

**TOWN OF COLCHESTER
SENIOR CENTER BUILDING COMMITTEE
NOVEMBER 12, 2019 – 7:00 P.M.
TOWN HALL**

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MINUTES

Members in Attendance: Chairman Anthony Tarnowski, Vice-Chair Marilyn Turner, Ron Silberman, Sean Nadeau, Keven Hastings, Jue Ruiz

Alternates: Geraldine Transue

Members Absent: Majorie Mlodzinski

Alternates: Madelyn Starkey

Others Present: Board of Selectman Liaison Rosemary Coyle, Board of Finance member Mike Egan, Senior Center Director Patty White

Boyle
COYLE, FORMAN
TOWN CLERK

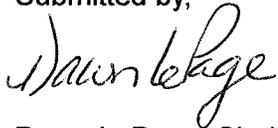
- 1. Call to Order:** Chairman Tarnowski called the meeting to order at 7:01 p.m.
- 2. Citizens Comments:** None
- 3. Approval of Minutes of October 23, 2019:** J. Ruiz motioned to approve the minutes of the October 23, 2019 meeting amending to reflect Geraldine Transue serving as an alternate for the meeting and therefore did not participate in voting, seconded by R. Silberman. Vote was unanimously approved. MOTION CARRIED.
- 4. Approval of Invoices:** None
- 5. Set meeting dates for December 2019 and calendar year 2020:** Members were in agreement that meetings will be held on the second and fourth Tuesdays of the month, 7:00 p.m., at Town Hall. The next meeting will either be November 26th or December 10th.
- 6. A/E Services RFP:** Chairman Tarnowski has prepared an RFQ. R. Coyle suggested having J. Paggioli, Director of Public Works, review the RFQ. Funding will be needed to secure an A/E firm for Conceptual Design and Budget Services. Chairman Tarnowski will request to be added to the Board of Selectmen's next meeting agenda to request the funding.
- 7. Study Group and Strategic Plan discussion:** Members have reviewed and discussed the Colchester Senior Center Study Group report as presented to the Board of Selectman in 2011 as well as the Department of Senior Services Strategic Plan 2017-2022. Discussion included whether or not there is a way to make the Senior Center a source of revenue and if those funds could be designated for seniors in a way such as a program fund. Members also discussed necessary square footage and potential layouts to best utilize the plot and meet all the needs. P. White said that storage is a large necessity, specifically lockable cabinets and they currently have four vehicles to their fleet.
- 8. Overall Project Schedule:** Chairman Tarnowski has prepared a Proposed Overall Project Schedule. The schedule is a draft serving as a starting point and will be updated accordingly as the project progresses. A referendum date will need to take into consideration when the budget vote will take place. R. Coyle reminded the Committee to allow time to educate community members on the proposed plan.

9. Construction Process for next meeting: Members discussed the types of construction methods along with some of the pros and cons of each. Discussion will continue at the next meeting.

10. Citizens Comments: None

11. Adjournment: J. Ruiz motioned to adjourn. Vote was unanimously approved. Chairman Tarnowski adjourned the meeting at 8:04 p.m.

Submitted by,

A handwritten signature in cursive script that reads "Dawn LePage".

Dawn LePage, Clerk