

# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

**Town of Colchester  
Board of Finance Regular Meeting  
January 20, 2021 – Virtual Meeting – 6:30 PM  
Meeting held via Zoom**

## MINUTES

\*\*\*All members and citizens were present via Zoom webinar

**MEMBERS PRESENT:** Chairman Rob Tarlov, Michael Hayes, Mike Egan, Andrea Migliaccio, Bernie Dennler, Andreas Bisbikos

**Others Present:** First Selectman Mary Bylone, CFO Maggie Cosgrove, Superintendent Jeffrey Burt, BOE Chair Mary Tomasi, A. Domeika, J. Morozowich

1. CALL TO ORDER – Chairman Tarlov called the meeting to order at 7:25 pm
2. ADDITIONS TO THE AGENDA – None
3. APPROVAL OF MINUTES – Regular Meeting 01/06 – B. Dennler motioned to approve minutes, 2<sup>nd</sup> by M. Egan, A. Bisbikos abstained. Motion carried.
4. SCHOOL BUDGET UPDATE – Superintendent Jeffrey Burt stated the current budget priorities surround addressing student needs and repairing any issues created by the pandemic.
5. CITIZENS' COMMENTS – D. Bouchard commented on the events at the US Capitol and feels elected officials should remain impartial and strive to represent all the town's residents. C. Forcier asked what type of health care coverage the town employees have. M. Cosgrove explained the high-deductible plan. She also asked how often contracts go out to bid, which is on an as-needed basis depending on what projects are being planned.
6. CORRESPONDENCE - None
7. DEPARTMENT REPORTS
  - a. Tax Collector – M. Wyatt reported that the collection rate is on-trend for where it was at this time last year. \$4.8m has been collected. The BOS recently approved a deferment program for taxes. Applications are due 2/1 for the program. Town Hall is open to collect tax payments at this time.
  - b. Finance – M. Cosgrove reported there have been no major changes in revenue or expenditures since her last report.
8. FIRST SELECTMAN
  - a. Transfers - None
  - b. First Selectman's Report – M. Bylone reported on the current COVID numbers. The infection rate is at 94.1 per 100,000 residents in town. Nursing homes currently have zero cases and are fully vaccinated. The Senior Center will be facilitating a vaccine clinic on 1/27. People ages 75 and older are prioritized due to the short supply. The search for a permanent Fire Chief will soon be discussed with the BOS and salary will be determined.
9. NEW BUSINESS - None
10. OLD BUSINESS – None

11. 2021 – 2022 BUDGET DISCUSSION

- a. Review First Selectman's Budget Priorities
  - i. Social Services – Val Geato gave an update on needs for staff hours in her department due to some responsibilities being moved there that previously had been done by Senior Center staff. She discussed the increased need for the Food Bank. The grant that was recently awarded will be used for substance abuse education and prevention, including creating a new position to facilitate the programs.
  - ii. Update – First Selectman – M. Bylone explained there will be a request for additional funds in the new budget, but there are also opportunities for new revenue coming as well.
- b. Other items – The preceding budget forum was discussed briefly.

12. BOARD OF FINANCE 2021-2022 DISCUSSION PRIORITIES

- a. Review and Update – No change in top priorities.

13. LIAISON REPORTS – M. Egan reported that the Senior Center reopening depends on a 4 week downward trend in COVID cases and guidance is being received from the Chatham Health District. The BOE has a brand new website that was recently rolled out. There will be a Senior Center building presentation coming soon. A. Bisbikos reported for the EDC that the abatement process for NCT Friction Welding needs to be redone due to an error made during the original process.

14. CITIZENS' COMMENTS – L. Pasternak expressed her dissatisfaction with some services being moved to Social Services from the Senior Center. C. Russi and D. Bouchard echoed her remarks.

15. ADJOURNMENT – M. Egan motioned to adjourn, 2<sup>nd</sup> by A. Bisbikos. Meeting adjourned at 8:46 pm.

Submitted By,

Stacey Schweighoffer  
Meeting Clerk

Tax Collector's Report for the Month of –**DECEMBER 2020**

Collection Rate: 58.93%

Current Taxes Collected: \$4,805,229.84

Interest on Current Taxes Collected: \$6,123.91

Delinquent Taxes Collected: \$23,197.22

Interest on Delinquent Taxes Collected: \$14,998.24

Notes:

- The Current Collection rate is right on track where we were last year at this time and we are diligently working on collecting the delinquent accounts.
- Motor Vehicle Supplemental Bills are scheduled to be mailed December 18<sup>th</sup>. Both Motor Vehicle Supplemental bills as well as the 2<sup>nd</sup> Real Estate installments are due January 1, 2021 and will be considered late after February 1, 2021.
- The Board Of Selectmen passed executive order 9R – deferment of taxes with application and the low interest rate program. This program only refers to taxes that became due on Jan 1, 2021. Our office has been promoting the Deferment Program/Low Interest Rate Program. Notices will be in the River East and they were in Parks & Rec Community Bulletin e newsletter.



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Colchester Board of Education and Town  
TOWN OF COLCHESTER  
FY 2020-2021 REVENUES THRU 12/31/2020

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FOR 2021 06

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<b>30 PROPERTY TAXES</b>						
11303 30111 CURRENT TAXES	40,785,675	0	40,785,675	28,303,528.41	12,482,146.59	69.4%
11303 30112 DELINQUENT TAXES	375,000	0	375,000	200,285.46	174,714.54	53.4%
11303 30113 INTEREST & PENALTIE	250,000	0	250,000	116,065.58	133,934.42	46.4%
TOTAL PROPERTY TAXES	41,410,675	0	41,410,675	28,619,879.45	12,790,795.55	69.1%
TOTAL REVENUES	41,410,675	0	41,410,675	28,619,879.45	12,790,795.55	
<b>31 INTERGOVERNMENTAL</b>						
11301 31326 MUNI STABILIZATION	134,167	0	134,167	134,167.00	.00	100.0%
11301 31403 IN LIEU OF TAXES-PI	74,928	0	74,928	74,928.00	.00	100.0%
11301 31406 MASHANTUCKET PEQUOT	23,167	0	23,167	7,722.33	15,444.67	33.3%
11301 31423 51-56A DISTR. TO TO	5,000	0	5,000	2,510.00	2,490.00	50.2%
11304 31415 DISABILITY EXEMPTIO	1,888	0	1,888	1,498.83	389.17	79.4%
11304 31420 ADDITIONAL VETS EXE	7,255	0	7,255	4,348.67	2,906.33	59.9%
11701 31330 CARES ACT - UNEMPLO	0	0	0	41,502.00	-41,502.00	100.0%
12301 31320 EMERGENCY MANAGEMENT	8,065	0	8,065	.00	8,065.00	.0%
13201 31424 LOCAL CAPITAL IMPRO	116,454	0	116,454	.00	116,454.00	.0%
14102 31402 ST/CT YOUTH SERVICE	17,732	0	17,732	13,254.50	4,477.50	74.7%
TOTAL INTERGOVERNMENTAL	388,656	0	388,656	279,931.33	108,724.67	72.0%
TOTAL REVENUES	388,656	0	388,656	279,931.33	108,724.67	
<b>32 INTERGOVT-EDUCATION</b>						
19001 32302 EDUC. COST SHARING	12,040,218	0	12,040,218	3,010,055.00	9,030,163.00	25.0%
19001 32307 SPECIAL EDUCATION	500,000	0	500,000	.00	500,000.00	.0%
TOTAL INTERGOVT-EDUCATION	12,540,218	0	12,540,218	3,010,055.00	9,530,163.00	24.0%
TOTAL REVENUES	12,540,218	0	12,540,218	3,010,055.00	9,530,163.00	
<b>33 CHARGES FOR SERVICES</b>						
12202 33704 AMBULANCE FEES	500,000	0	500,000	238,133.25	261,866.75	47.6%



FOR 2021 06

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
15201 33701 RECREATION FEES	6,000	0	6,000	853.14	5,146.86	14.2%
TOTAL CHARGES FOR SERVICES	506,000	0	506,000	238,986.39	267,013.61	47.2%
TOTAL REVENUES	506,000	0	506,000	238,986.39	267,013.61	

34 LICENSES/PERMITS/FEE

11201 34613 VENDOR PERMITS	1,200	0	1,200	40.00	1,160.00	3.3%
11303 34621 COPIER FEES	200	0	200	107.00	93.00	53.5%
11304 34621 COPIER FEES	500	0	500	.00	500.00	.0%
11402 34641 ZONING BOARD OF APP	700	0	700	.00	700.00	.0%
11403 34642 CONSERVATION COMMIS	5,500	0	5,500	5,534.00	-34.00	100.6%
11411 34621 COPIER FEES	150	0	150	4.00	146.00	2.7%
11411 34640 ZONING & PLANNING F	13,000	0	13,000	6,545.00	6,455.00	50.3%
11411 34660 BUILDING FEES	245,000	0	245,000	215,114.00	29,886.00	87.8%
11411 34661 FIRE MARSHAL INSPEC	100	0	100	.00	100.00	.0%
11501 34019 LAND RECORDS-TOWN	1,800	0	1,800	968.00	832.00	53.8%
11501 34620 CONVEYANCE TAX	186,000	0	186,000	149,566.37	36,433.63	80.4%
11501 34621 COPIER FEES	17,000	0	17,000	4,732.00	12,268.00	27.8%
11501 34622 TOWN CLERK FEES	102,000	0	102,000	72,122.00	29,878.00	70.7%
11501 34623 SPORTS LICENSES	250	0	250	55.00	195.00	22.0%
12101 34613 PISTOL PERMITS	5,000	0	5,000	6,580.00	-1,580.00	131.6%
13301 34614 ROAD INSPECTION FEE	17,750	0	17,750	2,100.00	15,650.00	11.8%
13601 34624 TRANSFER STATION FE	130,000	0	130,000	74,402.14	55,597.86	57.2%
15101 34705 LIBRARY FINES & FEE	7,000	0	7,000	1,378.50	5,621.50	19.7%
15401 34625 DIAL-A-RIDE	3,500	0	3,500	383.50	3,116.50	11.0%
TOTAL LICENSES/PERMITS/FEE	736,650	0	736,650	539,631.51	197,018.49	73.3%

