

April 13, 2022

INFORMATION PACKET for the annual Household Hazardous Waste collection event.
(LOCATION this year – 127 Norwich Ave., Colchester Town Hall)

Enclosed please find:

- 1) “Household Hazardous Waste Collection Day Plan” for a scheduled collection day of Saturday, June 4, 2022
- 2) Site Plan Sketch
- 3) Informational flyer
- 4) Questionnaire

This will be a regional effort involving primarily the towns of Colchester, East Haddam, Salem and Lebanon. Other towns as listed on the attached questionnaire may also participate.

Please do not hesitate to contact me should you have any questions.

Sincerely,



Salvatore A. Tassone, P.E.
Town Engineer

cc: **Board of Selectmen - Colchester**

Shirley Dill. – Executive Administrator PWD - East Haddam
Ed Chmielewski - First Selectman - Salem
Bernie Dennler - Solid Waste/Recycling Coordinator - Lebanon
Sean Shoemaker - Colchester Fire Marshal
Steven Hoffman- Colchester Fire Department
Sergeant Michael Rondinone – Resident State Trooper
Steven Hoffman - Colchester Ambulance Department
Jeff Burt – Colchester Superintendent of Schools, Board of Education
Marc Kodrowski – MXI Environmental Services LLC.
Mike Previti - Colchester Director of Public Works

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY PLAN

The following information is provided for a Household Hazardous Waste Collection Day for the towns of Colchester, East Haddam, Salem and Lebanon.

I. DATE OF EVENT: Saturday, June 4, 2022
9:00 A.M. - 1:00 P.M.

II. LOCATION: Colchester Town Hall
127 Norwich Avenue
Colchester, CT 06415

III. A site plan of the site is provided, the plan shows the following information:

1. Vehicle and Equipment Location/Parking Area

- a. Volunteers park in the paved parking area east of the Town Hall building.
- b. MXI Environmental Services LLC. - in packaging area.

2. Traffic Flow/Emergency Routes

Traffic will flow into the Norwich Avenue drive entrance of Colchester Town Hall and through check points in a counterclockwise direction around the front parking lot, then exit from the same drive on Norwich Avenue. Traffic will be controlled by the Police Department and volunteers.

3. Safety Barriers

Use of traffic cones, rope, colored flagging, etc. will be set up by MXI Environmental Services to secure restricted areas prior to commencing collection.

4. Storm Drains

There is only one catch basin adjacent to the collection work area. This catch basin will be covered by MXI Environmental Services LLC. with a special structure that prevents liquids from entering the storm system in the event of a spill.

5. Streams

None on site.

6. Wells

The site is serviced by public sewer and water.

7. Receiving/Exchange Areas

IV. PERSONNEL AND RESPONSIBILITIES

1. Overall in Charge

Andreas Bisbikos
First Selectman
127 Norwich Avenue
Colchester, CT 06415

2. Registration

Salvatore A. Tassone, P.E.
Town Engineer
127 Norwich Avenue
Colchester, CT 06415
(860) 537-7281

3. Safety

Colchester-Hayward Volunteer Fire Department
Chief Steven Hoffman or Designated Agent
52 Old Hartford Road
Colchester, CT 06415
(860) 537-2512

Colchester Ambulance Department
Chief Steven Hoffman or Designated Agent
52 Old Hartford Road
Colchester, CT 06415
(860) 537-2512

4. Traffic Control

Colchester Police Department/Resident State trooper
Sergeant Michael Rondinone
127 Norwich Avenue
Colchester, CT 06415
(860) 537-7270

5. On-site Equipment

SCRRRA
Two 30 cy roll-off containers to be rented from Willimantic Waste Paper Co. Inc.

6. Refreshments

Participating Town Officials

7. Site Use

Colchester Board of Selectmen
127 Norwich Avenue
Colchester, CT 06415

V. CONTINGENCIES FOR SAFETY AND EMERGENCY RESPONSE

Attached is a site map, which identifies the collection site location.

The following safety features will be incorporated:

1. Fire Department and Ambulance Department located within one (1) mile of the site, will be on standby.
2. The Town of Colchester Emergency Response Plan, dated January 30, 2004, will be followed.
3. Police Officers will be on standby.
4. Fire, Ambulance and Police Departments are tied into the Emergency Dispatch Center located at Troop "K" in Colchester.
5. All waste will be handled by trained personnel with hazardous waste firm of MXI Environmental Services LLC.
6. Clean-up of on-site spills will be coordinated by MXI Environmental Services LLC.
7. Telephone, rest rooms and washroom facilities are available at Colchester Town Hall.
8. Entire handling area consists of impervious bituminous concrete pavement. Catch basins will be protected by impervious covers to be installed by MXI Environmental Services LLC.
9. The following information will be publicized regarding transport of wastes to collection site:
 - a. Pack carefully, original containers only, sealed and labeled;
 - b. Do not mix materials;
 - c. Place carefully in vehicle, prevent tipping;
 - d. Drive carefully. Do not smoke while handling and transporting materials.
10. Roll-off containers will be available for storage and transport of non-hazardous waste to the appropriate receiving facilities.

VI. VOLUNTEERS

The following volunteer group(s) will be on site:

Town of Colchester and SCRRRA staff will be on site from 8:30 a.m. to 1:30 p.m.

Volunteer responsibilities

Traffic control (includes Police Department)
Registration/questionnaires

Volunteers will not handle wastes

Volunteers will be given on-site instructions by MXI Environmental Services LLC.

VII. HAZARDOUS WASTE FIRM

The firm which will be providing the H.H.W. collection service is:

MXI Environmental Services LLC.
26319 Old Trail Road
Abingdon, VA. 24210

VIII. TYPES AND LIMITS ON WASTE COLLECTED

Accepted: All household waste including:

Cleaners, solvents, oil base and latex paints, preservatives, pesticides, automotive products, home hobby supplies, cosmetics, flammable and corrosives.

Waste oil, anti-freeze and car batteries - some local garages and the town transfer station will accept these for recycling.

Maximum Limits Per Household:

Liquid -20 total gallons (5 gallon containers or less);
Solid - 100 total pounds.

NO COMMERCIAL WASTE WILL BE ACCEPTED

IX. EDUCATION AND PUBLICITY

The H.H.W. Collection day will be publicized through newspaper articles, ads and posters posted in public places. Informational flyers (containing information on the dangers of hazardous household products and proper disposal methods) will be distributed through the local school systems, as inserts in local newspaper and by transfer station personnel.

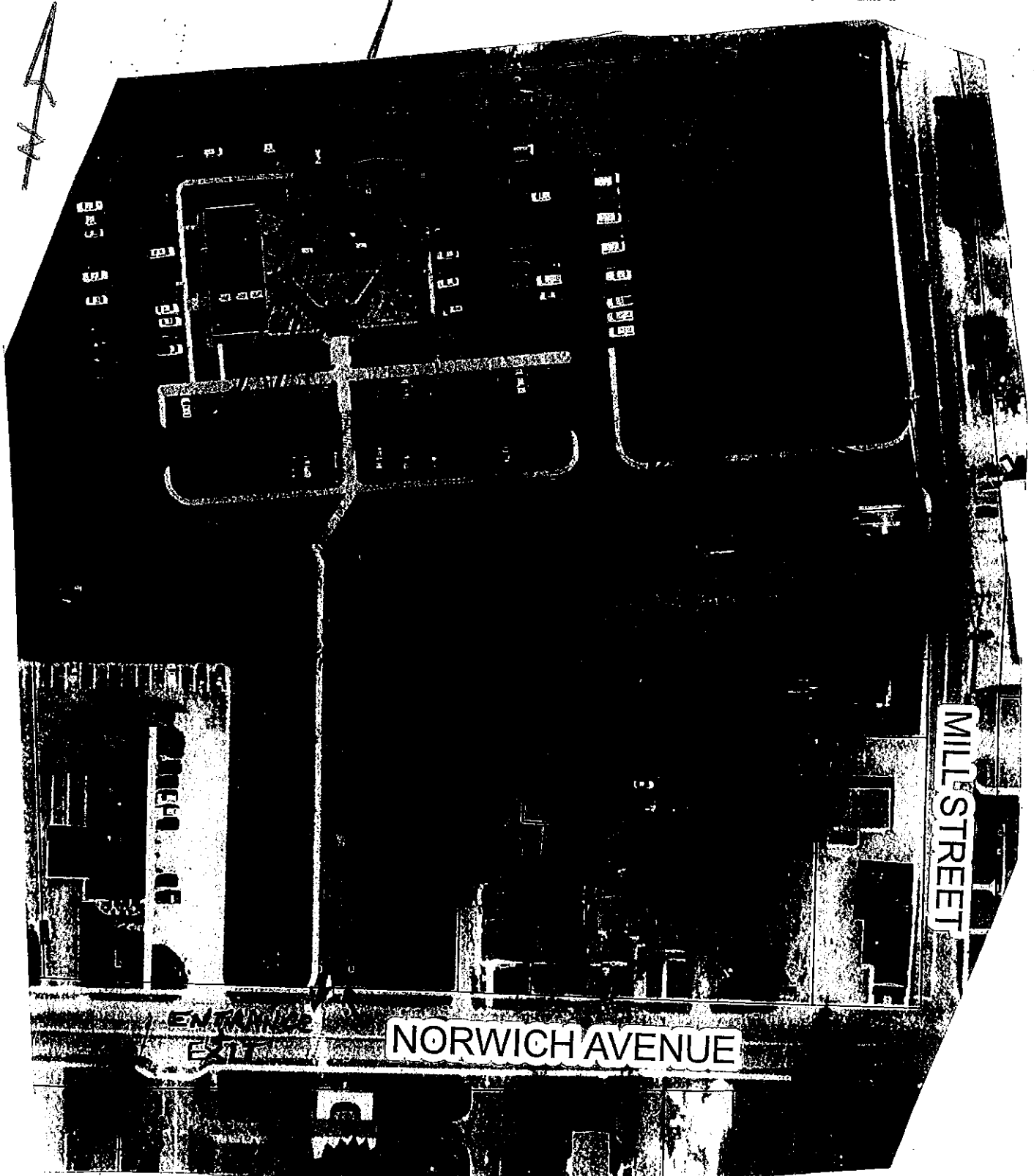
127 NORWICH AVE. COLCHESTER CT. 06415

TOWN HALL

JUNE 4, 2022 HOUSEHOLD HAZARDOUS WASTE COLLECTION

PROPOSED TRAFFIC CIRCULATION / SITE SETUP

LICENSED WASTE HAULER STAGING AREA



**COLCHESTER * EAST HADDAM *
Joint
Household
Hazardous
Waste
Collection
Day
* SALEM * LEBANON ***

WHY

To protect our groundwater from contamination by hazardous wastes. When hazardous wastes are poured down the sink or toilet, dumped "out back", poured into a street drain, or put out with the trash, they eventually make their way into our water supply. Hazardous materials which cannot be used up should be disposed of properly by licensed professional haulers. They have the facilities to incinerate, neutralize, store or recycle them.
Please bring proof of residency.

