

**TOWN OF COLCHESTER**  
**SENIOR CENTER BUILDING COMMITTEE**  
**Tuesday, January 11th, 2022 - 7:00 p.m.**  
**Virtual Meeting**

**Minutes**

**Members in Attendance:** Tony Tarnowski, Marilynn Turner, Majorie Mlodzinski, Kevin Hastings, Ron Silberman, Joe Ruiz, Sean Nadeau

**Alternates in Attendance:** Geraldine Transue, Madelyn Starkey

**Members Absent:** None

**Alternates Absent:** None

**Others Present:** Board of Selectman Liaison: Rosemary Coyle, CSG: Mark Garilli and Chris Cykley, Silver/Petrucelli: David Stein, Patty Watts.

1. **Call to Order:** Chairman Tarnowski called the meeting to order at 7:02 p.m.
2. **Seating of Alternate members:** None
3. **Amendments to Agenda:** None
4. **Citizens Comments:** None
5. **Approval of minutes of December 14th, 2021:** S. Nadeau motioned to approve the minutes of December 14, 2021. K. Hastings seconded the motion. Seven members voted via roll call in favor. **MOTION CARRIED**
6. **Correspondence:** None
7. **Freedom of Information Webinar Update:** A. Tarnowski - very informative. R. Coyle - posted on the website.
8. **Approval of Invoices:** None
9. **Budget Review and Adjustments, Transfers:** A. Tarnowski - Need to transfer \$1000 from 30054780-61411 Owners Contingency to line item 30054780-62250 Project Manager/Owner's Rep for being \$405 short.
10. **Public Information Sub-Committee Report and Discussion:** M. Turner - Have not met in a while, but will meet soon. A. Tarnowski - Wrote a letter to the editor and wants to keep the public informed. Would be great if other committee members could write letters to the editor for the newspaper as well, to keep the town updated.
11. **CSG Update**
  - a. **Change Order Request: Additional Estimations** - A. Tarnowski - The Change Order request is for Tom to do estimating services. K. Hastings - When will the estimates be done/what is the timeline. A. Tarnowski - They are estimating 5 months to put it all together. J. Ruiz motioned to approve the Change Order Request 001 for \$15,455.00. S. Nadeau seconded the motion. Seven members voted via roll call in favor. **MOTION CARRIED.** J. Ruiz motioned to approve a \$1000 transfer from Owners Contingency 30054780-161411 to Project Manager/Owner's Rep 30054780-62250. K. Hastings seconded the motion. Seven members voted via roll call in favor. **MOTION CARRIED.**
  - b. **Schedule:** M. Garilli - Updating the budget based on current pricing and escalation, checking the budget as we go to make sure we do not go over budget. Tom will be able to start as soon as it is approved. They are drafting a schedule now and can have it next meeting. D. Stein - The original estimate was very detailed and now they need to select material choices and quality decisions and adjust for escalation and current pricing.
12. **Silver/Petrucelli Update:**
  - a. **Schedule:** D. Stein - The team is starting to build a 3D visual of the building. They are working with Planning and Zoning to make sure they meet all criteria. Issues that have come up so far are the front door not facing Lebanon Ave and a driveway/parking issue.
  - b. **Updates on progress**

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- i. Wetlands site mapping: D. Stein - They had a soil scientist come out and look at the land. Have only seen a 20ft by 20ft area that may be wetlands, but it is a manageable area.
- ii. Test borings and deep test pit - A. Tarnowski - May need a Class A-2 survey of the land. Looking into Dutch and Associates to see if they can do it. Will be talking with them tomorrow.

**c. Sub-committees**

1. Mechanical/Electrical/Plumbing/Fire Protection Systems: Assigned to J. Ruiz and R. Silberman
2. Finishes: Walls, floors, cabinetry, signage, window treatments: Assigned to M. Mlodzinski, G. Transue and M. Starkey
3. Food Service/Kitchen Design: Assigned to S. Nadeau and J. Ruiz
4. Site Design: Assigned to K. Hastings, M. Mlodzinski and R. Silberman
5. FFE – Furniture, Fixtures, Equipment - CSG: Assigned to K. Hastings, S. Nadeau and M. Turner

A. Tarnowski - Will also be attending all the meetings.

**13. Open items:**

- a. Other Funding Sources – State Bonding Commission – Lt. Gov. Press Conference: A. Tarnowski - Nice ceremony. Nice to see the town get the funding. P. Watts - Pictures are posted on the website.
- b. ARPA Funds: M. Mlodzinski - Still accepting applications, but no movement until the consultant is hired by the First Selectman, they said they will be beginning the interviewing process soon. Expecting a 3 month delay.

**14. Citizens Comments:** None.

**15. Adjournment:** S. Nadeau motioned to adjourn. Chairman Tarnowski adjourned the meeting at 8:21 p.m.

Submitted by,  
Megan Trujillo

Clerk