

MINUTES

Members in Attendance: Tony Tarnowski, Kevin Hastings, Ron Silberman, Majorie Mlodzinski, Joe Ruiz

Alternates in Attendance: Madelyn Starkey, Geraldine Transue

Members Absent: Sean Nadeau, Marilynn Turner

Alternates Absent: None

Others Present: CSG: Mark Garilli, Jonathan Gumbotz; BRD: Rob LaMarre; Board of Selectmen Liaison: Rosemary Coyle; Director of Senior Services Patty Watts

Members met on site at 6:30. Prior to walking the site, samples were viewed. Options for siding are still being considered. There was consensus to go with the following:

- Roof shingles - Williamsburg Slate
- Aluminum frame storefronts - Bone White
- Mortar for brick - Standard Gray

1. **Call to Order:** Chairman Tarnowski called the meeting to order at 7:02 p.m. after moving to Town Hall.

2. **Seating of Alternate members:** None

3. **Amendments to Agenda:** None

4. **Citizens Comments:** None

5. **Approval of minutes:**

a. **May 9, 2023:** M. Mlodzinski motioned to approve the minutes of May 9, 2023.

J. Ruiz seconded the motion. All members voted in favor. **MOTION CARRIED.**

6. **Correspondence:** Notification was received from DECD with approval of the project's requisition.

7. **Approval of Invoices -**

- a. **Dawn LePage:** None
- b. **Silver Petrucelli:** None
- c. **CSG:** None
- d. **BRD Builders:** None
- e. **IMTL:** None

8. **Public Information Sub-committee Report and discussion:**

a. **Letters to Editor:** Once there are pictures uploaded to the website, Chairman Tarnowski will write a letter to let citizens know where the pictures can be viewed.

9. **CSG Update**

a. **Budget Review, Adjustments and Transfers:** Budget updates are being put together.

Switchgears lead time is concerning.

A transfer of funds is needed to cover the change order approved at the previous meeting due to trench related costs. R. Silberman motioned to approve a budget transfer of \$40,000 from budget line item #30054780-64469, Utility Connection Fees, to budget line item 30054780-64469, Construction Manager GMP. M. Mlodzinski seconded the motion. All members voted in favor. **MOTION CARRIED.**

Chairman Tarnowski has spoken to First Selectman Bisbikos multiple times about the need to determine where the shortage of funds is coming from and scheduling a referendum. Which line items funds can be transferred from is limited to what has not already been encumbered.

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- b. **RFP for Commissioning Agent:** No update

10. Silver/Petrucelli Update:

- a. **Construction Reports:** None
- b. **Submittals:** None
- c. **RFI's:** None
- d. **COR's:** None
- e. **Building Code Review Update and Status:** None
- f. **FF & E Update:** None

11. BRD Builders Update:

- a. **Encroachment Permit Status:** State has not issued yet.
- b. **Building Permit Status:** These are completed.
- c. **Construction Status Update & Schedule:**
 - i. **Two week look ahead schedule:** Work on the foundation and concrete will continue. An updated schedule from BRD was requested.
- d. **Value Engineering Discussion – Lighting Package:** None

12. Open Items:

- a. **Eversource Gas Easement:** No update
- b. **Additional Funding Sources**
 - i. **Congressman Courtney's Webinar:** No update
 - ii. **USDA – Rural Development, Community Facilities Grant Application:** No update
 - iii. **ARPA Senior Center Funding – Patty Watts:** Colchester's portion of the ARPA funds designated for Senior Centers is \$32,691. The funds need to be used for Covid remediation. R. Silberman motioned to apply for the funds with the purpose of using towards the HVAC system, seconded by M. Mlodzinski. All members voted in favor. **MOTION CARRIED.**

Meeting arrangements were discussed. There was consensus that the meetings will be via Zoom unless discussions need to take place in person such as when making product choices.

13. Citizens Comments: None

14. Adjournment: R. Silberman motioned to adjourn. Chairman Tarnowski adjourned the meeting at 8:03 pm.

Submitted by,

Dawn LePage, Clerk