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Colchester Sewer and Water Commission

Minutes of the January 11, 2018 Special Monthly Meeting

**7:00 P.M Colchester Town Hall. Meeting Room
127 Norwich Avenue
Colchester, Connecticut**

Members Present: S. Coyle, R. Silberman, R. Peter, T. Hochdorfer, M. Hayes,
K.Fagnoli (7:15)

Members Absent:

Others Present: J. Paggioli (Public Works), Stan Soby (BOS Liaison) ,

Special Monthly Meeting

1. **Call to Order-** Chairman Coyle called the meeting to order at 7.03 p.m.
2. **Approval of the Sewer and Water Commission December 14, 2017 Regular Monthly Meeting Minutes–** Motion to approve the minutes of the December 14, 2017 Regular Monthly Meeting Minutes as submitted, by R. Peter, second by M. Hayes; Motion approved 5-0.
3. **Citizen's Comments** - None.
4. **Subcommittee Reports**
 - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**
Transfers – None
Monthly Financials – Discussion.
Quarterly Billing –As of 12/31/2017 we have billed out 50.2% of the projected budget FY 17-18 and collected 50.3% of the projected budget. Quarterly Bills sent out 1/2/2018.
Disputes: None.
5. **Water Activities**
 - A. **Water Activities Report** – December 2017 to Meeting Date

- 1) Service Work: Mark outs, Samples –Dist. And Source Finals. Profiles, Service Calls, Quarterly Readings conducted 12/5, respond to customers complaint issues, turn offs.
- 2) New Developments, - Northwoods (1), Park Place (4),
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect.
- 4) Backflow Cross Connections inspections-, System wide 5 year. Corrective and reinspections
- 5) Main breaks: Three –Alexander Drive, Chestnut Drive, Cabin Road
- 6) Well #4 Operating to supplement Well #3
- 7) Several Homes required service calls due to frozen pipes/frozen meters.
- 8) Snow Operations.
- 9) Roof repair Insulation outbuilding aeration building.
- 10) Vendor contact – force gas well redevelopment technology. Scheduled for January.

B. Water Projects Status –

- 1) Park Place –Meter installations & Connection Fees at each lot rented and CO Issued. Install WJMS meter. Review Upton Road Incord two sites revisions. Demolition Norwich Ave, Linwood Avenue.
- 2) Eastern WUCC draft document, ESA, Eastern WUCC Water Supply plan, representation at meeting. See item below

6. Sewer Activities

- A. Joint Facilities Report** – No meeting prior month.
- B. Sewer Activities Report** – Two issues with private laterals addressed by owners. Wet Well at Bacon Academy cleaned.
- C. Sewer Projects Status** – No issues, however see Item 8 of Agenda.

7. Old Business

- A) RFP 2015-16 Engineering Services Well 3A Project – Update:** Well location adjustment required due to obstruction at 38 feet below surface. 20 feet away depth to 68 feet occurred. Sister well (2 feet away) indicated delay in recharge rate. Due to proximity of pump well, it was determined to place new sister well 14 feet away in order to obtain a more diverse indication of the local area recharge rate. Update, Pump tests conducted on revised location and secondary location closer to existing Well 3 building. Awaiting calculations and design contract to be delivered to us for First Selectman signature (Done and delivered)
- B) Prospect Hill Pump Station** – Replacement of check valve. Still awaiting estimate documentation.
- C) WUCC Report of Activities-** In process of filling out Integrated Report data request for submission to Eastern WUUC. Continued representation.
- D) Joint Facilities Accounting** – Received electronic format of East Hampton/Joint Facilities Audit. – Chairman comments:
- E) DEEP – Diversion Permit Extension – Discussion and Action.** Normally a 6 month warning is sent by DEEP in regards to an expiring Diversion permit. Mr. Paggioli received the expiration warning within 29 days on the expiration date. It was anticipated that the Diversion Permit RFP and application would be a January 2018 agenda item with submission for early spring in conjunction with Well #3A data. Mr. Paggioli would like to prepare the initial application

and extension request while submitting the RFP as part of the extension request, with the final renewal being prepared by the chosen RFP firm. Update: Consent Order with DEEP was submitted in order to maintain the existing Diversion Permit withdrawal rate while the RFP and application are submitted.

8. New Business

A) Acquisition of Property at the Northwest Corner of New London Road and Lake Hayward Road. As the final issue regarding the STEAP Grant/ Sewer and Water Extension/ConnDOT Maintenance Facility/Route 85 Culvert Replacement projects, the final disposition of the property at the northwest corner of New London Road and Lake Hayward Road. (reference Map and legal description attached) Presently the Town owned Sewer Pump station occupies the property by virtue of an easement over the land presently owned by the State of Connecticut. The property had been previously identified and submitted to General Assembly Conveyance in February of 2017. Earlier in 2017, Special Act No 14-13 and ConnDOT action has offered the premises to the Town of Colchester for the nominal fee of \$1000 associated with the conveyance. Since the primary occupant of the 1.397 +/- acre parcel is the Sewer Pump Station. I would recommend that the Sewer and Water Commission recommend to the Board of Selectmen acting as the Colchester Water Pollution Authority, appropriate \$1000.00 from the Sewer Capital Fund for the fee to be paid to the State of Connecticut for the Acquisition of the 1.397 +/- Acre parcel at the northwest corner of New London Road and Lake Hayward Road. A motion was made that the Sewer and Water Commission here by recommend to the Board of Selectmen acting as the Colchester Water Pollution Control Authority, appropriate \$1000.00 from the Sewer Capital Fund for the fee to be paid to the State of Connecticut for the Acquisition of the 1.397 +/- Acre parcel at the northwest corner of New London Road and Lake Hayward Road. Motion by R. Peter, Seconded by K. Fagnoli. Motion Passed 6-0.

9. Adjourn - Motion to adjourn, by R. Silberman , second by M. Hayes ; Motion approved 6-0. Chairman Coyle adjourned the meeting at 7:45 p.m.

Respectfully submitted,
James Paggioli, L.S.