



**Colchester Sewer and Water Commission**  
**Special Meeting Minutes**

MEETING: 30 November 2022  
TIME: 7:00 p.m.  
LOCATION: Town Hall

1. Meeting called to Order at 7:02 PM by Chairman Stephen Coyle
  2. Attending: S Coyle, R. Peter, R Silberman, G LePage, T Hochdorfer, P. Minella – Interim Water Supervisor, John Jones – Interim Public Works Director
  3. R. Peter made a motion to approve the minutes of the Sept. 29, 2022 meeting. Seconded by R. Silberman. Approved unanimously.
  4. R. Peter made a motion to approve the minutes of the Oct. 26, 2022 meeting. Seconded by G. LePage. Approved unanimously
  5. J. Jones and P. Minella explained issues regarding manholes. R. Peter made a motion to allocate up to \$11,000 to repair three manholes. Seconded by R. Silberman. Motion carried unanimously.
  6. Motion by R. Peter, seconded by R. Silberman to notify Joint Facilities that all purchases of material and services related to Colchester Sewer facilities must go through P. Minella and must be approved by her or her delegate in writing. Motion carried unanimously.
  7. Capital improvements to the sewer system were discussed. R. Peter made a motion to transfer \$290,000 from the Sewer Capital fund to the 22-23 Sewer Operating fund account 46224 Equipment Repair. Seconded by G. LePage. Motion carried. Voting for: S. Coyle, R. Peter, G. LePage, T. Hochdorfer. Abstain – R. Silberman.
  8. A discussion of logbooks occurred. R. Silberman suggested that P. Minella set up logbooks at appropriate work facilities.
  9. No action on fees. P. Minella to send out proposal for the commission.
  10. A new fee structure for meters was presented by P. Minella. No action taken.
  11. Motion to adjourn made by R. Silberman, Second by T. Hochdorfer. Motion carried unanimously.
- Meeting adjourned at 8:37.

*Gayle Furman*  
GAYLE FURMAN  
TOWN CLERK

2022 DEC -1 PM 3:29

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