



Colchester Sewer and Water Commission **Hybrid Special Meeting Minutes DRAFT**

MEETING: Wednesday, January 24, 2024
TIME: 7:00 p.m.
LOCATION: Town Hall, First Selectman's Conference Room

1. Meeting called to Order 7:02 PM by Chairman, R Peter

 Attending: R. Peter, R. Silberman, G. LePage, T. Hochdorfer
 Public Works Director, J. Leone
 Citizens: Steve Coyle, Katherine Hall,
2. Approval of the Sewer & Water Commission Meeting Minutes:
 - a. December 21st Special Meeting
 Greg L made the motion to accept the minutes as written, Tom H seconded.
 Motion passed unanimously 4-0
3. Citizens' Comments:
 S Coyle pointed out Colchester's share of Joint Facilities potential budget changes that will impact Colchester's rate payers.
 K Hall requested further information on Joint Facilities. Ron S gave an accurate summary of sewer treatment and services located in East Hampton.
4. Finance
 - a. December Monthly Reports: Joe L. summarized handout figures leading to discussion.
 - b. Meeting with Point and Pay on Thursday 1/25/24 to discuss E-billing and mobile/text payments: Joe L. described the billing process and what savings can be realized
5. Sewer Activity
 - a. Lake Hayward Pump Station generator serviced, needs mouse proofing:
 Joe L. described current needs and a maintenance service.
 - b. 22-23 billing has been reconciled with Hebron: Joe L. reported status
6. Water Activity
 - a. Received permission from BOS to put 40' water tank out to public bid. Discussed
 - b. Granted a Bid Waiver on Well 5A redevelopment.
 - c. Requested Bid Waiver on Filter Plant and tank SCADA system.
 - d. 3 Water Main breaks discovered in last 2 weeks;

- i. Park Ave, South Main St, and Gill St
- e. Install remote support card for SCADA issues at Filter Plant and Tanks.
Joe L. described outdated system need for updated software & hardware.

7. Old Business

- a. Notified Paul C of Joint Facility that we (Colchester) are okay with SOPs
Joe L. promoted the Standard Operating Procedures for all sewer infrastructure.

8. New Business

- a. Motion for Chairman, Robert P to notify 92 David Dr in writing, the following:
 - i. "There are no Town Ordinances preventing the installation of a septic tank at 92 David Drive, Colchester, CT. This statement does not release the owner from the liability of completing his or her own due diligence into the requirements and laws imposed by the State of Connecticut or Chatham Health District."

Motion was made by Greg L. and Seconded by Tom H with the restriction that the requirement to hook up is not found in the original project's sewer assessment or any Stated DEEP requirement. Motion passed 3-1

- b. Motion to approve a revised FY 23-24 Sewer Operating budget for the total of \$1,353,850, an increase of 2% over FY 22-23 budget and to approve a revised FY 23-24 Water Enterprise budget for a total of \$1,214,787, an increase of 1.7% over FY 22-23 budget.

Motion was made by Ron S. and Seconded by Greg L. and was approved unanimously 4-0.

- c. Motion to approve a revised FY 23-24 Sewer Operating budget for the total of \$1,327,143, a 0% change from FY 22-23 budget and to approve a revised FY 23-24 Water Enterprise budget for a total of \$1,194,118, an increase of 1.7% over FY 22-23 budget.

No Motion was made on this item having discussed and agreed with item 8.b.

9. Motion to Adjourn made by Greg L. at 8:18 PM