TOTAL REVENUES

TOTAL REVENUES	736,650	0	736,650	539,631.51	197,018.49	
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35 OTHER REVENUES

11301 35422 TELECOMMUNICATION P	26,000	0	26,000	.00	26,000.00	.0%
11301 35611 INVESTMENT INTEREST	196,200	0	196,200	14,322.43	181,877.57	7.3%
11301 35616 ELDERLY HOUSING / D	14,350	0	14,350	5,510.82	8,839.18	38.4%
11301 35617 INSURANCE REIMBURSE	0	0	0	1,625.04	-1,625.04	100.0%
11301 35618 MISCELLANEOUS	5,000	0	5,000	134.67	4,865.33	2.7%
11411 35644 STATE FUND FOR BLDG	1,000	0	1,000	7,318.00	-6,318.00	731.8%
11701 35605 CCM/CIRMA MEMBER EQ	4,326	0	4,326	.00	4,326.00	.0%
19001 35652 TUITION	329,400	0	329,400	76,519.80	252,880.20	23.2%

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Colchester Board of Education and Town  
TOWN OF COLCHESTER  
FY 2020-2021 REVENUES THRU 12/31/2020

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FOR 2021 06

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL OTHER REVENUES	576,276	0	576,276	105,430.76	470,845.24	18.3%
36 OTHER FINANCING SOUR	576,276	0	576,276	105,430.76	470,845.24	
18501 36250 USE OF G/F FUND BAL	314,000	96,130	410,130	410,130.00	.00	100.0%
TOTAL OTHER FINANCING SOUR	314,000	96,130	410,130	410,130.00	.00	100.0%
TOTAL REVENUES	314,000	96,130	410,130	410,130.00	.00	
GRAND TOTAL	56,472,475	96,130	56,568,605	33,204,044.44	23,364,560.56	58.7%

\*\* END OF REPORT - Generated by Maggie Cosgrove \*\*

Town of Colchester			
General Fund Revenue Comparison - FY 20-21 to FY 19-20			
	FY 20-21 July-Dec	FY 19-20 July-Dec	Increase (Decrease)
REVENUES:			Notes
Current taxes	28,303,528	27,813,760	489,768
Delinquent taxes	200,285	350,684	(150,399)
Interest & lien fees	116,066	164,915	(48,849)
Total property taxes	28,619,879	28,329,359	290,520
Intergovernmental:			
Municipal Stabilization Grant	134,167	134,167	0
Payment in lieu of taxes	74,928	74,928	0
Mashantucket Pequot/Mohegan Fund	7,722	7,722	0
Distribution to Towns	2,510	2,620	(110)
Disability Exemptions	1,499	1,610	(111)
CARES Act - Unemployment	41,502	0	41,502
Additional Veterans Exemptions	4,349	7,357	(3,008)
Local Capital Improvement	0	0	0
Youth Services Grant	13,254	13,160	94
Emergency Management	0	0	0
Total	279,931	241,564	38,367

Increase in Current list tax collection rate from 68.34% in FY 19-20 to 68.93% in FY 20-21. Final tax collection rate for FY 19-20 was 98.86%. Budget for FY 20-21 assumed a 98.6% collection rate.

Budget in FY 20-21 decreased by \$175,000 from budget in FY 19-20. Tax sale held in July 2019 (FY 19-20). Adoption of Governor's Executive Orders for deferred tax payments.

Budget in FY 20-21 decreased by \$80,000 from budget in FY 19-20. Tax sale held in July 2019 (FY 19-20). Adoption of Governor's Executive Orders for reduction in interest rate on delinquent tax payments

CARES Act funding for 50% of unemployment costs (Town & BOE)

Town of Colchester				
General Fund Revenue Comparison - FY 20-21 to FY 19-20				
	FY 20-21 July-Dec	FY 19-20 July-Dec	Increase (Decrease)	Notes
<b>Intergovernmental - Education:</b>				
ECS	3,010,055	3,089,794	(79,739)	Funding reduced in State budget from FY 2019-2020 to FY 2020-2021
Special Education	0	0	0	
Total	3,010,055	3,089,794	(79,739)	
Total intergovernmental	3,289,986	3,331,358	(41,372)	
<b>Charges for Services:</b>				
Ambulance Fees	238,133	236,095	2,038	Budget in FY 20-21 decreased by \$75,000 from budget in FY 19-20. Actual in FY 19-20 less than budget by \$91,827
Recreation Fees	853	1,306	(453)	
Total charges for services	238,986	237,401	1,585	
<b>Revenues from use of money:</b>				
Investment interest earnings	14,322	178,392	(164,070)	Budget in FY 20-21 decreased by \$28,800 from budget in FY 19-20. Actual in FY 19-20 exceeded budget by \$44,520 including \$9,726 in additional interest earnings from BAN proceeds related to the WJMS Project

Town of Colchester				
General Fund Revenue Comparison - FY 20-21 to FY 19-20				
	FY 20-21 July-Dec	FY 19-20 July-Dec	Increase (Decrease)	Notes
<b>Licenses/permits/fees:</b>				
Vendor permits	40	640	(600)	
Copier fees	4,843	8,411	(3,568)	
ZBA fees	0	650	(650)	
Conservation Commission fees	5,534	4,928	606	
Zoning and Planning fees	6,545	6,750	(205)	
Building fees	215,114	230,161	(15,047)	Budgeted same amount in FY 20-21 and FY 19-20. Actual in FY 19-20 exceeded budget by \$225,828
Fire marshal inspection fees	0	60	(60)	
Conveyance tax	149,566	104,036	45,530	Budget in FY 20-21 increased by \$1,000 from budget in FY 19-20. Actual in FY 19-20 exceeded budget by \$4,006
Town Clerk fees	72,122	56,447	15,675	Budget in FY 20-21 increased by \$15,000 from budget in FY 19-20. Actual in FY 19-20 exceeded budget by \$20,449
Sports licenses	55	118	(63)	
Land Records - Town	968	924	44	
Pistol permits	6,580	2,310	4,270	
Road inspection fees	2,100	26,478	(24,378)	
Transfer Station fees	74,402	69,242	5,160	Budget in FY 20-21 increased by \$2,500 from budget in FY 19-20. Actual in FY 19-20 exceeded budget by \$10,571
Library fines & fees	1,379	3,320	(1,941)	
Dial-A-Ride	384	1,608	(1,224)	
<b>Total licenses/permits/fees</b>	<b>539,632</b>	<b>516,083</b>	<b>23,549</b>	

Town of Colchester				
General Fund Revenue Comparison - FY 20-21 to FY 19-20				
	FY 20-21 July-Dec	FY 19-20 July-Dec	Increase (Decrease)	Notes
<b>Other revenues:</b>				
Telecommunication property tax	0	0	0	
Elderly Housing/Dublin Village	5,511	6,977	(1,466)	
Insurance reimbursement	1,625	125	1,500	
Miscellaneous	135	2,011	(1,876)	
State Fund for Building Inspection fees	7,318	8,470	(1,152)	
CCM/CIRMA Member Equity Distribution	0	0	0	Funds included in FY 20-21 for distribution from CCM of 1/2 membership fees amount.
Tuition - Reg. From other Towns	76,520	134,248	(57,728)	Reduction in tuition billing rate for out of District students
Total other revenues	91,109	151,831	(60,722)	
<b>Other financing sources:</b>				
				FY 20-21 Adopted Budget, appropriation from assigned fund balance (unexpended prior years' BOE budgets) for BOE Security Improvements and appropriation from unassigned fund balance for Senior Center Project Owner's Representative contract. FY 19-20 appropriation from assigned fund balance (unexpended prior years' BOE budgets) for BOE - Technology and Security Improvements.
Use of fund balance	410,130	367,098	43,032	
Total other financing sources	410,130	367,098	43,032	
Total revenues	33,204,044	33,111,522	92,522	



