

**TOWN OF COLCHESTER**  
**SENIOR CENTER BUILDING COMMITTEE**  
**Tuesday, June 22, 2021 - 7:00 p.m.**  
**Virtual Meeting**

**Minutes**

**Members in Attendance:** Tony Tarnowski, Majorie Mlodzinski, Kevin Hastings, Ron Silberman, Marilynn Turner

**Alternates in Attendance:** Madelyn Starkey

**Members Absent:** Joe Ruiz, Sean Nadeau

**Alternates Absent:** Geraldine Transue

**Others Present:** CSG: Mark Garilli

1. **Call to Order:** Chairman Tarnowski called the meeting to order at 7:02 p.m.
2. **Seating of Alternate members:** None
3. **Amendments to Agenda:** None
4. **Citizens Comments:** None
5. **Approval of minutes of May 25, 2021:** M. Mlodzinski motioned to approve the minutes of May 25, 2021, seconded by K. Hastings. All members voted in favor with M. Turner abstaining. **MOTION CARRIED**
6. **Correspondence:** An email was received from a business that does video taping of projects. It is too early on in the process to discuss this.
7. **Approval of Invoices:** K. Hastings motioned to approve paying CSG invoice #2, in the amount of \$3,000 for services provided through May 31, seconded by M. Mlodzinski. All members voted in favor. **MOTION CARRIED.**
8. **Report of Architect and possible action:** Poster boards provided by Silver/Petrucci have been placed at the Cragin Library, Town Hall, and Senior Center.
9. **Public Information Sub-committee Report**
  - a. **Public Information Mailer update, review and possible action:** The subcommittee met recently and made some changes to the newsletter.
  - b. **Update on presentation to Town Organizations:**
    - i. **CBA** - Members were receptive and like that the facility will be available for community use after hours.
    - ii. **Lion's Club** - Feedback was positive
    - iii. **Senior Center Presentations - July 28 - 10:30 & August 9 - 1:30:** Chairman Tarnowski will be making presentations at the Senior Center. There will be tours available of the current center on Wednesday evenings in August. Members will work to coordinate additional presentations in the community such as at Northwoods, Colchester Commons, and Dublin Village.
10. **Owner's Representative Update**
  - a. **Town Web-site update:** The presentation with voice over will be put on the website in the next couple of days.
11. **Open items**
  - a. **Other Funding Sources – State Bonding Commission:** No updates
  - b. **Letter writing campaign and schedule:** K. Hastings continues to coordinate letters being submitted to the paper expressing support for the project.

RECEIVED  
COLCHESTER, CT  
2021 JUN 23 AM 8:40  
Gayle Furman  
TOWN CLERK

**12. Citizens Comments:** Cathy Russi pointed out that the community will want to know what the cost to maintain the new building will be, what will be done with the current building, and will new staff be needed for the larger building. She also stated that community use will be important in gaining support for the project as it is not just seniors paying for it but the community. She thanked members for their work.

**13. Adjournment:** M. Mlodzinski motioned to adjourn. Chairman Tarnowski adjourned the meeting at 7:37p.m.

Submitted by,

Dawn LePage, Clerk



Invoice Date: June 7, 2021  
Invoice No: 2

To: Town of Colchester, CT  
127 Norwich Ave.  
Colchester, CT 06415

From: Construction Solutions Group, LLC  
P.O. Box 271860  
West Hartford, CT 06127

Re: Colchester Senior Center  
95 Norwich Ave.  
Colchester, CT 06415

For Professional Services Rendered through May 31, 2021

Phase Description	Scheduled Value	Percent Complete	Earned	Prior Billings	This Invoice	Balance to Bill
Owner's Representative						
1. Conceptual /Schematic Desig	\$14,798.65	81%	\$12,000.00	\$9,000.00	\$3,000.00	\$2,798.65
2. Design Development	\$20,000.00	0%	\$0.00	\$0.00	\$0.00	\$20,000.00
Construction Documents	\$12,110.25	0%	\$0.00	\$0.00	\$0.00	\$12,110.25
Construction and Closeout	\$249,839.89	0%	\$0.00	\$0.00	\$0.00	\$249,839.89
Reimbursables	\$0.00	0%	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$296,748.79		\$0.00	\$0.00	\$3,000.00	\$284,748.79
Total contract	<u>\$296,748.79</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$3,000.00</u>	<u>\$284,748.79</u>

Approved for invoicing:

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