



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance  
Meeting Minutes  
November 15, 2017  
Town Hall Room 1 @ 7:00 pm**

**Members Present:** R. Tarlov (*via phone*), A. Migliaccio, T. Peters, T. Kane, R. Lepore and A. Bisbikos

**Others Present:** First Selectman A. Shilosky, CFO M. Cosgrove, Tax Collector M. Wyatt, BOS R. Coyle, Registrar D. Mrowka, M. Egan, M. Hayes and Clerk J. Campbell

**1. CALL TO ORDER**

Meeting was called to order at 7:00 pm by T. Kane.

**2. ADDITIONS TO THE AGENDA**

None

**3. APPROVAL OF MINUTES: November 1 Regular Meeting**

A. Migliaccio MOTIONED to approve the November 1<sup>st</sup> Minutes, SECONDED by T. Peters. All members present voted in favor. MOTION CARRIED. 6/0

**4. CITIZENS COMMENTS**

None

**5. CORRESPONDENCE**

See Attached

**6. DEPARTMENT REPORTS**

- a. **Tax Collector** – M. Wyatt stated that 16,662 MV bills went out on 10/25. Payments due 11/01/2017 however they become delinquent after 12/01/2017. DMV issues still continue, anyone who did not receive a tax bill is urged to contact Tax Collector's Office. On 12/4/2017 the Tax Collector's Office reports to DMV any unpaid bills. Supplemental bills are being work on to be hopefully sent out in December. In January the 2<sup>nd</sup> ½ of the real estate bills will be due. No new mailing will be sent out as both payments were sent out in July. Tax Collectors are still working on back taxes. October collected \$72,315.27 in back taxes with \$68,100.57 in interest. November, 80 more demand notices went out. So far for November \$20,000 has been collected in back taxes with \$11,000 in interest. YTD \$240,124.82 has been collected in back taxes with 56% of the yearly goal being met. \$161,622.01 has been collected in interest with 81% of the yearly goal being met.
- b. **Finance** – M. Cosgrove reported on the Monthly reports for October. Revenue numbers are askew because of the delay in sending the MV Bills out. Once the numbers come in the comparison should even out with last year. Nothing new on the expenditure side because of the freeze that is still in place at the moment. Some salaries have been unexpended because of the turnover we have had. P&Z has an over budget item because of the employee leaving and a new hire, but should even out. R. Tarlov asked about the Health Insurance Report, are the fund balances up or down from last year? M. Cosgrove reported that account is currently trending up.

**7. FIRST SELECTMAN**

- a. **Transfer requests** - None
- b. **First Selectman's report** – None

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**8. NEW BUSINESS**

- a. **2017–2018 Budget Status and Process** – Nothing further to discuss at this moment.

**9. OLD BUSINESS**

a. **2018-2019 Budget – Discussion and Possible Action**

- i. **Survey** – R. Lepore & T. Peters will be working on the survey. R. Lepore has been researching questions for the survey and has created a time table of events. Currently BOE & BOS have not presented their members with joining the subcommittee. T. Peters & R. Lepore will be discussing the survey questions after tonight’s meeting. R. Lepore will send a draft out by 11/17 of the questions to have responses in time to present to the BOF meeting on 12/6.
- ii. **Public Forums** – Seniors have asked that the meeting be held at 6:00 pm. They are slotted for the January 17<sup>th</sup> meeting. All members agreed to do so. R. Tarlov stated that D. Bouchard suggested having a forum for the voters on her petition she circulated. T. Kane stated it made him feel uncomfortable inviting such a specific group rather than a demographic.

- b. **BOF Initiatives and Objectives – Review** R. Tarlov stated that the chart is current with their Goals & Initiatives. No one had anything further they wanted to add.

**10. LIAISONS’ REPORTS**

A. Migliaccio reported the COA is organizing their 40<sup>th</sup> Celebration for 9/2018. BOE re-attracted 23 former students. Took a tour of the new school. Bacon Academy has created a new program, School Refusal Program, through special ed. This program is geared toward students with high anxiety. This program has received regional attention. Because of the success of this program the school will hire an educator to take over the program and potentially new students enrolling in this program. Superintendent position has been publicized again. Follow up calls will go out to those previously interested. Interim Superintendent, Mary Conway, will join us in January. Karen Milly has been named Connecticut’s Para Educator of the Year. Dr. Hugh’s is developing a new plan to accommodate 5-15 hours of additional planning time per week for Teachers. Sexual Assault Awareness has been mandated for students, pre-k through 12. 12/4 meeting the BOE will present budget effects to the public and the results from the Food Service survey. Dr. Hugh’s is also looking to create a Tech Plan to manage updates, etc. A. Bisbikos reported that the current Field Sustainability Fund is at \$6800. C. Preston will be leaving. A. Hunyadi has taken place as the Rec. Supervisor. R. Tarlov reported that building committee is ahead of schedule and under budget. He also stated, K. Jackson offered a tour of the school. R. Tarlov suggested trying to get the BOF together prior to the next meeting to take him up on that offer.

**11. CITIZENS COMMENTS**

R. Coyle expressed that she felt it was a good decision to not have a public forum just for the “no” voters from the petition D. Bouchard circulated.

**12. ADJOURNMENT**

A. Migliaccio MOTIONED to adjourn the meeting at 7:35 pm, SECONDED by A. Bisbikos. All members present voted in favor. MOTION CARRIED 6/0

Respectfully Submitted,

*Joanie Campbell*, Clerk

**Attachments:**

Correspondence  
Tax Collector’s Reports  
Finance Reports  
BOF Initiatives & Objectives