

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

Board of Selectman Agenda

Regular Meeting via Zoom

Thursday, May 20, 2021 @ 7:00 PM

(ALL ITEMS ON THIS AGENDA ARE SUBJECT TO POSSIBLE ACTION)

Please use the link below to join the webinar:

<https://us02web.zoom.us/j/87320977474?pwd=aVVJZzFmWHdneFUwektxbk9nUHJtQT09>

Or Telephone:

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833

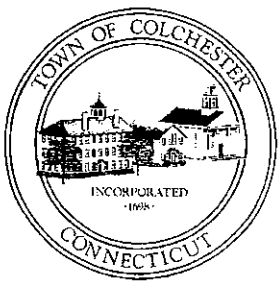
or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 873 2097 7474

Passcode: 979514

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADDITIONS AND/OR DELETIONS TO THE AGENDA
4. CITIZEN'S COMMENTS
5. CORRESPONDENCE: NONE
6. CONSENT AGENDA
 - A. Approve Minutes of the May 6 Board of Selectmen Meeting
 - B. Approve Minutes of the May 18 Special Board of Selectmen Meeting
 - C. Appointment of Rosanne Tousignant from Alternate on the Parks and Recreation Commission to Full Member with a term to expire 11/1/2021
 - D. Tax Abatements
7. Grant for Norton Park from the Community Foundation of Eastern Connecticut
8. Review and Approval of Policies and Procedures Manual, Colchester Senior Center
9. Appropriation from General Fund Assigned Fund Balance - Transfer to the Debt Service Fund
10. Letter of Intent with Connecticut Green Bank
11. Procurement of Fixed Electricity Generation Contract
12. Set Town Meeting Date
13. CITIZEN'S COMMENTS
14. FIRST SELECTMAN'S REPORT
15. LIAISON REPORTS
16. ADJOURN

RECEIVED
COLCHESTER, CT
2021 MAY 19 PM 5:40
Mary Bylone
GAYLE FURMAN
TOWN CLERK



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

Board of Selectman Minutes

Regular Meeting via Zoom

Thursday, May 6, 2021 @ 7:00 PM

Members Present: First Selectman Mary Bylone, Selectmen Rosemary Coyle, Denise Turner and Taras Rudko

Absent: Denise Mizla

1. CALL TO ORDER: First Selectman Mary Bylone called the meeting to order at 7 p.m.
2. PLEDGE OF ALLEGIANCE
3. ADDITIONS AND/OR DELETIONS TO THE AGENDA: NONE
4. CITIZEN'S COMMENTS: Marge Mlodzinski thanked Matt Bordeaux for his work with the Long-Term Recovery Committee.

Linda Pasternak stated that she wished all the Selectmen would put their video on.

Jack Faski thanked Matt Bordeaux for his work with the Long-Term Recovery Committee.

Greg Barden thanked Matt Bordeaux for his work with the Long-Term Recovery Committee.

5. CORRESPONDENCE: See Attached
6. CONSENT AGENDA

A. Approve Minutes of the April 15 Board of Selectmen Meeting

B. School Readiness Grant – Cindy P.

C. Reappointment of Merja Lehtinen as Chairwoman of the Cable Advisory Council for a five-year term to expire January 21, 2026

D. Tax Abatements: R. Coyle motioned to approve the consent agenda, seconded by D. Turner. **MOTION**

CARRIED UNANIMOUSLY

7. UCONN Wildlife Management Plan Presentation: UCONN students presented the Wildlife Management Plan for the Ruby Cohen Woodlands.
8. Appointment of John Jones as Tree Warden: R. Coyle motioned that the Board of Selectmen hereby appoints Mr. John Jones as the Tree Warden of the Town of Colchester in accordance with State of Connecticut General Statute Chapter 451, Sec. 23-58, seconded by D. Turner. **MOTION CARRIED UNANIMOUSLY**
9. Special Duty Pay: D. Turner motioned to raise the total billable hourly amount for Extra Duty hours worked by Colchester Police Officers from \$80 per hour to \$95 per hour, seconded by T. Rudko. **MOTION CARRIED UNANIMOUSLY.**

10. InCord C-TIP Agreement: R. Coyle motioned to authorize the First Selectman to execute the Colchester Tax Incentive Program and real property tax abatement written agreement entered into with 181 Upton Road LLC

[Selectman@ColchesterCt.gov](mailto>Selectman@ColchesterCt.gov)

860-537-7220

www.ColchesterCT.gov

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 COLCHESTER, CT
 2021 MAY 10 PM 3:55
 Mary Bylone
 First Selectman

approved by Special Town Meeting on December 7, 2019. Upon execution of the written agreement, abatement of the real property tax assessment taken to date is hereby ratified and confirmed, seconded by T. Rudko.

