

**AMERICAN RESCUE PLAN ACT (ARPA) COMMITTEE
REGULAR MEETING
MONDAY – OCTOBER 24, 2022 – 5:00 PM
ZOOM INFO**

<https://us02web.zoom.us/j/82160265903?pwd=VjQzdndlcy8remdNekZKeGpIZzdGdz09>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 931 3860

Webinar ID: 821 6026 5903

Passcode: 446191

1. CALL TO ORDER
2. CITIZENS' COMMENTS
3. APPROVAL OF MINUTES OF OCT 17, 2022
4. DISCUSSION OF ARPA MUNICIPAL COMMUNITY SURVEY
 - a. SURVEY LAYOUT
 - LIST ALL THE ARPA APPLICATIONS, THE PROJECTED COST (BID, QUOTE, ESTIMATE, ETC.), A DESCRIPTION.
 - THE LIST OF ARPA APPLICATIONS WILL HAVE A CHECK BOX NEXT TO THEM
 - THE OVERALL SURVEY WILL HAVE A LINK TO ALL THE APPLICATIONS AND TO JENN'S SINGLE VIEW SPREADSHEET THAT HAS ALL THE APPLICATION INFORMATION IN ONE DOCUMENT.
 - SURVEY WILL BE THROUGH SURVEYMONKEY, BUT HARD COPIES WILL BE PRINTED
 - b. SURVEY RESPONSE REQUIREMENTS AND DURATION
 - THE SURVEY RESPONDENT WOULD CHECK A MINIMUM OF 3 TOTAL APPLICATIONS WITH A MAX OF 2/3RD OF THE TOTAL APPLICATIONS
 - DURATION TO TAKE SURVEY – 2 WEEKS
 - COMMUNITY MEMBER CHOICES WILL NOT BE RANK ORDERED
 - c. SURVEY COMMUNICATION CHANNELS
 - a. ONLINE THROUGH SURVEYMONKEY
 - b. HARD COPIES WILL BE STORED AT THE TOWN HALL, SENIOR CENTER + OTHER LOCATIONS (MAKE SURE TO NUMBER THE SURVEYS TO AVOID DUPLICATION)
 - c. INFORMING THE COMMUNITY (MARKETING):
 - i. THROUGH FS EMAIL BLAST
 - ii. LOCAL FACEBOOK GROUPS
 - iii. RIVEREAST ADVERTISEMENT (WORK WITH MICHAEL ON OTHER OPTIONS?)
 - d. HOW SURVEY RESULTS WILL BE USED BY THE ARPA COMMITTEE
 - a. HOW TO INCORPORATE COMMUNITY FEEDBACK INTO OUR ASSESSMENT? HOW DO WE ENSURE THE FEEDBACK IS BEING USED TO BEST HELP GUIDE OUR DECISIONS?
 - b. PROPOSAL: DON'T INCOPORATE FEEDBACK INTO ARPA COMMITTEE'S PRIORITATION AND RECOMMENDATION, BUT RATHER INCLUDE THE SURVEY RESULTS AS AN ADDENDUM.
5. CITIZENS' COMMENTS
6. ADJOURNMENT

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COLCHESTER, CT
2022 OCT 20 PM 1:18
Gayle Furman
GAYLE FURMAN
TOWN CLERK