HOW

Preparation at Home

- Pack carefully, original containers only. Must be sealed & labeled.
- Do not mix materials.
- Maximum limits per household:
Liquid-20 total gallons.
5 gallon containers or less.
Solid-100 total pounds.
- Place carefully in vehicle, prevent tipping.
- Drive carefully. Do not smoke while handling and transporting materials.

At the Collection Site

- Remain in your car.
- Follow directions of on-site official.
- A licensed hauler will be ready to accept your household hazardous waste. We can't accept materials containing asbestos. No Commercial Users.

WHAT

Acceptable Materials

FROM THE HOUSE:

- Drain Cleaners
- Metal Polish
- Dry Cleaning Fluids
- Arts & Crafts Supplies
- Aerosol Cans with hazardous waste contents:
Check label.
- Mercury Products:
Thermometers, Barometers
- NEW** Paper Shredding

Acceptable Materials: Continued

- Oven Cleaners
- Photo Chemicals
- Floor Cleaners
- Household Batteries

FROM THE GARAGE:

- Firestarters
- Old Chemistry Sets
- Transmission Fluid
- Engine & Radiator Flushes
- Gasoline, Kerosene
- Waxes & Polishes
- Brake Fluid

FROM THE WORKBENCH:

- Rust Preventative
- Wood Preservative
- Oil-Based Paint
- Latex Paint
- Paint Thinner
- Solvents
- Wood Strippers
- Lead-Based Paint
- Degreasers

FROM THE YARD/GARDEN:

- Pesticides or Herbicides with:
2, 4, 5-T or Silvex
- Rodent Killers
- Muriatic Acid
- Cesspool Cleaners
- Fertilizers
- Insect Sprays
- Pool Chemicals

Materials NOT Acceptable

Explosives, Fireworks, Ammunition:
Contact your police or the fire department for proper disposal instructions.

Water Reactive Material:
Chemicals such as peroxides and metallic sodium. Contact your local Fire Marshal for proper disposal instructions.

Radioactive Material:
Example: smoke detectors.
Return to the manufacturer.

Biologically Active Material:
Usually pathological matter.

Medications
Usually can be disposed of with trash.

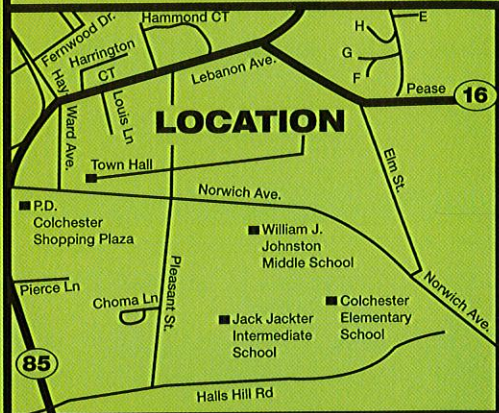
Unknown Material
Contact: the CT DEP at 888-424-4193 for instructions.

* Authority Member Towns

June 4, 2022

9:00 AM – 1:00 PM

**Town Hall 127 Norwich
Ave Colchester**



OTHER DATES & LOCATIONS

**All events are
Saturdays 9:00 AM to 1:00 PM**

NOTE: The following other dates and locations are available for disposition of your household hazardous waste.

Sat. May 7, 2022 - Waterford

Waterford High School
20 Rope Ferry Rd, Waterford

Sat. June 18, 2022 - Norwich

Norwich Public Works
50 Clinton Ave., Norwich

Sat. July 9, 2022 - Groton

Groton Fitch High School
101 Groton Long Point Rd, Groton

Sat. August 6, 2022 - Montville

Tyle Middle School
166 Chesterfield Road, Montville

**Sat. September 10, 2022 - North
Stonington**

Wheeler Middle School
297 Norwich-Westerly Rd, N. Stonington

Sat. October 15, 2022 - Griswold

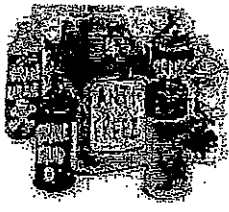
Griswold Public Works
1148 Voluntown Rd (Rt 138), Griswold

Sat. November 5, 2022 - Ledyard

Ledyard High School
24 Gallup Hill Rd, Ledyard



Household Hazardous Waste Participant Intake Form



Collection Location and Date

Participant Town of Origin ***Note: Be sure to ask for the participant's Town of origin.*

- Bozrah
- Colchester
- East Haddam
- East Lyme
- Griswold
- Groton
- Lebanon
- Ledyard
- Montville
- New London
- North Stonington
- Norwich
- Old Lyme
- Preston
- Salem
- Stonington
- Waterford
- Sprague
- Franklin
- Other _____

1/ How did your household find out about this event?

- Flyer at Transfer Station
- Newspaper
- Radio
- Other _____

Household Hazardous Waste Participant Intake Form



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Participant Town of Origin ***Note: Be sure to ask for the participant's Town of origin.*

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- Preston
- Salem
- Stonington
- Waterford
- Sprague
- Franklin
- Other _____

1/ How did your household find out about this event?

- Flyer at Transfer Station
- Newspaper
- Radio
- Other _____

First Selectman

From: Reagan, Jack <JReagan@uhy-us.com>
Sent: Friday, April 8, 2022 5:53 PM
To: First Selectman; Stacy Farber
Subject: RE: Revenue Loss Statement

As outlined in the final rule, recipients have the option to make a one-time decision to calculate revenue loss according to the formula outlined in the final rule or elect a "Standard Allowance" of up to \$10 million, not to exceed the award allocation, to spend on government services throughout the period of performance. The option to make this one-time decision will be provided during the April 30, 2022 reporting deadline. To ease the burden on recipients and account for anomalous variations in revenue, as mentioned above, Treasury has incorporated this "standard allowance" option into the final rule. A recipient may choose to use the standard allowance, which under the final rule is set at \$10 million, as an alternative to calculating revenue loss according to the formula described in the Act. Although revenue may decline for reasons unrelated to COVID-19, in order to minimize the administrative burden on recipients in calculating revenue loss and take into consideration the devastating effects of the COVID-19 pandemic.

For recipients electing the "Standard Allowance," Treasury will presume that up to \$10 million, not to exceed the award allocation, in revenue has been lost due to the public health emergency and recipients are permitted to use that amount to fund "government services." Please note that electing the standard allowance does not change a recipient's total allocation. Recipients must elect to use this standard allowance instead of calculating lost revenue using the formula.

Recipients have broad latitude to use funds for government services up to their amount of revenue loss due to the pandemic. A potential use of funds that does not fit within the other three eligible use categories may be permissible as a government service, which recipients can fund up to their amount of revenue loss. For example, transportation infrastructure projects are generally ineligible as a response to the public health and negative economic impacts of the pandemic; however, a recipient could fund these projects as a government service up to its amount of revenue loss, provided that other restrictions on use do not apply.

Revenue loss cannot be used on the following:

- Tax reduction
- Payment of debt
- Payment of claims, settlements and judgements
- Payment of pension contributions or retiree health care contributions

Some of it is redundant, but I tried to clip some of the information straight from Treasury guidance so there is no mistaking government intent.

All localities are taking their full allotment (if less than \$10M) as revenue loss, or they are taking at least \$10M as revenue loss (if getting more than \$10M).

This allows the locality the maximum flexibility in spending its ARPA funds.

Taking the amounts as revenue loss does not change how the localities are actually spending the funds; it just changes the administrative burden in reporting the funds to Treasury.

Hope this helps.

jack

From: First Selectman <selectman@colchesterct.gov>

Sent: Friday, April 8, 2022 10:09 AM

To: Farber, Stacy <SFarber@uhy-us.com>

Cc: Reagan, Jack <JReagan@uhy-us.com>

Subject: Revenue Loss Statement

To the UHY Team,

Last night the Board of Selectmen had a lot of questions regarding the appropriation of ARPA funds. Could you please send me an email explaining the overall impact of Colchester taking a 10M revenue loss, what it allows us to do as a municipality, and that we are not breaking any law (or facing any legal liabilities) for doing so? I will then share the email with the BOS to end any concerns regarding legal liability. If there are any other municipalities you are working with who are doing the same thing, maybe you can list them too. Thank you.

Sincerely,

Andreas

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First Selectman

From: Rosemary Coyle
Sent: Wednesday, April 13, 2022 2:02 PM
To: First Selectman
Cc: Matt Ritter (mritter@goodwin.com); Denise Turner; Deborah Bates; Jason LaChapelle
Subject: Re: ARPA Committee

Importance: High

FYI - Please do not respond to all.

This is to provide clarification of your statements I've copy and pasted below my informational responses. If you had asked me, as I attend all those meetings with you, I could have answered the questions you are raising without creating such turmoil once again. But you never asked and never had a problem with it until now.