MOTION CARRIED UNANIMOUSLY

11. LTRC Recommendations: No action taken.

12. Accelerate CT Summer Program Expansion Grant: R. Coyle motioned to approve the grant request application for \$25,000 to offer free and reduced camp and extended care to Colchester children who qualify for free and reduced lunches to offer extended care to campers whose parents work or need a later pick up to expand playful learning opportunities to all campers and to authorize the FS to sign all necessary documents, seconded by T. Rudko. **MOTION CARRIED UNANIMOUSLY**

13. CITIZEN'S COMMENTS: T. Rudko stated that he would file a formal grievance regarding appointment of a police commissioner.

Katherine Kosiba spoke in favor of the UCONN Wildlife Management Plan

Marge Mlodzinski noted the date of the first Long-Term Recovery Committee was May 27, 2020

14. FIRST SELECTMAN'S REPORT: Norton Park received the grant for \$15,000.

The Senior Center has reopened but are still holding some hybrid meetings.

The Paper Mill Bridge Project money has been released from the state.

The Community Conversation about the Playground was well received.

The Fuel Cells are being installed.

Several businesses have opened in town with more on the way.

In June board and commission meetings will be going back to being in person with Board of Selectmen and Board of Finance having the opportunity to offer hybrid meetings.

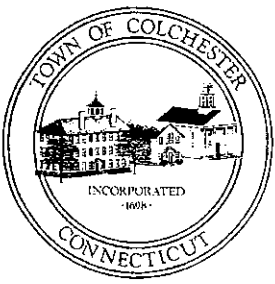
15. LIAISON REPORTS: T. Rudko attended the Planning and Zoning Commission meeting where they approved a second drive thru lane for McDonalds. The owner of Gallery Cinemas is looking at other possibilities for that location if it doesn't reopen.

D. Turner: Ad Hoc Committee on Diversity and Inclusion – They are working on their recommendation to the Board of Selectmen.

R. Coyle: No meetings to report.

FS – Attended the Police Commission meeting where they are working on acquiring the equipment necessary to meet the state mandates.

16. ADJOURN: D. Turner motioned to adjourn at 8:20 p.m., seconded by T. Rudko. **MOTION CARRIED UNANIMOUSLY**



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

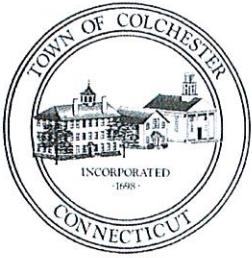
Mary Bylone, First Selectman

Board of Selectman Minutes
Special Meeting
Tuesday, May 18, 2021 @ 7:00 PM
Meeting Held via Zoom

**Members Present: First Selectman Mary Bylone, Selectmen Rosemary Coyle, Denise Turner,
Denise Mizla and Taras Rudko**

1. CALL TO ORDER: First Selectman Mary Bylone called the meeting to order at 7 p.m.
2. Executive Session to Discuss the Performance of a Police Officer: D. Turner motioned to enter Executive Session at 7:03 p.m., seconded by D. Mizla. MOTION CARRIED 4 to 1 with T. Rudko opposing. Invited into Executive Session were: Human Resources Director Shannon Ramsby, Sgt. Mike Rondinone, Sgt. Tim Edwards, Officer Craig Scheel, Officer Bryan Kowalsky, Police Commissioner Carol Vaillancourt and Police Commissioner James Stavola. Carol Vaillancourt refused to participate in the Executive Session. The Board exited Executive Session at 7:53 p.m. No Action was Taken.
3. Discuss the Performance of the Police Commissioner James Stavola: No Action was Taken.
4. Discuss the Performance of Police Commissioner Carol Vaillancourt: No Action was Taken.
5. Discuss Taras Rudko's Complaint to the Board of Selectmen dated May 17, 2021: No Action was Taken.
6. Discuss Police Statistic Discrepancy in the FY 2021-2022 Budget Book: No Action was Taken.
7. ADJOURN: R. Coyle motioned to adjourn at 9:48 p.m., seconded by D. Turner. MOTION CARRIED UNANIMOUSLY.

RECEIVED
COLCHESTER, CT
2021 MAY 19 AM 10:31
Gayle Furman
GAYLE FURMAN
TOWN CLERK



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Website: www.colchesterct.gov

May 6, 2021

To: Colchester Board of Selectmen

From: Colchester Parks and Recreation Commission

RE: Colchester Parks and Recreation Commission need to promote an Alternate to a full Commission member

On March 1, 2021 we lost Norm Kaplan, a lifelong and much-loved community member who tirelessly worked to promote recreation activities. That same day, the Parks and Recreation Commission lost a longtime and valued member of the Commission. Norm's dedication and his knowledge of both the Town's and the Commission's history is irreplaceable and is sorely missed. He encouraged our children's participation in recreation activities and sports leagues, and worked to ensure that all children with an interest in playing sports had the opportunity to participate. Norm embodied the Commission's mission to serve the recreation and leisure needs of Colchester residents across all age groups within the community.

