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TOWN OF COLCHESTER  
SENIOR CENTER BUILDING COMMITTEE  
Tuesday, June 28th, 2022 - 7:00 p.m.  
Virtual Meeting  
Minutes

*Gayle Furman*  
GAYLE FURMAN  
TOWN CLERK

**Members in Attendance:** Tony Tarnowski, Kevin Hastings, Majorie Mlodzinski, Ron Silberman, Joe Ruiz, Marilyn Turner

**Alternates in Attendance:** Geraldine Transue

**Members Absent:** Sean Nadeau

**Alternates Absent:** Madelyn Starkey

**Others Present:** CSG: Mark Garilli and Jonathan Gumbotz, Silver/Petrucelli: David Stein, Bob Banning, Patty Watts, BOS Member: Rosemary Coyle, Residents: Cathrine Russi, Linda Pasternak

**1. Call to Order:** Chairman Tarnowski called the meeting to order at 7:00 p.m.

**2. Seating of Alternate members:** None

**3. Amendments to Agenda:** Item 7.A Approval of Invoices: Change Megan Trujillo to Tyler Migliaccio. M. Mlodzinski motioned to approve of the name change. K. Hastings seconded. All members voted in favor.

**MOTION CARRIED.** Item 10 Silver/ Petrucelli Update: Add item C for "Change Order Request for the Contract Adjustment". M. Mlodzinski motioned to approve the addition of item C to section 10. K. Hastings seconded the motion. All members voted in favor. **MOTION CARRIED**

**4. Citizens Comments:** None

**5. Approval of minutes of June 14th, 2022:** K. Hastings motioned to approve of the June 14th, 2022 meeting minutes. M. Mlodzinski seconded the motion. M. Mlodzinski, M. Turner and R. Silberman abstained. K. Hastings and A. Tarnowski voted in favor. **MOTION CARRIED**

**6. Correspondence:**

- a. Correspondence with the Town Attorney
- b. Email received from Ryan Acosta from DECD

**7. Approval of Invoices:**

- a. Tyler Migliaccio: R. Silberman motioned to approve the Invoice for SCBC Clerk for the June 14th, 2022 meeting in the amount of \$70.00. K. Hastings seconded the motion. Six members voted via roll call in favor. **MOTION CARRIED**
- b. Silver Petrucelli - Motion to accept Design Development Phase as Complete and authorize to move to Construction Documents Phase: M. Mlodzinski motioned to accept the Design Development Phase as Complete and authorized to move to the Construction Documents Phase. J. Ruiz seconded the motion. All in favor. **MOTION CARRIED**
  - i. Approval of June Invoices (2) M. Mlodzinski motioned to approve the invoice #22-0637 for Silver Petrucelli dated June 1st, 2022 for completing the work for the change orders in the amount of \$11,985.12. M. Turner seconded the motion. Six members voted via roll call in favor. **MOTION CARRIED.** J. Ruiz motioned to approve the invoice #22-0537 for Silver Petrucelli dated June 1st, 2022 for final portion of design development drawings and 40% of construction documents in the amount of \$48,986.60. M. Mlodzinski seconded the motion. Six members voted via roll call in favor. **MOTION CARRIED**

- c. CSG: None

#### **8. Public Information Sub-Committee Report and Discussion:**

- a. Tag Sale on the Green update: M. Mlodzinski updated the board on the Tag Sale on the Green table and said that there were very favorable comments and conversation.
- b. Future presentations: M. Turner said that they will be meeting on July 12th to talk about future events, but they have been talking about planning something for the ground breaking.

#### **9. CSG Update**

- a. Budget review, Adjustments and Transfers: J. Gumbotz reviewed the Project Budget with the committee and said that it was up to date.
- b. Schedule: M. Garilli said that they were on schedule within a couple weeks and they just received the 95% DD drawings from Silver Petrucelli. He also said that Tom Hardin, the third party estimator, is working on the estimate and is expecting it to be back to the committee by July 14th. M. Garilli asked D. Stein if they could set up a meeting to start putting together the RFP to prepare to send to GC. D. Stein recommended to the committee that the town attorney starts looking at the owner contract agreement and any supplemental conditions. A. Tarnowski spoke about his discussion with the town attorney and a turnover within Shipman and Goodman and that the new attorney taking over will review those items. A. Tarnowski also spoke about a discussion with Ryan Acosta from the DECD about the construction guidelines for bidding the project and that the DECD needs to see all finalized documents for bidding for final review before they can advertise. A. Tarnowski also spoke about looking into the tax exemption paperwork and obtaining that.
- d. Design Group - FF & E: M. Garilli said they just had their FF&E meeting, that it went well and will meet with Patty Watts when she gets back from vacation for final review.

#### **10. Silver/Petrucelli Update:**

- a. Update on progress: D. Stein stated that they are on schedule, that they will integrate all the DECD information and they do final reconciliation on the estimate to see where we will land.
- b. Design Group Meetings
  - i. Voice, Data, Security - June 22 meeting - Security and Access Control: B. Banning discussed IT drawings, equipment purchase and electronic security with the committee to see what they are thinking for the new Senior Center. A. Tarnowski said he would confirm with the town and the state to make sure they would allow that to be incorporated in the project budget. The committee discussed the options for security and what they would like to do for access to the building, alarms, cameras, etc. They also spoke about the fire alarm system and what type of system they should go with.
- c. Change Order for the Contract Adjustment: R. Silberman motioned to approve the change order request #7 for Silver Petrucelli for the contract adjustment in the amount of \$485 to bring the contract in coordination with the bid form. K. Hastings seconded the motion. All in favor.

**MOTION CARRIED**

#### **11. Open Items:**

- a. Eversource Gas Easement: None
- b. DECD Grant Update: A. Bsbikos forwarded the signed application and budget to Ryan Acosta and he is awaiting for his commissioner to sign off on it.
- c. ARPA Funds - Status: M. Mlodzinski spoke about the spreadsheet forwarded to the ARPA

committee from A. Bisbikos. M. Mlodnzinski updated the committee on the business approvals, non-profit requests, municipal requests and that the SCBC request was still pending.

**12. Citizens Comments:** None

**13. Adjournment:** M. Mlodnzinski motioned to adjourn. R. Silberman seconded the motion. Meeting was adjourned at 8:21 p.m.

Submitted by,  
Megan Trujillo  
Clerk

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GAYLE FURMAN  
TOWN CLERK