

**AMERICAN RESCUE PLAN ACT (ARPA) COMMITTEE  
REGULAR MEETING  
MONDAY – NOVEMBER 7, 2022 – 5:00 PM  
ZOOM INFO**

Zoom Information

<https://us02web.zoom.us/j/82160265903?pwd=VjQzdndlcy8remdNekZKeGpIZzdGdz09>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 931 3860

Webinar ID: 821 6026 5903

Passcode: 446191

RECEIVED  
COLCHESTER, CT  
2022 NOV -3 PM 1:53  
*Gayle Furman*  
GAYLE FURMAN  
TOWN CLERK

1. CALL TO ORDER
2. ADDITIONS TO THE AGENDA
3. CITIZENS' COMMENTS
4. APPROVAL OF MINUTES OF OCT 17, 2022
5. DISCUSSION OF ARPA MUNICIPAL COMMUNITY SURVEY
  - a. SURVEY LAYOUT
    - LIST ALL THE ARPA APPLICATIONS, THE PRICE, A DESCRIPTION.
    - THE LIST OF ARPA APPLICATIONS WILL HAVE A CHECK BOX NEXT TO THEM
    - THE OVERALL SURVEY WILL HAVE A LINK TO ALL THE APPLICATIONS AND TO JENN'S SINGLE VIEW SPREADSHEET THAT HAS ALL THE APPLICATION INFORMATION IN ONE DOCUMENT.
    - SURVEY WILL BE THROUGH SURVEYMONKEY, BUT HARD COPIES WILL BE PRINTED
  - b. SURVEY RESPONSE REQUIREMENTS AND DURATION
    - THE SURVEY RESPONDENT WOULD CHECK A MINIMUM OF 1/3RD OF TOTAL APPLICATIONS WITH A MAX OF 2/3RD OF THE TOTAL APPLICATIONS
    - DURATION TO TAKE SURVEY – 2 WEEKS
    - COMMUNITY MEMBER CHOICES WILL NOT BE RANK ORDERED
  - c. SURVEY COMMUNICATION CHANNELS
    - a. ONLINE THROUGH SURVEYMONKEY
    - b. HARD COPIES WILL BE STORED AT THE TOWN HALL, SENIOR CENTER + OTHER LOCATIONS
    - c. INFORMING THE COMMUNITY (MARKETING):
      - i. THROUGH FS EMAIL BLAST
      - ii. LOCAL FACEBOOK GROUPS

- iii. RIVEREAST ADVERTISEMENT (WORK WITH MICHAEL ON OTHER OPTIONS?)
  - d. HOW SURVEY RESULTS WILL BE USED BY THE ARPA COMMITTEE
    - a. THE RESULTS WILL NOT BE FACTORED INTO THE ARPA COMMITTEE'S RECOMMENDATIONS, BUT RATHER ADDED TO THE RECOMMENDATIONS AS A SUPPLEMENTAL DOCUMENT REPRESENTING THOSE COLCHESTER RESIDENTS WHO PROVIDED FEEDBACK ON THE ARPA MUNICIPAL PROJECT SURVEY.
  
- 6. DISCUSS SCHEDULE FOR REMAINING DEPARTMENT HEAD INTERVIEWS IN JOINT BOS/ARPA COMMITTEE MEETINGS
  
- 7. CITIZENS' COMMENTS
  
- 8. ADJOURNMENT