On December 3, 2020 the Board of Selectmen appointed two full members and two Alternate members to the Parks and Recreation Commission. The Commission has benefitted from the addition of their fresh ideas and their open minds, and has enjoyed having a full panel of Commission members and alternates.

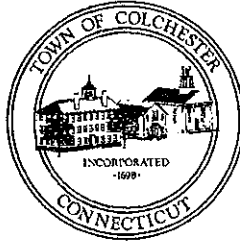
I am writing today to request that the Board of Selectmen promote one of our two Alternate members to become full Commission members. The Board of Selectmen appointed Rosanne Tousignant and Anna Ackroyd as Parks and Recreation Commission Alternate members. Since their appointment as Alternates, both have regularly attended Commission meetings and have been attentive and engaged. The Commission applauds and truly appreciates their willingness to volunteer their time in support of the Commission's mission, and would be fortunate and pleased to have either become full Commission members. They would both make excellent additions to the Commission.

I have spoken with both Rosanne and Anna about potentially becoming full Commission members. While both have interest in becoming full Commission members, Rosanne has expressed that she also has the time available to commit to the Commission as a full member.

Please let me know if you have any questions or require further information.

Thank you for your time and consideration.

Kristin Moody
Chairman, Colchester Parks and Recreation Commission



Date: 05/11/2021
To: Board of Selectmen
From: Kevin Byrne, Norton Park Committee Member
Subject: Community Foundation of Eastern Connecticut grant agreement

Background

On January 7th, 2021, the Norton Park Committee received the Board of Selectman's approval to apply for a grant through the Community Foundation of Eastern Connecticut. to "Create Safe Public Access to Norton Park – Phase 1".


The application was approved on May 7th, 2021 and the Norton Park Committee received a \$15,000 award. This grant will help the Norton Park Committee's continued efforts towards Norton Park – Phase I. The Committee is extremely grateful to the Community Foundation of Eastern Connecticut for its support in this project.

Recommendation

To approve the grant agreement for \$15,000 from the Community Foundation of Eastern Connecticut for the Norton Park project "Create safe public access to Norton Park, Phase 1" and to authorize the First Selectman to sign all necessary documents

Select Language | ▼

Follow Up

 Public Profile

 Collaborate

“Create safe public access to Norton Park, Phase 1”.

Process: 2021 Environmental Grant Cycle

Contact Info

Request

Applicant:

Mrs. Keri Rowley Town of Colchester
krowley@colchesterct.gov
860-537-7225
127 Norwich Avenue
Colchester, CT 06415




Contact Email History



Organization:

Town of Colchester
06-6001974
860-537-7225
127 Norwich Avenue
Colchester, CT 06415


 If your organization information does not appear correct, please contact the funder. Thank you.


 Application

 Follow Up

 FollowUp Packet

 Question List

 Due by 05/17/2021 12:00 AM EDT.

 Fields with an asterisk (*) are required.



Community Foundation
of Eastern Connecticut

Grant Agreement

In order to receive the grant award, you are required to submit this Grant Agreement to the Foundation. Your grant check will be mailed to your Organization within two weeks of submission of your Grant Agreement.

Collaborate Feature

If you are not the authorized signer of this Grant Agreement, use the Collaborate button at the top of the page. This can be used to invite other people to work on this request.

- From the Collaborate pop up, enter the email address of the person needed to sign the form.
- Set the Permission to either Edit (you submit the form) or Submit (the collaborator can submit the form)
- Include a message about what you are asking your collaborator to do for you and select Invite.

An email will be sent to the collaborator containing your message, their username, and a link to the logon page. After clicking this link, they will be brought to the logon page. If this is their first time logging into the system, they will be asked to create a password.

After logging into the system, the collaborator will see this request under the Collaboration Requests tab of their Applicant Dashboard. Here they can select the edit form link and complete the Agreement.

Collaborate Video Tutorial (1:37)

∨ Terms & Conditions

Project Name

"Create safe public access to Norton Park, Phase 1".

Project Summary

The Norton Park Committee was formed on August 15, 2019 by the Board of Selectmen to serve as an advisory committee for design elements of the future Norton Park, once all restoration is complete. The park will be built in two phases, the first phase will open public access to the site. The second phase will add the passive recreation amenities.

1,649 characters left of 2,000

Original Amount Awarded

In case a grant is augmented, refunded, canceled, this field will always show the original amount that was awarded.

It should also be used for electronic online grant agreements, so that the original amount signed off on does not change.

