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Colchester Sewer and Water Commission

Minutes of the May 9, 2019 Public Hearing on FY 19-20 Sewer and Water Commission Operating Budget and Regular Monthly Meeting

7:00 P.M Colchester Town Hall. Room 1

127 Norwich Avenue

Colchester, Connecticut

Members Present: R. Silberman, R. Peter, M. Hayes, T. Hochdorfer,
K. Fagnoli

Members Absent: S. Coyle

Others Present: J. Paggioli (Public Works), Pam Minnela (S&W Staff)

Public Hearing Portion

1. **Call to Order-** Vice Chairman Peter called the meeting to order at 7:00 p.m.
2. **Open Public Hearing** – Vice Chairman Peter opened the public hearing at 7:01 p.m.
 - a) **Staff and Commission Comments:** Mr. Paggioli noted the budget was brought forward in accordance with the direction of the Commission and that the legal notice of the Hearing was published by the River East on April 26th and May 3rd of 2019.
 - b) **Public Comments:** None. There were no members of the public in attendance.
 - c) Vice Chairman Peter thanked Mr. Paggioli of his work in preparing the budget with regard to minimizing the impact to the rate payers and acting in the best interest of the both the needs of the system and the ability of the rate payers to budget for future years.
3. **Close Public Hearing** – Vice Chairman Peter closed the Public Hearing at 7:04 p.m.

Regular Meeting Portion

1. **Call to Order-** Vice Chairman Peter called the Regular Monthly meeting to order at 7:05 p.m.
2. **Approval of the Sewer and Water Commission April 11, 2019 Regular Meeting Minutes** - Motion to approve the minutes of the April 11, 2019 Regular Monthly Meeting Minutes as submitted, by M. Hayes, second by R. Silberman; Motion approved 5-0.
3. **Approval of the Sewer and Water Commission April 18, 2019 Special Monthly Meeting Minutes**– Motion to approve the minutes of the April 18, 2019 Special Monthly Meeting Minutes as submitted, by R. Peter, second by R. Silberman; Motion approved 5-0.
4. **Citizen's Comments-** None. No public members were in attendance.
5. **Subcommittee Reports**
 - A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**

Transfers – None
Monthly Financials – Discussion.
Quarterly Billing –As of 4/30/2019 we have billed out 103.5% of the projected FY 18-19 budget and have collected 94.5%.
6. **Water Activities**
 - A. Water Activities Report – March and april**
 - 1) Service Work: Mark outs, Samples –Dist. And Source Finals. Profiles, Service Calls, Quarterly Readings conducted 3/5, respond to customers complaint issues, Elevated sodium and testing present level at 43.5 pp/l
 - 2) New Developments– None.
 - 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect.
 - 4) Cross Connection Surveys- Report Submitted and corrections made.
 - 5) Main breaks: None
 - 6) Coordinate with Well Drilling Project and Vessel Repair
 - 7) Additional distribution Testing for Sodium.
 - 8) Start to Replace actuator valves – see new business item below.
 - B. Water Projects Status –**
 - 1) See individual items below.
7. **Sewer Activities**
 - A. Joint Facilities Report** – The March 19, 2019 meeting was conducted and FY 19-20 Operating Budget was approved. The increase in the flow charge portion of the that each of the member Towns are charged went up significantly to accommodate the proposed Capital Projects that the Joint Facilities Committees envisions to embark on. Additionally there is a mandated OSHA Arc-Flash study and compliance work that will be required to be conducted. The ramifications are of major significance to the Sewer portion of

the budget and discussed below. Secondly, the Joint Facility administrator Tim Smith submitted his resignation and will be taking a new job in Oregon. The position has been posted and there are applicants. Scott Clayton will be serving as interim Administrator /Superintendent and Ben Gilmore will conduct Class IV operations.

B. Sewer Activities Report – During the reconstruction of Old Hartford Road, an oversized manhole was discovered that had been buried over which contained an air release valve that has significant rusting issues. The manhole riser will be installed prior to final paving, however the air release valve will likely need to be replaced in the near future. Update: Manhole arrived after paving, awaiting delivery of Air Release valve to finish work. Update: Work to commence in Summer 2019

C. Sewer Projects Status – See Below.

8. Old Business

- A) RFP 2015-16 Engineering Services Well 3A Project** – **Update:** After an initial failure to reach the 60 foot depth that the test well indicated, the new well location was placed in the exact location at the test well. (Which was the position of staff from the first place) The first casing was removed from the failed location and the test well location was drilled to the 60 foot depth and casing placed. The soil material from the well have been sent out to the lab for sieve analysis so the the SiLi bead size and well screen can be appropriately sized.
- B) Prospect Hill Pump Station** – Replacement of check valve. Check valve material arrived at Joint Facilities. Awaiting low rainfall timing for installation. The primary power to the Pump station lost one leg of the three phase service from the pole to the transformer on site. Eversource has contracted with Charter Oak Construction to replace the service on an emergency basis. Upon excavation, it was discovered that the service run was only partially within conduit, from the pole to under the road and the remaining was a direct bury high voltage line. This work would have been installed by CL&P in 1979 and is unusual to say the least. The entire run has had new conduit placed and the station should be back on street power by tonight's meeting.
- C) Filtration Vessels 1 & 2 Weld Failure** – Work has started on the vessel repair. Concerns about progress and safety issues in the contractor's work methods have caused the staff to schedule an on-site meeting with Sampson and Weston's Chris Wester to address the issues.
- D) Discussion and Action – FY 19-20 Sewer and Water Commission Operating Budget** – In consideration of the Public Hearing comments and the Commission recommendations: A Motion was made; That The Sewer and Water Commission hereby approve the FY 19-20 Operational Budget as presented at the May 9, 2019 Public Hearing, with the Water portion totaling \$1,076,548.00 and the Sewer portion totaling \$1,142,513.00 and forward such to the Board of Selectmen for adoption. Motion by M. Hayes, second by R. Silberman, Motion passed 5-0.

9. New Business – Creation of a Capital Repair Line Item for each of the Sewer and Water Capital Funds. – During the course of the last few years there have been some items that are requiring replacement at our facilities which would normally be classified as Capital Expenditures, (Life span of 10 years or more and costs of greater than \$5,000). In each of the Capital funds, there exist line items that are either project based or connection materials. The consensus is to create a specific Capital Repair Line Item be created within each Capital Fund that would allow for a specific accounting of said replacements. A motion was made by M. Hayes, seconded by K. Fagnoli; that the CFO be authorized to create the accounting line items: “Capital Repair” within each of the Water Capital Fund and Sewer Capital Fund. Motion approved 5-0.

10. Citizens Comments – None. No members of the public were in attendance.

11. Adjourn - Motion to adjourn, by K. Fagnoli, second by M. Hayes ; Motion approved 5-0. Vice Chairman Peter adjourned the meeting at 7:35 p.m.

Respectfully submitted,
James Paggioli, Director of Public Works