success.

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Colchester's Openness to Respecting Equity (CORE) Commission

By-laws – 14March2022

1. Membership

A. The CORE commission will be comprised of seven volunteer members plus two alternative volunteer members. Four out of seven members will commit to a 3-year term, the remaining members will have a 2-year term.

2. Meeting Conduct

A. Meetings of the CORE Commission shall be conducted by the Chairperson in a manner consistent with the provisions of the Freedom of Information Act and the adopted bylaws of the Commission.

B. All meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum of four members.

C. All regular and special meetings shall be guided by an agenda which will have been prepared and delivered in advance to all members and other designated persons.

D. The CORE Commission may recess any regular or special meeting to a specified time and place.

3. Procedures for Remote Participation

Remote Participation is defined as members entitled to vote on matters at a meeting of members may participate by means of conference telephone or other communication devices by which all persons participating in the meeting can hear each other, and such participation in a meeting shall constitute presence in person at the meeting.

A. Commission members may participate in meetings remotely under the conditions set forth herein. When such conditions are met, any member participating remotely shall be counted for the purpose of constituting a quorum. Conditions for participation are as follows:

1. Any physical or demonstrable material that is used in the course of the proceedings must be present in the place where the public has access and
2. All those in attendance at the meeting, regardless of location, must be able to hear, participate and identify all participants in the proceeding, including their individual remarks and votes.

B. When a member is participating in a meeting remotely, the Chairperson shall take the necessary steps to ensure that a member participating has adequate opportunity to express himself/herself in the meeting discussion, including the opportunity to take the floor and make motions.

4. Citizens' Comments

A. The Commission may permit any individual or group to address the Commission concerning any subject that lies within its jurisdiction during the portion of any Commission meetings so designated for such purpose. Citizens' Comments shall be subject to the following guidelines:

1. Three (3) minutes will be allotted to each citizen on each subject matter, and a maximum of fifteen (15) minutes will be allotted to each subject matter. The commission may decide by a majority vote to extend the 15 minutes of time allotted to each subject matter, but in no event shall the total time allotted to each subject matter exceed 30 minutes. The 3 minutes of time allotted to each speaker cannot be extended. Time not used by a citizen cannot be retained for later use by that speaker and cannot be allotted to another citizen. Citizens may provide written testimony or handouts to the Commission, which will become part of the public meeting record. Citizens are not permitted to make presentations to the Commission using PowerPoint, overhead projectors, or other electronic/digital programs.
2. A CORE Commission member shall be appointed by the Chairperson to act as timekeeper for the meeting, if deemed necessary by the Chairperson.
3. All citizens must identify themselves by name and address.
4. The Commission will not respond to comments made during Citizens' Comments, with the exception that the Chairperson only may respond if, in the discretion of the Chairperson, such comments require an immediate response.
5. No boisterous conduct shall be permitted at any CORE Commission meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address. The Chairperson may also ask such person to leave the meeting.
6. If a meeting of the CORE Commission is interrupted by disturbances or boisterous conduct and order cannot be restored, the Chairperson may order the room cleared and then continue with the meeting. Members of the press and members of the public not participating in such disturbance and/or not participating in such boisterous conduct may be allowed to remain.

5. Actions by the Commission

No action will be taken unless it is listed in the agenda that is published for that meeting date. Additions or deletions may be made to the agenda for which action may be considered. All decisions will require a motion to approve or not. A record of all motions and each member's vote taken by the Commission shall be identified in the minutes.

Bylaw adopted by the CORE Commission: XXX-XX-XXXX