

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

AGENDA –BOARD OF FINANCE REGULAR MEETING

December 15, 2021 – via Zoom – 6:30 PM

(All items on this agenda are subject to possible action.)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83472931054?pwd=RUZZVktvUkx6MVRVODhRWWhuSDZyZz09>

Passcode: 962122

Or Telephone: US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 Webinar ID: 834 7293 1054

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADDITIONS TO THE AGENDA
4. APPROVAL OF MINUTES – Regular Meeting 12/01/2021
5. CITIZENS' COMMENTS
6. CORRESPONDENCE
7. OPEN GOV
 - a. ClearGov presentation
8. SURVEY MONKEY
 - a. First Draft review
9. DEPARTMENT REPORTS
 - a. Tax Collector
 - b. Finance
10. FIRST SELECTMAN
 - a. Transfers
 - b. First Selectman's Report
11. OLD BUSINESS
 - a. By-Laws Update
 - b. Budget Calendar Update
12. NEW BUSINESS
13. BUDGET DISCUSSION

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TOWN CLERK

14. LIAISON REPORT

15. CITIZENS' COMMENTS

16. ADJOURNMENT



2 Mill & Main; Suite 630; Maynard, MA 01754

Service Order

Created by	Rob Battaglia
Contact Phone	631-747-3253
Contact Email	rbattaglia@cleargov.com

Order Date	Dec 3, 2021
Order valid if signed by	Jan 15, 2021

Customer Information			
Customer	Town of Colchester	Contact	Andreas Bisbikos
Address	127 Norwich Avenue	Title	First Selectman
City, St, Zip	Colchester, CT 06415	Email	abisbikos@colchesterct.gov
Phone	860-537-7220	Billing Contact	
		Title	
		Email	
		PO # (If any)	

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Jan 15, 2022	\$ 5,600.00	6 Month Pro-Rata Subscription Fee
Jul 1, 2022	\$ 13,000.00	Setup Fee; Annual Subscription Fee
Jul 1, 2023	\$ 11,200.00	Annual Subscription Fee

Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Setup	Jan 15, 2022	Jan 15, 2022	ClearGov Setup Services
Pro-Rata	Jan 15, 2022	Jun 30, 2022	ClearGov Subscription Services
Initial	Jul 1, 2022	Jun 30, 2025	ClearGov Subscription Services

The Services you will receive and the Fees for those Services are...			
Set up Services		Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions.		Tier 2	\$ 3,600.00
ClearGov Setup Bundle Discount: Discount for bundled solutions.		Tier 2	\$ (1,800.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME			\$ 1,800.00
Subscription Services		Tier	Service Fees
ClearGov Digital Budget Book - Civic Edition		Tier 2	\$ 7,400.00
ClearGov Transparency - Civic Edition		Tier 2	\$ 6,600.00
ClearGov Capital Budgeting Lite - Civic Edition		Tier 2	No Charge
ClearGov Budget Cycle Management Bundle Discount: Discount for bundled solutions.		Tier 2	\$ (2,800.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE			\$ 11,200.00
Billing Terms and Conditions			
Valid Until	Jan 15, 2021	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.	
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.	
Rate Increase	3% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.	

General Terms & Conditions	
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work.

Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period.
Appropriations	Customer shall have the option to terminate this ClearGov Service Order in advance of any annual renewal in the event that the applicable appropriating body does not appropriate funds for such upcoming renewal period.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an " <i>Annual Term</i> "), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	This ClearGov Service Order shall become binding upon execution by both Parties. The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov Service Agreement.

Customer	
Signature	
Name	
Title	

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign a Client Success Manager (CSM) responsible for managing the activation and onboarding process. ClearGov CSM will coordinate with other ClearGov resources, as necessary.
- ClearGov CSM will provide a Kickoff Call schedule to Customer's Primary Contact - to be scheduled within two weeks after the Service Order has been executed.
- ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s). If necessary, ClearGov will set up a Data Discovery call to assist with such requirements/instructions.
- ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
- After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback and get answers to open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow up calls or emails required to complete the data onboarding process.
- ClearGov will make Customer aware of all training, learning and support options. ClearGov recommends all Users attend training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver one customized remote training session for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend Kickoff Call within two weeks after the Service Order has been executed. If Customer needs to change the date/time of the Kickoff Call, the Primary Contact will notify the ClearGov CSM at least one business day in advance.
- Customer will provide requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
- Customer's Primary Contact will coordinate the necessary personnel to attend the Data Review call. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on the Data Review call and any subsequent internal review, Customer shall provide a detailed list of requested changes in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer shall be solely responsible for inputting applicable text narrative, custom graphics, performance metrics, capital requests and personnel data and other such information for budget books, projects, dashboards, etc.

Digital Budget Book

PRODUCT BRIEF

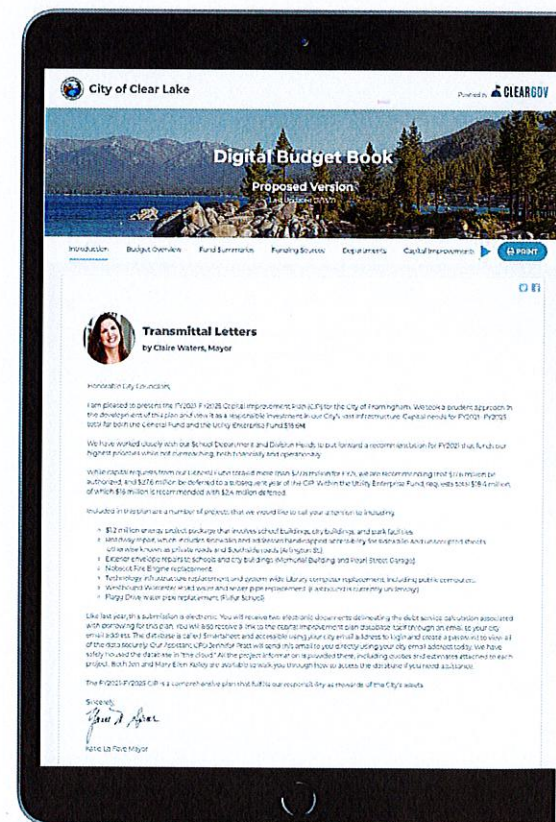


Using spreadsheets to create the tables, charts, and graphs for your annual budget book is not only tedious, it's inefficient. The more spreadsheets you manage and papers you shuffle, the greater the potential for error. And, the end result is a dry and lengthy budget book that's expensive to print and often out of date before the ink dries.

ClearGov's Digital Budget Book is the industry's first website-based solution that automates most of the budget book creation process using templates and data-driven charts and tables. Meet GFOA award criteria and deliver new levels of clarity, engagement and understanding for your citizens..

Key Features:

- ✓ **Built-in GFOA Best Practices** - Built-in GFOA framework and templates auto-create key sections and pre-populate them with data. Simply add your narrative to complete an award-winning budget book.
- ✓ **Automated Fund Summaries** - Auto-generate pages for each fund in your budget, pre-populated with revenue, expense and historical data.
- ✓ **Department Specific Pages** - With a few clicks build department pages, including auto-updating revenue and expenditure data. Invite department heads to add context, narrative and strategic goals.
- ✓ **Collaborate and Customize** - Invite department heads and other stakeholders to edit key sections of the budget book. Customize and control how your budget data is displayed and shared with the public.
- ✓ **Capital Improvements Inclusion** - Automatically add annual and multi-year capital improvement plans directly into your digital budget book.
- ✓ **Automatic Data Updates** - Revenue and expense data are automatically updated as your budget changes, eliminating errors and saving time. Really valuable for those last-minute tweaks.



GET A DEMO

Digital Budget Book

PRODUCT BRIEF



How It Works



Collect

Simply export your financials from your accounting system and ClearGov staff will do the heavy lifting to generate a skeleton budget book. Easily connect your ClearGov products to collect data from Capital Budgeting and Operational Budgeting.



Create

With the click of a button, ClearGov creates data-driven charts automatically. Simply add narration and other custom pages to complete your budget book. Invite department heads to contribute to their own sections of the budget book to do the same.



Communicate

Publish your Digital Budget Book and it will instantly generate a website-based budget book that you can share with the public. With just one click you can create a PDF version to send to print.

Budget Cycle Management

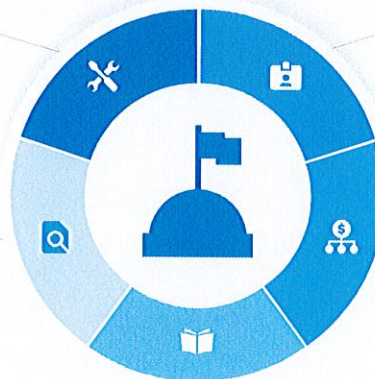
Digital Budget Book is part of ClearGov's integrated suite of cloud-native financial solutions that is complementary to ERP/accounting systems and helps local governments streamline their budgeting process.

Capital Budgeting

Automate the way you collect, organize and optimize capital utilization.

Transparency

Tell your financial story to drive community support.



Personnel Budgeting

Salary management, scenario planning, and what-if analysis.

Operational Budgeting

Build your forecast and annual budget more efficiently and collaboratively.

Digital Budget Book

Produce an interactive and award-winning budget book in a fraction of the time.



"ClearGov's solution is the future of developing and presenting a budget book. We were able to easily build an interactive, digital version for online readers and a printed version for individuals who prefer the traditional approach. Digital Budget Book is sure to streamline the budget process."

Macy Walker, Financial Analyst
El Mirage, AZ

Transparency

PRODUCT BRIEF

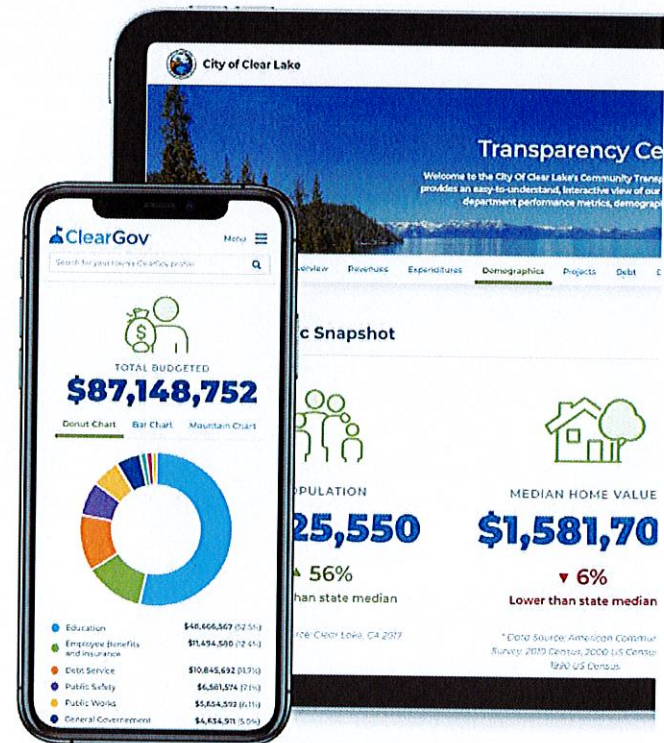


Context is key when it comes to being transparent with citizens. They want to know how their tax dollars are being spent, and sharing complex financial documents with them doesn't help. To truly be transparent, information needs to be easy to access and understand, for every resident, including those who need ADA-optimized content.