1. All members of the Long-Term Recovery committee submitted applications, were interviewed and were appointed by the BOS as per our Charter.
2. The charge of the Long-Term Recovery committee was to address the impact of the pandemic which they did admirably during 2020-21. They surveyed the residents and made recommendations to the town.
3. With the expertise they garnered, they were the appropriate group of individuals to become the ARPA committee. They had been working on the issue for two years. They had all submitted applications, been interviewed and appointed.
4. The LTRC committee only had 6 voting members and the Town Planner and myself as liaisons.
5. When we appointed the LTRC as the ARPA Committee it included the 6 voting members, the Town Planner and myself as liaisons and added First Selectman, the CFO and a member of the BOF as liaisons, thus the total of 11. The BOS felt those individuals should be in the room to assist ARPA with any questions. It was never intended to be larger than the 6 voting members and from its inception the only individuals that have voted are those 6. You have been at all those ARPA meetings and witnessed their deliberations and votes. Since the BOS has the final approval in determining the spending of ARPA money, we entrusted these individuals with making knowledgeable and fair recommendations to the BOS for our final review and decision.
6. The original motion may not be perfect but its intent and the functioning of the ARPA committee has been consistent and carried appropriately since day 1, 6 voting members and all the rest of us as liaisons.

So why is this a problem now after the ARPA committee has worked tirelessly for months, made recommendations that the BOS has voted on and accepted, and is dedicated to the getting the job done for Colchester? Why are you creating a problem that doesn't really exist? What's the real agenda? It's time you stopped listening to the single voice that is driving the craziness and we all know who that is. Let's get back to doing the business of the town.

Thank you,
Rosemary

Andreas' statement - *It has come to my attention that the previous administration made a motion to appoint the Long-Term Recovery Committee as the Ad-Hoc ARPA Committee. Is it a charter violation for members of one committee to be automatically appointed to a totally different committee without following the established procedure for appointments? It appears that the established rules for members to be appointed to a committee may have been violated. The establishment of this committee has been called into question by citizens. Furthermore - the committee currently comprises of only six voting members. But according to the motion on June 17th - there should be three additional citizens, with the First Selectman, a member of BOF, and the Deputy CFO – rounding that number to 11. This information was never communicated to the new administration. I have acted only as a liaison and have not taken part in a single vote, nor has the committee expanded beyond the six members. Please advise on what the next steps should be.*

From: First Selectman <selectman@colchesterct.gov>

Sent: Tuesday, April 12, 2022 4:26 PM

To: Denise Turner <dturner@colchesterct.gov>; Deborah Bates <dBates@colchesterct.gov>; Jason LaChapelle <jLaChapelle@colchesterct.gov>; Rosemary Coyle <rcoyle@colchesterct.gov>

Subject: FW: ARPA Committee

FYI

From: Ritter, Matthew D. <MRitter@goodwin.com>

Sent: Tuesday, April 12, 2022 11:07 AM

To: First Selectman <selectman@colchesterct.gov>

Subject: Re: ARPA Committee

Thanks. Let me know if you need anything else. -Matt

Sent from my iPhone

On Apr 12, 2022, at 9:50 AM, First Selectman <selectman@colchesterct.gov> wrote:

EXTERNAL EMAIL

Hi Matt,

Thanks for the clarification. The membership aspect in the motion was confusing as the First Selectman, BOF Member, and Deputy CFO should not be voted in as members. Per the Charter, they have acted only as non-voting liaisons and should be treated as such moving forward. I will bring your recommendations forward to the BOS to readdress the concerns around the original motion. Thank you.

Sincerely,

Andreas

From: Ritter, Matthew D. <MRitter@goodwin.com>

Sent: Tuesday, April 12, 2022 7:32 AM

To: First Selectman <selectman@colchesterct.gov>

Subject: RE: ARPA Committee

Andreas – see my response/questions below:

1. As a threshold question, what does the Ad-Hoc ARPA Committee do? I assume they make recommendations to the BOS/BOF and Town officials about how to spend the federal funds?
2. The appointment of the Long-Term Recovery Committee as the Ad-Hoc ARPA Committee does not violate the Town Charter. C-402. G. provides that the “Board of Selectmen shall appoint all Members of Town Appointed Boards and may remove any such member.” However, in the future, it would be better to appoint individuals by name as opposed to simply referring to an existing appointed board.
3. In your email below, you note that the appointment of these members did not follow the established procedures? Are you referring to internal BOS policies/procedures?
4. In February, we discussed the issue of elected officials serving on appointed boards or study groups.

C-705. A. of the Town Charter provides that “[a]ll Members of Appointed Boards shall be appointed by the Board of Selectmen pursuant to procedures adopted by the Board of Selectmen. Only Electors of the Town who do not hold an elected position within Town government are eligible for appointment as a Member of an Appointed Board.”

See also C-203. A.(2) – “no Elector shall simultaneously hold an elected position and an appointed position, whether as a Member of an Appointed Board or as an Appointed Official.”

An appointed board is defined as “a Town board, commission, committee, or study group composed of one or more Electors appointed by the Board of Selectmen.”

However, C-402. H. provides that “The Board of Selectmen may name one or more of its members to serve along with the First Selectman as a nonvoting ex-officio member of any Appointed Board.”

5. The Town Charter also requires all appointed boards to report to the First Selectman or a designee of the First Selectman.

In summary, the BOS can re-visit the make-up of this committee. For starters, the First Selectman, Deputy CFO and a member of the BOF should be appointed as nonvoting ex-officio members which is consistent with C-402. H. of the Town Charter.

In addition, the BOS may want to clarify that the Ad-Hoc ARPA Committee is comprised of the following individuals (name the people serving currently on the committee) and also add appointments to complete the 11-member board. In other words, pass a resolution appointing the full 11 people including the ex-officio members. This will clarify who is on the Board and expand the eligibility of who can be appointed from just members of the Long-Term Recovery Committee. However, by reappointing the existing members of the Long-Term Recovery Committee who are currently serving on the Ad-Hoc ARPA Committee, you avoid the issue of removing members from the committee.

Glad to discuss today if that is easier. I am free 10:30 on. Thanks. Matt



Matthew D. Ritter
Shipman & Goodwin LLP
Partner

Tel: (860) 251-5092
Fax: (860) 251-5212

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From: First Selectman <selectman@colchesterct.gov>
Sent: Monday, April 11, 2022 3:55 PM
To: Ritter, Matthew D. <MRitter@goodwin.com>
Subject: ARPA Committee

EXTERNAL EMAIL

Hi Matt,

It has come to my attention that the previous administration made a motion to appoint the Long-Term Recovery Committee as the Ad-Hoc ARPA Committee. Is it a charter violation for members of one committee to be automatically appointed to a totally different committee without following the established procedure for appointments? It appears that the established rules for members to be appointed to a committee may have been violated. The establishment of this committee has been called into question by citizens. Furthermore - the committee currently comprises of only six voting members. But according to the motion on June 17th - there should be three additional citizens, with the First Selectman, a member of BOF, and the Deputy CFO – rounding that number to 11. This information was never communicated to the new administration. I have acted only as a liaison and have not taken part in a single vote, nor has the committee expanded beyond the six members. Please advise on what the next steps should be.

Based on all this information

1. Was the Charter violated in establishing the ARPA Committee?
2. If the creation of the ARPA Committee did not violate the charter, is it appropriate to start filling in those slots now?

https://www.colchesterct.gov/sites/g/files/vyhlif4286/f/minutes/bos_minutes_6_17_2021.pdf

Sincerely,

Andreas

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First Selectman

From: Michael Dubreuil <dubreuilm@gmail.com>
Sent: Tuesday, April 12, 2022 9:15 PM
To: boardquestions@colchesterct.org
Cc: Jeff Burt; Andrea Migliaccio; John Thomas; Art Shilosky; Mike Hayes; Tim Vaillancourt; Mike Egan; Deborah Bates; Denise Turner; Jason LaChapelle; Rosemary Coyle; First Selectman
Subject: Board of Education - Community Activism Curriculum

To the Board of Education,

I am writing to inform you that I will not support any proposed education budget until the “Community Activism” curriculum is removed or majorly overhauled. The current curriculum is indoctrination to the Democratic Party for school credit.

As a citizen of Colchester I have limited powers. I have the power to vote for my representatives and I have the power to vote for budgets. The Colchester citizens overwhelmingly voted a slate of Republican candidates into positions of political leadership. I understand that this may not be “curriculum time” for the Board of Education; however, my powers as a citizen are limited to voting for a budget- and this budget will be voted down until the curriculum is changed. I will encourage like minded individuals to vote the education budget down until the curriculum issue is addressed. If you’re a Republican- it’s obvious, read the curriculum. If you’re an independent or a Democrat- at least have the courtesy to your neighbors to not support a curriculum that goes against their values as parents.

I’m registered as an independent voter. I have problems with both Democrats and Republicans. I favor a balanced approach that will benefit the community. I saw a recent post on Facebook that said if you have a problem with what is taught in schools, then you should read the curriculum. I did. I found a largely non-controversial curriculum until I reached the section on “Community Activism”. I fail to see how the Community Activism curriculum benefits the community or advances the educational learning of the students.

I would agree that this curriculum wasn’t particularly controversial when it passed in 2010. However, through the lens of the last couple years it is deeply troubling. It talks about “social injustice” without definition, it uses Communist symbolism. It touches upon many of the Democratic Party’s issues- while ignoring any of the Republic Party’s. It’s frankly the playbook of the current Democratic Party.

If you haven’t recently read it, I would encourage you to do so. I would encourage the Board of Education to explain how this course is non-partisan and is intended to achieve an educational goal.