	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11105 BOARDS & COMMISSIONS							
11105 40103 OVERTIME	312	0	312	111.00	.00	201.00	35.6%
11105 40105 CONTR TEMP OCCAS	5,753	0	5,753	3,936.89	.00	1,816.11	68.4%
11105 41230 FICA & RETIREMENT	245	0	245	68.70	.00	176.30	28.0%
11105 42301 OFFICE SUPPLIES	50	0	50	.00	.00	50.00	.0%
11105 43213 MILEAGE, TRAINING &	150	0	150	.00	.00	150.00	.0%
11105 44202 FINANCIAL & ACCOUNT	12,934	0	12,934	7,975.00	5,365.00	-406.00	103.1%
11105 44208 PROFESSIONAL SERVIC	6,650	0	6,650	2,650.00	.00	4,000.00	39.8%
11105 44230 LEGAL NOTICES	30	0	30	70.00	.00	-40.00	233.3%
11105 44232 PRINTING & PUBLICAT	1,300	0	1,300	.00	.00	1,300.00	.0%
TOTAL BOARDS & COMMISSIONS	27,424	0	27,424	14,811.59	5,365.00	7,247.41	73.6%
11110 CONTINGENCY	27,424	0	27,424	14,811.59	5,365.00	7,247.41	
TOTAL EXPENSES							
11110 50900 CONTINGENCY	60,992	0	60,992	.00	.00	60,992.00	.0%
TOTAL CONTINGENCY	60,992	0	60,992	.00	.00	60,992.00	.0%
TOTAL EXPENSES	60,992	0	60,992	.00	.00	60,992.00	
11201 FIRST SELECTMEN							
11201 40101 REGULAR PAYROLL	163,571	0	163,571	77,311.87	74,070.23	12,188.90	92.5%
11201 40105 CONTR TEMP OCCAS	750	0	750	.00	.00	750.00	.0%
11201 41210 EMPLOYEE RELATED IN	526	0	526	251.64	.00	274.36	47.8%
11201 41230 FICA & RETIREMENT	21,293	0	21,293	10,204.60	.00	11,088.40	47.9%
11201 42233 COPIER	4,231	0	4,231	1,693.09	.00	2,537.91	40.0%
11201 42301 OFFICE SUPPLIES	1,500	0	1,500	758.65	.00	741.35	50.6%
11201 43213 MILEAGE, TRAINING &	400	0	400	.00	.00	400.00	.0%
11201 43258 PROFESSIONAL MEMBER	18,855	0	18,855	14,528.50	.00	4,326.50	77.1%
11201 44203 LEGAL	22,500	0	22,500	17,463.75	.00	5,036.25	77.6%
11201 44208 PROFESSIONAL SERVIC	1,605	0	1,605	702.34	.00	902.66	43.8%
11201 44217 POSTAGE	3,608	0	3,608	2,369.02	1,046.88	192.10	94.7%
11201 45250 PROPERTY TAX	175	0	175	162.03	.00	12.97	92.6%
11201 46224 EQUIPMENT REPAIRS	150	0	150	.00	.00	150.00	.0%
11201 47242 PARADES & CELEBRATI	2,300	0	2,300	.00	.00	2,300.00	.0%



FOR 2021 06

11201	FIRST SELECTION	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL FIRST SELECTION	241,464	0	241,464	125,445.49	75,117.11	40,901.40	83.1%
	TOTAL EXPENSES	241,464	0	241,464	125,445.49	75,117.11	40,901.40	
11205	HUMAN RESOURCES							
11205 40101	REGULAR PAYROLL	33,825	0	33,825	18,220.99	15,687.68	-83.67	100.2%
11205 41230	FICA & RETIREMENT	3,941	0	3,941	.00	.00	3,941.00	0%
11205 42301	OFFICE SUPPLIES	150	0	150	.00	.00	150.00	0%
11205 43213	MILEAGE, TRAINING & LEGAL	700	0	700	.00	.00	700.00	0%
11205 44203	LEGAL	30,000	0	30,000	1,600.00	.00	28,400.00	5.3%
11205 44208	PROFESSIONAL SERVICE	3,600	0	3,600	2,760.00	450.00	390.00	89.2%
11205 44231	ADVERTISING	2,500	0	2,500	.00	.00	2,500.00	0%
11205 44232	PRINTING & PUBLICATION	80	0	80	.00	.00	80.00	0%
11205 50950	CONTRACT SETTLEMENT	32,916	0	32,916	.00	.00	32,916.00	0%
	TOTAL HUMAN RESOURCES	107,712	0	107,712	22,580.99	16,137.68	68,993.33	35.9%
	TOTAL EXPENSES	107,712	0	107,712	22,580.99	16,137.68	68,993.33	
11301	FINANCE							
11301 40101	REGULAR PAYROLL	222,009	0	222,009	104,949.02	113,478.69	3,581.29	98.4%
11301 40105	CONTR TEMP OCCAS	5,285	0	5,285	2,591.49	2,692.72	.79	100.0%
11301 41210	EMPLOYEE RELATED IN	852	0	852	385.71	.00	466.29	45.3%
11301 41230	FICA & RETIREMENT	31,998	0	31,998	13,706.95	.00	18,291.05	42.8%
11301 42233	COPIER	1,828	0	1,828	669.19	608.88	549.93	69.9%
11301 42301	OFFICE SUPPLIES	1,000	0	1,000	340.58	154.21	505.21	49.5%
11301 43213	MILEAGE TRAINING & LEGAL	1,850	0	1,850	.00	.00	1,850.00	0%
11301 43258	PROFESSIONAL MEMBER	605	0	605	417.50	.00	187.50	69.0%
11301 44205	DATA PROCESSING	27,324	0	27,324	26,714.38	640.37	-30.75	100.1%
11301 44208	PROFESSIONAL SERVICE	7,500	0	7,500	135.00	.00	7,365.00	1.8%
11301 44217	POSTAGE	2,500	0	2,500	597.06	.00	1,902.94	23.9%
	TOTAL FINANCE	302,751	0	302,751	150,506.88	117,574.87	34,669.25	88.5%
	TOTAL EXPENSES	302,751	0	302,751	150,506.88	117,574.87	34,669.25	
11303	TAX COLLECTOR							
11303 40101	REGULAR PAYROLL	114,109	0	114,109	55,961.35	58,147.33	.32	100.0%



11303 TAX COLLECTOR	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11303 40105 CONTR TEMP OCCAS	6,000	0	6,000	1,757.12	.00	4,242.88	29.3%
11303 41210 EMPLOYEE RELATED IN	0	0	0	251.33	.00	274.67	47.8%
11303 41230 FICA & RETIREMENT	16,924	0	16,924	7,886.93	.00	9,037.07	46.6%
11303 42301 OFFICE SUPPLIES	2,500	0	2,500	1,423.70	.00	1,076.30	56.9%
11303 43213 MILEAGE, TRAINING &	3,000	0	3,000	427.26	.00	2,572.74	14.2%
11303 43258 PROFESSIONAL MEMBER	0	0	0	.00	.00	230.00	.0%
11303 44205 DATA PROCESSING	15,000	0	15,000	13,281.38	.00	1,718.62	88.5%
11303 44217 POSTAGE	15,000	0	15,000	6,798.93	.00	8,201.07	45.3%
11303 44223 SERVICE CONTRACTS	1,700	0	1,700	730.90	.00	969.10	43.0%
11303 44230 LEGAL NOTICES	1,780	0	1,780	340.00	.00	440.00	43.6%
TOTAL TAX COLLECTOR	175,769	0	175,769	88,858.90	58,147.33	28,762.77	83.6%
TOTAL EXPENSES	175,769	0	175,769	88,858.90	58,147.33	28,762.77	
11304 ASSESSOR							
11304 40101 REGULAR PAYROLL	229,303	0	229,303	113,005.91	116,236.41	60.68	100.0%
11304 40103 OVERTIME	2,189	0	2,189	145.92	.00	2,043.08	6.7%
11304 41210 EMPLOYEE RELATED IN	0	0	0	420.66	.00	461.34	47.7%
11304 41230 FICA & RETIREMENT	35,957	0	35,957	17,154.19	.00	18,802.81	47.7%
11304 42233 COPIER	2,452	0	2,452	999.07	831.00	621.93	74.6%
11304 42301 OFFICE SUPPLIES	2,200	0	2,200	387.77	.00	1,812.23	17.6%
11304 42340 OTHER PURCHASED SUP	50	0	50	.00	.00	50.00	.0%
11304 42343 TECHNICAL REFERENCE	500	0	500	.00	.00	500.00	.0%
11304 43213 MILEAGE, TRAINING &	7,500	0	7,500	225.00	.00	7,275.00	3.0%
11304 43258 PROFESSIONAL MEMBER	515	0	515	260.00	.00	255.00	50.5%
11304 44205 DATA PROCESSING	18,071	0	18,071	17,301.55	.00	769.45	95.7%
11304 44208 PROFESSIONAL SERVIC	2,000	0	2,000	.00	.00	2,000.00	.0%
11304 44217 POSTAGE	1,950	0	1,950	590.00	.00	1,360.00	30.3%
TOTAL ASSESSOR	303,569	0	303,569	150,490.07	117,067.41	36,011.52	88.1%
TOTAL EXPENSES	303,569	0	303,569	150,490.07	117,067.41	36,011.52	
11411 PLANNING CODE ADMINISTRA							
11411 40101 REGULAR PAYROLL	356,941	0	356,941	175,688.27	181,252.14	.59	100.0%
11411 40103 OVERTIME	3,329	0	3,329	1,247.87	.00	2,081.13	37.5%
11411 40105 CONTR TEMP OCCAS	2,000	0	2,000	.00	.00	2,000.00	.0%
11411 41210 EMPLOYEE RELATED IN	1,594	0	1,594	758.70	.00	835.30	47.6%
11411 41230 FICA & RETIREMENT	54,429	0	54,429	25,788.71	.00	28,640.29	47.4%