Tell your financial story using our simple-to-navigate Transparency center. Easy-to-understand infographics help you share financial information, departmental goals, and results in a way that not only informs, but also engages your community.

Key Features:

- ✓ **Financial Story** - Help internal stakeholders and residents easily visualize and interpret important fiscal metrics to drive community support.
- ✓ **Open Checkbook** - At your option, deliver searchable check-level detail to help build public trust, dispel misconceptions, and increase accountability.
- ✓ **Custom Chart Builder** - Easily build dynamic financial, performance, and custom charts to display throughout the public profile.
- ✓ **Peer Comparisons** - Integrated peer group comparisons bring your data to life and provide critical context to close the communication gap.
- ✓ **Department Dashboards** - Easily create custom dashboard pages for each department to showcase the key benefits you're driving for your community.
- ✓ **Projects** - Quickly create and publish detailed project pages to share a project's summary, timeline, budget, and progress.



GET A DEMO

Transparency

PRODUCT BRIEF



How It Works



Collect

Simply export fiscal data from your accounting system and we handle the rest. Easily connect your ClearGov products to pull in data from Operational Budgeting and Capital Budgeting.



Create

Our team transforms your complex financials into an easy-to-understand infographic-based website. Add custom charts, department pages, and narrative to add context to the numbers.



Communicate

Publish your Transparency center website to communicate your financial story, departments, and projects to the public. You can share it on your municipality's website to engage and inform residents.

Budget Cycle Management

Transparency is part of ClearGov's integrated suite of cloud-native financial solutions that is complementary to ERP/accounting systems and helps local governments streamline their budgeting process.

Capital Budgeting

Automate the way you collect, organize and optimize capital utilization.

Transparency

Tell your financial story to drive community support.



Personnel Budgeting

Salary management, scenario planning, and what-if analysis.

Operational Budgeting

Build your forecast and annual budget more efficiently and collaboratively.

Digital Budget Book

Produce an interactive and award-winning budget book in a fraction of the time.



"It's our job to communicate our budget — the what and the why — in a way that isn't confusing or overwhelming. We want to proactively engage citizens because what we're doing directly affects them. ClearGov gives us an effective and visually compelling way to do that."

Jay-Michael Baker, Community Engagement Manager
Metropolitan District of Pueblo West, CO

Survey Monkey

Q1 How do you feel the quality of life is in Colchester

Q2 How do you feel about raising children in Colchester

Q3 How do you feel about retiring in Colchester

Q4 How affordable is Colchester compared to surrounding communities

Q5 In the 2022-2023 Budget what is your preference for funding the following areas?

Fire/Ambulance

School System

Police

Public Works

Town Hall

Building Department

Social Services

Food and Fuel Banks

Recreation Programs

Youth Center/Services

Library

Sewer and Water

Q6 In order to maintain current levels of Town Service would you be willing to pay higher taxes to cover any increase in operating cost

Q7 If the total value of all property in Colchester subject to property tax and/or state funding decreases, what percent of tax increase would you find acceptable, given the effect on services?

Q8 How important is our rural community, farmland, and open space to you, how often do you use it?

Q9 Do you use the recreation areas and how often?

Q10 What is the best way for you to receive town information?

Q11 Do you use the transfer station, and how often?

Q12 Do you use the Airline trail, and how often?

Q13 Do you attend events on the town green, and how often?

Q14 Do you have any budget related questions or comments not covered in your response above?

Q15 Do you have any comments that can help us better serve Colchester?

Tax Collector's Report for the Month of –**November 2021**

Collection Rate: 56.45%

Current Taxes Collected: \$168,530.34

Interest on Current Taxes Collected: \$5,056.42

Delinquent Taxes Collected: \$34,204.86

Interest on Delinquent Taxes Collected: \$15,780.03

Notes:

- 2nd Installment bills are scheduled to go out the middle of December with a due date of January 1, 2022 delinquent after February 1, 2022
- Current collection rate is lower than where we normally are at this time because of the late adoption of the budget. I anticipate that this rate will go up in the spring.



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Colchester Board of Education and Town
TOWN OF COLCHESTER

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FY 2021-2022 REVENUES THRU 11/30/21

FOR 2022 05

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
30 PROPERTY TAXES						
11303 30111 CURRENT TAXES	41,751,042	0	41,751,042	23,454,043.51	18,296,998.49	56.2%
11303 30112 DELINQUENT TAXES	400,000	0	400,000	280,366.16	119,633.84	70.1%
11303 30113 INTEREST & PENALTIE	275,000	0	275,000	165,255.19	109,744.81	60.1%
TOTAL PROPERTY TAXES	42,426,042	0	42,426,042	23,899,664.86	18,526,377.14	56.3%
TOTAL REVENUES	42,426,042	0	42,426,042	23,899,664.86	18,526,377.14	
31 INTERGOVERNMENTAL						
11301 31326 MUNI STABILIZATION	134,167	0	134,167	134,167.00	.00	100.0%
11301 31403 IN LIEU OF TAXES-PI	127,245	0	127,245	127,244.80	.20	100.0%
11301 31406 MASHANTUCKET PEQUOT	23,167	0	23,167	.00	23,167.00	.0%
11301 31423 51-56A DISTR. TO TO	5,000	0	5,000	1,560.00	3,440.00	31.2%
11304 31415 DISABILITY EXEMPTIO	1,855	0	1,855	.00	1,855.00	.0%
11304 31420 ADDITIONAL VETS EXE	5,679	0	5,679	.00	5,679.00	.0%
11701 31330 CARES ACT - UNEMPLO	15,000	0	15,000	3,303.75	11,696.25	22.0%
13201 31424 LOCAL CAPITAL IMPRO	115,954	0	115,954	.00	115,954.00	.0%
14102 31402 ST/CT YOUTH SERVICE	17,500	0	17,500	8,959.00	8,541.00	51.2%
TOTAL INTERGOVERNMENTAL	445,567	0	445,567	275,234.55	170,332.45	61.8%
TOTAL REVENUES	445,567	0	445,567	275,234.55	170,332.45	
32 INTERGOVT-EDUCATION						
19001 32302 EDUC. COST SHARING	12,040,218	0	12,040,218	3,010,055.00	9,030,163.00	25.0%
19001 32307 SPECIAL EDUCATION	450,000	0	450,000	.00	450,000.00	.0%
TOTAL INTERGOVT-EDUCATION	12,490,218	0	12,490,218	3,010,055.00	9,480,163.00	24.1%
TOTAL REVENUES	12,490,218	0	12,490,218	3,010,055.00	9,480,163.00	
33 CHARGES FOR SERVICES						
12202 33704 AMBULANCE FEES	500,000	0	500,000	251,012.29	248,987.71	50.2%
15201 33701 RECREATION FEES	12,000	0	12,000	.00	12,000.00	.0%



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Colchester Board of Education and Town
TOWN OF COLCHESTER

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FY 2021-2022 REVENUES THRU 11/30/21

FOR 2022 05

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL CHARGES FOR SERVICES	512,000	0	512,000	251,012.29	260,987.71	49.0%
TOTAL REVENUES	512,000	0	512,000	251,012.29	260,987.71	
34 LICENSES/PERMITS/FEE						
11201 34613 VENDOR PERMITS	1,200	0	1,200	300.00	900.00	25.0%
11303 34621 COPIER FEES	200	0	200	36.00	164.00	18.0%
11304 34621 COPIER FEES	200	0	200	85.00	115.00	42.5%
11402 34641 ZONING BOARD OF APP	700	0	700	.00	700.00	0%
11403 34642 CONSERVATION COMMIS	5,500	0	5,500	1,044.00	4,456.00	19.0%
11411 34621 COPIER FEES	150	0	150	69.00	81.00	46.0%
11411 34640 ZONING & PLANNING F	13,000	0	13,000	2,650.00	10,350.00	20.4%
11411 34660 BUILDING FEES	300,000	0	300,000	161,014.00	138,986.00	53.7%
11411 34661 FIRE MARSHAL INSPEC	100	0	100	.00	100.00	0%
11501 34620 CONVEYANCE TAX	1,800	0	1,800	933.00	867.00	51.8%
11501 34019 LAND RECORDS-TOWN	240,000	0	240,000	119,293.42	120,706.58	49.7%
11501 34621 COPIER FEES	14,000	0	14,000	6,084.75	7,915.25	43.5%
11501 34622 TOWN CLERK FEES	128,000	0	128,000	64,143.00	63,857.00	50.1%
12101 34613 PISTOL PERMITS	160	0	160	37.00	123.00	23.1%
13301 34614 ROAD INSPECTION FEE	8,000	0	8,000	4,200.00	3,800.00	52.5%
13601 34624 TRANSFER STATION FE	4,800	0	4,800	4,000.00	800.00	83.3%
15101 34705 LIBRARY FINES & FEE	138,000	0	138,000	61,047.89	76,952.11	44.2%
15401 34625 DIAL-A-RIDE	4,500	0	4,500	1,162.90	3,337.10	25.8%
TOTAL LICENSES/PERMITS/FEE	2,500	0	2,500	861.00	1,639.00	34.4%
TOTAL REVENUES	862,810	0	862,810	426,960.96	435,849.04	49.5%
35 OTHER REVENUES						
TOTAL REVENUES	862,810	0	862,810	426,960.96	435,849.04	
11301 35422 TELECOMMUNICATION P	28,000	0	28,000	.00	28,000.00	0%
11301 35611 INVESTMENT INTEREST	34,920	0	34,920	11,203.48	23,716.52	32.1%
11301 35616 ELDERLY HOUSING / D	15,000	0	15,000	5,295.48	9,704.52	35.3%
11301 35617 INSURANCE REIMBURSE	0	0	0	1,331.00	-1,331.00	100.0%
11301 35618 MISCELLANEOUS	2,500	0	2,500	1,229.89	1,270.11	49.2%
11411 35644 STATE FUND FOR BLDG	900	0	900	-313.71	1,213.71	-34.9%
19001 35652 TUITION	333,060	0	333,060	12,713.49	320,346.51	3.8%
TOTAL OTHER REVENUES	414,380	0	414,380	31,459.63	382,920.37	7.6%
TOTAL REVENUES	414,380	0	414,380	31,459.63	382,920.37	



