



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Finance  
Regular Meeting Minutes  
June 20, 2018 @ 7pm  
Town Hall Room 1

RECEIVED  
COLCHESTER, CT  
2018 JUN 21 PM 1:05  
A. Bisbikos  
T. Kane  
M. Egan  
R. Lepore  
R. Tarlov

**Members Present:** R. Tarlov, R. Lepore, T. Kane, M. Egan (arrived 7:08), A. Migliaccio and A. Bisbikos (arrived 7:05)

**Members Absent:** None

**Others Present:** First Selectman A. Shilosky (arrived 7:15), BOS J. Ford, CFO M. Cosgrove, Tax Collector M. Wyatt, and Clerk J. Campbell

1. **CALL TO ORDER** – Meeting was called to order at 7:00 pm by R. Tarlov.
2. **ADDITIONS TO THE AGENDA** – A. Migliaccio MOTIONED to add Item 8A – Discussion of the August Meetings to the agenda, SECONDED by R. Lepore. All members present voted in favor. MOTION CARRIED 4/0
3. **APPROVAL OF MINUTES: June 6, Regular Meeting** – R. Lepore MOTIONED to approve the June 6<sup>th</sup> regular meeting minutes, SECONDED by T. Kane. T. Kane ABSTAINED. All other members present voted in favor. MOTION CARRIED. 3/0/1
4. **CORRESPONDENCE** – No Correspondence
5. **DEPARTMENT REPORTS**
  - a. **Tax Collector** – M. Wyatt reported the collection rate is currently at 98.77% as of May 31<sup>st</sup>. Interest and fees collection is up. A reminder two mil rates do need to be set tonight, one for real estate & personal and one for motor vehicles. The office will continue with enforcements. Escrow accounts are ready to be sent to creditors. Finalizing year end paperwork. 6/29 the office will be closing out the year on the computer. The office will remain open, in past years it would close. No payments brought in after Noon will not be posted until 7/1. New tax bills will go out the end of June and will be due by 8/1. Anything after 8/1 at 4:30 will be late. On May 24<sup>th</sup> the grand list was closed out for 2014/2015. 2001/2002 fell off as a result. In May alone the office collected 11,000 in delinquent taxes.
  - b. **Finance** – M. Cosgrove reports the LOCIP money was received in June covers last years and this years and the Town Road aid was received yesterday. Following up on the snow budget, the town will use the \$39,000 in Grant and Aid that arrived together with money received previously to bring the budget to 0 and will leave the Snow Reserve fund balance alone. About 20,000 will remain in Grant and Aid.
6. **FIRST SELECTMAN**
  - a. **Transfer requests** – T. Kane MOTIONED to approve the transfer for \$15,000 from IT Professional Services to Capital – Technology for the improvement of the Network, SECONDED by A. Bisbikos. All members present voted in favor. MOTION CARRIED. 6/0 See Attached.

b. **First Selectman's report** – A. Shilosky reported that both budgets have passed.

**7. OLD BUSINESS –**

a. **Paramedic Program – update on next steps.** - A. Shilosky reported that the questions have been answered and the goal is to have a 2<sup>ND</sup> meeting in September. A. Shilosky believes that we can take the upfront cost for equipment and a vehicle from fund balance by the payroll cost should be added in the 2019/2020 budget if the process is approved and feels good about the program presentation this far. A. Bisbikos asked for a 5 year plan for what the Town can expect as far as revenue and expenses and a 5 year plan from another town that already has the program in place.

b. **Opengov.com – implementation status update** – R. Lepore stated that the group met an additional time, also included M. Cosgrove on this meeting. The conclusion the group came to was to upload to Opengov the system as according to the budget book. Upload should be done in the next 2 weeks. Policy is on track and should be ready for the 1<sup>st</sup> meeting in August, if not sooner.

c. **2018-2019 Budget – discussion and possible action.** – T. Kane MOTIONED to set the Real Estate/Personal Property mil rate at 32.28, SECONDED by M. Egan. All members present voted in favor. MOTION CARRIED 6/0  
A. Migliaccio MOTIONED to set the Motor Vehicle mil rate at 32.28, SECONDED by R. Lepore. All members present voted in favor. MOTION CARRIED 6/0

**8. NEW BUSINESS**

a. **Discussion of August Meetings** – R Tarlov stated he didn't think we needed two meetings in August. R. Tarlov stated that he will be unable to attend both meetings in August. He will available for one meeting by phone for quorum purposes but likely not both. He asked if anyone had vacations scheduled in August. S. Shilosky stated that he doesn't see a reason at this point to choose one or the other. R. Tarlov stated that he is leaning toward cancelling the second meeting, but a final decision can be made at the July meeting.

9. **LIAISONS' REPORTS** – A. Migliaccio reported that the BOE was mostly retirements & celebrations. T. Kane reported the Planning and Zoning Commission was discussion firearms sale regulation. R. Tarlov reports the BOS approved 2 concessions for the Concerts on the Green, the Virtual Town Hall upgrade and are working on ordinances to get them relevant to today.

**10. CITIZENS COMMENTS** – No Comments

**11. ADJOURNMENT** – A. Migliaccio MOTIONED to adjourn the meeting at 7:28 pm, SECONDED by R. Lepore. All members present voted in favor. MOTION CARRIED. 6/0

Respectfully Submitted,

*Joanie Campbell*, clerk

**Attachments:** May Finance Reports  
May Tax Collectors Reports  
Budget Transfer