PLANNING CODE ADMINISTRA	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11411 42233 COPIER	4,690	0	4,690	2,093.13	1,620.00	976.87	79.2%
11411 42301 OFFICE SUPPLIES	2,000	0	2,000	295.49	.00	1,704.51	14.8%
11411 42323 PROT CLOTHING& SAFE	300	0	300	.00	.00	300.00	0%
11411 42343 TECHNICAL REFERENCE	650	0	650	.00	.00	650.00	0%
11411 43213 MILEAGE, TRAINING &	2,850	0	2,850	.00	.00	2,850.00	0%
11411 43258 PROFESSIONAL MEMBER	11,474	0	11,474	5,688.80	.00	5,785.20	49.6%
11411 44203 LEGAL	10,000	0	10,000	3,825.00	.00	6,175.00	38.3%
11411 44208 PROFESSIONAL SERVIC	10,000	0	10,000	675.00	.00	9,325.00	6.8%
11411 44217 POSTAGE	1,500	0	1,500	222.35	.00	1,277.65	14.8%
11411 44223 SERVICE CONTRACTS	8,500	0	8,500	5,390.00	.00	3,110.00	63.4%
11411 44230 LEGAL NOTICES	3,000	0	3,000	1,205.00	.00	1,795.00	40.2%
11411 44232 PRINTING & PUBLICAT	1,000	0	1,000	.00	.00	1,000.00	0%
11411 46390 VEHICLE MAINTENANCE	5,340	0	5,340	1,382.97	.00	3,957.03	25.9%
TOTAL PLANNING CODE ADMINISTRA	479,597	0	479,597	224,261.29	182,872.14	72,463.57	84.9%
TOTAL EXPENSES	479,597	0	479,597	224,261.29	182,872.14	72,463.57	
11501 TOWN CLERK							
11501 40101 REGULAR PAYROLL	113,939	0	113,939	55,878.02	58,060.75	.23	100.0%
11501 40103 OVERTIME	500	0	500	711.36	.00	-211.36	142.3%
11501 40105 CONTR TEMP OCCAS	500	0	500	4,130.25	.00	-3,630.25	826.1%
11501 41210 EMPLOYEE RELATED IN	526	0	526	251.70	.00	274.30	47.9%
11501 41230 FICA & RETIREMENT	16,518	0	16,518	8,335.48	.00	8,182.52	50.5%
11501 42233 COPIER	3,300	0	3,300	1,591.36	.00	1,708.64	48.2%
11501 42301 OFFICE SUPPLIES	1,800	0	1,800	1,537.40	.00	262.60	85.4%
11501 42343 TECHNICAL REFERENCE	1,195	0	1,195	.00	.00	1,195.00	0%
11501 43213 MILEAGE, TRAINING &	1,150	0	1,150	145.99	.00	1,004.01	12.7%
11501 43258 PROFESSIONAL MEMBER	490	0	490	225.00	.00	265.00	45.9%
11501 44207 INDEXING & RECORDIN	19,000	0	19,000	9,059.75	9,940.25	.00	100.0%
11501 44217 POSTAGE	2,200	0	2,200	2,834.00	.00	-634.00	128.8%
11501 44230 LEGAL NOTICES	2,000	0	2,000	690.00	.00	1,310.00	34.5%
11501 44232 PRINTING & PUBLICAT	2,100	0	2,100	.00	.00	2,100.00	0%
11501 44271 MICRO FILM REPAIRS	1,500	0	1,500	404.94	1,095.06	.00	100.0%
11501 46224 EQUIPMENT REPAIRS	300	0	300	.00	.00	300.00	0%
TOTAL TOWN CLERK	167,018	0	167,018	85,795.25	69,096.06	12,126.69	92.7%
TOTAL EXPENSES	167,018	0	167,018	85,795.25	69,096.06	12,126.69	
11601 ELECTIONS							
11601 40101 REGULAR PAYROLL	29,064	0	29,064	14,253.56	14,810.34	.10	100.0%



11601	ELECTIONS	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11601 40105	CONTR TEMP OCCAS	22,622	0	22,622	13,082.43	.00	9,539.57	57.8%
11601 41230	FICA	2,454	0	2,454	1,090.32	.00	1,363.68	44.4%
11601 42301	OFFICE SUPPLIES	600	0	600	86.33	.00	513.67	14.4%
11601 42340	OTHER PURCHASED SUP	2,000	0	2,000	739.48	.00	1,260.52	37.0%
11601 43213	MILEAGE TRAINING &	3,000	0	3,000	342.91	.00	2,657.09	11.4%
11601 43258	PROFESSIONAL MEMBER	200	0	200	.00	.00	200.00	.0%
11601 44208	PROFESSIONAL SERVIC	2,600	0	2,600	3,587.00	.00	-987.00	138.0%
11601 44217	POSTAGE	1,500	0	1,500	896.50	.00	603.50	59.8%
11601 44223	SERVICE CONTRACTS	3,280	0	3,280	1,600.00	.00	1,680.00	48.8%
11601 44232	PRINTING & PUBLICAT	5,500	0	5,500	9,117.58	.00	-3,617.58	165.8%
TOTAL ELECTIONS		72,820	0	72,820	44,796.11	14,810.34	13,213.55	81.9%
TOTAL EXPENSES		72,820	0	72,820	44,796.11	14,810.34	13,213.55	

11701 LEGAL & INSURANCES

11701 41211	HEALTH INSURANCE	1,045,603	0	1,045,603	522,291.00	522,291.00	1,021.00	99.9%
11701 41260	WORKERS' COMPENSATI	455,756	0	455,756	234,884.80	235,345.20	-14,474.00	103.2%
11701 44206	MUNICIPAL INSURANCE	217,452	0	217,452	165,255.29	64,261.24	-12,064.53	105.5%
11701 44243	UNEMPLOYMENT COMPEN	3,100	0	3,100	37,689.49	550.00	-35,139.49	1233.5%
TOTAL LEGAL & INSURANCES		1,721,911	0	1,721,911	960,120.58	822,447.44	-60,657.02	103.5%
TOTAL EXPENSES		1,721,911	0	1,721,911	960,120.58	822,447.44	-60,657.02	

11702 PROBATE

11702 47250	WINDHAM-COLCHESTER	5,347	0	5,347	5,347.00	.00	.00	100.0%
TOTAL PROBATE		5,347	0	5,347	5,347.00	.00	.00	100.0%

11801 INFORMATION TECHNOLOGY

11801 42315	OTHER SUPPLIES	5,000	0	5,000	1,063.30	.00	3,936.70	21.3%
11801 44208	PROFESSIONAL SERVIC	109,541	0	109,541	62,518.62	26,340.00	20,682.38	81.1%
TOTAL INFORMATION TECHNOLOGY		114,541	0	114,541	63,581.92	26,340.00	24,619.08	78.5%
TOTAL EXPENSES		114,541	0	114,541	63,581.92	26,340.00	24,619.08	

12101 POLICE

TOTAL EXPENSES		114,541	0	114,541	63,581.92	26,340.00	24,619.08	
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TOWN OF COLCHESTER  
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12101 POLICE	ORIGINAL APPROP	TRANSFERS/ADJUSTM'TS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12101 40101 REGULAR PAYROLL	921,129	0	921,129	460,175.74	466,340.56	-5,387.30	100.6%
12101 40103 OVERTIME	143,799	0	143,799	85,603.76	.00	58,195.24	59.5%
12101 41210 EMPLOYEE RELATED IN	5,598	0	5,598	2,652.18	.00	2,945.82	47.4%
12101 41230 FICA & RETIREMENT	263,304	0	263,304	123,312.77	.00	139,991.23	46.8%
12101 42233 COPIER	2,374	0	2,374	802.58	.00	1,571.42	33.8%
12101 42301 OFFICE SUPPLIES	1,650	0	1,650	1,115.56	.00	534.44	67.6%
12101 42324 UNIFORM PURCHASES	10,900	0	10,900	4,431.63	.00	6,468.37	40.7%
12101 42338 POLICE EQUIPMENT &	5,500	0	5,500	1,086.60	.00	4,413.40	19.8%
12101 43213 MILEAGE, TRAINING &	18,750	0	18,750	1,497.86	.00	17,252.14	8.0%
12101 43258 PROFESSIONAL MEMBER	3,700	0	3,700	3,688.00	.00	12.00	99.7%
12101 44200 RESIDENT TROOPER	197,020	0	197,020	.00	.00	197,020.00	.0%
12101 44204 RESIDENT TROOPER OT	15,000	0	15,000	6,589.93	.00	8,410.07	43.9%
12101 44208 PROFESSIONAL SERVICE	12,650	0	12,650	5,195.00	.00	7,455.00	41.1%
12101 44217 POSTAGE	300	0	300	73.55	.00	226.45	24.5%
12101 44232 PRINTING & PUBLICATION	600	0	600	151.38	.00	448.62	25.2%
12101 45216 TELEPHONE	6,060	0	6,060	2,393.60	.00	3,666.40	39.5%
12101 46224 EQUIPMENT REPAIRS	2,975	0	2,975	99.75	.00	2,875.25	3.4%
12101 46390 VEHICLE MAINTENANCE	26,550	0	26,550	14,577.58	.00	11,972.42	54.9%
<b>TOTAL POLICE</b>	<b>1,637,859</b>	<b>0</b>	<b>1,637,859</b>	<b>713,447.47</b>	<b>466,340.56</b>	<b>458,070.97</b>	<b>72.0%</b>
<b>TOTAL EXPENSES</b>	<b>1,637,859</b>	<b>0</b>	<b>1,637,859</b>	<b>713,447.47</b>	<b>466,340.56</b>	<b>458,070.97</b>	
12202 FIRE							
12202 40101 REGULAR PAYROLL	688,769	0	688,769	304,293.98	320,461.64	64,013.38	90.7%
12202 40103 OVERTIME	35,000	0	35,000	53,762.78	.00	-18,762.78	153.6%
12202 40105 CONTR TEMP OCCAS	98,904	0	98,904	68,825.25	.00	30,078.75	69.6%
12202 41210 EMPLOYEE RELATED IN	3,731	0	3,731	1,341.36	.00	2,389.64	36.0%
12202 41230 FICA & RETIREMENT	111,378	0	111,378	51,074.43	.00	60,303.57	45.9%
12202 42233 COPIER	2,080	0	2,080	639.32	805.00	635.68	69.4%
12202 42301 OFFICE SUPPLIES	3,000	0	3,000	1,090.37	.00	1,909.63	36.3%
12202 42323 PROT CLOTHING & SAFE	50,975	0	50,975	7,136.87	.00	-12,533.87	124.6%
12202 42340 OTHER PURCHASED SUP	4,000	0	4,000	1,964.32	.00	2,035.68	49.1%
12202 42331 CUSTODIAL/MAINTENAN	400	0	400	125.68	.00	274.32	31.4%
12202 42343 TECHNICAL REFERENCE	350	0	350	24.00	.00	326.00	6.9%
12202 42345 EMERGENCY MEDICAL S	24,400	0	24,400	10,864.06	.00	13,535.94	44.5%
12202 42346 FIRE EQUIP SUPPLIES	34,905	0	34,905	5,589.64	.00	29,315.36	16.0%
12202 43247 FIRE FIGHTING FOAM	1,700	0	1,700	.00	.00	1,700.00	.0%
12202 43213 MILEAGE, TRAINING &	37,925	0	37,925	10,133.97	.00	27,791.03	26.7%
12202 43258 PROFESSIONAL MEMBER	1,800	0	1,800	285.00	.00	1,515.00	15.8%
12202 44203 LEGAL	0	0	0	1,970.00	.00	-1,970.00	100.0%