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Colchester Board of Education and Town
TOWN OF COLCHESTER

FOR 2022 05

FY 2021-2022 REVENUES THRU 11/30/21

36 OTHER FINANCING SOUR

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<u>18501_36250</u> <u>USE OF G/F FUND BAL</u>	381,000	0	381,000	381,000.00	.00	100.0%
TOTAL OTHER FINANCING SOUR	381,000	0	381,000	381,000.00	.00	100.0%
TOTAL REVENUES	381,000	0	381,000	381,000.00	.00	
GRAND TOTAL	57,532,017	0	57,532,017	28,275,387.29	29,256,629.71	49.1%

** END OF REPORT - Generated by Maggie Cosgrove **

Town of Colchester				
General Fund Revenue Comparison - FY 21-22 to FY 20-21				
	FY 21-22 July-Nov	FY 20-21 July-Nov	Increase (Decrease)	Notes
REVENUES:				
Property Taxes:				
Current taxes	23,454,044	23,495,147	(41,103)	Decrease in Current list tax collection rate from 58.05% in FY 20-21 to 56.45% in FY 21-22. FY 21-22 Budget was adopted on 9/21/21. Tax office is preparing bills for any additional amounts due. Proposed budget assumed a 98.8% collection rate. Final tax collection rate for FY 20-21 was 99.01%.
Delinquent taxes	280,366	177,795	102,571	Adopted budget includes increase of \$25,000 from FY 20-21 adopted budget.
Interest & lien fees	165,255	97,742	67,513	Adopted budget includes increase of \$25,000 from FY 20-21 adopted budget.
Total property taxes	23,899,665	23,770,684	128,981	
Intergovernmental:				
Municipal Stabilization Grant	134,167	134,167	0	
Payment in lieu of taxes	127,245	74,928	52,317	Increase in PILOT grant per State of CT.
Mashantucket Pequot/Mohegan Fund	0	0	0	
Distribution to Towns	1,560	2,510	(950)	
Disability Exemptions	0	0	0	
CARES Act - Unemployment	3,304	37,649	(34,345)	CARES Act funding for 50% of unemployment costs (Town & BOE). Significant reduction in unemployment claims in FY 21-22 as compared to FY 20-21. CARES Act program expired on 9/4/2021 in CT.
Additional Veterans Exemptions	0	0	0	
Local Capital Improvement	0	0	0	
Youth Services Grant	8,959	13,255	(4,296)	FY 20-21 amount included YSB Enhancement Grant which was reclassified in April 2021 to Special Revenue Fund
Emergency Management	0	0	0	
Total	275,235	262,509	12,726	

Town of Colchester				
General Fund Revenue Comparison - FY 21-22 to FY 20-21				
	FY 21-22 July-Nov	FY 20-21 July-Nov	Increase (Decrease)	Notes
Intergovernmental - Education:				
ECS	3,010,055	3,010,055	0	
Special Education	0	0	0	
Total	3,010,055	3,010,055	0	
Total intergovernmental	3,285,290	3,272,564	12,726	
Charges for Services:				
Ambulance Fees	251,012	184,968	66,044	Budgeted same amount in FY 21-22 and FY 20-21.
Recreation Fees	0	0	0	Actual in FY 20-21 exceeded budget by \$1,210.
Total charges for services	251,012	184,968	66,044	
Revenues from use of money:				
Investment interest earnings	11,203	13,815	(2,612)	Budget in FY 21-22 decreased by \$161,280 from budget in FY 20-21. Actual in FY 20-21 under budget by \$164,819.

Town of Colchester				
General Fund Revenue Comparison - FY 21-22 to FY 20-21				
	FY 21-22 July-Nov	FY 20-21 July-Nov	Increase (Decrease)	Notes
Licenses/permits/fees:				
Vendor permits	300	10	290	
Copier fees	6,275	4,653	1,622	
ZBA fees	0	0	0	
Conservation Commission fees	1,044	5,384	(4,340)	
Zoning and Planning fees	2,650	6,345	(3,695)	
Building fees	161,014	168,646	(7,632)	Budget in FY 21-22 increased by \$55,000 from budget in FY 20-21. Actual in FY 20-21 exceeded budget by \$178,158.
Fire marshal inspection fees	0	0	0	
Conveyance tax	119,293	124,408	(5,115)	Budget in FY 21-22 increased by \$54,000 from budget in FY 20-21. Actual in FY 20-21 exceeded budget by \$92,153.
Town Clerk fees	64,143	56,710	7,433	Budget in FY 21-22 increased by \$26,000 from budget in FY 20-21. Actual in FY 20-21 exceeded budget by \$53,755.
Sports licenses	37	48	(11)	
Land Records - Town	933	779	154	
Pistol permits	4,200	4,900	(700)	
Road inspection fees	4,000	1,950	2,050	
Transfer Station fees	61,048	58,209	2,839	Budget in FY 21-22 increased by \$8,000 from budget in FY 20-21. Actual in FY 20-21 exceeded budget by \$26,669.
Library fines & fees	1,163	1,006	157	
Dial-A-Ride	861	230	631	
Total licenses/permits/fees	426,961	433,278	(6,317)	

Town of Colchester				
General Fund Revenue Comparison - FY 21-22 to FY 20-21				
	FY 21-22 July-Nov	FY 20-21 July-Nov	Increase (Decrease)	Notes
Other revenues:				
Telecommunication property tax	0	0	0	
Elderly Housing/Dublin Village	5,296	5,511	(215)	
Insurance reimbursement	1,331	1,625	(294)	
Miscellaneous	1,230	115	1,115	
State Fund for Building Inspection fees	(314)	6,306	(6,620)	
CCM/CIRMA Member Equity Distribution	0	0	0	Not included in FY 21-22 budget. Funds included in FY 20-21 for distribution from CCM of 1/2 membership fees amount per CCM.
Tuition - Reg. From other Towns	12,713	2,716	9,997	FY 21-22 - tuition payments received in July from BOE employees for individual students attending CPS from out of District
Total other revenues	20,256	16,273	3,983	
Other financing sources:				
Use of fund balance	381,000	395,331	(14,331)	FY 21-22 Adopted Budget, FY 20-21 Adopted Budget and appropriation from assigned fund balance (unexpended prior years' BOE budgets) for BOE Capital Reserve - Security.
Total other financing sources	381,000	395,331	(14,331)	
Total revenues	28,275,387	28,086,913	188,474	



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Colchester Board of Education and Town
TOWN OF COLCHESTER
FY 2021-2022 EXPENDITURES THRU 11/30/21

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FOR 2022 05

	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11105 BOARDS & COMMISSIONS							
11105 40105 CONTR TEMP OCCAS	7,478	0	7,478	2,204.92	.00	5,273.08	29.5%
11105 41230 FICA & RETIREMENT	209	0	209	24.09	.00	184.91	11.5%
11105 42301 OFFICE SUPPLIES	50	0	50	.00	.00	50.00	.0%
11105 43213 MILEAGE TRAINING &	350	0	350	.00	.00	350.00	.0%
11105 44202 FINANCIAL & ACCOUNT	13,659	0	13,659	5,800.00	7,859.00	.00	100.0%
11105 44208 PROFESSIONAL SERVIC	3,000	0	3,000	2,700.00	.00	300.00	90.0%
11105 44230 LEGAL NOTICES	30	0	30	.00	.00	30.00	.0%
11105 44232 PRINTING & PUBLICAT	1,300	0	1,300	.00	.00	1,300.00	.0%
TOTAL BOARDS & COMMISSIONS	26,076	0	26,076	10,729.01	7,859.00	7,487.99	71.3%
TOTAL EXPENSES	26,076	0	26,076	10,729.01	7,859.00	7,487.99	
11110 CONTINGENCY							
11110 50900 CONTINGENCY	63,766	0	63,766	.00	.00	63,766.00	.0%
TOTAL CONTINGENCY	63,766	0	63,766	.00	.00	63,766.00	.0%
TOTAL EXPENSES	63,766	0	63,766	.00	.00	63,766.00	
11201 FIRST SELECTMEN							
11201 40101 REGULAR PAYROLL	165,819	0	165,819	63,922.23	92,109.78	9,786.99	94.1%
11201 41210 EMPLOYEE RELATED IN	681	0	681	229.78	.00	451.22	33.7%
11201 41230 FICA & RETIREMENT	22,074	0	22,074	8,300.59	.00	13,773.41	37.6%
11201 42233 COPIER	2,203	0	2,203	618.30	658.00	926.70	57.9%
11201 42301 OFFICE SUPPLIES	1,500	0	1,500	80.37	.00	1,419.63	5.4%
11201 43213 MILEAGE TRAINING &	200	0	200	.00	.00	200.00	.0%
11201 43258 PROFESSIONAL MEMBER	18,855	0	18,855	18,765.00	.00	90.00	99.5%
11201 44203 LEGAL	22,500	0	22,500	6,664.61	.00	15,835.39	29.6%
11201 44208 PROFESSIONAL SERVIC	1,305	0	1,305	.00	.00	1,305.00	.0%
11201 44217 POSTAGE	2,596	0	2,596	915.53	1,046.88	633.59	75.6%
11201 45250 PROPERTY TAX	175	0	175	162.03	.00	12.97	92.6%
11201 46224 EQUIPMENT REPAIRS	150	0	150	.00	.00	150.00	.0%
11201 47242 PARADES & CELEBRATI	2,300	0	2,300	.00	.00	2,300.00	.0%
TOTAL FIRST SELECTMEN	240,358	0	240,358	99,658.44	93,814.66	46,884.90	80.5%
TOTAL EXPENSES	240,358	0	240,358	99,658.44	93,814.66	46,884.90	