\$ 15,000.00

Special Conditions (If Applicable)

1,000 characters left of 1,000

GRANT TERMS

1. Grantee will keep its tax-exempt status as a recognized 501(c)(3) or other exempt organization status current throughout the period of this grant and will comply with all applicable federal and state laws and regulations that govern the use of funds from foundations to the Grantee organization.
2. The grant shall be used exclusively for the purposes specified in this Grant Agreement. Any change in the use of funds must be requested in writing by the Grantee to the Community Foundation of Eastern CT, or the funds must be returned.
3. Grantee will notify the Community Foundation of Eastern CT concerning a change or proposed change in the Grantee's tax-exempt status. If the Grantee's tax-exempt status changes, the Community Foundation of Eastern CT reserves the right to require that all remaining grant funds are immediately returned.
4. Grantee will promptly notify the Community Foundation of any significant change in the project's implementation or timeline due to circumstances either within or beyond the control of the Grantee organization.
5. Grantee must keep records of all expenditures made under this grant.
6. Grantee must complete the grant report form no later than the due date noted above. Future grant requests may not be considered until an interim and/or final grant report is submitted.
7. This grant award does not guarantee future funding for the same or another project.

ACCEPTANCE OF TERMS & CONDITIONS *

This grant is conditional upon Grantee's acceptance of the terms and conditions set forth herein. By selecting the "I Accept Grant Terms and Conditions" below, Grantee agrees to accept and comply with the stated terms and conditions of this grant.

- I Accept Grant Terms and Conditions
 I Decline Grant Terms and Conditions

AUTHORIZED SIGNATURE


By typing in your Name, Title, and Date in the spaces below, you confirm that you are authorized to make

legal contracts for the Grantee and that you agree to enter into this agreement by electronic means.

Name*

Title*

Date*

 Due by 05/17/2021 12:00 AM EDT.

Save Follow Up

Submit Follow Up



Town of Colchester, Connecticut

95 Norwich Avenue, Colchester, Connecticut 06415

Patricia A. Watts, Director of Senior Services/Municipal Agent

MEMORANDUM

To: Board of Selectmen

From: Patricia A. Watts, Director of Senior Services

Date: 05/10/2021

Re: Review and Approval of Policies and Procedures Manual, Colchester Senior Center

The Director of Senior Services worked with Selectman Rosemary Coyle and the following members of the Commission on Aging, Marjorie Mlodzinski, Geraldine Transue and Roberta Avery, to review and revise a Policies and Procedures Manual for the Colchester Senior Center. At this time, we are seeking approval of the document from the Board of Selectman, so these revisions would update existing Policies and Procedures. Once approved, this manual will be made available to members of the Colchester Senior Center—with a physical copy given at new membership registration, as part of a Welcome Packet.

Recommended Motion

Motion to review and approve the Colchester Senior Center Policies and Procedures Manual.

Respectfully Submitted,

Patricia A. Watts

FY 2020/2021

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department:

Reason for Request:

Reason for Available Funds:

From:	Account Number	Account Name	Amount
	<input type="text" value="18501-36250"/>	<input type="text" value="Use of G/F Assigned Fund Balance"/>	<input type="text" value="62,635"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

To:	Account Number	Account Name	Amount
	<input type="text" value="18501-50700"/>	<input type="text" value="Transfer to Debt Service Fund"/>	<input type="text" value="62,635"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Date Requested 
Department Director or Supervisor - Signature

Print Name

Date Reviewed 
Chief Financial Officer

Date Approved 
First Selectman

Date Approved _____
Board of Selectmen Clerk

Date Approved _____
Board of Finance Clerk



Colchester Public Schools

"We create innovative thinkers for a dynamic world"

Jeffrey E. Burt
Superintendent of Schools

Phone (860) 537-7208
jburt@colchesterct.org

MEMORANDUM

Date: May 13, 2021
To: Mary Bylone, First Selectman
CC: Board of Education
Maggie Cosgrove, CFO
From: Jeffrey Burt, Superintendent
Re: Green Bank Letter of Intent
Enclosure: "Letter of Intent"

It is my recommendation that the Town endorse the attached Letter of Intent with the Connecticut Green Bank. This letter brings Colchester Public Schools in to the next cohort of districts and municipalities that can take advantage of the Solar Municipal Assistance Program. This is the first stage in a multi-step process that eventually may see Colchester Public Schools utilize a power purchase agreement that places solar panels on three of our schools at no cost to the Town or District with an established electric rate for 20 years. The final step will be an RFP process in the fall run by the Green Bank in which all specific information, costs and savings will be detailed. It is at that time, once we have all of the relevant information, that a commitment would be made if the package is beneficial to the Town and the District.

As Section 16 of the letter indicates, by signing this letter there are no legal or binding obligations for the Town or the district. Also please note that the representatives of the Green Bank are willing to attend any Board meeting to provide additional details and answer any questions.