AMERICAN RESCUE PLAN ACT (ARPA) AD-HOC COMMITTEE AGENDA MONDAY, MARCH 14, 2022 – 5:00 PM. ZOOM MEETING

Please click the link below to join the webinar:

https://us02web.zoom.us/j/81215408284?pwd=RFNrd1Z4ejQ1bzdoY3ZpbjlJbzNrZz09

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- 1. CALL TO ORDER
- 2. ADDITIONS/DELETIONS TO THE AGENDA
- 3. CITIZENS' COMMENTS
- 4. REVIEW AND APPROVAL OF PREVIOUS MINUTES OF FEBRUARY 28, 2022
- 5. ARPA COMMITTEE FINAL RECOMMENDATION VOTE FOR APPLICABLE BUSINESS APPLICATIONS. AFTER FINAL RECOMMENDATIONS, APPLICATIONS TO BE PASSED TO BOS FOR FINAL FUNDING DECISION.
- 6. ARPA MOTIONS FOR BUSINESS APPLICATIONS PASSED AT BOS
 - R. COYLE MOTIONED TO REVIEW AND APPROVE BUSINESS APPLICATIONS UP TO \$25,000 FOR ONE LOCATION OWNER WITH A DEADLINE OF APRIL 30TH. AFTER APRIL 30TH, ANY ADDITIONAL APPLICATIONS FOR THAT LOCATION AND OWNER WOULD BE CONSIDERED FOR ANYTHING ABOVE AND BEYOND TO \$25,000 PER LOCATION REGARDLESS OF THE NUMBER OF THAT LOCATION (PROPERTY HOLDING COMPANY, BUSINESS, OR SEPARATE TAX ID). SECONDED BY D. BATES. MOTION CARRIED 5 -0.
 - R. COYLE MOTIONED THAT AFTER AN APPLICATION HAS BEEN APPROVED BY THE BOARD OF SELECTMEN, THE APPROVED APPLICANT MUST SIGN A CERTIFICATION STATEMENT BEFORE FUNDS ARE DISBURSED. THIS CERTIFICATION STATEMENT IS AN ACKNOWLEDGEMENT THAT THE APPLICANT WILL USE THE FUNDS FOR THE STATED ARPA REQUEST, OR IF NEEDS CHANGE, FOR BUSINESS EXPENSES THAT ENSURES THE LONGEVITY OF THEIR BUSINESS. SECONDED BY D. TURNER. MOTION CARRIED 5 0.
 - DISCUSS FIRST SELECTMAN / UHY DISCUSSION ON REQUESTING RECEIPTS AND AMENDMENTS FROM BUSINESSES (IF FUNDS ARE NOT USED FOR THE ORIGINAL APPROVED ARPA APPLICATION).

7. DISCUSS APRA OUTLOOK

- BUSINESS CURRENT REQUESTED \$ AMOUNT: \$812K
 - o CAP: \$1M

- O APRIL 30TH DEADLINE
- NON-PROFIT CURRENT REQUESTED \$ AMOUNT: \$309K
 - o NORTON PARK IS NOT A NON-PROFIT, UNDER MUNICIPAL
- MUNICIPAL (TOWN) CURRENT REQUESTED \$ AMOUNT: \$5M+
 - o ANDREAS WORKING WITH TOWN DEPARTMENTS

7. BRIEFLY TOUCH UPON THE END-TO-END PROCESS AND TIMELINE TO BE GOOD STEWARDS OF ARPA:

- 1. UHY REVIEW PROCESS/TIMELINE
- 2. APRA REVIEW PROCESS/TIMELINE ASSESS APPS INDIVIDUALLY USING ASSESSMENT FORMS, FINAL TEAM VOTE, AND THEN SEND TO BOS
- 3. NEED TO CONFIRM: BOS REVIEW PROCESS AND SENDS APPROVALS TO FINANCE
- 4. NEED TO CONFIRM: FINANCE SENDS CHECK
- 5. NEED TO CONFIRM: UHY TRACKS STATUS OF ALL APPLICATIONS, MONEY GOING OUT, AND FOLLOW UPS (AS APPLICABLE)

WHAT NEEDS TO BE SOLVED FOR:

- CREATION OF ATTESTATION AGREEMENT FOR BUSINESS SIGNATURE
- TIMING OF WHEN MONEY IS DISBURSED AFTER BOS APPROVAL
- WHO IS RESPONSIBLE FOR OBTAINING AND STORING BUSINESS OWNER SIGNATURES ON THE ATTESTATION AGREEMENT?
- FOR BUSINESS APPLICATIONS, ARE WE ADDING RECEIPT TRACKING AND APRA AMENDMENTS?
- 8. DISCUSS NEXT STEPS
- 9. CITIZENS' COMMENTS
- 10. ADJOURNMENT