11205 HUMAN RESOURCES	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11205 HUMAN RESOURCES							
11205 40101 REGULAR PAYROLL	41,753	0	41,753	15,460.72	20,050.79	6,241.49	85.1%
11205 41210 EMPLOYEE RELATED IN	58	0	58	.00	.00	58.00	.0%
11205 41230 FICA & RETIREMENT	4,801	0	4,801	57.90	.00	4,743.10	1.2%
11205 42301 OFFICE SUPPLIES	150	0	150	.00	.00	150.00	.0%
11205 43213 MILEAGE, TRAINING &	700	0	700	47.84	.00	652.16	6.8%
11205 43258 PROFESSIONAL MEMBER	110	0	110	.00	.00	110.00	.0%
11205 44203 LEGAL	30,000	0	30,000	4,425.00	.00	25,575.00	14.8%
11205 44208 PROFESSIONAL SERVIC	1,900	0	1,900	375.00	525.00	1,000.00	47.4%
11205 44231 ADVERTISING	1,250	0	1,250	1,200.65	.00	49.35	96.1%
11205 44232 PRINTING & PUBLICAT	710	0	710	509.94	.00	200.06	71.8%
11205 50950 CONTRACT SETTLEMENT	117,208	0	117,208	.00	.00	117,208.00	.0%
TOTAL HUMAN RESOURCES	198,640	0	198,640	22,077.05	20,575.79	155,987.16	21.5%
11301 FINANCE							
11301 FINANCE							
11301 40101 REGULAR PAYROLL	227,063	0	227,063	86,255.24	144,684.03	-3,876.27	101.7%
11301 40105 CONTR TEMP OCCAS	5,403	0	5,403	2,008.00	3,394.96	.04	100.0%
11301 41210 EMPLOYEE RELATED IN	852	0	852	354.40	.00	497.60	41.6%
11301 41230 FICA & RETIREMENT	32,695	0	32,695	12,054.89	.00	20,640.11	36.9%
11301 42233 COPIER	1,518	0	1,518	804.72	710.36	2.92	99.8%
11301 42301 OFFICE SUPPLIES	1,300	0	1,300	173.37	.00	1,126.63	13.3%
11301 43213 MILEAGE, TRAINING &	1,850	0	1,850	.00	.00	1,850.00	.0%
11301 43258 PROFESSIONAL MEMBER	615	0	615	440.00	.00	175.00	71.5%
11301 44205 DATA PROCESSING	30,986	0	30,986	27,369.37	.00	3,616.63	88.3%
11301 44208 PROFESSIONAL SERVIC	4,276	0	4,276	.00	.00	4,276.00	.0%
11301 44217 POSTAGE	2,200	0	2,200	428.05	.00	1,771.95	19.5%
11301 44223 SERVICE CONTRACTS	250	0	250	.00	.00	250.00	.0%
TOTAL FINANCE	309,008	0	309,008	129,888.04	148,789.35	30,330.61	90.2%
11303 TAX COLLECTOR							
11303 TAX COLLECTOR							
11303 40101 REGULAR PAYROLL	309,008	0	309,008	129,888.04	148,789.35	30,330.61	90.2%
TOTAL EXPENSES	309,008	0	309,008	129,888.04	148,789.35	30,330.61	90.2%
TOTAL EXPENSES	309,008	0	309,008	129,888.04	148,789.35	30,330.61	90.2%
11303 40101 REGULAR PAYROLL	115,291	0	115,291	44,314.82	75,282.56	-4,306.38	103.7%



FOR 2022 05

11303 TAX COLLECTOR	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11303 40105 CONTR TEMP OCCAS	3,000	0	3,000	1,643.27	.00	1,356.73	54.8%
11303 41210 EMPLOYEE RELATED IN	526	0	526	209.70	.00	316.30	39.9%
11303 41230 FICA & RETIREMENT	16,879	0	16,879	6,251.57	.00	10,627.43	37.0%
11303 42301 OFFICE SUPPLIES	2,500	0	2,500	.00	.00	2,500.00	.0%
11303 43213 MILEAGE, TRAINING &	3,000	0	3,000	943.98	.00	2,056.02	31.5%
11303 43258 PROFESSIONAL MEMBER	190	0	190	.00	.00	190.00	.0%
11303 44205 DATA PROCESSING	16,000	0	16,000	9,770.57	.00	6,229.43	61.1%
11303 44217 POSTAGE	17,500	0	17,500	555.45	.00	16,944.55	3.2%
11303 44223 SERVICE CONTRACTS	1,650	0	1,650	450.00	.00	1,200.00	27.3%
11303 44230 LEGAL NOTICES	1,080	0	1,080	200.00	.00	880.00	18.5%
TOTAL TAX COLLECTOR	177,616	0	177,616	64,339.36	75,282.56	37,994.08	78.6%

TOTAL EXPENSES

11304 ASSESSOR

11304 40101 REGULAR PAYROLL	229,303	0	229,303	77,666.53	144,940.08	6,696.39	97.1%
11304 40103 OVERTIME	1,528	0	1,528	.00	.00	1,528.00	.0%
11304 41210 EMPLOYEE RELATED IN	882	0	882	350.55	.00	531.45	39.7%
11304 41230 FICA & RETIREMENT	35,906	0	35,906	11,644.69	.00	24,261.31	32.4%
11304 42233 COPIER	2,452	0	2,452	934.61	969.50	547.89	77.7%
11304 42301 OFFICE SUPPLIES	2,200	0	2,200	591.65	.00	1,608.35	26.9%
11304 42340 OTHER PURCHASED SUP	50	0	50	.00	.00	50.00	.0%
11304 42343 TECHNICAL REFERENCE	560	0	560	.00	.00	560.00	.0%
11304 43213 MILEAGE, TRAINING &	7,500	0	7,500	582.40	.00	6,917.60	7.8%
11304 43258 PROFESSIONAL MEMBER	440	0	440	.00	.00	440.00	.0%
11304 44205 DATA PROCESSING	18,960	0	18,960	16,412.36	.00	2,547.64	86.6%
11304 44208 PROFESSIONAL SERVIC	2,000	0	2,000	.00	.00	2,000.00	.0%
11304 44217 POSTAGE	1,950	0	1,950	983.22	.00	966.78	50.4%
TOTAL ASSESSOR	303,731	0	303,731	109,166.01	145,909.58	48,655.41	84.0%

TOTAL EXPENSES

11411 PLANNING CODE ADMINISTRA

11411 40101 REGULAR PAYROLL	365,056	0	365,056	131,078.64	225,449.32	8,528.04	97.7%
11411 40103 OVERTIME	3,494	0	3,494	636.31	.00	2,857.69	18.2%
11411 40105 CONTR TEMP OCCAS	1,200	0	1,200	9,287.50	.00	-8,087.50	774.0%
11411 41210 EMPLOYEE RELATED IN	1,594	0	1,594	632.25	.00	961.75	39.7%
11411 41230 FICA & RETIREMENT	55,322	0	55,322	19,498.56	.00	35,823.44	35.2%



PLANNING CODE	ADMINISTRA	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11411 42233	COPIER	4,690	0	4,690	1,740.88	1,890.00	1,059.12	77.4%
11411 42301	OFFICE SUPPLIES	1,800	0	1,800	300.94	.00	1,499.06	16.7%
11411 42343	TECHNICAL REFERENCE	350	0	350	.00	.00	350.00	0%
11411 43213	MILEAGE, TRAINING &	2,850	0	2,850	30.00	.00	2,820.00	1.1%
11411 43258	PROFESSIONAL MEMBER	11,705	0	11,705	5,623.80	.00	6,081.20	48.0%
11411 44203	LEGAL	10,000	0	10,000	160.89	.00	9,839.11	1.6%
11411 44208	PROFESSIONAL SERVIC	10,000	0	10,000	1,962.50	.00	8,037.50	19.6%
11411 44217	POSTAGE	1,500	0	1,500	125.38	.00	1,374.62	8.4%
11411 44223	SERVICE CONTRACTS	11,000	0	11,000	2,960.00	.00	8,040.00	26.9%
11411 44230	LEGAL NOTICES	3,000	0	3,000	610.00	.00	2,390.00	20.3%
11411 44232	PRINTING & PUBLICAT	1,000	0	1,000	.00	.00	1,000.00	0%
11411 46390	VEHICLE MAINTENANCE	4,481	0	4,481	623.19	.00	3,857.81	13.9%
TOTAL PLANNING CODE ADMINISTRA		489,042	0	489,042	175,270.84	227,339.32	86,431.84	82.3%
TOTAL EXPENSES		489,042	0	489,042	175,270.84	227,339.32	86,431.84	
11501 TOWN CLERK								
11501 40101	REGULAR PAYROLL	115,138	0	115,138	44,139.82	75,173.34	-4,175.16	103.6%
11501 40103	OVERTIME	500	0	500	364.97	.00	135.03	73.0%
11501 40105	CONTR TEMP OCCAS	500	0	500	120.00	.00	380.00	24.0%
11501 41210	EMPLOYEE RELATED IN	526	0	526	209.70	.00	316.30	39.9%
11501 41230	FICA & RETIREMENT	16,703	0	16,703	6,067.19	.00	10,635.81	36.3%
11501 42233	COPIER	3,400	0	3,400	1,505.02	1,148.00	746.98	78.0%
11501 42301	OFFICE SUPPLIES	2,000	0	2,000	326.68	.00	1,673.32	16.3%
11501 42343	TECHNICAL REFERENCE	1,195	0	1,195	.00	.00	1,195.00	0%
11501 43213	MILEAGE, TRAINING &	1,000	0	1,000	521.64	.00	478.36	52.2%
11501 43258	PROFESSIONAL MEMBER	490	0	490	75.00	.00	415.00	15.3%
11501 44207	INDEXING & RECORDIN	19,000	0	19,000	7,826.80	11,173.20	1,158.57	100.0%
11501 44217	POSTAGE	2,000	0	2,000	841.43	.00	1,158.57	42.1%
11501 44230	LEGAL NOTICES	1,700	0	1,700	2,972.78	.00	-1,272.78	174.9%
11501 44232	PRINTING & PUBLICAT	1,800	0	1,800	.00	.00	1,800.00	100.0%
11501 44271	MICRO FILMING	1,500	0	1,500	608.86	1,091.14	-200.00	113.3%
11501 46224	EQUIPMENT REPAIRS	300	0	300	337.95	.00	-37.95	112.7%
TOTAL TOWN CLERK		167,752	0	167,752	65,917.84	88,585.68	13,248.48	92.1%
TOTAL EXPENSES		167,752	0	167,752	65,917.84	88,585.68	13,248.48	
11601 ELECTIONS								
11601 40101	REGULAR PAYROLL	29,718	0	29,718	11,044.63	28,010.04	-9,336.67	131.4%

FOR 2022 05

11601	ELECTIONS	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11601 40105	CONTR TEMP OCCAS	29,104	0	29,104	16,283.89	.00	12,820.11	56.0%
11601 41230	FICA	2,580	0	2,580	921.39	.00	1,658.61	35.7%
11601 42301	OFFICE SUPPLIES	600	0	600	193.75	.00	406.25	32.3%
11601 42340	OTHER PURCHASED SUP	2,000	0	2,000	2,310.49	.00	-310.49	115.5%
11601 43213	MILEAGE, TRAINING &	4,000	0	4,000	220.00	.00	3,780.00	5.5%
11601 43258	PROFESSIONAL MEMBER	200	0	200	160.00	.00	40.00	80.0%
11601 44208	PROFESSIONAL SERVIC	2,600	0	2,600	1,033.00	.00	1,567.00	39.7%
11601 44217	POSTAGE	2,000	0	2,000	361.98	.00	1,638.02	18.1%
11601 44223	SERVICE CONTRACTS	3,280	0	3,280	3,480.00	.00	-200.00	106.1%
11601 44232	PRINTING & PUBLICAT	5,500	0	5,500	7,967.66	.00	-2,467.66	144.9%
	TOTAL ELECTIONS	81,582	0	81,582	43,976.79	28,010.04	9,595.17	88.2%
11701	LEGAL & INSURANCES	81,582	0	81,582	43,976.79	28,010.04	9,595.17	
11701 41211	HEALTH INSURANCE	1,118,393	0	1,118,393	466,114.00	652,554.00	-275.00	100.0%
11701 41260	WORKERS' COMPENSATI	493,742	0	493,742	224,572.66	226,090.50	43,078.84	91.3%
11701 44206	MUNICIPAL INSURANCE	245,703	0	245,703	169,240.77	81,611.00	-5,148.77	102.1%
11701 44243	UNEMPLOYMENT COMPEN	6,100	0	6,100	9,072.86	550.00	-3,522.86	157.8%
	TOTAL LEGAL & INSURANCES	1,863,938	0	1,863,938	869,000.29	960,805.50	34,132.21	98.2%
11702	PROBATE	1,863,938	0	1,863,938	869,000.29	960,805.50	34,132.21	
11702 47250	WINDHAM-COLCHESTER	5,342	0	5,342	5,342.00	.00	.00	100.0%
	TOTAL PROBATE	5,342	0	5,342	5,342.00	.00	.00	100.0%
11801	INFORMATION TECHNOLOGY	5,342	0	5,342	5,342.00	.00	.00	
11801 42315	OTHER SUPPLIES	3,500	0	3,500	.00	.00	3,500.00	.0%
11801 44208	PROFESSIONAL SERVIC	103,000	0	103,000	51,843.84	32,842.60	18,313.56	82.2%
	TOTAL INFORMATION TECHNOLOGY	106,500	0	106,500	51,843.84	32,842.60	21,813.56	79.5%
12101	POLICE	106,500	0	106,500	51,843.84	32,842.60	21,813.56	



Colchester Board of Education and Town
TOWN OF COLCHESTER
FY 2021-2022 EXPENDITURES THRU 11/30/21

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FOR 2022 05

12101 POLICE	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12101 40101 REGULAR PAYROLL	922,756	0	922,756	347,392.87	566,154.24	9,208.89	99.0%
12101 40103 OVERTIME	146,235	0	146,235	86,350.54	.00	59,884.46	59.0%
12101 41210 EMPLOYEE RELATED IN	5,590	0	5,590	2,105.70	.00	3,484.30	37.7%
12101 41230 FICA & RETIREMENT	292,099	0	292,099	94,655.40	.00	197,443.60	32.4%
12101 42233 COPIER	2,158	0	2,158	704.81	763.00	690.19	68.0%
12101 42301 OFFICE SUPPLIES	1,700	0	1,700	331.94	.00	1,368.06	19.5%
12101 42324 UNIFORM PURCHASES	14,800	0	14,800	4,110.05	.00	10,689.95	27.8%
12101 42338 POLICE EQUIPMENT &	50,728	0	50,728	804.88	.00	49,923.12	1.6%
12101 43213 MILEAGE, TRAINING &	26,535	0	26,535	4,177.46	.00	22,357.54	15.7%
12101 43258 PROFESSIONAL MEMBER	3,750	0	3,750	3,688.00	.00	62.00	98.3%
12101 44200 RESIDENT TROOPER OT	192,178	0	192,178	5,921.26	.00	186,256.74	3.1%
12101 44204 PROFESSIONAL SERVIC	17,500	0	17,500	.00	.00	17,500.00	0%
12101 44217 POSTAGE	12,650	0	12,650	3,925.00	.00	8,725.00	31.0%
12101 44232 PRINTING & PUBLICAT	300	0	300	51.74	.00	248.26	17.2%
12101 45216 TELEPHONE	600	0	600	344.80	.00	255.20	57.5%
12101 46224 EQUIPMENT REPAIRS	6,312	0	6,312	2,196.26	.00	4,115.74	34.8%
12101 46224 EQUIPMENT REPAIRS	2,975	0	2,975	.00	.00	2,975.00	0%
12101 46390 VEHICLE MAINTENANCE	31,675	0	31,675	16,014.57	.00	15,660.43	50.6%
TOTAL POLICE	1,730,541	0	1,730,541	572,775.28	566,917.24	590,848.48	65.9%
TOTAL EXPENSES	1,730,541	0	1,730,541	572,775.28	566,917.24	590,848.48	
12202 FIRE							
12202 40101 REGULAR PAYROLL	701,636	0	701,636	246,743.93	403,193.34	51,698.73	92.6%
12202 40103 OVERTIME	35,000	0	35,000	58,115.18	.00	-23,115.18	166.0%
12202 40105 CONTR TEMP OCCAS	98,904	0	98,904	12,470.00	.00	86,434.00	12.6%
12202 41210 EMPLOYEE RELATED IN	3,730	0	3,730	1,254.33	.00	2,475.67	33.6%
12202 41230 FICA & RETIREMENT	111,907	0	111,907	40,318.56	.00	71,588.44	36.0%
12202 42233 COPIER	2,140	0	2,140	1,377.15	840.00	-77.15	103.6%
12202 42301 OFFICE SUPPLIES	3,000	0	3,000	1,630.51	.00	1,369.49	54.4%
12202 42323 PROT CLOTHING& SAFE	46,979	0	46,979	2,647.89	.00	44,331.11	5.6%
12202 42331 CUSTODIAL/MAINTENAN	4,000	0	4,000	1,467.19	.00	2,532.81	36.7%
12202 42340 OTHER PURCHASED SUP	400	0	400	12.73	.00	387.27	3.2%
12202 42343 TECHNICAL REFERENCE	350	0	350	.00	.00	350.00	.0%
12202 42345 EMERGENCY MEDICAL S	24,400	0	24,400	13,703.83	.00	10,696.17	56.2%
12202 42346 FIRE EQUIP SUPPLIES	34,505	0	34,505	11,425.90	7,011.80	16,067.30	53.4%
12202 42347 FIRE FIGHTING FOAM	1,700	0	1,700	.00	.00	1,700.00	0%
12202 43213 MILEAGE TRAINING &	33,925	0	33,925	16,566.12	.00	17,358.88	48.8%
12202 43258 PROFESSIONAL MEMBER	2,350	0	2,350	.00	.00	2,350.00	0%
12202 44208 PROFESSIONAL SERVIC	17,500	0	17,500	7,828.97	.00	9,671.03	44.7%



12202	FIRE	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12202	44217	POSTAGE	0	400	86.13	.00	313.87	21.5%
12202	44223	SERVICE CONTRACTS	0	97,070	53,431.27	.00	43,638.73	55.0%
12202	44243	COMPENSATION	0	45,000	.00	.00	45,000.00	.0%
12202	44286	PHYSICALS & TESTING	0	10,500	1,452.00	.00	9,048.00	13.8%
12202	45216	TELEPHONE	0	14,333	5,808.01	.00	8,524.99	40.5%
12202	45221	FUEL/HEATING	0	15,094	783.44	.00	14,310.56	5.2%
12202	45350	WATER	0	1,000	.00	.00	1,000.00	.0%
12202	45622	ELECTRICITY	0	24,200	6,922.79	.00	17,277.21	28.6%
12202	46224	EQUIPMENT REPAIRS	0	11,560	5,211.44	.00	6,348.56	45.1%
12202	46226	BUILDING REPAIRS	0	8,750	7,750.30	.00	7,999.70	8.6%
12202	46390	VEHICLE MAINTENANCE	0	101,443	14,607.98	.00	86,835.02	14.4%
	TOTAL FIRE	1,451,776	0	1,451,776	504,615.65	411,045.14	536,115.21	63.1%
	TOTAL EXPENSES	1,451,776	0	1,451,776	504,615.65	411,045.14	536,115.21	
12301	EMERGENCY MANAGEMENT							
12301	40101	REGULAR PAYROLL	0	5,185	1,266.07	.00	3,918.93	24.4%
12301	41230	FICA	0	397	96.86	.00	300.14	24.4%
12301	42301	OFFICE SUPPLIES	0	200	.00	.00	200.00	.0%
12301	42340	OTHER PURCHASED SUP	0	3,500	2,205.49	.00	1,294.51	63.0%
12301	42345	EMERGENCY MEDICAL S	0	250	.00	.00	250.00	.0%
12301	43213	MILEAGE, TRAINING &	0	250	.00	.00	250.00	.0%
12301	44217	POSTAGE	0	25	.00	.00	25.00	.0%
12301	44223	SERVICE CONTRACTS	0	990	85.00	.00	905.00	8.6%
12301	44232	PRINTING & PUBLICAT	0	250	.00	.00	250.00	.0%
12301	45216	TELEPHONE	0	4,686	1,989.13	.00	2,696.87	42.4%
12301	46224	EQUIPMENT REPAIRS	0	3,000	.00	.00	3,000.00	.0%
	TOTAL EMERGENCY MANAGEMENT	18,733	0	18,733	5,642.55	.00	13,090.45	30.1%
	TOTAL EXPENSES	18,733	0	18,733	5,642.55	.00	13,090.45	
13200	PUBLIC WORKS ADMINISTRATION							
13200	40101	REGULAR PAYROLL	0	163,280	63,473.68	71,961.56	27,844.76	82.9%
13200	41210	EMPLOYEE RELATED IN	0	593	164.42	.00	428.58	27.7%
13200	41230	FICA & RETIREMENT	0	24,568	7,446.63	.00	17,121.37	30.3%
13200	42233	COPIER	0	290	106.67	140.00	43.33	85.1%
13200	42301	OFFICE SUPPLIES	0	300	4.94	.00	295.06	1.6%
13200	42323	PROT CLOTHING& SAFE	0	625	.00	.00	625.00	.0%

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13200	PUBLIC WORKS ADMINISTRATION	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13200 43258	PROFESSIONAL MEMBER	500	0	500	400.00	.00	100.00	80.0%
13200 44217	POSTAGE	100	0	100	8.32	.00	91.68	8.3%
13200 44231	ADVERTISING	100	0	100	.00	.00	100.00	.0%
13200 45216	TELEPHONE	1,320	0	1,320	435.13	.00	884.87	33.0%
	TOTAL PUBLIC WORKS ADMINISTRATION	191,676	0	191,676	72,039.79	72,101.56	47,534.65	75.2%
	TOTAL EXPENSES	191,676	0	191,676	72,039.79	72,101.56	47,534.65	
13201	HIGHWAY							
13201 40101	REGULAR PAYROLL	426,824	0	426,824	175,455.66	260,825.60	-9,457.26	102.2%
13201 40103	OVERTIME	15,000	0	15,000	11,411.91	.00	3,588.09	76.1%
13201 40105	CONTR TEMP OCCAS	0	0	0	2,308.40	.00	-2,308.40	100.0%
13201 41210	EMPLOYEE RELATED IN	1,913	0	1,913	581.89	.00	1,331.11	30.4%
13201 41230	FICA & RETIREMENT	63,504	0	63,504	23,937.50	.00	39,566.50	37.7%
13201 42233	COPIER	768	0	768	233.80	308.00	226.20	70.5%
13201 42323	PROT CLOTHING& SAFE	4,326	0	4,326	1,289.39	.00	3,036.61	29.8%
13201 42340	OTHER PURCHASED SUP	150,044	0	150,044	129,407.77	.00	20,636.23	86.2%
13201 43213	MILEAGE, TRAINING &	1,500	0	1,500	866.42	.00	633.58	57.8%
13201 44208	PROFESSIONAL SERVIC	53,815	0	53,815	103,954.18	.00	-50,139.18	193.2%
13201 44237	EQUIPMENT RENTAL	10,500	0	10,500	.00	.00	10,500.00	.0%
13201 44238	UNIFORM RENTALS	3,380	0	3,380	577.17	.00	2,802.83	17.1%
13201 45389	TRAFFIC CONTROL LIG	65,000	0	65,000	23,127.84	.00	41,872.16	35.6%
13201 46224	EQUIPMENT REPAIRS	200	0	200	.00	.00	200.00	.0%
13201 46390	VEHICLE MAINTENANCE	140,405	0	140,405	58,892.58	.00	81,512.42	41.9%
13201 48439	ROAD IMPROVEMENT	620,000	0	620,000	242,633.40	58,385.40	318,981.20	48.6%
	TOTAL HIGHWAY	1,557,179	0	1,557,179	774,677.91	319,519.00	462,982.09	70.3%
	TOTAL EXPENSES	1,557,179	0	1,557,179	774,677.91	319,519.00	462,982.09	
13202	FLEET MAINTENANCE							
13202 40101	REGULAR PAYROLL	271,737	0	271,737	100,433.32	167,691.31	3,612.37	98.7%
13202 40103	OVERTIME	4,500	0	4,500	1,825.33	.00	2,674.67	40.6%
13202 40105	CONTR TEMP OCCAS	1,800	0	1,800	750.00	.00	1,050.00	41.7%
13202 41210	EMPLOYEE RELATED IN	1,074	0	1,074	428.40	.00	645.60	39.5%
13202 41230	FICA & RETIREMENT	41,124	0	41,124	14,717.20	.00	26,406.80	35.8%
13202 42301	OFFICE SUPPLIES	450	0	450	25.99	.00	424.01	5.8%
13202 42323	PROT CLOTHING& SAFE	1,400	0	1,400	149.99	.00	1,250.01	10.7%
13202 42331	CUSTODIAL/MAINTENAN	1,300	0	1,300	.00	.00	1,300.00	.0%

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13202	FLEET MAINTENANCE	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 42341	FLEET REPAIR & MAIN	25,000	0	25,000	4,604.84	.00	20,395.16	18.4%
13202 43213	MILEAGE, TRAINING &	270	0	270	.00	.00	270.00	.0%
13202 43258	PROFESSIONAL MEMBER	200	0	200	200.00	.00	.00	100.0%
13202 44208	PROFESSIONAL SERVIC	780	0	780	280.11	.00	499.89	35.9%
13202 44223	SERVICE CONTRACTS	18,157	0	18,157	2,509.99	.00	15,647.01	13.8%
13202 44238	UNIFORM RENTALS	2,000	0	2,000	616.19	.00	1,383.81	30.8%
13202 45221	FUEL/HEATING	8,500	0	8,500	460.13	.00	8,039.87	5.4%
13202 45622	ELECTRICITY	13,000	0	13,000	4,728.74	.00	8,271.26	36.4%
13202 46224	EQUIPMENT REPAIRS	500	0	500	248.20	.00	251.80	49.6%
13202 46226	BUILDING REPAIRS	6,000	0	6,000	1,185.62	.00	4,814.38	19.8%
13202 46390	VEHICLE MAINTENANCE	8,962	0	8,962	2,603.73	.00	6,358.27	29.1%
	TOTAL FLEET MAINTENANCE	406,754	0	406,754	135,767.78	167,691.31	103,294.91	74.6%
	TOTAL EXPENSES	406,754	0	406,754	135,767.78	167,691.31	103,294.91	
13203	GROUNDS MAINTENANCE							
13203 40101	REGULAR PAYROLL	330,488	0	330,488	122,383.62	204,803.20	3,301.18	99.0%
13203 40103	OVERTIME	7,500	0	7,500	8,087.67	.00	-587.67	107.8%
13203 41210	EMPLOYEE RELATED IN	1,671	0	1,671	719.80	.00	951.20	43.1%
13203 41230	FICA & RETIREMENT	48,904	0	48,904	16,304.46	.00	32,599.54	33.3%
13203 42323	PROT CLOTHING& SAFE	2,500	0	2,500	.00	.00	2,500.00	.0%
13203 42331	CUSTODIAL/MAINTENAN	3,000	0	3,000	997.28	.00	2,002.72	33.2%
13203 42334	GROUNDS MAINTENANCE	31,000	0	31,000	7,196.68	.00	23,803.32	23.2%
13203 42340	OPERATING SUPPLIES	5,000	0	5,000	2,590.69	.00	2,409.31	51.8%
13203 43213	MILEAGE, TRAINING &	525	0	525	2,276.42	.00	2,248.58	52.7%
13203 44208	PROFESSIONAL SERVIC	8,850	0	8,850	2,337.96	.00	6,512.04	26.4%
13203 44223	SERVICE CONTRACTS	5,375	0	5,375	940.00	.00	4,435.00	17.5%
13203 44237	EQUIPMENT RENTALS	500	0	500	.00	.00	500.00	.0%
13203 44238	UNIFORM RENTALS	2,940	0	2,940	615.95	.00	2,324.05	21.0%
13203 45216	TELEPHONE	1,620	0	1,620	682.27	.00	937.73	42.1%
13203 45221	FUEL/HEATING	1,700	0	1,700	.00	.00	1,700.00	.0%
13203 45622	ELECTRICITY	33,000	0	33,000	6,980.92	.00	26,019.08	21.2%
13203 46224	EQUIPMENT REPAIRS	1,200	0	1,200	.00	.00	1,200.00	.0%
13203 46226	BUILDING REPAIRS	2,000	0	2,000	.00	.00	2,000.00	.0%
13203 46229	OTHER REPAIR SERVIC	2,000	0	2,000	.00	.00	2,000.00	.0%
13203 46390	VEHICLE MAINTENANCE	37,338	0	37,338	15,509.49	.00	21,828.51	41.5%
	TOTAL GROUNDS MAINTENANCE	527,111	0	527,111	185,623.21	204,803.20	136,684.59	74.1%
	TOTAL EXPENSES	527,111	0	527,111	185,623.21	204,803.20	136,684.59	
13204	SNOW REMOVAL							
13204 40103	OVERTIME	110,000	0	110,000	.00	.00	110,000.00	.0%

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13204	SNOW REMOVAL	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13204 41230	FICA	8,415	0	8,415	.00	.00	8,415.00	.0%
13204 42333	SAND SALT GRAVEL	188,100	0	188,100	8,368.80	.00	179,731.20	4.4%
13204 42340	OTHER PURCHASED SUP	25,050	0	25,050	14.00	.00	25,036.00	.1%
13204 44208	PROFESSIONAL SERVIC	225,000	0	225,000	.00	93,000.00	132,000.00	41.3%
	TOTAL SNOW REMOVAL	556,565	0	556,565	8,382.80	93,000.00	455,182.20	18.2%
	TOTAL EXPENSES	556,565	0	556,565	8,382.80	93,000.00	455,182.20	
13205	PUBLIC WORKS FACILITIES							
13205 40101	REGULAR PAYROLL	15,948	0	15,948	5,601.50	.00	10,346.50	35.1%
13205 41230	FICA & RETIREMENT	1,220	0	1,220	.00	.00	1,220.00	.0%
13205 42323	PROT CLOTHING & SAF	100	0	100	.00	.00	100.00	.0%
13205 42331	CUSTODIAL/MAINTENAN	5,000	0	5,000	.00	2,282.20	2,717.80	45.6%
13205 42332	PAINT & PAINT SUPPL	1,000	0	1,000	.00	.00	1,000.00	.0%
13205 44208	PROFESSIONAL SERVIC	0	0	0	2,865.00	.00	-2,865.00	100.0%
13205 45216	TELEPHONE	17,330	0	17,330	775.50	.00	16,554.50	4.5%
13205 45221	FUEL/HEATING	13,680	0	13,680	5,274.79	.00	8,405.21	38.6%
13205 45622	ELECTRICITY	7,410	0	7,410	11,039.20	.00	-3,629.20	149.0%
13205 46226	BUILDING REPAIRS	47,500	0	47,500	13,569.77	.00	33,930.23	28.6%
	TOTAL PUBLIC WORKS FACILITIES	25,000	0	25,000	799.54	.00	24,200.46	3.2%
	TOTAL EXPENSES	134,188	0	134,188	39,925.30	2,282.20	91,980.50	31.5%
13301	ENGINEERING							
13301 40101	REGULAR PAYROLL	102,626	0	102,626	38,611.83	64,013.79	.38	100.0%
13301 41210	EMPLOYEE RELATED IN	357	0	357	140.85	.00	216.15	39.5%
13301 41230	FICA & RETIREMENT	16,001	0	16,001	5,713.03	.00	10,287.97	35.7%
13301 43213	MILEAGE, TRAINING &	500	0	500	45.16	.00	454.84	9.0%
13301 43258	PROFESSIONAL MEMBER	650	0	650	275.00	.00	375.00	42.3%
	TOTAL ENGINEERING	120,134	0	120,134	44,785.87	64,013.79	11,334.34	90.6%
	TOTAL EXPENSES	120,134	0	120,134	44,785.87	64,013.79	11,334.34	
13601	TRANSFER STATION							
13601 40101	REGULAR PAYROLL	88,782	0	88,782	22,663.04	54,657.92	11,461.04	87.1%



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13601	TRANSFER STATION	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13601 40103	OVERTIME	5,500	0	5,500	2,783.17	.00	2,716.83	50.6%
13601 41210	EMPLOYEE RELATED IN	479	0	479	28.17	.00	450.83	5.9%
13601 41230	FICA & RETIREMENT	13,427	0	13,427	2,075.23	.00	11,351.77	15.5%
13601 42301	OFFICE SUPPLIES	250	0	250	.00	.00	250.00	.0%
13601 42323	PROT CLOTHING& SAFE	400	0	400	.00	.00	400.00	.0%
13601 42340	OTHER PURCHASED SUP	1,146	0	1,146	27.58	.00	1,118.42	2.4%
13601 43212	TRANSPORTATION	148,000	0	148,000	59,153.04	.00	88,846.96	40.0%
13601 43213	MILEAGE, TRAINING &	630	0	630	162.16	.00	467.84	25.7%
13601 44208	PROFESSIONAL SERVIC	33,690	0	33,690	7,705.42	.00	25,984.58	22.9%
13601 44223	SERVICE CONTRACTS	1,830	0	1,830	384.40	.00	1,445.60	21.0%
13601 44238	UNIFORM RENTALS	780	0	780	845.54	.00	-65.54	108.4%
13601 44259	LANDFILL OPERATION	1,000	0	1,000	800.00	.00	200.00	80.0%
13601 45216	TELEPHONE	1,200	0	1,200	419.51	.00	780.49	35.0%
13601 45622	ELECTRICITY	1,800	0	1,800	381.37	.00	1,418.63	21.2%
13601 46226	BUILDING REPAIRS	1,000	0	1,000	.00	.00	1,000.00	.0%
13601 46228	HOUSEHOLD HAZARD DI	15,000	0	15,000	.00	.00	15,000.00	.0%
13601 46390	VEHICLE MAINTENANCE	6,000	0	6,000	1,681.02	.00	4,318.98	28.0%
	TOTAL TRANSFER STATION	320,914	0	320,914	99,109.65	54,657.92	167,146.43	47.9%
	TOTAL EXPENSES	320,914	0	320,914	99,109.65	54,657.92	167,146.43	
14102	YOUTH & SOCIAL SERVICES							
14102 40101	REGULAR PAYROLL	290,080	0	290,080	114,569.42	191,597.43	-16,086.85	105.5%
14102 40105	CONTR TEMP OCCAS	16,199	0	16,199	3,770.25	.00	12,428.75	23.3%
14102 41210	EMPLOYEE RELATED IN	1,372	0	1,372	644.13	.00	727.87	46.5%
14102 41230	FICA & RETIREMENT	46,540	0	46,540	17,686.80	.00	28,853.20	38.0%
14102 42233	COPIER	1,940	0	1,940	707.20	560	672.80	65.3%
14102 42301	OFFICE SUPPLIES	1,500	0	1,500	465.56	.00	1,034.44	31.0%
14102 42331	CUSTODIAL/MAINTENAN	750	0	750	.00	.00	750.00	.0%
14102 43213	MILEAGE, TRAINING &	1,600	0	1,600	1,568.86	.00	31.14	98.1%
14102 43258	PROFESSIONAL MEMBER	660	0	660	574.75	.00	85.25	87.1%
14102 44208	PROFESSIONAL SERVIC	8,770	0	8,770	2,437.00	.00	6,333.00	27.8%
14102 44217	POSTAGE	600	0	600	297.99	.00	302.01	49.7%
14102 44223	SERVICE CONTRACTS	1,475	0	1,475	635.54	.00	839.46	43.1%
14102 44232	PRINTING & PUBLICAT	150	0	150	.00	.00	150.00	.0%
14102 45216	TELEPHONE	3,900	0	3,900	1,208.40	.00	2,691.60	31.0%
14102 45221	FUEL/HEATING	2,145	0	2,145	15.70	.00	2,129.30	.7%
14102 45622	ELECTRICITY	2,880	0	2,880	1,207.79	.00	1,672.21	41.9%
14102 46226	BUILDING REPAIRS	2,000	0	2,000	.00	.00	2,000.00	.0%
14102 46390	VEHICLE MAINTENANCE	3,051	0	3,051	1,357.12	.00	1,693.88	44.5%
14102 47282	PROGRAMS	11,569	0	11,569	1,283.60	.00	10,285.40	11.1%



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14102 YOUTH & SOCIAL SERVICES	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL YOUTH & SOCIAL SERVICES	397,181	0	397,181	148,430.11	192,157.43	56,593.46	85.8%
TOTAL EXPENSES	397,181	0	397,181	148,430.11	192,157.43	56,593.46	
14201 HEALTH SERVICES							
14201 47260 CHATHAM HEALTH DIST	206,624	0	206,624	103,311.82	103,311.82	.36	100.0%
TOTAL HEALTH SERVICES	206,624	0	206,624	103,311.82	103,311.82	.36	100.0%
TOTAL EXPENSES	206,624	0	206,624	103,311.82	103,311.82	.36	
14301 COMMUNITY AGENCIES							
14301 47270 COLCHESTER C3	25,000	0	25,000	25,000.00	.00	.00	100.0%
TOTAL COMMUNITY AGENCIES	25,000	0	25,000	25,000.00	.00	.00	100.0%
TOTAL EXPENSES	25,000	0	25,000	25,000.00	.00	.00	
15101 CRAGIN LIBRARY							
15101 40101 REGULAR PAYROLL	404,188	0	404,188	155,756.60	220,747.28	27,684.12	93.2%
15101 41210 EMPLOYEE RELATED IN	1,536	0	1,536	487.16	.00	1,048.84	31.7%
15101 41230 FICA & RETIREMENT	53,019	0	53,019	19,246.74	.00	33,772.26	36.3%
15101 42233 COPIER	3,996	0	3,996	1,419.95	.00	2,576.05	35.5%
15101 42301 OFFICE SUPPLIES	3,900	0	3,900	489.54	.00	3,410.46	12.6%
15101 42331 CUSTODIAL/MAINTENAN	5,000	0	5,000	1,678.73	.00	3,321.27	33.6%
15101 42342 BOOKS/MAGAZINES & P	53,000	0	53,000	22,592.88	.00	30,407.12	42.6%
15101 42344 LIBRARY MEDIA SUPPL	4,000	0	4,000	915.66	.00	3,084.34	22.9%
15101 43213 MILEAGE TRAINING &	1,000	0	1,000	10.00	.00	990.00	1.0%
15101 43258 PROFESSIONAL MEMBER	1,610	0	1,610	1,203.00	.00	407.00	74.7%
15101 44205 DATA PROCESSING	32,654	0	32,654	32,654.00	.00	.00	100.0%
15101 44217 POSTAGE	75	0	75	30.96	.00	44.04	41.3%
15101 44223 SERVICE CONTRACTS	12,560	0	12,560	4,173.24	.00	8,386.76	33.2%
15101 45216 TELEPHONE	3,876	0	3,876	1,552.48	.00	2,323.52	40.1%
15101 45221 FUEL/HEATING	7,800	0	7,800	95.48	.00	7,704.52	1.2%
15101 45222 WATER & SEWER	3,186	0	3,186	778.24	.00	2,407.76	24.4%
15101 45622 ELECTRICITY	35,000	0	35,000	12,391.36	.00	22,608.64	35.4%
15101 46224 EQUIPMENT REPAIRS	850	0	850	861.70	.00	-11.70	101.4%



Colchester Board of Education and Town
TOWN OF COLCHESTER
FY 2021-2022 EXPENDITURES THRU 11/30/21

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FOR 2022 05

15101	CRAGIN LIBRARY	ORIGINAL APPROP	TRANSFERS/ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15101 46226	BUILDING REPAIRS	2,500	0	2,500	746.31	.00	1,753.69	29.9%
15101 47282	PROGRAMS	750	0	750	30.95	.00	719.05	4.1%
	TOTAL CRAGIN LIBRARY	630,500	0	630,500	257,114.98	220,747.28	152,637.74	75.8%
	TOTAL EXPENSES	630,500	0	630,500	257,114.98	220,747.28	152,637.74	
15201	PARKS & RECREATION							
15201 40101	REGULAR PAYROLL	109,063	0	109,063	40,533.04	68,530.02	- .06	100.0%
15201 40105	CONTR TEMP OCCAS	840	0	840	.00	.00	840.00	.0%
15201 41210	EMPLOYEE RELATED IN	620	0	620	191.69	.00	428.31	30.9%
15201 41230	FICA & RETIREMENT	16,212	0	16,212	5,723.06	.00	10,488.94	35.3%
15201 42233	COPIER	3,768	0	3,768	676.50	623.00	2,468.50	34.5%
15201 42301	OFFICE SUPPLIES	1,900	0	1,900	125.61	.00	1,774.39	6.6%
15201 43213	MILEAGE, TRAINING &	2,800	0	2,800	1,272.80	.00	1,527.20	45.5%
15201 43258	PROFESSIONAL MEMBER	648	0	648	220.00	.00	428.00	34.0%
15201 44208	PROFESSIONAL SERVIC	460	0	460	119.40	.00	340.60	26.0%
15201 44217	POSTAGE	700	0	700	100.79	.00	599.21	14.4%
15201 45216	TELEPHONE	288	0	288	118.73	.00	169.27	41.2%
	TOTAL PARKS & RECREATION	137,299	0	137,299	49,081.62	69,153.02	19,064.36	86.1%
	TOTAL EXPENSES	137,299	0	137,299	49,081.62	69,153.02	19,064.36	
15401	SENIOR SERVICES							
15401 40101	REGULAR PAYROLL	207,791	0	207,791	77,824.92	118,010.63	11,955.45	94.2%
15401 40105	CONTR TEMP OCCAS	2,343	0	2,343	1,270.93	.00	1,072.07	54.2%
15401 41210	EMPLOYEE RELATED IN	1,120	0	1,120	444.30	.00	675.70	39.7%
15401 41230	FICA & RETIREMENT	29,481	0	29,481	10,728.76	.00	18,752.24	36.4%
15401 42233	COPIER	2,928	0	2,928	1,256.11	951.92	719.97	75.4%
15401 42301	OFFICE SUPPLIES	1,000	0	1,000	198.15	694.61	107.24	89.3%
15401 42331	CUSTODIAL/MAINTENAN	1,600	0	1,600	.00	.00	1,600.00	.0%
15401 43213	MILEAGE, TRAINING &	250	0	250	25.00	.00	225.00	10.0%
15401 43258	PROFESSIONAL MEMBER	295	0	295	.00	.00	295.00	.0%
15401 44208	PROFESSIONAL SERVIC	15,475	0	15,475	4,841.63	.00	10,633.37	31.3%
15401 44217	POSTAGE	550	0	550	.00	.00	550.00	.0%
15401 44232	SERVICE CONTRACTS	3,490	0	3,490	1,777.81	.00	1,712.19	50.9%
15401 45216	TELEPHONE	3,800	0	3,800	1,403.00	.00	800.00	36.6%
15401 45221	FUEL/HEATING	6,825	0	6,825	.00	.00	6,825.00	.0%