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12202	FIRE	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12202	44208	17,500	0	17,500	7,065.23	.00	10,433.77	40.4%
12202	44217	400	0	400	43.03	.00	356.97	10.8%
12202	44223	96,195	0	96,195	71,779.53	275.00	24,140.47	74.9%
12202	44231	500	0	500	.00	.00	500.00	.0%
12202	44232	1,500	0	1,500	.00	.00	1,500.00	.0%
12202	44243	45,000	0	45,000	18,510.80	.00	26,489.20	41.1%
12202	44286	10,500	0	10,500	3,420.00	.00	7,080.00	32.6%
12202	45216	13,169	0	13,169	5,565.82	.00	7,603.18	42.3%
12202	45221	10,419	0	10,419	2,331.53	.00	8,087.47	22.4%
12202	45350	1,000	0	1,000	.00	.00	1,000.00	.0%
12202	45622	24,200	0	24,200	10,316.45	.00	13,883.55	42.6%
12202	46224	11,560	0	11,560	1,966.10	.00	9,593.90	17.0%
12202	46226	8,750	0	8,750	3,624.82	.00	5,125.18	41.4%
12202	46390	101,415	0	101,415	32,123.77	.00	69,291.23	31.7%
12202	48417	2,500	0	2,500	.00	.00	2,500.00	.0%
	TOTAL FIRE	1,443,925	0	1,443,925	675,869.11	377,913.64	390,142.25	73.0%
	TOTAL EXPENSES	1,443,925	0	1,443,925	675,869.11	377,913.64	390,142.25	
12301	EMERGENCY MANAGEMENT							
12301	40101	5,071	0	5,071	1,267.50	.00	3,803.50	25.0%
12301	41230	388	0	388	96.97	.00	291.03	25.0%
12301	42301	200	0	200	.00	.00	200.00	.0%
12301	42340	3,500	0	3,500	649.29	.00	2,850.71	18.6%
12301	42345	250	0	250	185.35	.00	64.65	74.1%
12301	43213	250	0	250	.00	.00	250.00	.0%
12301	44217	25	0	25	.00	.00	25.00	.0%
12301	44223	1,500	0	1,500	170.00	.00	1,330.00	11.3%
12301	44232	250	0	250	.00	.00	250.00	.0%
12301	45216	4,554	0	4,554	2,386.63	.00	2,167.37	52.4%
12301	46224	3,000	0	3,000	250.00	.00	2,750.00	8.3%
	TOTAL EMERGENCY MANAGEMENT	18,988	0	18,988	5,005.74	.00	13,982.26	26.4%
	TOTAL EXPENSES	18,988	0	18,988	5,005.74	.00	13,982.26	
13200	PUBLIC WORKS ADMINISTRATION							
13200	40101	154,671	0	154,671	76,050.77	78,574.82	45.41	100.0%
13200	41210	593	0	593	282.24	.00	310.76	47.6%



13200	PUBLIC WORKS ADMINISTRATION	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13200 41230	FICA & RETIREMENT	23,225	0	23,225	11,208.36	.00	12,016.64	48.3%
13200 42233	COPIER	254	0	254	93.00	.00	161.00	36.6%
13200 42301	OFFICE SUPPLIES	300	0	300	74.99	.00	225.01	25.0%
13200 42323	PROT CLOTHING& SAFE	625	0	625	.00	.00	625.00	.0%
13200 43258	PROFESSIONAL MEMBER	500	0	500	.00	.00	500.00	.0%
13200 44217	POSTAGE	100	0	100	6.50	.00	93.50	6.5%
13200 44231	ADVERTISING	100	0	100	.00	.00	100.00	.0%
13200 45216	TELEPHONE	960	0	960	337.99	.00	622.01	35.2%
	TOTAL PUBLIC WORKS ADMINISTRATION	181,328	0	181,328	88,053.85	78,574.82	14,699.33	91.9%
	TOTAL EXPENSES	181,328	0	181,328	88,053.85	78,574.82	14,699.33	
13201	HIGHWAY							
13201 40101	REGULAR PAYROLL	436,964	0	436,964	193,158.14	197,989.12	45,816.74	89.5%
13201 40103	OVERTIME	15,000	0	15,000	7,705.03	.00	7,294.97	51.4%
13201 40105	CONTR TEMP OCCAS	100	0	100	100.00	.00	.00	100.0%
13201 41210	EMPLOYEE RELATED IN	1,913	0	1,913	762.12	.00	.00	39.8%
13201 41230	FICA & RETIREMENT	64,892	0	64,892	27,193.19	.00	1,150.88	41.9%
13201 42323	PROT CLOTHING& SAFE	4,254	0	4,254	958.67	.00	3,295.33	22.5%
13201 42340	OTHER PURCHASED SUP	158,280	0	158,280	58,467.55	.00	99,812.45	36.9%
13201 43213	MILEAGE, TRAINING &	1,500	0	1,500	120.00	.00	1,380.00	8.0%
13201 44208	PROFESSIONAL SERVIC	46,315	0	46,315	46,490.00	.00	1,175.00	100.4%
13201 44237	EQUIPMENT RENTAL	10,500	0	10,500	306.50	.00	10,193.50	2.9%
13201 44238	UNIFORM RENTALS	3,380	0	3,380	815.57	.00	2,564.43	24.1%
13201 45389	TRAFFIC CONTROL LIG	63,000	0	63,000	23,429.08	.00	39,570.92	37.2%
13201 46224	EQUIPMENT REPAIRS	63,000	0	63,000	260.00	.00	-60.00	130.0%
13201 46390	VEHICLE MAINTENANCE	139,700	0	139,700	38,025.04	.00	83,145.35	40.5%
13201 48439	ROAD IMPROVEMENT	600,000	0	600,000	544,150.06	.00	55,849.94	90.7%
	TOTAL HIGHWAY	1,545,998	0	1,545,998	941,940.95	216,518.73	387,538.32	74.9%
	TOTAL EXPENSES	1,545,998	0	1,545,998	941,940.95	216,518.73	387,538.32	
13202	FLEET MAINTENANCE							
13202 40101	REGULAR PAYROLL	264,212	0	264,212	132,114.85	135,993.56	-3,896.41	101.5%
13202 40103	OVERTIME	4,000	0	4,000	363.80	.00	3,636.20	9.1%
13202 40105	CONTR TEMP OCCAS	1,800	0	1,800	900.00	.00	900.00	50.0%
13202 41210	EMPLOYEE RELATED IN	1,074	0	1,074	514.08	.00	559.92	47.9%
13202 41230	FICA & RETIREMENT	39,987	0	39,987	19,318.57	.00	20,668.43	48.3%