One of the alarming parts of the curriculum is “Media Mondays”, an opportunity for the teacher to lead the class on a discussion of the latest news stories. This is troubling for two reasons:

- A.) The course emphasizes the use of mainstream media news sources to discuss the current news. It has become clear that mainstream news has become propaganda mouthpieces for the Democratic Party. One needs to look no further than the Hunter Biden laptop story. Over a year ago this was originally reported as “fake news” and “Russian propaganda”, recently the mainstream news has sheepishly admit that it was all real.
- B.) There was a recent Facebook post by a teacher at Bacon Academy that spread misinformation about Kyle Rittenhouse. When it was pointed out that she was entirely wrong on the facts she became indignant and said she felt “saddened by this town.” That’s the kind of teacher who is absolutely scary leading this type of class. A teacher who’s partisan activism prevents her from teaching the children on a neutral basis and actively undermines parents.

This budget simply can't pass with the Community Activism curriculum. It needs to be removed or heavily modified before it should be subject to a voter referendum. Colchester can't be "Kind" until it respects the views of all parents- and political indoctrination should have no part of it.

The curriculum can be viewed at:

https://www.colchesterct.org/departments/teaching_learning/curriculum

Thank you,
Michael Dubreuil
180 Woodbine Road

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Dear Board of Selectmen and Board of Education Members,

I am writing to you today as a resident of Colchester. My husband and I are both graduates of Bacon Academy and we are the parents of 4 children who have all been in the town of Colchester since their birth. Our oldest two graduated from Bacon Academy in 2020. We also have a junior at Bacon and another child in 2nd grade.

All four of our children have dedicated countless hours on the fields in town, choosing to spend their time doing what they love. I'm writing to share my profound disappointment in the state of Colchester's athletic fields and to strongly request you consider investing in Colchester's youth and student athletes.

As you must be aware, Colchester is one of the only towns with its own high school in the state to not have a turf field anywhere in town. The field we do have at the high school, as well as the fields at the rec plex, are often deemed unsafe and entirely unplayable. When I attended Bacon Academy in the early 90's, we began fundraising so that we could one day have a football team. Thankfully, we now have that football team as well as many other amazing team sports with a large group of dedicated young players. Yet almost 30 years later, we still have substandard fields and our practice time depends on the sunset with no available lighting at our high school fields.

Our high school teams have often been forced to practice in the gym more often than outside. Of course, sports meant to be played outside cannot effectively be practiced in a gymnasium. This is a huge disadvantage and disheartening to our young players who need the practice to be competitive and successful against surrounding towns.

This past week, the boys lacrosse team practiced outside on the unlined field on Monday. On Tuesday, we won an away game. On Wednesday, we were forced to practice in the gym for just one hour. On Thursday, we played a home game. The varsity won, however, due to some rain, the JV game was called off just after half time because the referees deemed the field UNPLAYABLE and a HUGE SAFETY HAZARD to our student athletes. On Friday, it was 65 degrees and sunny in Colchester. A beautiful day. The fields were deemed "unplayable." We practiced inside, again, for one hour in the gym. Saturday, the varsity and JV games scheduled to be played by the boys lacrosse teams, at home, were canceled, due to field conditions. And here we are again, Tuesday, April 12, 2022 a home game was scheduled. It was a beautiful afternoon, and our games are yet again cancelled due to field conditions.

These players, who devote countless hours to their sport, deserve a SAFE playing field. At what point is it realized that the children of our town are at a disadvantage compared to other

surrounding towns. How are our coaches expected to create and promote competitive programs for these young kids when they don't even have a safe field to play on?

Our players are dedicated to their sports. They put in the time. As parents, we PAY for them to play. Our money should be used to improve these conditions so that our athletes can play their very best. What about the field maintenance fee that each player pays for recreation leagues? What about the admission of \$5 per person that is charged for each home Bacon Academy football game? Those funds should be used more efficiently. With some quick math, our family alone has spent over \$650 to watch our own boys play football over the years. OVER \$650, just for admission to the games! That large sum is in addition to our pay to play fees, in addition to our yearly taxes paid and in addition to any necessary equipment. Now imagine how many other families have attended every home game for years, all of the fees for guests from the opposing teams and what that collective amount is..... We certainly could have invested that money directly back to our fields. They deserve better. We all deserve better.

This community needs a turf field and lighting at the high school. It will benefit generations of Colchester children.

Surely if so many other Connecticut towns can do it, we can, too. Thank you for your time.

Sincerely,
Christine McNichols Foley

Dear Board of Selectmen and Board of Education Members,

As the head lacrosse coach of Bacon Academy's boys' lacrosse team, as well as vice president of Colchester Youth Lacrosse, head coach of Colchester recreation boys U10 lacrosse, head coach of boys U10 Colchester travel soccer, a resident of Colchester since 2009 and a father to three children who participate in Colchester youth sports, I'm writing to share my profound disappointment in the state of Colchester's athletic fields and to strongly request you consider investing in Colchester's youth and student athletes.

As you must be aware, Colchester is one of the only towns with its own high school in the state to not have a turf field anywhere in town. The field we do have at the high school, as well as the fields at the rec plex, are often deemed unsafe and entirely unplayable.

In 2019, the Bacon boy's varsity lacrosse team made it to the state championship game and finished second in the entire state, a huge accomplishment overshadowed by the fact that the boys were only allowed TWO HOME GAMES the entire season due to the horrendous condition of the high school football/ soccer/ lacrosse field.

This is obviously a longstanding problem, however the events of the last few weeks are a great example of how this issue impacts our students, our programs and our coaches.

The high school boys and girls lacrosse season began on March 19. While other teams were practicing on lined turf fields, the boys program paid \$200 from its own booster club to rent 1 hour of field time from Wild World of Sports in Uncasville, while the girls team was forced to practice in the gym.

Since then, both teams have been forced to practice in the gym more often than outside. Of course, the game cannot be played effectively in a gymnasium, and recently we learned we are no longer allowed to practice inside with regulation balls. This is obviously a huge competitive disadvantage. When we can practice outside, we are forced to use a small field behind the middle school, which to this date, three weeks after the start of the season, is still not lined. The girls lacrosse coach painted a crease and field marking for one half of a field by himself. The game of lacrosse is very dependent on the lines of the field. The teams need to know the space and dimensions of the field markings to be ready for game scenarios. The midfield line itself is a line that tells the attack and defense where they have to stop or they will be offsides. Again, this is a huge competitive disadvantage and disheartening to our young players.

This past week, the boys lacrosse team practiced outside on the unlined field on Monday. On Tuesday, we won an away game. On Wednesday, we were forced to practice in the gym for just one hour. On Thursday, we played a home game. The varsity won, however, due to some rain,

the JV game was called off just after half time because the referees deemed the field UNPLAYABLE and a HUGE SAFETY HAZARD to our student athletes. These players, who devote countless hours to their sport, deserve a SAFE playing field.

On Friday, it was 65 degrees and sunny in Colchester. A beautiful day. The fields were deemed "unplayable." We practiced inside, again, for one hour in the gym. Later in the day, I took my U10 youth team to Suffield's high school, where we played on a beautiful turf field under the lights.

Today, with the exception of one 4-minute sprinkle shower, the sun has been shining. The varsity and JV games scheduled to be played by the boys lacrosse teams, at home, were canceled, due to field conditions.

Less you think this issue is only impacting our high school players, I assure you it is not. The Youth season began April 1. The town fields were not ready. The youth program arranged for the children to practice on the same unlined middle school field our older children are playing on. They practiced on Monday. Wednesday's practices were canceled. Friday's practices were canceled.

After the U10 game yesterday, my 17 young players were super excited about their upcoming home game on Wednesday. I don't have the heart to tell them that in all likelihood, despite a good weather forecast, there's a good chance that game will not happen.

Our players are dedicated to their sports. Their parents pay for them to play. They deserve better.

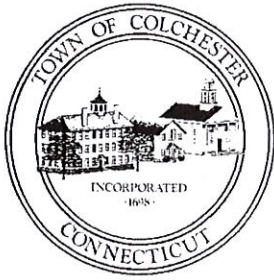
As a coach, I am trying to run top notch, positive, educational programs for these young boys, and my fellow coaches are doing the same for the girls. And yet we are not provided with the most basic of needs - a field to play on.

This community needs a turf field. It will benefit generations of Colchester children. It can be at the rec plex, the high school, anywhere in town.

Surely if so many other Connecticut towns can do it, we can, too.

I look forward to speaking with each and every one of you about how we can make this happen for our children.

Sincerely,
Brian Martin



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

Board of Selectmen

Regular Meeting Minutes

Thursday, April 7, 2022, at 7 PM

Via Zoom

Members Present: First Selectman – Andreas Bisbikos; Selectmen – Deborah Bates, Jason LaChapelle, and Denise Turner. Absent: Rosemary Coyle
Attendees: Stacy Farber, UHY Consultant; Dave Koji, ARPA Committee

1. Call to Order: First Selectman, A. Bisbikos called the meeting to order at 7:01 p.m.
2. Pledge of Allegiance
3. Correspondence: Attached
4. Citizens Comments: D. Koji, Chair of ARPA Committee discussed ARPA Committee's charge and processes and gave kudos to all its members. Also mentioned that first batch of ARPA applications will be discussed and reviewed for a final funding board decision during this meeting with more future applications expected from businesses, non-profits, and town department application recommendations. G. Barden, Vice Chair of ARPA Committee expressed pleasure that \$1M commitment asked on behalf of small businesses was agreed to and eager to move forward with the process. D. Bouchard expressed concerns regarding ARPA's lack of a planned communication strategy for community involvement, i.e., hearings and surveys as other surrounding towns have done. She also spoke to some missing components she felt should be reflected on the ARPA applications that are not. B. Dennler looking to get clarity on the reporting process and liability for the town. Should the town receive erroneous advice for fund use from the consultant company, who will the Treasury find at fault for that and can the town hold the consultant firm liable.
5. Approve Minutes of the 3/17/22 Board of Selectman Meeting: D. Turner motioned to remove minutes from Consent Agenda and make it #5 and make Consent Agenda 5A. Seconded by J. LaChapelle. **Motion carried 4 – 0.** D. Turner mentioned that in the Liaison Report, word change from Conversation Commission to Conservation Commission. A. Bisbikos made motion to move minutes forward with that spelling correction. Seconded by D. Turner. **Motion carried 4 – 0.**
 - A. Consent Agenda
 - B. Approve Amended Minutes of 2/3/22 and 2/17/22 with Attendees
 - C. Tax Collector's Refunds
 - D. Resignation of Matt Pulse from the Parks and Recreation Commission.

D. Turner moved remainder of Consent Agenda. Seconded by D. Bates. **Motion carried 4 – 0.**

6. Boards & Commission Interview: D. Bates motioned to approve William Otfinoski for the Commission of Aging for an alternate position with the term set to expire 12/31/22. **Motion carried 4 – 0.**
 - A. William Otfinoski for alternate membership on the Commission of Aging
 - B. Possible action on the appointment of William Otfinoski as an alternate member to the Commission of Aging with a term set to expire 12/31/22.
7. MOU Between the Town of Colchester and the American Nation Red Cross: D. Turner made a motion to accept the MOU between the Red Cross CT Chapter and the Town of Colchester which documents the relationship between the two and give the First Selectman the authority to sign all documents. Seconded by J. LaChapelle. **Motion carried 4 – 0.**
8. MOU Between the Town of Colchester and the Municipal Employees Union – Pam Minella: J. LaChapelle motioned to accept the MOU between the Town of Colchester and MEUI Local 506, to provide Ms. Minella \$400/week retroactive back to January 1, 2022, to June 30, 2022, or at the hire of a Public Works Director. Seconded by D. Turner. **Motion carried 4 – 0.**
9. MOU Between the Town of Colchester and the Municipal Employees Union – Mike Previti: D. Turner motioned to accept the MOU between the Town of Colchester and the MEUI Local 506 regarding Mike Previti to pay a stipend of \$400/week retroactive back to January 1, 2022, until June 30, 2022, or as such time as we hire a Public Works Director. Seconded by D. Bates. **Motion carried 4 – 0.**
10. MOU Between the Town of Colchester and the Municipal Employees Union – Tyler Molcan: D. Turner motioned to accept the MOU between the Town of Colchester and the MEUI Local 506 regarding Tyler Molcan to pay a stipend of \$380/week retroactive back to January 1, 2022, until June 30, 2022, or as such time we hire a Director of Public Works. Seconded by D. Bates. **Motion carried 4 – 0.**

11. ARPA:

- A. Review Business Applications
- B. Possible Action on Business Applications

Stacy Farber spoke on the UHY's role in the ARPA funding process for Colchester and the fact that Colchester is allowed to take their fund allocation as "revenue loss" based on the latest and final Treasury rules. Based on that guidance the town can use the funds as they see fit. UHY reviewed all applications to see if they fell within the guidelines even though they are not required to. This was done to mitigate any legal repercussions for misuse or misspending of funds. Spoke to the process that she is undertaking with continued reviewing of the application. EIN has not been addressed but could be reviewed for discussion at next committee meeting. Stacy added that funds will be monitored to make sure that money was spent as was requested and the attestation agreement does cover this. Conversations involving board members ensued regarding questions around liability, spending of funds, tax standing of businesses who have applied, 10M revenue loss and reporting, reasons for which businesses submitted applications. These funds will be taxed to business owners and A. Bisbikos will be disseminating that information as he calls

each business that has been approved. Lengthy discussion continued on with various topics: UHY's assistance on reporting requirements, payroll request eligibility, monitoring, supplied proof of negative impact on businesses, revenue loss classification and if taking the funds that way will there be a future impact on our town, auditing, Treasury ARPA guiding principles for reviewing applications and the decision process for approval. A. Bisbikos stated that private information of businesses will not go public, but negative impact information provided by businesses will be made public. A universal reduction was discussed, and a concern was raised on what that would cause for the businesses that have already applied, even though the narrative was that businesses can apply for funds "up to" 25K in trying to help as many as businesses as possible. There was a suggestion to table the approval of all applications until they have been received so that the dissemination of funds can be equally distributed. The board agreed upon the following five items: deadline will be April 30, 2022, for all applications; confirm that businesses have a Colchester address; ask businesses for EIN documentation; confirm businesses are in good standing with the Secretary of State; businesses need to identify the negative impact, per the dates identified, that they may have suffered during Covid, and this will be confirmed through UHY. Questions were addressed in the Chat messages section in real-time. This agenda item will be revisited when every ARPA application has been received. **No action taken.**

- C. Possible Action on Non-Profit Funding Cap: D. Koji stated the ARPA Committee determined that based on the allocation of funds, this was agreed upon. Discussion on the cap and the deadline for application submission. J. LaChapelle motioned to institute an April 30th deadline for non-profit applications for ARPA funds and cap the pool for non-profit funds at \$250K. Seconded by D. Bates. **Motion carried 4 – 0.**

12. Staffing Updates

- A. Current Status: Chris Bellantone is the new Health and Safety Officer for the Fire Department who started on April 4th. Alexis Salvagna will be Payroll & Accounts Payable Assistant with a start date of April 18th. Ariel Lago is the new Assistant Town Planner and Zoning/Enforcement Officer who started on April 5th.

Matt Bordeaux, the Town Planner, will be leaving with his final day, April 29th. Jay Gigliotti, our Wetlands Officer, we be leaving with a final day of April 22nd. A. Bisbikos expressed his pleasure of working with both and wished them the best with their future endeavors. A. Bisbikos commented that he would like to have a Special Meeting next week to discuss the Director of Public Works position and would like to go into Executive Session to discuss the status of that. Would like to have S. Ramsby, HR Director explain the status of applicants and suggest how to move forward. Special Meeting was approved by all to be Thursday, April 14, @ 11:30 a.m. via Zoom.

13. Senior Center Grant Application for the Making Memories Program: D. Turner motioned to approve the submission of Title III Grant Renewal application to secure grant funding for the Making Memories Program, fiscal year 2022-23 and authorize the First Selectman to sign all necessary documents. Seconded D. Bates. **Motion carried 4 – 0.**

14. Public Safety Subcommittee

- A. Possible action to formally recommend that the Public Safety Subcommittee develop a charge and structure for the Public Safety Committee: D. Turner motioned to move the Public Safety Subcommittee forward. Seconded by D. Bates. **Motion carried 4 – 0.**
- B. Possible action to expand the Public Safety Subcommittee to two citizens in the community, a member of Colchester Public Schools, a member of Emergency Management, and the Fire Marshal: J. LaChapelle motioned to add: two citizens, member of the Colchester Public Schools, member of the Emergency Management and the Fire Marshal to the Public Safety Subcommittee. Seconded by D. Bates. **Motion carried 4 – 0.**

15. Removal of Dog Litter Ordinance Update: A. Bisbikos read some information from a document received by CCM (Connecticut Conference of Municipalities). The letter addressed various questions posed by the First Selectman and shared information on various towns and how they address this type of ordinance. One citizen had offered that A. Bisbikos meet with the Glastonbury Chief of Police. A. Bisbikos would like to sit down with him to discuss how they made this effective in their town. A. Bisbikos would also like to bring the Chief to a Board of Selectmen meeting to address any concerns or questions. The board expressed their interest in meeting him to hear what he has to say.

16. Possible Action on Budget Transfers: D. Turner motioned to move the budget transfers. Seconded by J. LaChapelle. **Motion carried 4 -0.** Various questions were addressed during the Q&A section.

- A. Contract Settlements
- B. Tree Warden

17. Citizens Comments: G. Barden stated that the minutes for the ARPA Committee are located on their page on the Town Website and expressed the frustration on behalf of the ARPA Committee on another delay with the application process. C. Ozmun reiterated that he is extremely frustrated with this board and their lack of action with the approval of ARPA funding and applications that have been waiting for six months and yet the Hybrid Room had been approved by the board and not the ARPA Committee as of that date. J. Rose wanted clarification on Playground Update for ARPA funds. A. Bisbikos responded that the playgrounds are out for bid and will close on April 14th. D. Bouchard thanked everyone for a thorough discussion and is asking for clarification for the \$10M exemption and thinks that a guarantee should be in writing. She expressed some businesses previously received federal funds and should prove they were negatively impacted. Also, she discussed the five other categories that do qualify for these funds.

18. First Selectman's Report

- I. Connecticut Comeback: For well over a century, S&S Worldwide has made its home in Colchester. S&S serves teachers, coaches, counselors, and activity professionals across the country. S&S helps people play and learn with time tested products and services. For four generations, the Schwartz family have made this company Colchester's largest private employer. When Covid struck in the winter of 2020, the company was immediately negatively affected, as schools and youth groups were either closed or forced to meet online. Business fell off dramatically and has yet to return to its former high levels. In addition, the current supply chain issues have prevented the company from having a solid and continued supply of inventory. The survival of S&S Worldwide had been in doubt and losing this company would result in the loss of over 250 jobs. This would have been devastating to the town of Colchester.

- a. Adam and Hy Schwartz reached out to me in early February for assistance in their endeavor to secure funding so that their business could survive. As the First Selectman of Colchester, I felt it was my obligation to reach out to both the state of Connecticut and corporate lenders to not only support a company that has invested in Colchester for over a century and has kept jobs in our community; but to also save my hometown from economic devastation. Today, one of the corporate lenders that I engaged with, Connecticut Innovations – has agreed to lend them the amount needed to keep S&S Worldwide operational here in Colchester.
- b. The Schwartz family, like my family, came from Europe for a better a life and to establish their own American Dream. That American Dream has flourished in Colchester and has provided countless of opportunities for the people of this great town. Their heart belongs to Colchester and our heart belongs to them.

II. On April 5th, I had the honor of presenting my first town budget proposal to both the residents of this great community and the Colchester Board of Finance. Both the Colchester Proposed Town Budget PowerPoint Presentation and the complete Colchester Proposed Town Budget book are now available online!! If both the town and BOE proposals remain the same, mill rate will drop from 33.05 to 27.46 mills.

III. The Let the Fish Swim Free Painting fundraiser will benefit the development of the new Norton Park on Westchester Road/Rte. 149. This fundraiser celebrates the dam removal on the Jeremy River at the former C.H. Norton Paper Mill and future site of Norton Park. Local fine artist and Norton family member, Julianna W. Cameron, will lead the design and painting events where participants will be encouraged to creatively their paint fish cut from authentic C.H. Norton paper mill board. The participants may choose to have their painted fish be part of an art exhibit to be held at the Cragin Memorial Library May 21 – June 30, 2022. Multiple sessions of this painting fundraiser will be held at the Colchester RecPlex Pavilion, 215 Old Hebron Road Colchester on two dates – Saturday, April 30, 2022, at 1:00 p.m. and 2:00 p.m. and Saturday May 7, 2022, at 10:00 a.m. and 11:00 a.m.

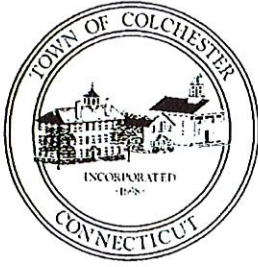
IV. Join members of The Colchester Hayward Fire Department at Fire Headquarters located at 52 Old Hartford Rd as they instruct the American Heart Association’s Family and Friends CPR Course. This video-based course teaches CPR and relief of choking in adults, children, and infants. Use of an AED (Automated External Defibrillator) is also included in the training, and participants receive a student manual for ongoing reference. There is no cost to sign up. If you would like to sign up for one of these upcoming classes, please contact the Fire Department

- a. Available Dates: May 18, 2022 – 7PM to 9PM; August 10, 2022 – 10AM to 12PM; November 9, 2022 – 7PM – 9PM

V. The Senior Center Logo Contest: As we design and build a brand-new senior center, we are looking to establish a new logo. We are conducting a community-wide contest to design this logo, which we envision using in the new building, as well as in promotional materials such as our monthly newsletter, on business cards and letterhead. The competition can be found on the town website and on social media.

- VI. A special shout out to Fornarelli's Ristorante & Bar for hosting a Meet & Greet last weekend. It was a pleasure to meet owner Vito Fornarelli while enjoying the atmosphere with friends. I wish them success in Colchester.
- VII. The Colchester Hayward Fire Department is conducting a survey of its external stakeholders. Our external stakeholders are our community members which provide valuable feedback to see how we are doing and where we can improve. As an all-hazards emergency response organization, we want to ensure we are providing quality essential services and your responses will assist in providing feedback to assist with that evaluation. The survey can be found on the town website and on social media.
19. Liaison Reports: D. Bates – Ethics Committee held an Executive Meeting which she wasn't allowed to attend. Attended Economic Development Commission where InCord signed the tax agreement, and they are submitting their design application for the new building. They are starting to interview applicants for when they arrive in Colchester. For grants, they are looking to get projects in capital and material costs have changed because of the fuel prices and they are engaged with a consultant to see how they can move forward. Regarding the grants they are looking at sidewalks for various locations around town. D. Turner met with Youth First Coalition had a presentation from the Search Institute. J. LaChapelle – Board of Ed had a budget discussion – ended up at 0.95% and then prior to that had an Executive Session. They parted ways with the Special Education Director. A. Bisbikos – Public Safety Subcommittee met for the first time and the motions of tonight's meetings were the outcome of that meeting. Also, we will be getting a Fire Chief to come to the next meeting to discuss how a Public Safety Committee has worked in his community. Regarding the budget, presented at a public hearing.
20. Adjourn: D. Turner motioned to adjourn at 9:35 pm. Seconded by D. Bates

Respectfully Submitted by Marli Rudko



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

Board of Selectmen Special Meeting Minutes
Thursday, April 14, 2022, at 11:30 AM

Members Present: A. Bisbikos, D. Turner, D. Bates, R. Coyle
Members Absent: J. LaChapelle

1. Call to Order – Meeting Called to order at 11:33 AM
2. Pledge of Allegiance
3. **Executive Session**
 - A. R. Coyle motions to enter executive session to discuss the public works position. D. Turner seconds.
Motion carries 4-0. Board of Selectmen enter executive session at 11:35 AM and exit at 12:08 PM.
4. Appointment Decisions
 - A. Possible Action on the Public Works Director Position – None Taken
5. Adjourn – D. Turner motions to adjourn. R. Coyle seconds. Meeting Adjourns at 12:09 PM

RECEIVED
COLCHESTER, CT
2022 APR 18 AM 10:49
Andreas Bisbikos

**Memorandum of Agreement
Between the Town of Colchester
and
Municipal Employees Union "Independent" (MEUI) Local 506, SEIU, AFL-CIO, CLC**

This Memorandum of Agreement ("Agreement") is made between the Town of Colchester ("Town") and the Local 506 ("Union").

WHEREAS, the Town and the Union are parties to a Collective Bargaining Agreement (CBA) dated July 1, 2021-June 30, 2024; and

WHEREAS, the Director of Public Works position is currently vacant and a significant amount of the responsibilities of that position has fallen on the Director of Parks and Recreation, who in turn has left some functions of that position temporarily assigned to bargaining unit member Tiffany Quinn ("Ms. Quinn"), including planning ARPA projects based on community needs, writing ARPA requests, writing request for proposal for projects, opening sealed bids and awarding RFP following Town policy, and working with vendors to complete projects; in addition to her normal duties assigned to her position as Director of Parks and Recreation; and

NOW THEREFORE, the parties hereby agree as follows:

1. Effective and retroactive to February 28, 2022, the Town agrees to pay a stipend of three hundred dollars (\$400.00) per week to Ms. Quinn for each week she performs these additional duties or other related duties as may be assigned from time to time.
2. This Agreement will be in effect until such time as the Town reassigns the additional duties being temporarily assigned to Ms. Quinn or June 30, 2022, whichever shall occur first.
3. Any additions to, deletions, or modifications of any provision of this Agreement shall be effective only if made in writing and executed mutually by the parties.
4. This Agreement constitutes the complete understanding between the Parties concerning the matters addressed, and supersedes any and all prior agreements or understandings, oral or written, between the Parties addressing this topic.

AGREED TO:

FOR THE UNION:

FOR THE TOWN:

MEUI Local Union Leadership

Andreas Bisbikos
First Selectman

Dated: _____

Dated: _____

Tiffany Quinn

Dated: _____

To :

date : 4/8/2022

Andreas Bisbikos – First Selectman

Board of Selectmen - BOS

David Koji – ARPA Chairman

To whom it may concern,

I am resigning as a member of the ARPA committee effective immediately. I have been on this project since the beginning and have a strong belief it is a great program and will help many businesses and individuals as well as municipal and non-profits.

The way this has been handled by the Board of selectmen though, has left me feeling that there is a lack of trust in our communities' businesses, and a disregard for the ARPA committee, the consultant UHY, and our recommendations to Board of Selectmen.

Regarding the BOS meeting on 4/7/22, the Board of selectmen has been aware of this project since the change in administration when it was implemented last year. They have had access to all the communications and meeting notes as well as our recommendations for all the businesses over this period. Many discussions were had in limiting the business applications and amounts and how they would be handled. It appears based on last night's meeting, that board members had either not looked at anything prior to the meeting, since no concerns were brought to the ARPA committee during the times we met, or decided to withhold it from us until this meeting. The additional discussions by the BOS of telling a business, who made a good faith application at the 25k limit, to now say it was not guaranteed, and is something that can be reduced at the discretion of the BOS, even though it was approved by UHY and the committee feels like a betrayal to them.

The businesses that have applied over the last 6 months and more, have had an expectation that money would be forthcoming in a timely manner. The BOS should have come to the committee with their concerns during our meetings if they had any issues with how it was handled since we have continuously updated them. From what I heard last night, the BOS had concerns the public was not notified of the program. There were notices and articles in the RiverEast, and multiple posts on Facebook and all the local Colchester sites as well as multiple emails and contact the committee made personally to any businesses they were aware of. I and the committee had asked multiple times to have a prominent placement on the town's website for ARPA, and to have constant communications from the town to the Public. If that was not done, it was not the fault of our committee.

I can only hope the Board will look at this in the light of helping the public and the businesses. Going by what occurred in the meeting, I feel you are going to complicate this process beyond the ability of many in need to utilize it. You will also add additional expenses in trying to track and maintain the way the money is being given out. I am all for transparency and fairness in the process, and although the ARPA committee's process was not perfect, it was held open to the public and all processes were agreed to by the first selectman, our liaison and the members. Having the BOS come in at this late time in the process, with what I feel are onerous requirements, is a failure of the town to help the people who have applied in good faith and help our community thrive. I wish the committee well in finding a way to achieve what we started out to do.

Respectfully,

Jack Faski

ARPA committee member



Charles Maynard
40 Alexander Dr
Colchester, CT 06415
04/13/2022

Andreas Bisbikos
First Selectman
Town of Colchester
127 Norwich Ave
Colchester, CT 06415

Dear Andreas:

It is with regret that I tender my resignation from the Public Safety Subcommittee, effective immediately.

I am grateful for the opportunity to serve, but due to personal reasons I will not be able to continue serving on the subcommittee.

Sincerely,

Charles Maynard

Cc: Chief Steve Hoffman

First Selectman

From: Jay Gigliotti
Sent: Thursday, March 31, 2022 1:40 PM
To: First Selectman
Cc: Matthew Bordeaux; Marli Rudko
Subject: UCONN Wildlife Management Plan Presentation

Good Afternoon Andreas,

The UCONN Students working on a wildlife management plan at the Sablitz Open Space property (Middletown Road) are nearing completion. Per the student's class syllabus, they are required to present the completed plan to the property owner. The students have requested to present the wildlife management plan to the Board of Selectmen at the 4/21/22 meeting so as to have their project completed by the end of the semester. I have advised them to limit their presentation to 25-30 minutes or less.

