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*Gayle Furman*  
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TOWN CLERK

## **Colchester Sewer and Water Commission**

### **Minutes of the November 14, 2019 Regular Monthly Meeting**

**7:00 P.M Colchester Town Hall. Room 1**

**127 Norwich Avenue**

**Colchester, Connecticut**

**Members Present:** S. Coyle, R. Silberman (7:11), R. Peter, T. Hochdorfer (via telephone), K. Fagnoli  
**Members Absent:** M. Hayes  
**Others Present:** J. Paggioli (Public Works)

### **Regular Meeting Portion**

1. **Call to Order-** Chairman Coyle called the Regular Monthly meeting to order at 7:08 p.m. Chairman Coyle informed the Commission that M. Hayes has resigned from Sewer and Water Commission due to the Charter requirement that forbids and elected official from serving on an additional appointed board of the Town. M Hayes successfully became a member of the Town of Colchester Board of Finance and will be sworn in on Nov. 18, 2019. A motion was made by K. Fagnoli, seconded by R. Peter to accept M. Hayes' resignation with regrets and to thank him for his service as a Commission member these past years. Motion Approved 4-0.
2. **Additions to Agenda – None.**
3. **Approval of the Sewer and Water Commission October 10, 2019 Regular Monthly Meeting Minutes–** Motion to approve the minutes of the October 10, 2019 Regular Monthly Meeting Minutes as submitted, by R. Peter, second by T. Hochdorfer; Motion approved 3-0-1 (K. Fagnoli Abstained).
4. **Citizen's Comments-** No members of the Public were present at the meeting.
5. **Subcommittee Reports**
  - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**  
Transfers – None

Disputes- Bench testing of Meter – Large Leak at 147 Prospect Street. Mr. Paggioli reported that the meter from that location tested within 0.25% accuracy, and that a Payment Plan accepted and Down payment made.

FOIA request for Water Main Information 572-584 Norwich Avenue was discussed. Mr. Paggioli the Elm Street sewer and water main extension that was installed to serve the new Bacon Academy was installed along the southerly off pavement area of Norwich Avenue in the area of the address listed above. The mains were installed in 1994. Circa 2014, it was discovered during a CBYD that the main appeared to be significantly located upon private property. There were no as-built record drawings of the project done at the time of installation. The issue is that the previous mapping will be supplied to the requestor and that the Town/Commission will be required to conduct a survey and obtain an easement along the frontages of these properties and that the affected property owners will need to be compensated at fair market value for the easement. The Commission directed Mr. Paggioli to meet the FOIA request and to proceed as necessary to obtain the easement according to law.

Monthly Financials – Discussion.

Quarterly Billing –As of 10/31/2019 we have billed out 49.2% of the projected FY 19-20 budget and have collected 39.75%%. There were 6 additional “comments” that have occurred by customers verbally.

## **6. Water Activities**

**A. Water Activities Report –October to date.**

- 1) Service Work: Mark outs, Samples –Dist. And Source Finals. Profiles, Service Calls, respond to customers complaint issues and profile request. Elevated sodium and testing.
- 2) New Developments – None. Sites-71 Linwood Ave testing, Coordination and Connection, Incord Warehouse coordinate connection.
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect.
- 4) Lead and Copper Testing- System wide occurring, result submission
- 5) Main breaks: 1, Rear ROW between Wall St and James St. – Pipe issue presently off, no customers effected.
- 6) Coordinate with Well Hose Project and Vessel Repair.
- 7) Additional distribution Testing for Sodium.
- 8) School Lead and Copper testing, coordinate new testing ports, results were acceptable
- 9) Sanitary Survey visit by DPH. Report Analysis
- 10) Additional.

**B. Water Projects Status –**

- 1) See individual items below.

## **7. Sewer Activities**

**A. Joint Facilities Report –** Joint Facilities activities since last meeting have concerned Capital Items with discussions regarding scale of projects and financing options. See Discussion Item Below. Additionally the F450 crane utility truck was authorized for “emergency replacement” at a special meeting during the first week in September. Scott Clayton has been appointed the PUA for the Colchester-East Hampton Waste Water Treatment Facility. The Superintendent position job offer and acceptance to existing Joint Facility employee Ben Gilmore. No Regular Meeting was held in September.

**B. Sewer Activities Report –** Drop inlet cleaning Cobtail Way 10/19/19,

similar to last months.

**C. Sewer Projects Status** – 71 Linwood Avenue, 343 Lebanon Avenue in progress.

**8. Old Business**

**A) RFP 2015-16 Engineering Services Well 3A Project** – Well is installed and tested. Proposed operating withdrawal rate is 345 gpm. Maximum capacity exceeded 400 gpm however this resulted in a depression of the static water level within the test monitoring wells. Construction documents for building, pump, piping and controls are completed and set to be placed out to bid with the amendment of the PLC/Control specification. **Update** Project Posted, Bid Opening 12-3-2019

**B) Prospect Hill Pump Station** – No issues this month. Awaiting delivery of repaired/spare pump that was replaced last month.

**C) Filtration Vessels 1 & 2 Weld Failure** – Nozzles are in hand and manifold is being constructed. Manifold constructed (Twice). Concrete to be poured this week. Media Transfer following week. Vessel One to be operational before next meeting, and start of second vessel to commence upon media transfer.

**D) Joint Facilities Committee- Colchester request for Capital Planning Overview and Direction.** – During the Joint Facilities meetings the need for more concise Capital Planning along with Facilities Asset Management/Facilities Management practices has been identified by members of the Committee. Discussion to occur regarding concerns raised and the potential for direction to Joint Facilities Management in regard to above and possible Funding criteria policy regarding larger expenses in the future. A PDF of 2005 Facility Plan for Plant distributed for reading during the October 2019 meeting.

**9. New Business –**

**A) 2020 Meeting Calendar** – Discussion occurred where it was determined to best meet the availability of staff and Commission members, that Calendar Year 2020 meeting should be moved to the fourth Wednesdays of each month. Motion was made by K. Fagnoli, second by R. Silberman, motion passed 5-0. See proposed calendar attached to minutes.

**10. Citizens Comments - None**

**11. Adjourn** - Motion to adjourn, by K. Fagnoli, second by R. Silberman ; Motion approved 5-0. Chairman Coyle adjourned the meeting at 8:15 p.m.

Respectfully submitted,  
James Paggioli, Director of Public Works