FOR 2021 06

13202	FLEET MAINTENANCE	ORIGINAL APPROP	TRNFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 42301	OFFICE SUPPLIES	450	0	450	174.97	.00	275.03	38.9%
13202 42323	PROT CLOTHING& SAFE	1,400	0	1,400	390.63	.00	1,009.37	27.9%
13202 42331	CUSTODIAL/MAINTENAN	1,300	0	1,300	109.26	.00	1,190.74	8.4%
13202 42341	FLEET REPAIR & MAIN	25,000	0	25,000	5,276.40	.00	19,723.60	21.1%
13202 43213	MILEAGE, TRAINING &	270	0	270	.00	.00	270.00	.0%
13202 43258	PROFESSIONAL MEMBER	200	0	200	200.00	.00	.00	100.0%
13202 44208	PROFESSIONAL SERVIC	728	0	728	.00	.00	728.00	.0%
13202 44238	UNIFORM RENTALS	17,436	0	17,436	3,230.55	.00	14,205.45	18.5%
13202 45221	FUEL/HEATING	2,000	0	2,000	666.87	.00	1,333.13	33.3%
13202 45622	ELECTRICITY	6,400	0	6,400	694.31	.00	5,705.69	10.8%
13202 46224	EQUIPMENT REPAIRS	13,000	0	13,000	4,070.77	.00	8,929.23	31.3%
13202 46226	BUILDING REPAIRS	500	0	500	52.44	.00	447.56	10.5%
13202 46390	VEHICLE MAINTENANCE	6,000	0	6,000	66.25	.00	5,933.75	1.1%
	TOTAL FLEET MAINTENANCE	393,807	0	393,807	169,180.60	135,993.56	88,632.84	77.5%
	TOTAL EXPENSES	393,807	0	393,807	169,180.60	135,993.56	88,632.84	
13203	GROUNDS MAINTENANCE							
13203 40101	REGULAR PAYROLL	320,735	0	320,735	160,911.78	166,473.44	-6,650.22	102.1%
13203 40103	OVERTIME	7,500	0	7,500	5,396.05	.00	2,103.95	71.9%
13203 41210	EMPLOYEE RELATED IN	1,665	0	1,665	844.74	.00	820.26	50.7%
13203 41230	FICA & RETIREMENT	47,474	0	47,474	23,024.96	.00	24,449.04	48.5%
13203 42323	PROT CLOTHING& SAFE	2,500	0	2,500	881.50	.00	1,618.50	35.3%
13203 42331	CUSTODIAL/MAINTENAN	3,000	0	3,000	1,302.41	.00	1,697.59	43.4%
13203 42334	GROUNDS MAINTENANCE	31,000	0	31,000	3,916.38	.00	27,083.62	12.6%
13203 42340	OPERATING SUPPLIES	5,000	0	5,000	4,548.56	.00	451.44	91.0%
13203 43213	MILEAGE, TRAINING &	525	0	525	.00	.00	525.00	.0%
13203 44208	PROFESSIONAL SERVIC	6,150	0	6,150	8,833.04	.00	-2,683.04	143.6%
13203 44223	SERVICE CONTRACTS	5,180	0	5,180	.00	.00	5,180.00	.0%
13203 44237	EQUIPMENT RENTALS	500	0	500	.00	.00	500.00	.0%
13203 44238	UNIFORM RENTALS	2,800	0	2,800	751.79	.00	2,048.21	26.8%
13203 45216	TELEPHONE	300	0	300	652.50	.00	-352.50	217.5%
13203 45221	FUEL/HEATING	1,600	0	1,600	191.68	.00	1,408.32	12.0%
13203 45622	ELECTRICITY	30,000	0	30,000	10,325.23	.00	19,674.77	34.4%
13203 46224	EQUIPMENT REPAIRS	1,200	0	1,200	.00	.00	1,200.00	.0%
13203 46226	BUILDING REPAIRS	1,800	0	1,800	1,961.60	.00	-161.60	109.0%
13203 46229	OTHER REPAIR SERVIC	2,000	0	2,000	.00	.00	2,000.00	.0%
13203 46390	VEHICLE MAINTENANCE	36,750	0	36,750	18,973.89	.00	17,776.11	51.6%
	TOTAL GROUNDS MAINTENANCE	507,679	0	507,679	242,516.11	166,473.44	98,689.45	80.6%
	TOTAL EXPENSES	507,679	0	507,679	242,516.11	166,473.44	98,689.45	



FOR 2021 06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13204 SNOW REMOVAL							
13204 SNOW REMOVAL							
13204 40103 OVERTIME	110,000	0	110,000	34,531.69	.00	75,468.31	31.4%
13204 41230 FICA	8,415	0	8,415	2,601.27	.00	5,813.73	30.9%
13204 42333 SAND SALT GRAVEL	161,700	0	161,700	33,969.62	.00	127,730.38	21.0%
13204 42340 OTHER PURCHASED SUP	25,050	0	25,050	1,840.00	.00	23,210.00	7.3%
13204 44208 PROFESSIONAL SERVIC	190,000	0	190,000	30,360.00	74,300.00	85,340.00	55.1%
TOTAL SNOW REMOVAL	495,165	0	495,165	103,302.58	74,300.00	317,562.42	35.9%
TOTAL EXPENSES	495,165	0	495,165	103,302.58	74,300.00	317,562.42	
13205 PUBLIC WORKS FACILITIES							
13205 40101 REGULAR PAYROLL	14,566	0	14,566	4,961.00	.00	9,605.00	34.1%
13205 41230 FICA & RETIREMENT	1,114	0	1,114	.00	.00	1,114.00	.0%
13205 42323 PROT CLOTHING & SAF	100	0	100	.00	.00	100.00	.0%
13205 42331 CUSTODIAL/MAINTENAN	5,300	0	5,300	1,672.10	1,196.10	2,431.80	54.1%
13205 42332 PAINT & PAINT SUPPL	1,000	0	1,000	.00	.00	1,000.00	.0%
13205 44223 SERVICE CONTRACTS	17,690	0	17,690	2,181.23	275.00	15,233.77	13.9%
13205 45216 TELEPHONE	10,140	0	10,140	6,359.27	.00	3,780.73	62.7%
13205 45221 FUEL/HEATING	7,410	0	7,410	.00	.00	7,410.00	.0%
13205 45622 ELECTRICITY	47,500	0	47,500	20,150.14	.00	27,349.86	42.4%
13205 46226 BUILDING REPAIRS	25,000	0	25,000	9,702.08	.00	15,297.92	38.8%
TOTAL PUBLIC WORKS FACILITIES	129,820	0	129,820	45,025.82	1,471.10	83,323.08	35.8%
TOTAL EXPENSES	129,820	0	129,820	45,025.82	1,471.10	83,323.08	
13301 ENGINEERING							
13301 40101 REGULAR PAYROLL	102,626	0	102,626	50,711.98	51,913.62	.40	100.0%
13301 41210 EMPLOYEE RELATED IN	357	0	357	205.02	.00	151.98	57.4%
13301 41230 FICA & RETIREMENT	16,001	0	16,001	7,643.13	.00	8,357.87	47.8%
13301 42301 OFFICE SUPPLIES	445	0	445	.00	.00	445.00	.0%
13301 43213 MILEAGE, TRAINING &	500	0	500	.00	.00	500.00	.0%
13301 43258 PROFESSIONAL MEMBER	650	0	650	610.00	.00	40.00	93.8%
TOTAL ENGINEERING	120,579	0	120,579	59,170.13	51,913.62	9,495.25	92.1%
TOTAL EXPENSES	120,579	0	120,579	59,170.13	51,913.62	9,495.25	
13601 TRANSFER STATION							



FOR 2021 06

TRANSFER STATION	ORIGINAL APPROP	TRANSFRS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13601 40101 REGULAR PAYROLL	84,230	0	84,230	26,334.24	22,163.12	35,732.64	57.6%
13601 40103 OVERTIME	5,500	0	5,500	14,921.75	.00	-9,421.75	271.3%
13601 41210 EMPLOYEE RELATED IN	479	0	479	88.02	.00	390.98	18.4%
13601 41230 FICA & RETIREMENT	12,761	0	12,761	3,116.15	.00	9,644.85	24.4%
13601 42301 OFFICE SUPPLIES	250	0	250	200.51	.00	49.49	80.2%
13601 42323 PROT CLOTHING& SAFE	400	0	400	.00	.00	400.00	.0%
13601 42340 OTHER PURCHASED SUP	1,146	0	1,146	183.78	.00	962.22	16.0%
13601 43212 TRANSPORTATION	146,000	0	146,000	75,795.13	.00	70,204.87	51.9%
13601 43213 MILEAGE, TRAINING &	630	0	630	714.12	.00	-84.12	113.4%
13601 44208 PROFESSIONAL SERVIC	33,340	0	33,340	16,510.73	.00	16,829.27	49.5%
13601 44223 SERVICE CONTRACTS	1,410	0	1,410	589.55	.00	820.45	41.8%
13601 44238 UNIFORM RENTALS	780	0	780	225.74	.00	554.26	28.9%
13601 44259 LANDFILL OPERATION	1,000	0	1,000	800.00	.00	200.00	80.0%
13601 45216 TELEPHONE	1,020	0	1,020	473.73	.00	546.27	46.4%
13601 45622 ELECTRICITY	1,800	0	1,800	329.31	.00	1,470.69	18.3%
13601 46226 BUILDING REPAIRS	1,000	0	1,000	.00	.00	1,000.00	.0%
13601 46228 HOUSEHOLD HAZARD DI	15,000	0	15,000	.00	.00	15,000.00	.0%
13601 46390 VEHICLE MAINTENANCE	5,500	0	5,500	1,531.91	.00	3,968.09	27.5%
TOTAL TRANSFER STATION	312,246	0	312,246	141,814.67	22,163.12	148,268.21	52.5%
TOTAL EXPENSES	312,246	0	312,246	141,814.67	22,163.12	148,268.21	
14102 YOUTH & SOCIAL SERVICES							
14102 40101 REGULAR PAYROLL	275,791	0	275,791	125,754.66	142,365.46	7,670.88	97.2%
14102 40105 CONTR TEMP OCCRS	15,952	0	15,952	8,205.08	.00	7,746.92	51.4%
14102 41210 EMPLOYEE RELATED IN	1,372	0	1,372	546.48	.00	825.52	39.8%
14102 41230 FICA & RETIREMENT	45,035	0	45,035	18,915.60	.00	26,119.40	42.0%
14102 42233 COPIER	2,340	0	2,340	901.28	.00	1,438.72	38.5%
14102 42301 OFFICE SUPPLIES	1,500	0	1,500	565.37	.00	934.63	37.7%
14102 42331 CUSTODIAL/MAINTENAN	750	0	750	.00	.00	750.00	.0%
14102 43213 MILEAGE, TRAINING &	1,600	0	1,600	214.00	.00	1,386.00	13.4%
14102 43258 PROFESSIONAL MEMBER	680	0	680	574.75	.00	105.25	84.5%
14102 44208 PROFESSIONAL SERVIC	20,650	0	20,650	2,250.00	.00	18,400.00	10.9%
14102 44217 POSTAGE	600	0	600	397.70	.00	202.30	66.3%
14102 44223 SERVICE CONTRACTS	1,575	0	1,575	454.85	.00	1,120.15	28.9%
14102 44232 PRINTING & PUBLICAT	150	0	150	.00	.00	150.00	.0%
14102 45216 TELEPHONE	3,900	0	3,900	1,642.78	.00	2,257.22	42.1%
14102 45221 FUEL/HEATING	2,145	0	2,145	510.35	.00	1,634.65	23.8%
14102 45622 ELECTRICITY	2,880	0	2,880	1,084.18	.00	1,795.82	37.6%
14102 46226 BUILDING REPAIRS	2,000	0	2,000	.00	.00	2,000.00	.0%