Would you be able to them on the agenda for April 21, 2022 BOS meeting?

Let me know if you have any questions.

Thanks,

Jay

Jay Gigliotti
Town of Colchester
Planning & Zoning Department
(860) 537-7283
jgigliotti@colchesterct.gov

American Rescue Plan Act (ARPA)

“Comeback Colchester” Grant Program

Program Description

The *Comeback Colchester Grant Program* helps small businesses and non-profit organizations complete capital improvement projects to improve the appearance and/or function of real property and enhance business personal property. “Real Property” is defined as the physical structure and permanent exterior assets occupied by a business or non-profit. “Capital improvements” are defined as projects which:

- Substantially add to the value of real property, or appreciably prolong the useful life of the real property.
- Projects that become part of the real property or permanently affixed to the real property so that removal would cause material damage to the property or article itself.
- Projects intended to become a permanent installation.

Eligible projects may include but are not limited to:

Interior Improvements

- The upgrade of flooring, ceiling, wall systems, and similar aesthetic upgrades.
- Construction of permanent walls, office space, production space, retail displays, restrooms, and similar construction work.
- Plumbing and electrical upgrades.
- The purchase and installation of certain “fixed assets” which, if removed, would cause material damage to the space. This may include restaurant/food preparation equipment and certain manufacturing equipment.

Exterior Improvements

- Door, window, permanent lighting, awning, roofing, signage infrastructure, and other façade improvement projects.
- The paving/repaving of driveways and parking areas.
- Construction of outdoor dining areas, including permanent decks and patios.

“Personal Property” is defined as any item used to conduct business that is movable and may be taken when moving locations, not affixed or associated with the land, such as and not limited to inventory, furniture, supplies, materials, tools, and equipment. Eligible projects may include and not be limited to:

- Avoiding supply chain delays to accommodate customers and clients with supply and material purchases.
- Retention of employees by providing furniture, equipment, and supplies to improve productivity.

- Tools and equipment purchase to enhance services business conducts.

Applicants pursuing projects that don't align with the guidelines above are encouraged to contact the Town's ARPA consultant, UHY Advisors, at 860-221-7609 to determine eligibility.

Funding Information

Award Amounts

The *Comeback Colchester Grant Program* may award a business applicant a maximum grant award of up to \$25,000. If the cost of the project exceeds the allotted amount or the total costs increase during the project the applicant is responsible for costs above the original total project amount.

Project Cost Matching

Projects may be matched using private funding. In the case of non-profits, matching funds may include State of Connecticut grant funding or, in certain cases, Federal funding. Please contact the o ARPA Consultant UHY Advisors at **860-221-7609** to determine matching eligibility.

Eligible Costs

Grants may help fund the costs of materials, installation/construction, permitting, design, engineering, and similar costs.

Project Period

All projects must be complete and fully funded by December 31, 2024, to meet ARPA requirements. In the event awardees do not demonstrate progress to ensure project completion by the project period deadline, the ARPA Consultant, on the advice of the Town will cancel the grant contract and pursue any ARPA funding provided for the project to that point.

Release of Grant Funding

It is the Town's preference to award grant funds on a reimbursement basis. However, applicants may request the release of up to 50% of the total award amount during project activities to ensure project completion.

Grant Bidding Requirements

Written quotes from at least three (3) bidders are required and must be retained to justify expenditures for interior and exterior improvements. [Do It Yourself projects are not allowable.]

Additional Grant Requirements

A webinar will be held in advance of application process to go over grant requirements to provide applicants with ARPA background and requirements for receiving ARPA funding.

Requirements include and are not limited to the following:

- DUNs number
- SAM.gov registration
- Records retention

- Reporting

Award “Clawback”

Grant award contracts may include “clawback” provision requiring grantees to repay all or a portion of the grant award in the event the organization relocates from Wallingford. If a business is sold during the “clawback” period, grant award obligations will be formally transferred to the new business owner via an updated grant contract.

Applicant Eligibility

Businesses and 501(c)(3) organizations with operations in Colchester, registered by the State of Connecticut to conduct business for not less than six months, in good standing with the Town of Colchester, and employing not more than 150 employees.

Applicants must provide their federal taxpayer identification number.

Applicants must show a current Certificate of Good Standing from the Connecticut Secretary of State.

Applicants must demonstrate that their organization has been negatively impacted by the COVID pandemic. This demonstration can take on many forms, such as:

- Demonstrated income loss during the pandemic
- Demonstrated reduction in employees during the pandemic
- Demonstrated reduction in service hours or number of customers served
- For non-profits, increased demand for services without a similar increase in the ability to provide services

Applicants may be the owner of real property or the lessee. Lessees must provide a copy of their lease and demonstrate project approval by the building owner/landlord. Also, lessees must demonstrate that projects for which funding is sought are the sole financial responsibility of the tenant and not work funded by the property owner.

Approval Process

All applications for funding will be completed by the business/non-profit organization with assistance from the Town’s ARPA Consultant. Grant awards are to be formally approved by the Town.

First Selectman

From: Stephen Coyle <stephencoyle@sbcglobal.net>
Sent: Tuesday, April 5, 2022 9:43 AM
To: First Selectman
Subject: Sewer and Water Bacon Academy Board of Trustees Subcommittee - final resolution

Andreas,

The Colchester Sewer and Water/ Bacon Academy Board of Trustees subcommittee has reached agreement on the following recommendation:

- The water meter readings from 6/10/2020 thru 7/3/2020 were incorrect
- The source of the error was a malfunctioning water meter
- The October 1, 2020 invoice is to be reduced to \$ 1040.57.
- An additional water meter and service will be installed for Day Hall
- The cost of the second meter will be paid by the Old Bacon Academy Board of Trustees
- The Old Bacon Academy Board of Trustees will continue to monitor water consumption for both buildings with the use of cell phone software

This settlement was agreed to unanimously.

This completes the charge given to the subcommittee.

Regards,

Stephen Coyle,

Chairman of the subcommittee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

First Selectman

From: Tiffany Quinn
Sent: Tuesday, April 5, 2022 10:09 AM
To: First Selectman
Cc: moodyones@comcast.net
Subject: Ukrainian Flag request

Taras and Ihor Rudko have requested that the Ukrainian flag be raised at the Colchester Town Hall from April 23-30, 2022. At the April 4, 2022 meeting of the Recreation Commission, this request was approved unanimously based on the humanitarian significance represented by the flag. In accordance with the [Town Policy 3.1 Town Hall Flag Policy](#), this recommendation is being forwarded to the Board of Selectman for further consideration. The Ukrainian flag would be the 3rd flag, replacing the POW flag. We have reached out the Veterans for their input and await their response.

Please let me know if I can be of further assistance,

Tiffany Quinn, CCMO, CRPE (she, her)

Director, Colchester Parks & Recreation

27 Norwich Ave., Colchester, CT 06415

(860) 537-7297

<https://www.colchesterct.gov/recreation-department>



Please be aware that email communication can be intercepted in transmission or misdirected. Please communicate sensitive information by telephone or in person.



TO: Board of Selectmen, Town of Colchester
FROM: Kate Byroade, Library Director
Date: April 21, 2022
Re: Acceptance of Grant Contract with the Connecticut State Library

Cragin Library submitted an application for a Fiber to the Library-Internet Connection (FTTL-IC) grant from the Connecticut State Library in the amount of \$6,839 to pay for an assessment of the Library's Internet connections and network. The grant has been awarded and the Town of Colchester Board of Selectmen must to pass a resolution authorizing the First Selectman to sign the contract.

Motion:

Resolved, that Andreas Bisbikos, the duly elected First Selectman is empowered to execute and deliver in the name and on behalf of this organization a certain contract with the Connecticut State Library, State of Connecticut, for a Fiber to the Library-Internet Connection grant to pay for an assessment of the Library's Internet connection and networks.

**Fiber to the Library Communications Grant Program
Connecticut State Library
Hartford, Connecticut 06106**

GRANT CONTRACT

Targeted Grant FY 2022, Cycle 1— Grant #028-FL-22

This contract made between the State of Connecticut, Connecticut State Library (hereinafter "State Library" or Grantor) and the **Cragin Memorial Library of Colchester** (hereinafter "Contractor" or "Grantee") pursuant to C.G.S. §§ 11-23c.

WHEREAS, the State Library is authorized to administer a competitive grant program to provide grants to libraries to provide public universal access to the Internet, and

WHEREAS, state bond funds have been allocated to the State Library to provide grants-in-aid to public libraries to provide high speed connections between public libraries and the Connecticut Education Network for Internet access; and

NOW THEREFORE, in consideration of the aforesaid and the mutual promises hereinafter contained, the parties do hereby agree as follows:

1. The State Library hereby authorizes a Grant for an amount not to exceed **\$6839.00** (hereinafter "Grant Funds"), for the following (hereinafter referred to as the "Project") as approved in the Contractor's Fiber to the Library Grant Application on **March 28, 2022**, on file at the State Library, Division of Library Development:

Standardized assessment of local area network infrastructure, inclusive of the underlying systems, to support a well-performing network for principal public libraries who have built end-to-end connectivity to a CEN-supported site on the network.

2. The approved Project Budget is as follows:

	Expense Type (attach costs itemized by CEN-Novus Insight)	Funds Approved
1.	IT Assistance (assessment)	\$6839.00
2.		
3.		
4.		
5.		
6.		
7.	TOTAL	\$6839.00

The Contractor is responsible for any project expenses that exceed the Grant Funds.

