



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance  
Special Meeting Minutes  
June 12, 2019 @ 7PM  
Town Hall, Room 1**

**Members Present:** R. Tarlov, R. Esteve, M. Egan, N. Negron, A. Migliaccio, A. Bisbikos

**Absent:** A. Bisbikos, M. Egan

**Others Present:** First Selectman A. Shilosky, CFO M. Cosgrove

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1. **CALL TO ORDER** – Meeting was called to order at 7:01 by R. Tarlov.
2. **APPROVAL OF MINUTES:** – *May 15, Regular Meeting* – A. Migilaccio motioned to approve the *May 15<sup>th</sup>, Regular Meeting Minutes*, seconded by N. Negron. Motion Carried. 3/0/1. R. Esteve abstained.
3. **CITIZENS COMMENTS** – None
4. **CORRESPONDENCE** – None
5. **DEPARTMENT REPORTS**
  - a. **Tax Collector** – reports were part of the agenda package. M Cosgrove said we are at 97.7, which is where we were last year at this time. Last year we finished at 97.9 and our goal for current year is 97.8.
  - b. **Finance Reports** – M Cosgrove reviewed the reports.
6. **FIRST SELECTMAN**
  - a. **Transfer Requests**

R Esteve motioned for an additional appropriation of \$4,620 from 11301-35611 (Investment Earnings) to 11301-44208 (Professional Services) to cover bank fees as interest on general daily balance did not cover. A Migliaccio second. Motion carried 4-0

R Esteve motioned to transfer \$5,523 from 11205-50950 (HR Contract Settlement) to 12202-40101 (Fire Regular Payroll - \$5,493) and 12202-41230 (Fire FICA/Retirement - \$30). A Migliaccio second. Motion carried 4-0
  - b. **First Selectmen's Report:** A Shilosky reported that the town hall roof had been repaired, HVAC unit replaced in Finance Department. Senior Center Committee being formed and M Egan was suggested as our liaison. Norton Mill park committee being formed also. Over 20 applications for police officer, now down to 4. No external applications for Town Planner. Successful hazardous waste drop off, record number of cars.
7. **OLD BUSINESS** – none
8. **NEW BUSINESS**
  - a. **2019 – 2020 BUDGET**
    - i. No discussion
    - ii. Mill Rates.

A Migliaccio motioned, N Negron seconded, to set the mil rate for Real Estate and Personal Property at 32.84. Motion carried 4-0.

A. Migliaccio motioned, R. Esteve seconded to set the mil rate for Motor Vehicles ay 32.84. Motion Carried 4- 0.

- b. **2020 – 2021 BUDGET** – R Tarlov said a number of items came up during the recent budget discussion that board members said we should discuss before next year. He recorded a number of them, but asked that members brings their list of items to the next meeting.
- c. **Opengov usage reports.** A Shilosky and M Cosgrove presented graphs showing low usage. N Negrón commented that have a marketing problem. R Tarlov said that since the software did not contain the proposed budget, there was no reason for people to refer to it. He also stated that we still had conducted no public information sessions and that the link was very hard to find on the web site, even if one was looking for it, and unlikely that anyone would come across it by accident. He suggested putting it on the budget information page. R Tarlov also stated that BOF had voted twice to include the Budget Trend Report on the site and a 6 minute tutorial, but the Policy Committee still had not met to review. A Shilosky said he would forward to S Soby. R Tarlov commented that it was not the public transparency software that was the reason the BOF chose opengov, it was the Accountability and Productivity portion that we felt was most important, and that the transparency was a nice add on. He said if the staff is not required to use it, it doesn't matter how good the product is. A Shilosky said now that the budgets are done, they is ready for a presentation by Opengov.

9. **LIAISONS' REPORTS**

- a. N Negrón report on Planning and Zoning – part of a development that will be state owned open space needed to have the town temporarily own as the State Commission that needs to approve it only meets 2x a year.
- b. R Tarlov report that at the Youth Services Meeting honored Rob Suchecki, long time member and past chairman. Although they usually do not meet over summer they will have at least one meeting to review survey results and decide how they will be used.
- c. R Tarlov reported that the Board of Selectmen cancelled the contract for the Rec Software which needed 12 months' notice.

10. **CITIZENS COMMENTS** – None

11. **ADJOURNMENT** – R Tarlov announces that there would be no meeting on June 19 or July 3.

A. Migliaccio motioned to adjourn the meeting at 7:40, seconded by N. Negrón. All members present voted in favor. Motion Carried. 4/0

Respectfully Submitted,

Robert Tarlov