

**TOWN OF COLCHESTER**  
**SENIOR CENTER BUILDING COMMITTEE**  
**Tuesday, July 13, 2021 - 7:00 p.m.**  
**Senior Center**

**Minutes**

**Members in Attendance:** Tony Tarnowski, Kevin Hastings, Ron Silberman, Marilyn Turner, Joe Ruiz, Sean Nadeau

**Alternates in Attendance:** Geraldine Transue

**Members Absent:** Majorie Mlodzinski

**Alternates Absent:** Madelyn Starkey

**Others Present:** CSG: Mark Garilli

**RECEIVED**  
**COLCHESTER, CT**  
**2021 JUL 20 PM 4:21**  
*Gayle Furman*  
**GAYLE FURMAN**  
**TOWN CLERK**

1. **Call to Order:** Chairman Tarnowski called the meeting to order at 7:00 p.m.
2. **Seating of Alternate members:** None
3. **Amendments to Agenda:** None
4. **Citizens Comments:** Cathy Russi questioned the cost to taxpayers to maintain the new center and what will be done with the current center.
5. **Approval of minutes of June 22, 2021:** K. Hastings motioned to approve the minutes of June 22, 2021, seconded by R. Silberman. All members voted in favor with J. Ruiz and S. Nadeau abstaining.  
**MOTION CARRIED**
6. **Correspondence:** Chairman Tarnowski received an email from First Selectman Bylone regarding the CSG invoice approved at the last meeting. The invoice references Phase II which has not been approved by the town.
7. **Approval of Invoices:** J. Ruiz motioned to approve the amended CSG invoice showing services for Phase I only, seconded S. Nadeau. All members voted in favor. **MOTION CARRIED.**
8. **Report of Architect and possible action:** None
9. **Public Information Sub-committee Report**
  - a. **Public Information Mailer update, review and possible action:** A finished copy of the mailer was distributed.
  - b. **Update on presentation to Town Organizations:** Members reviewed a preliminary presentation schedule. They continue to schedule presentations as part of their outreach plan. Chairman Tarnowski shared some of the inaccurate information that was mentioned during his presentation at the local AARP meeting. A Q&A will be developed to help disseminate the facts.
10. **Owner's Representative Update**
  - a. **Town Web-site update & Mailer:** CSG will work with the First Selectman's office to fix discrepancies between the mailer and website. The website will have a link to the flyover. Members viewed the voice over developed by CSG that can be used at presentations.
11. **Open items**
  - a. **Other Funding Sources – State Bonding Commission:** No updates
  - b. **Letter writing campaign and schedule:** Letter writing schedule is proceeding as planned with multiple letters of support.
  - c.
12. **Citizens Comments:** Cathy Russi once again said there needs to be a focus on community use, use by other departments, and the facility will provide "one stop shopping" for seniors.

**13. Adjournment:** J. Ruiz motioned to adjourn. Chairman Tarnowski adjourned the meeting at 8:10p.m.

Submitted by,

Dawn LePage, Clerk



Invoice Date: June 7, 2021  
Invoice No: 2

To: Town of Colchester, CT  
127 Norwich Ave.  
Colchester, CT 06415

From: Construction Solutions Group, LLC  
P.O. Box 271860  
West Hartford, CT 06127

Re: Colchester Senior Center  
95 Norwich Ave.  
Colchester, CT 06415

For Professional Services Rendered through May 31, 2021

Phase Description	Scheduled Value	Percent Complete	Earned	Prior Billings	This Invoice	Balance to Bill
Owner's Representative						
Conceptual / Schematic Design	\$14,798.65	81%	\$12,000.00	\$9,000.00	\$3,000.00	\$2,798.65
Subtotal	\$14,798.65		\$12,000.00	\$9,000.00	\$3,000.00	\$2,798.65
Total contract	<u>\$14,798.65</u>		<u>\$12,000.00</u>	<u>\$9,000.00</u>	<u>\$3,000.00</u>	<u>\$2,798.65</u>

Approved for invoicing: