

# DRAFT

## **ARPA Committee Municipal Assessment and Recommendation Process**

*Each municipal ARPA request must pass all three steps to be considered for final recommendation by the ARPA Committee to the Board of Selectmen.*

### **Step 1: Passing Assessment Criteria**

1. The request must progress or sustain the functional operations of the town.
2. The request must show a direct and good faith benefit to the citizens of Colchester.
3. The request must reside within one of the following categories:
  - a. Town infrastructure (Roads, buildings, water, sewer, electrical grids, telecommunications, etc.)
  - b. Social Services / Public Safety (youth services, senior services, community assistance programs, etc.)
  - c. Police / Fire Departmental services
  - d. Economic Development (strengthening the town's attractiveness to future business owners)
  - e. Parks and Recreation (parks and recreational / sports fields or locations)
4. Short-term vs. long-term significant impact to the community
5. How long as something been needed
6. Plan for ongoing operational and maintenance costs?

### **Step 2: Providing Proper Estimates**

The request must have estimates from qualified contractors / assessors and must include a full plan for execution (and additional costs if execution plan requires additional funding. Also, request needs to include ongoing maintenance costs and the anticipated funding source post-ARPA dollars)

### **Step 3: Completed ARPA Committee Recommendations**

The ARPA Committee will finalize the team recommendations and pass to the BOS for final review and final funding decision.

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