FOR 2021 06

14102	YOUTH & SOCIAL SERVICES	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14102 46390	VEHICLE MAINTENANCE	2,963	0	2,963	689.07	.00	2,273.93	23.3%
14102 47282	PROGRAMS	12,500	0	12,500	3,604.51	.00	8,895.49	28.8%
	TOTAL YOUTH & SOCIAL SERVICES	394,383	0	394,383	166,310.66	142,365.46	85,706.88	78.3%
	TOTAL EXPENSES	394,383	0	394,383	166,310.66	142,365.46	85,706.88	
14201	HEALTH SERVICES							
14201 47260	CHATHAM HEALTH DIST	199,882	0	199,882	99,440.64	99,440.64	1,000.72	99.5%
	TOTAL HEALTH SERVICES	199,882	0	199,882	99,440.64	99,440.64	1,000.72	99.5%
14301	COMMUNITY AGENCIES							
14301 47270	COLCHESTER C3	25,000	0	25,000	25,000.00	.00	.00	100.0%
	TOTAL COMMUNITY AGENCIES	25,000	0	25,000	25,000.00	.00	.00	100.0%
15101	CRAGIN LIBRARY							
15101 40101	REGULAR PAYROLL	391,000	0	391,000	194,849.76	179,971.21	16,179.03	95.9%
15101 41210	EMPLOYEE RELATED IN	1,531	0	1,531	734.82	.00	796.18	48.0%
15101 41230	FICA & RETIREMENT	51,378	0	51,378	26,469.51	.00	24,908.49	51.5%
15101 42233	COPIER	4,210	0	4,210	1,433.43	.00	2,776.57	34.0%
15101 42301	OFFICE SUPPLIES	3,900	0	3,900	807.21	.00	3,092.79	20.7%
15101 42331	CUSTODIAL/MAINTENAN	5,000	0	5,000	2,674.10	.00	2,325.90	53.5%
15101 42342	BOOKS, MAGAZINES, & P	53,000	0	53,000	21,995.91	.00	31,004.09	41.5%
15101 42344	LIBRARY MEDIA SUPPL	4,000	0	4,000	1,243.36	.00	2,756.64	31.1%
15101 43213	TRAVEL, TRAINING &	1,000	0	1,000	.00	.00	1,000.00	100.0%
15101 43258	PROFESSIONAL MEMBER	1,510	0	1,510	940.00	.00	570.00	62.3%
15101 44205	DATA PROCESSING	32,619	0	32,619	32,619.00	.00	.00	100.0%
15101 44217	POSTAGE	100	0	100	5.00	.00	95.00	5.0%
15101 44223	SERVICE CONTRACTS	9,977	0	9,977	5,890.70	275.00	3,811.30	61.8%
15101 45216	TELEPHONE	3,708	0	3,708	1,902.43	.00	1,805.57	51.3%
15101 45221	FUEL/HEATING	7,800	0	7,800	1,927.11	.00	5,872.89	24.7%
15101 45222	WATER & SEWER	3,186	0	3,186	743.00	.00	2,443.00	23.3%



15101 CRAGIN LIBRARY

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15101 45622 ELECTRICITY	33,150	0	33,150	15,932.83	.00	17,217.17	48.1%
15101 46224 EQUIPMENT REPAIRS	600	0	600	600.00	.00	.00	100.0%
15101 46226 BUILDING REPAIRS	2,000	0	2,000	1,994.00	.00	6.00	99.7%
15101 47282 PROGRAMS	750	0	750	402.89	.00	347.11	53.7%
TOTAL CRAGIN LIBRARY	610,419	0	610,419	313,165.06	180,246.21	117,007.73	80.8%

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15201 PARKS & RECREATION	610,419	0	610,419	313,165.06	180,246.21	117,007.73	80.8%

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15201 40101 REGULAR PAYROLL	127,159	0	127,159	32,505.13	33,774.82	60,879.05	52.1%
15201 40105 CONTR TEMP OCCAS	840	0	840	2,809.00	.00	-1,969.00	334.4%
15201 41210 EMPLOYEE RELATED IN	526	0	526	132.92	.00	393.08	25.3%
15201 41230 FICA & RETIREMENT	18,650	0	18,650	4,511.25	.00	14,138.75	24.2%
15201 42233 COPIER	3,746	0	3,746	883.58	.00	2,862.42	23.6%
15201 42301 OFFICE SUPPLIES	1,900	0	1,900	132.74	.00	1,767.26	7.0%
15201 43213 MILEAGE TRAINING &	2,800	0	2,800	25.00	.00	2,775.00	.9%
15201 43258 PROFESSIONAL MEMBER	650	0	650	175.00	.00	475.00	26.9%
15201 44208 PROFESSIONAL SERVIC	120	0	120	.00	.00	120.00	.0%
15201 44217 POSTAGE	700	0	700	47.35	.00	652.65	6.8%
15201 45216 TELEPHONE	1,680	0	1,680	144.67	.00	1,535.33	8.6%
TOTAL PARKS & RECREATION	158,771	0	158,771	41,366.64	33,774.82	83,629.54	47.3%

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15401 SENIOR SERVICES	158,771	0	158,771	41,366.64	33,774.82	83,629.54	47.3%

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15401 40101 REGULAR PAYROLL	206,255	0	206,255	92,701.40	94,352.46	19,201.14	90.7%
15401 40105 CONTR TEMP OCCAS	3,000	0	3,000	.00	.00	3,000.00	.0%
15401 41210 EMPLOYEE RELATED IN	1,118	0	1,118	480.42	.00	637.58	43.0%
15401 41230 FICA & RETIREMENT	29,353	0	29,353	12,432.42	.00	16,920.58	42.4%
15401 42233 COPIER	2,928	0	2,928	763.39	832.91	1,331.68	54.5%
15401 42301 OFFICE SUPPLIES	1,000	0	1,000	353.79	646.21	100.00	100.0%
15401 42331 CUSTODIAL/MAINTENAN	1,600	0	1,600	.00	.00	1,600.00	.0%
15401 43213 MILEAGE TRAINING &	250	0	250	.00	.00	250.00	.0%
15401 43258 PROFESSIONAL MEMBER	295	0	295	145.00	.00	150.00	49.2%
15401 44208 PROFESSIONAL SERVIC	18,997	0	18,997	4,839.48	.00	14,157.52	25.5%
15401 44217 POSTAGE	500	0	500	665.00	.00	500.00	.0%
15401 44223 SERVICE CONTRACTS	3,490	0	3,490	160.00	.00	2,824.75	19.1%
15401 44232 PRINTING & PUBLICATION	500	0	500	160.00	.00	340.00	32.0%



Colchester Board of Education and Town  
TOWN OF COLCHESTER  
FY 2020-2021 EXPENDITURE THRU 12/31/2020

