

RECEIVED  
COLCHESTER, CT

2019 NOV 18 PM 3:41

*Gayle Furman*  
GAYLE FURMAN  
TOWN CLERK



## **Colchester Sewer and Water Commission**

### **Minutes of the October 10, 2019 Regular Monthly Meeting**

**7:00 P.M Colchester Town Hall. Room 1**

**127 Norwich Avenue**

**Colchester, Connecticut**

**Members Present:** S. Coyle, R. Silberman, R. Peter, M. Hayes, T. Hochdorfer (via phone)  
**Members Absent:** K. Fagnoli  
**Others Present:** J. Paggioli (Public Works), Stan Soby, Pam Minella, Bacon Civics Student

### **Regular Meeting Portion**

1. **Call to Order-** Chairman Coyle called the Regular Monthly meeting to order at 7:00 p.m.
2. **Additions to Agenda - None**
3. **Approval of the Sewer and Water Commission September 12, 2019 Public Hearing and Regular Monthly Meeting Minutes–** Motion to approve the minutes of the September 12, 2019 Regular Monthly Meeting Minutes as submitted, by M. Hayes, second by R. Peter; Discussion amending the motion in regard to Item 7A concerning proper “timing of will be to was” in regard to the meeting date. Amended Motion approved 5-0.
4. **Citizen’s Comments- None**
5. **Subcommittee Reports**
  - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**

Transfers – None  
Disputes- Bench testing of Meter – Large Leak at 147 Prospect Street.  
Monthly Financials – Discussion regarding the Municipal Insurance billing to be inquired by Mr. Paggioli of the Town CFO to determine if portions of the premium were paid annually as opposed to quarterly portions.

Quarterly Billing –As of 9/30/2019 we have billed out 22.9% of the projected FY 19-20 budget and have collected 22.75%. It should be noted that the increased rate structure will become effective within the October billing cycle. October Billing went out and there have been 10 “comments” that have occurred by customers, with 2 being elevated.

**6. Water Activities**

**A. Water Activities Report – September & October to date.**

- 1) Service Work: Mark outs, Samples –Dist. And Source Finals. Profiles, Service Calls, respond to customers complaint issues and profile request. Elevated sodium and testing.
- 2) New Developments – None. Sites-71 Linwood Ave, Coordination and Connection, Incord Warehouse coordinate connection.
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect.
- 4) Lead and Copper Testing- System wide occurring, result submission
- 5) Main breaks: None.
- 6) Coordinate with Well Drilling Project and Vessel Repair.
- 7) Additional distribution Testing for Sodium.
- 8) School Lead and Copper testing, coordinate new testing ports.
- 9) Sanitary Survey prep and visit by DPH.
- 10) Additional.

**B. Water Projects Status –**

- 1) See individual items below.

**7. Sewer Activities**

**A. Joint Facilities Report –** Joint Facilities activities since last meeting have concerned Capital Items with discussions regarding scale of projects and financing options. See Discussion Item Below. Additionally the F450 crane utility truck was authorized for “emergency replacement” at a special meeting during the first week in September. Scott Clayton has been appointed the PUA for the Colchester-East Hampton Waste Water Treatment Facility. The Superintendent position job offer and acceptance to existing Joint Facility employee Ben Gilmore. No Regular Meeting was held in September.

**B. Sewer Activities Report –** Lateral issues South Main Street, Stone removed from interceptor main. Drop inlet cleaning required, partial clogs Alexander/Berry, Norwich/Pleasant. Check Jaffee Terrace. Chestnut Hill Pump Station, Float & Cleaning.

**C. Sewer Projects Status –** 71 Linwood Avenue Connection.

**8. Old Business**

- A) **RFP 2015-16 Engineering Services Well 3A Project – Update:** Well is installed and tested. Proposed operating withdrawal rate is 345 gpm. Maximum capacity exceeded 400 gpm however this resulted in a depression of the static water level within the test monitoring wells. Construction documents for building, pump, piping and controls are completed and set to be placed out to bid with the amendment of the PLC/Control specification. **Update** Amendment arrived 10/4/19. Posting 10/11/19
- B) **Prospect Hill Pump Station –** No issues this month. Awaiting delivery of repaired/spare pump that was replaced last month.

- C) Filtration Vessels 1 & 2 Weld Failure** – Nozzles are in hand and manifold is being constructed. Work on site to restart after DPH Sanitary Survey completed, date 10/15/19.
- D) Joint Facilities Committee- Colchester request for Capital Planning Overview and Direction.** – During the Joint Facilities meetings the need for more concise Capital Planning along with Facilities Asset Management/Facilities Management practices has been identified by members of the Committee. Discussion to occur regarding concerns raised and the potential for direction to Joint Facilities Management in regard to above and possible Funding criteria policy regarding larger expenses in the future.  
Update: PDF of 2005 Facility Plan for Plant distributed for reading.
- 9. New Business** – None.
- 10. Citizens Comments** - None
- 11. Adjourn** - Motion to adjourn, by R. Silberman, second by M. Hayes ; Motion approved 5-0. Chairman Coyle adjourned the meeting at 7:50 p.m.

Respectfully submitted,  
James Paggioli, Director of Public Works