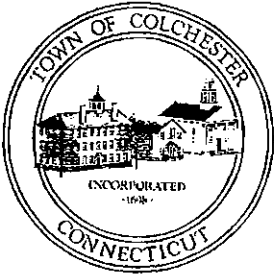
Colchester Board of Education and Town
TOWN OF COLCHESTER
FY 2021-2022 EXPENDITURES THRU 11/30/21

12/13/2021 15:49
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FOR 2022 05

15401 SENIOR SERVICES	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15401 45622 ELECTRICITY	6,000	0	6,000	2,482.67	.00	3,517.33	41.4%
15401 46224 EQUIPMENT REPAIRS	500	0	500	.00	.00	500.00	.0%
15401 46226 BUILDING REPAIRS	2,000	0	2,000	.00	.00	2,000.00	.0%
15401 46390 VEHICLE MAINTENANCE	15,165	0	15,165	5,210.01	.00	9,954.99	34.4%
TOTAL SENIOR SERVICES	301,453	0	301,453	107,464.20	119,657.16	74,331.64	75.3%
TOTAL EXPENSES	301,453	0	301,453	107,464.20	119,657.16	74,331.64	
18101 DEBT SERVICE							
18101 49245 BOND PRINCIPAL	1,495,000	0	1,495,000	695,000.00	.00	800,000.00	46.5%
18101 49246 BOND INTEREST	580,164	0	580,164	178,239.39	.00	401,924.61	30.7%
TOTAL DEBT SERVICE	2,075,164	0	2,075,164	873,239.39	.00	1,201,924.61	42.1%
TOTAL EXPENSES	2,075,164	0	2,075,164	873,239.39	.00	1,201,924.61	
18501 TRANSFERS							
18501 50474 TRANSFER TO CAPITAL	561,525	0	561,525	561,525.00	.00	.00	100.0%
18501 50496 ACO - TOWN FUNDING	47,259	0	47,259	47,259.00	.00	.00	100.0%
18501 50500 TRANSFER TO CAPITAL	139,725	0	139,725	139,725.00	.00	.00	100.0%
18501 50700 TRANSFER TO DEBT SE	134,310	0	134,310	134,310.00	.00	.00	100.0%
TOTAL TRANSFERS	882,819	0	882,819	882,819.00	.00	.00	100.0%
TOTAL EXPENSES	882,819	0	882,819	882,819.00	.00	.00	
GRAND TOTAL	15,704,962	0	15,704,962	6,537,016.42	4,490,872.15	4,677,073.43	70.2%

** END OF REPORT - Generated by Maggie Cosgrove **



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

BOARD OF FINANCE MEETING December 1, 2021 – Town Meeting Rm 1 – 6:30 PM Minutes

In-Person Meeting - Meeting was recorded

RECEIVED
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TOWN CLERK

BOF Members Present: A. Migliaccio, A. Shilosky, J. Thomas, M. Hayes, T. Vaillancourt, M. Egan
Also Present: First Selectman A. Bisbikos, CFO M. Cosgrove, Marguerite Gignac -Board of Education Liaison

1. CALL TO ORDER – Chair A. Miggliaccio called the meeting to order at 6:30 pm
2. ADDITIONS TO THE AGENDA – addition of Pledge of Allegiance motioned by T. Vaillancourt, 2nd by J. Thomas. *Vote was unanimous, motion carried 6-0.*
3. APPROVAL OF MINUTES – Regular Meeting 11/17/21: Motion by M. Egan to approve the minutes, 2nd by M. Hayes. *Vote was unanimous, motion carried 6-0.*
4. CITIZENS' COMMENTS – Krista Kardys voiced her concern with meeting in-person and not having the option of Zoom for this meeting and asked the board to consider hybrid because of the rise in (covid) cases. First Selectman A. Bisbikos said it is to the discretion of the Chair of the board. He also shared that he is meeting with IT (for technical support) on Monday/Tuesday of next week to discuss the options for hybrid meetings. Application for ARPA funding may be considered for additional costs of hybrid meetings. A. Miggliaccio commented that there is value in meeting face-to-face.
5. CORRESPONDENCE – None
6. DEPARTMENT REPORTS
 - a. Tax Collector – (none)
 - b. Finance
 - i. October – CFO M. Cosgrove asked if there are any questions she can answer for board members and stated it is too early in the fiscal year to show any significant impact. In future meetings, if there is something to bring attention to in the budget she will. State grants are not in by this time. CFO M. Cosgrove mentioned that revenue is down from last year and tax bill will go out middle of the month. The February report gives a good indication of how the revenue will be through the end of the year. M. Egan asked if the 1st tax bill would have the 2020/2021 mill rates. CFO M. Cosgrove explained that it does not but the 2nd tax bill will be adjusted to have the prorated new mill rate from the portion of the 1st tax bill. There is a waiver to apply for the difference not collected after the budget is adopted that will be decided by the Board of Selectman. The Board of Education partially gets reimbursed from the State to include the excess cost grant. The Board of Education gets a monthly budget report to review. Expenditures have two budgetary management tools: purchase orders to vendors and salary amounts. If a vacancy is filled mid-budget then the budget line amount is prorated. Union Contracts & settlements are a line item in the Human Resources Department budget. M. Cosgrove announced the Deputy CFO will be leaving her position next Friday. CFO M. Cosgrove will be retiring by the end of the budget year after 17 years of service to Colchester. One of the expenditures that stands out in the budget is the highway budget due to additional costs for tree work. Some of these costs are funded by the Professional Services Grant that is around \$39,000. A. Bisbikos said he will be meeting with Director of Public Works M. Preveti to consider additional funding into the budget or to do a transfer with unassigned fund balances for tree work. Some Department budgets are under-budget where there are salary

vacancies. M. Egan voiced his concerns about the fire department over-budget because staff needs to be paid to cover shifts due to lack of per diem staff. CFO M. Cosgrove pointed out that line items within a Department Budget can be allocated differently as long as it does not exceed their budget.

7. FIRST SELECTMAN

- a. Transfers – None
- b. First Selectman's Report – First Selectman A. Bisbikos reported that Proclamation for Plotkin's Jewelers Day was set on November 22. The Plotkins have been in business for 70 years and have done a lot for the Colchester community. On November 24, Gobbles the Turkey was pardoned. The Town has officially entered into the Nation Opioid Settlement. The First Selectman signed the affordable housing grant. The First Selectman decreased his salary to \$80,000. Human Resources is reviewing policies and practicing pertaining to diversity. Fire Chief Interviews will be conducted at the next Board of Selectman meeting. There are two candidates. Holiday Homecoming is this Saturday at 4pm on the Colchester Town Green. The Colchester Choir and Orchestra will be performing at Bacon Academy on Saturday at 6pm.

8. OLD BUSINESS

- a. Review By-Laws – Board members went through the by-laws for any necessary changes to be made. Section 1 whether or not the verbiage needed updating due to a hybrid model was discussed but no changes made. Section 4 will change the dates from the 1st and 3rd Wednesday meetings to the 2nd and 4th Wednesday meetings as well as omitting a specific time for meeting to be held leaving it to the discretion of the Chair. Section 5 was reviewed and all members agreed not to make changes, however, it was noted that citizens should only be addressing the board members and not another citizen. Discussion on Section 10 for the deadline for Town Meeting schedule for the following year was discussed and the Chair will follow-up to address with the Town Clerk. The Pledge of Allegiance will be added to each meeting.
- b. Budget Calendar – The budget process can be found on the Town website on the Board of Finance page. The First Selectman meets with all department heads and reports to the Board of Finance. A series of public forums will be held before Board of Finance meetings in January and February. The Board of Finance will be developing a calendar for the budget and will consider changing the dates earlier than in past years. CFO M. Cosgrove shared how the processes of the budget calendar should be a coordinated effort with the Board of Education; setting earlier dates for public forums would be beneficial. CFO M. Cosgrove suggests that the board review the Budget Document and then asks for clarification of any specifics in question. First Selectman A. Bisbikos noted that ARPA fund allocations will include targeting areas that have been neglected.
- c. Survey Monkey – The questions need to be reviewed. Chair A. Migliaccio needs two volunteers; J. Thomas and T. Vaillancourt. The draft of the survey will be due December 15th and completed January 12th.
- d. CCM Training – M. Egan is looking into training and will email new board members.

9. NEW BUSINESS

- a. BOF Clerk – Megan will be clerking future board of finance meetings.

10. BUDGET DISCUSSION

- a. Discussion priorities – Priorities for 2022 are the operational requirements for the town. There was a concern by M. Egan that ARPA funds would be taken from operational funds and result in a budget increase. There is an Infrastructure Bill that may bring in more funds for the town. M. Hayes suggested designated funds for the fire equipment. First Selectman A. Bisbikos reported that there is an increase in revenue from bloom energy. The board discussed an emphasis on designated funds and a capital plan. CFO M. Cosgrove clarified that some things in the budget can't be pre-funded and needs to be bonded.

11. LIAISON ASSIGNMENTS – A. Migliaccio: Commission of Aging & Parks and Recreation, M. Egan: Board of Education, T. Vaillancourt: ARPA, M. Hayes: Economic Development, J. Thomas: Youth 1st Coalition. The Senior Center Building Committee will be assigned a liaison once their meeting calendar is posted. A. Bisbikos stated that there is a Public Safety Commission in the works that would be a coalition of the Police and Fire Departments.

12. CITIZEN'S COMMENTS – Krista Kardys agreed with the discussion on the three minute limit and to not allow personal attacks during citizen's comments. She felt that in-person only meetings and not providing Zoom option was impeding on free speech. Chair A. Migliaccio responded that there is an avenue for correspondence if the citizen is not present at the meeting and moving forward boards will be in-person as it has always been prior to covid. Hybrid is coming soon.

13. Motion to adjourn by A. Shilosky, 2nd by M. Hayes. *Vote was unanimous.* Meeting adjourned at 8:53 pm.

Submitted By,

Rachel Fuller, Clerk