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FOR 2021 06

15401 SENIOR SERVICES	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15401 45216 TELEPHONE	3,960	0	3,960	1,668.04	.00	2,291.96	42.1%
15401 45221 FUEL/HEATING	6,825	0	6,825	1,954.09	.00	4,870.91	28.6%
15401 45222 ELECTRICITY	6,000	0	6,000	1,961.96	.00	4,038.04	32.7%
15401 46224 EQUIPMENT REPAIRS	500	0	500	.00	.00	500.00	0%
15401 46226 BUILDING REPAIRS	1,500	0	1,500	3,405.70	.00	-1,905.70	227.0%
15401 46390 VEHICLE MAINTENANCE	14,530	0	14,530	3,352.07	.00	11,177.93	23.1%
TOTAL SENIOR SERVICES	302,601	0	302,601	124,883.01	95,831.60	81,886.39	72.9%
TOTAL EXPENSES	302,601	0	302,601	124,883.01	95,831.60	81,886.39	
18101 DEBT SERVICE							
18101 49245 BOND PRINCIPAL	1,550,000	0	1,550,000	350,000.00	.00	1,200,000.00	22.6%
18101 49246 BOND INTEREST	525,164	0	525,164	127,142.75	.00	398,021.25	24.2%
TOTAL DEBT SERVICE	2,075,164	0	2,075,164	477,142.75	.00	1,598,021.25	23.0%
TOTAL EXPENSES	2,075,164	0	2,075,164	477,142.75	.00	1,598,021.25	
18501 TRANSFERS							
18501 50474 TRANSFER TO CAPITAL	524,325	0	524,325	524,325.00	.00	.00	100.0%
18501 50496 ACC - TOWN FUNDING	48,399	0	48,399	48,399.00	.00	.00	100.0%
18501 50500 TRANSFER TO CAPITAL	153,000	14,799	167,799	167,799.00	.00	.00	100.0%
18501 50700 TRANSFER TO DEBT SE	95,612	0	95,612	95,612.00	.00	.00	100.0%
TOTAL TRANSFERS	821,336	14,799	836,135	836,135.00	.00	.00	100.0%
TOTAL EXPENSES	821,336	14,799	836,135	836,135.00	.00	.00	
GRAND TOTAL	15,155,865	14,799	15,170,664	7,205,366.86	3,648,296.70	4,317,000.44	71.5%

\*\* END OF REPORT - Generated by Maggie Cosgrove \*\*

**BOF PUBLIC FORUM  
BOE BUDGET GOALS  
2021-2022**

BOF Meeting  
January 20, 2021

# BOE BUDGET PRIORITIES

## **Overview**

- Unlikely to be savings in 2020-21 similar to end of 2019-20
- EOY funds will be needed to offset cafeteria deficit estimated at \$150k (no CARES Act, etc. funding)
- Need to return to baseline in many areas that were offset by savings/pre-purchase, important for long-range planning
- Proposed budget does not have new initiatives and no additional staff
- Crucial to support students – there will likely be an educational crisis following the health crisis, intervention and remediation will be necessary and current staffing levels are needed

## **Strengthen “ABC”**

**Accelerate The Core** - Prioritize instruction only on the most essential content and skills necessary for each curricular area; establish methods by which to routinely monitor student response to instruction

**Back-fill Lost Learning** - Pre teach lost learning when it is needed and establish a system of support to assist students recover lost learning when pre teaching is not enough

**Continue Intervention** - Continue to improve the intervention process that supports students with identified lagging skills

## **Grow**

### **Establish and implement a long-range personnel plan**

- Create plan in talent management to recruit best candidates
- Seek out efficiencies in processes, such as time and attendance, payroll, etc.

### **Establish a facilities inventory to determine long-range budgeting for replacement**

- BA Oil tank replacement ~\$200,000, State required start date - July 1, 2022
- Mechanical systems CES, JJIS, & BA (JJIS example)
- BA roof, driveway, parking lot, carpeting, bathrooms, stairwells, portables

## **Sustain**

Maintain **staffing levels** to meet social, emotional, and educational needs of students

Continue to implement long-range and sustainable school **safety and security** plan

Continue to fund the long-range **facilities** plan to ensure our buildings are appropriately maintained (not funded 2020-21)

Continue to fund the long-range and sustainable **technology** plan (not funded 2020-21)

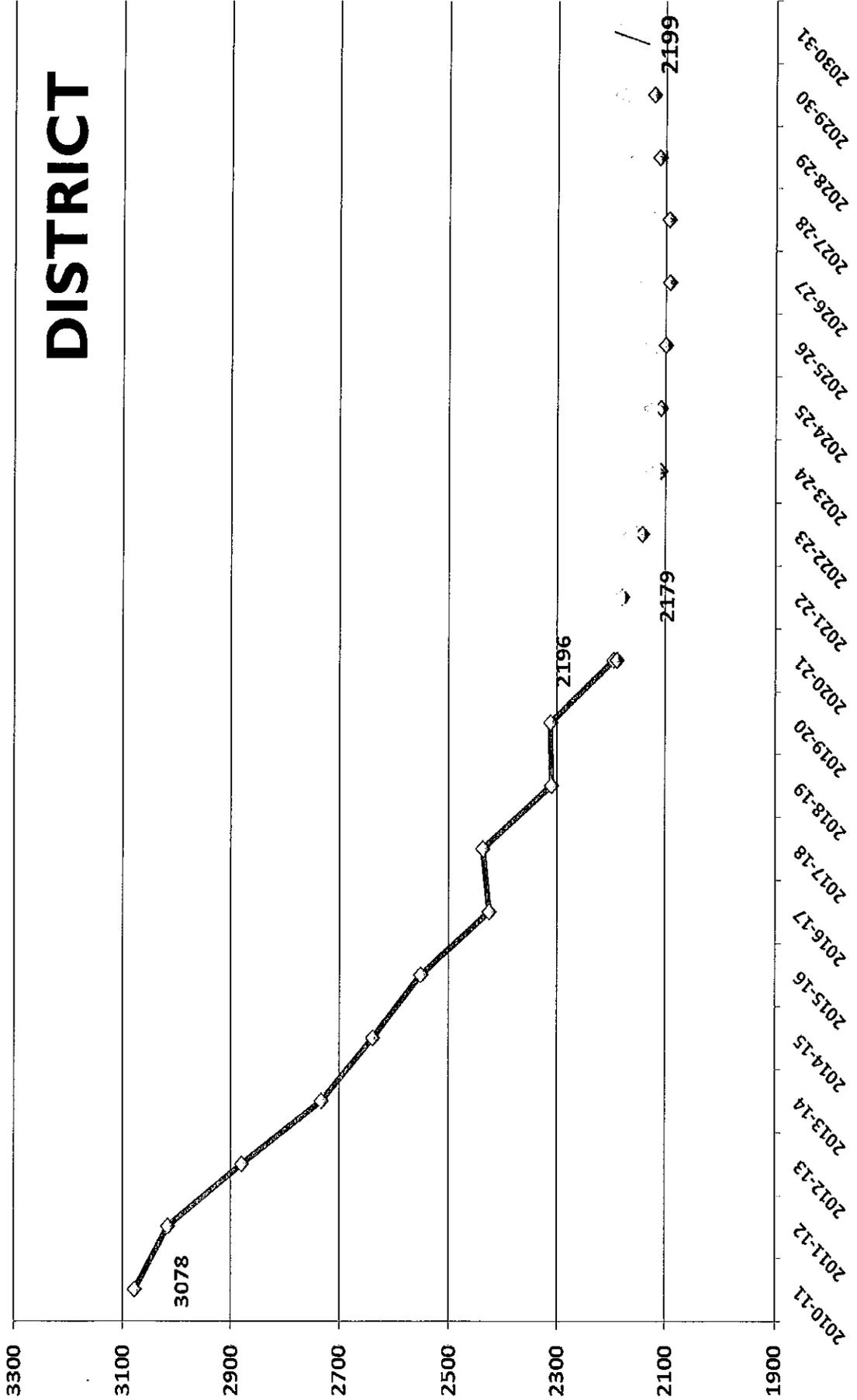
# BUDGET BASELINE

Items reduced in proposed and approved BOE 2020-21 budget

<b>Budget Items (Approximate to return to baseline)</b>		
Capital	\$	255,000
Bus	\$	110,000
Custodial Supplies	\$	20,000
IT Capital Reserve	\$	34,000
IT Plan	\$	177,000
Instructional Supplies	\$	80,000
<b>~Total</b>	<b>\$</b>	<b>~676,000</b>

**ENROLLMENT**

# DISTRICT



QUESTIONS?

# Town of Colchester 2021 Goals

# Colchester is a destination

- For residents
- For visitors
- For business

# Priorities

- Provide a Safe and Secure Environment
- Maintain Properties and Communities
- Support Community Culture
- Community Growth

Fiscally Responsible

# Safety and Security

## Police / Fire / EMS / Town Staff / Emergency Response

- Provide adequate staffing to address both prevention and intervention
- Provide safe equipment
- Develop Capital Purchase strategy
- Support ongoing training
- Develop relationship with community
- Maintain Emergency Alert Systems and Communications

# Maintain Properties and Communities

Adequate resource allocation to maintain and support required growth in the following areas:

- Roads
- Trees
- Buildings
- Landscaping
- Parks
- Recreation
- Blight
- Fleet Maintenance

# Support Community Culture

- Historic District preservation
- Provide Recreational opportunities
  - Fields/Playgrounds/Basketball and Tennis Courts/Splash Pad and new ideas
- Match Social Services resources to community needs
- Grow Senior Services/New Senior Center
- Support our Farmers
- Preserve Open Space
- Support Local Business development and sustainability

# Plan and Support Responsible Growth

- Attract New Business
- Develop partnerships with other organizations
- Develop Marketing Plan/Branding
- Grow Manufacturing
- Update P&Z Regulations
- Attract Public Transportation
- Provide Affordable Housing
- Partnership with Board of Education