3. The Contractor shall complete the Project and expend the Grant Funds as described in the Project Budget within the contract period. The contract period is from **May 1, 2022, or the date of approval of this contract, whichever is later**, through **October 31, 2023**. Any Grant Funds remaining unexpended on **October 31, 2023**, must be returned to the State Library with the Project Evaluation/Expenditure Report.
4. **Amendments.** To request approval for a change to the Grant's methodology, budget and/or completion deadline, the Contractor shall submit an *Amendment Request Form*, available on request from the State Library, to the State Library at least two (2) months prior to the then-current end of the contract period. (b) The State Library must approve any budget reallocation that exceeds ten percent (10%) of the total Grant Funds. The Contractor may reallocate up to ten percent (10%) (ten percent) of the total Grant Funds among line items (contained in the approved Project Budget as detailed in Paragraph 2 of this contract without prior approval. (c) The State Library must approve any extension to the completion deadline. The Contractor must notify the State Library immediately if difficulties arise that could affect the timely completion of all grant work and expenditures. Extensions are at the sole discretion of the State Library and will not be considered except in the most extenuating situations beyond the municipality's control.
5. The Contractor shall submit a *Project Evaluation/Expenditure Report*, available on the State Library website, by **November 30, 2023**. Failure to submit a completed *Project Evaluation/Expenditure Report* for receipt by the due date may result in termination of the Grant and the requirement that the Contractor return the full Grant Funds, as well as loss of eligibility for other State Library grants. This filing deadline shall not be extended.
6. **Insurance.** The Contractor agrees that while performing services specified in this contract that it shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to "save harmless" the State of Connecticut from any insurable claim whatsoever. If requested, certificates of such insurance shall be filed with the State Library prior to the performance of services.
7. **Indemnification.** The Contractor agrees to indemnify and hold the State, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Contractor or any of its officials, agents, or employees of the Contractor's obligations under this agreement. It is further understood that such indemnity shall not be limited by any insurance coverage which is required herein Paragraph 6.
8. The State of Connecticut shall assume no liability for payment of services under the terms of this contract until the Contractor is notified that the State Library has accepted this contract.
9. Payment processing shall be initiated upon approval of this contract or upon the first day of this contract period, whichever is later.
10. **Audit Requirements for State Grants.** For purposes of this clause, the word "Contractor" shall be read to mean "nonstate entity," as that term is defined in C.G.S. § 4-230. The Contractor shall provide for an annual financial audit acceptable to the State Library for any expenditure of State-awarded funds made by the Contractor. Such audit shall include management letters and audit recommendations. The State Auditors of Public Accounts shall have access to all records and accounts for the fiscal year(s) in which the award was made. The Contractor will comply with federal and State single audit standards as applicable.

11. **Inspection of Work Performed.** (a) The State Library or its authorized representative shall at all times have the right to enter into the Contractor's or subcontractor's premises, or such other places where duties under this Contract are being performed, to inspect, to monitor or to evaluate the work being performed in accordance with C.G.S. § 4e-29 to ensure compliance with this contract. The Contractor and all subcontractors must provide all reasonable facilities and assistance to State Library representatives. All inspections and evaluations shall be performed in such a manner as will not unduly delay work. Written evaluations pursuant to this paragraph shall be made available to the Contractor. (b) The Contractor must incorporate this section verbatim into any contract it enters into with any subcontractor providing services under this contract.
12. **Refund.** The Contractor shall refund any amounts found to be owing to the State as a result of an error or the discovery of any fraud, collusion, or illegal actions and shall make such refund within thirty (30) days from the notice in writing by the State. In the event that the Contractor fails to make such refund, the State shall deduct such amount from any current or future sums owing to the Contractor on the part of the State from any source or for any purpose whatsoever.
13. **Governing Law.** This contract and the rights and obligations of the parties hereunder shall be governed by, and construed in accordance with, the laws of the State of Connecticut.
14. This contract shall be binding upon and shall inure to the benefit of the Contractor and its successor.
15. **Assignment.** The Contractor shall not assign any of its rights or obligations or sublet under this contract, voluntarily or otherwise, in any manner without the prior written consent of the State Library. The State Library may void any purported assignment in violation of this paragraph and declare the Contractor in breach of contract. Any cancellation by the State Library for a breach is without prejudice to the State Library or the State's rights or possible claims.
16. **Claims against the State.** The sole and exclusive means for the presentation of any claim against the State arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Contractor further agrees not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.
17. **Executive Orders.** This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland, promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. The Contract may also be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services. If Executive Order 14 is applicable, it is deemed to be incorporated into and made a part of the Contract as if it had been fully set forth in it. At the Contractor's request, the Client Agency or DAS shall provide a copy of these orders to the Contractor.
18. **Termination.** The State may terminate this contract upon thirty (30) days written notice to the Contractor if the Contractor fails to comply with this contract or time schedules to the satisfaction of the State. In the event of such a termination, the State shall not be responsible for any future payments to the Contractor, and the State may recover any payments already made to the

Contractor by any available means, including the withholding of grants of funds otherwise due the Contractor from the State.

19. **Sovereign Immunity.** The parties acknowledge and agree that nothing in this contract shall be construed as a modification, compromise, or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this contract. To the extent that this section conflicts with any other section, this section shall govern.
20. **Summary of Ethics Laws.** Pursuant to the requirements of section 1-101qq of the Connecticut General Statutes (a) the State has provided to the Contractor the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes, which summary is incorporated by reference into and made a part of this Contract as if the summary had been fully set forth in this Contract; (b) the Contractor represents that the chief executive officer or authorized signatory of the Contract and all key employees of such officer or signatory have read and understood the summary and agree to comply with the provisions of state ethics law; (c) prior to entering into a contract with any subcontractors or consultants, the Contractor shall provide the summary to all subcontractors and consultants and each such contract entered into with a subcontractor or consultant on or after July 1, 2021, shall include a representation that each subcontractor or consultant and the key employees of such subcontractor or consultant have read and understood the summary and agree to comply with the provisions of state ethics law; (d) failure to include such representations in such contracts with subcontractors or consultants shall be cause for termination of the Contract; and (e) each contract with such contractor, subcontractor or consultant shall incorporate such summary by reference as a part of the contract terms.
21. **Large State Contract Representation for Contractor.** Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the Contractor, for itself and on behalf of all of its principals or key personnel who submitted a bid or proposal, represents:
 - (1) That no gifts were made by (A) the Contractor, (B) any principals and key personnel of the Contractor, who participate substantially in preparing bids, proposals or negotiating State contracts, or (C) any agent of the Contractor or principals and key personnel, who participates substantially in preparing bids, proposals or negotiating State contracts, to (i) any public official or State employee of the State agency or quasi- public agency soliciting bids or proposals for State contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for State contracts or the negotiation or award of State contracts, or (ii) any public official or State employee of any other State agency, who has supervisory or appointing authority over such State agency or quasi-public agency;
 - (2) That no such principals and key personnel of the Contractor, or agent of the Contractor or of such principals and key personnel, knows of any action by the Contractor to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the Contractor to provide a gift to any such public official or State employee; and
 - (3) That the Contractor is submitting bids or proposals without fraud or collusion with any person.
21. **Large State Contract Representation for Official or Employee of State Agency.** Pursuant to

section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the State agency official or employee represents that the selection of the most qualified or highest ranked person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.

23. **Iran Energy Investment Certification.**

(a) Pursuant to section 4-252a of the Connecticut General Statutes, the Contractor certifies that it has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date.

(b) If the Contractor makes a good faith effort to determine whether it has made an investment described in subsection (a) of this section shall not be subject to the penalties of false statement pursuant to section 4-252a of the Connecticut General Statutes. A "good faith effort" for purposes of this subsection includes a determination that the Contractor is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the State of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this subsection shall be construed to impair the ability of the State agency or quasi-public agency to pursue a breach of contract action for any violation of the provisions of the Contract.

24. **Consulting Agreements Representation.** Pursuant to section 4a-81 of the Connecticut General Statutes, the Contractor represents that it has not entered into any consulting agreements in connection with this Contract, except for the agreements listed below. "Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the State, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction, requests for information, or (C) any other similar activity related to such contracts. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of chapter 10 of the Connecticut General Statutes as of the date such contract is executed in accordance with the provisions of section 4a-81 of the Connecticut General Statutes.

Consultant's Name and Title

Name of Firm (if applicable)

Start Date

End Date

Cost

The basic terms of the consulting agreement are:

Description of Services Provided: _____

Is the consultant a former State employee or former public official? YES NO

If YES:

Name of Former State Agency

Termination Date of Employment

25. **Campaign Contribution Restriction.** For all State contracts, defined in section 9-612 of the Connecticut General Statutes as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Contract represents that they have received the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice.
26. **Access to Contract and State Data.** The Contractor shall provide to the Client Agency access to any data, as defined in Conn. Gen Stat. Sec. 4e-1, concerning the Contract and the Client Agency that are in the possession or control of the Contractor upon demand and shall provide the data to the Client Agency in a format prescribed by the Client Agency and the State Auditors of Public Accounts at no additional cost.
27. **Entire Agreement.** This written contract shall constitute the entire agreement between the parties and no other terms and conditions in any document, acceptance or acknowledgment shall be effective or binding unless expressly agreed to in writing by the State Library. This contract may not be changed other than by a formal written contract amendment signed by the parties hereto and approved by the Connecticut Attorney General, if applicable.

Grantee:

Signature of Authorized Official

Date

Name (Type or Print Clearly)

Title (Type or Print Clearly)

Grantee Organization (Type or Print Clearly)

The undersigned, being the person signing the Contract, swears that the representation in the Consulting Agreements Representation provision in this Contract is true to the best of my knowledge and belief, and is subject to the penalties of false statement.

Signature of person signing this Contract

Print Name

Date: _____

Sworn and subscribed before me on this _____ day of _____, 20____.

Commissioner of the Superior Court
or Notary Public

My Commission Expires

Connecticut State Library:

Deborah Schander, State Librarian

Date

This contract template, having been reviewed and approved by the Office of the Attorney General (OAG), it is exempt from review pursuant to a Memorandum of Agreement between the State Library and the OAG dated June 24, 2019.

For State Library Use Only

Fund	Department	SID	Program	Account	Project	Budget Ref.
12052	CSL66011	43649	85007	55070	CSL NONPROJECT	2021