

**CORE Commission Meeting**  
October 19, 2022 – Meeting held via Zoom

MEMBERS PRESENT: Chair Shawn Pelletier, Judith Barnes, Nancy Nelson, Jeffrey Koonankeil  
Vice Chair Amy Domeika present at 6:35  
MEMBERS NOT PRESENT: Jah-Marley Wright, Board of Selectman liaison Denise Turner

**1. Call to Order**

Shawn Pelletier called the meeting to order at 6:30pm with a roll call to establish a quorum

**2. Pledge of Allegiance** led by Judith Barnes

**3. Approval of Minutes** – Minutes from August 17, 2022 approved  
Motion by: N. Nelson Second by: J. Barnes. Unanimous approval

Minutes from September 21, 2022 approved  
Motion by: J. Barnes Second by: N. Nelson  
Vote Yes: S. Pelletier, J. Barnes, J. Koonankeil, N. Nelson  
Vote No: A. Domeika

A. Domeika asked that the September minutes be reviewed because a citizen doesn't feel her comments were accurately captured. Group agreed that the September minutes can be amended by vote if found to be erroneous.

**4. ADDITIONS & DELETIONS TO THE AGENDA** - None

**5. Citizens Comment** – None

**6. Old Business**

- a) CORE donations policy update – A. Domeika and N. Nelson looked at other Colchester boards and commissions for guidance on how to account for donations and grants to CORE.  
Recommendation: Amend CORE Bylaws to include:  
The Commission may solicit or receive gifts or bequests or any donations to be used, principal or income for CORE Commission purposes. All purchases must be approved by majority vote of the Commission.

S. Pelletier noted that if we are opening the Bylaws for discussion, a full review should be done.

- b) Hebron CODE is invited to the CORE November meeting and allotted 45 minutes for discussion.
- c) Scarecrow update – CORE scarecrow display is on the Town Green through the month of October.
- d) Holidays for 2022. 11 holidays will be highlighted in short educational fliers through the end of 2022 and will be included in the Cragin Memorial Library electronic updates that are sent to the public.

**7. New Business**

- 1) 2022 Holiday write ups should be posted to the CORE town website. This led to a discussion on the current experience of a bottleneck in getting documents posted on the CORE website. S. Pelletier is going to reach out to the FS office.

*Gayle Furman*  
GAYLE FURMAN  
TOWN CLERK  
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COLCHESTER, CT  
2022 OCT 24 PM 1:35

2) In 2023, CORE will acknowledge a minimum of 12 holidays by providing short educational flyers, plus CORE will not repeat the same holidays from 2022. Flyers will be posted on the CORE site within the town website and paper copies will be posted in some businesses. In addition, CORE will work with the FS office to see if another location on the town website may be used for posting to increase visibility. N. Nelson agreed to generate a draft list of 2023 holidays.

Motion by: S. Pelletier Second by: J. Barnes Unanimous approval

3) CORE is inviting Russell Melmed, Chatham Health Director of Health to the December meeting for a deeper discussion into the Health Equity report that was presented in August. Members are asked to develop questions about the types of information that would be beneficial in such a report. Specifically, data collection on underrepresented residents in Colchester.

Motion by: J. Barnes Second by: S. Pelletier Unanimous approval

## **8. Set Priorities for Next Month**

- 1) 2023 Calendar of Holidays – N. Nelson
- 2) Develop questions for the CORE community survey to identify if there is a shared concern in Colchester that needs to be addressed.

## **9. Chair Closing Comments**

## **10. Adjournment**

S. Pelletier adjourned the meeting at 7:12pm.