Town of Colchester
WJJMS Building Committee
October 25, 2018 – 7:00 PM
WJJMS

MINUTES

Members Present: Thomas Tyler, Paul Picard, Irene Malsbenden, Lynn Goodwin, Anthony Tarnowski, Joe

Ruiz

Members Absent: None

Others Present: Tecton: Stephen Melingonis, Jeff McElravy; O&G: Gus Kotait; Arcadis: Tammy Hamelin, Jack Butkus; Fuss & O'Neill Kevin McGarry, TC Landscaping Philip Theriault; Board of Education Vice Chairman Renie Besaw, Superintendent Jeff Burt, Director of Educational Operations Ken Jackson, Principal Chris Bennett, Bacon Civic Students

1. Call to Order: Chairman Tyler called the meeting to order at 7:09 pm.

Otd. 08/21/18

2. Changes to the Agenda: None

- 3. Citizen's Comments: Philip Theriault, TC Landscaping, gave his recommendations for establishing the athletic fields. He is willing to donate the Butterfly garden and suggested the best location.
- **4. Approval of Minutes October 11, 2018:** J. Ruiz motioned to approve the October 11, 2018 meeting minutes amending to reflect the corrected invoice summary as presented by K. Jackson, seconded by L. Goodwin. All members voted in favor. **MOTION CARRIED.**

VENDOR	INV.#	DESCRIPTION	PRJT. #0043	PRJT. #0044	TOTAL
O&G Industries	Application #022	CM & Construction Services 09/01/18 - 09/30/18	1.139,199.06	118,177.96	1.257,377.02
	Dtd. 10/10/18	03/07/10			
Tecton	Inv. #41245	Billing Period 09/01/18 - 09/30/18	23,565.28	809.72	24,375.00
	Dtd.: 09/30/18				
Arcadis	Inv. #0930860	Billing Period 08/20/18 - 09/23/18	6,700.00		24,209.26
	Dtd. 09/25/18	Addit FF&E / Move In Services Commissioning	7,668.00 9,841.26 24,209.26		
Arcadis	lnv.	Billing Period 08/20/18 - 09/23/18		300.00	688.74
	Dtd.	Commissioning		388.74 688.74	
IMTL	Inv. #3202-K	Testing Services / Reports	1,702.97	455.32	5,815.00
	Dtd. 08/22/18				2,158.29
CDW-G	Inv. #NWJ5742	Technology Order	6,500.00	0.00	6,500.00
	Dtd. 08/22/18				
CDW-G	Inv. #PJX4150	Technology Order - CREDIT	-895.50		-895.59
	Dtd. 09/26/18		-895.59		
CDW-G	Inv. #PJX4155	Technology Order - CREDIT	-1,322.16		-1,322.16
	Dtd. 09/26/18				
HP Inc.	Inv. #60475746	Technology Order	1.704.00		1,704.00
	Dtd. 09/17/18				
HP Inc.	Inv. #60490354	Technology Order	1,400.00		1,400.00
	Dtd. 09/19/18				
Insalco Corp.	Inv. #7620	FF&E Order	97,340.65		97,349.65
	Dtd. 08/23/18				
Otredge Equip. Co.	Inv. #245829	FF&E Order	2,783.44		2,783.44
	Dtd. 08/21/18				
Citzedge Equip. Co.	Inv. #245780	FF&E Order	2.648.53		2,648.53

		1	1	1
Kitredge Equip. Co.	Inv. #245831 Dtd. 08/21/18	FF&E Order	22.920.78	22,920.78
Kittredge Equip. Co.	Inv. #245843 Dtd. 08/21/18	FF&E Order	1,028.75	1,028.75
Kitredge Equip. Co.	Inv. #248748 Dtd. 09/13/18	FF8E Order	2,509.33	2,509.33
Kittredge Equip. Co.	Inv. #250437 Dtd. 09/27/18	FF8E Order	3.30	3.30
	3	1	4	4
Kritredge Equip. Co.	Inv. #249803 Dtd. 09/21/18	FF&E Order	53.79	53.79
Kittredge Equip. Co.	Inv. #251425 Dtd. 10/04/18	FF&E Order	41.40	41.40
PCM-G	Inv. #B08815240101 Dtd. 07/23/18	Technology Order	2,699,00	2,699.00
PCM-G	Inv. #B08815360101 Dtd. 07/18/18	Technology Order	2.450,00	2,450.00
PITSCO Education	INV. 6719188-1 Dtd. 09/21/18	FF&E Order	1,495.00	0.00
School Specialty	Inv. #208120909710 Dtd. 07/20/18	FF&E Order	1,828.19	1,828.19
School Specialty	Inv. #208120920066 Dtd. 07/23/18	FF&E Order	1.845.62 922.76	1,845.52 922.76
W.B. Mason	Inv. #SF00128673- INV1 Dtd. 08/29/18	FF&E Order	420.30	420.30
W.B. Mason	Inv. #SF00128673- INV1 Dtd. 08/29/18	FF&E Order	19,836,00	19,836.00
TOTAL	tt quad de talle de de de commençare en la colonida de			\$1,473,689.78

5. Approval of invoices: J. Ruiz motioned to approve the following invoices for a total of \$583,575.67 noting that the top three items are related to the bonding, seconded by L. Goodwin. Vote was unanimous. **MOTION CARRIED.**

WJJMS BUILDING PROJECT

INVOICE SUMMARY

10/25/18 MEETING

VENDOR	INV.#	DESCRIPTION	PRJT. #0043	PRJT. #0044	TOTAL
Phoenix Advisors	No Inv. #	Financial Advisory Services for Bond Issuance	22,396.97	884.70	23,281.67
C	Dtd. 10-17-18		1		
Source Media	Inv. #ADV0292567	Bond Issuance Expenses	1,223.66	48.34	1,272.00
	Did. 09/27/18		1	l	
Day Pitney	Inv. #34002958	Bond Counsel Professional Services	30,303.00	1,197.00	31,500.00
	Did. 10/23/18		i i	ļ	
Grainger	Inv. #9911209659	FF&E Order	169.35	0.00	169.35
PO# 196558	Dtd. 09/20/18				
Grainger	Inv. #9913826336	FF&E Order	14,250.33	0.00	14,250.33
PO# 196556	Dtd. 09/24/18			1	
Grainger	Inv. #9907461629	FF&E Order	7,296.05	0.00	7,296.05
PO# 196556	Did. 09/17/18				
Grainger	Inv. #9928589861	FF&E Order	17,698.65	0.00	17,698.65
PO# 196556	Dtd. 10/08/18		-		
Moore Medical	Inv. #99994857	FF&E Order	17,300.08	0.00	17,300.08
PO #186594	Dtd. 08/10/18		İ		
Red Thread	Inv. #715962	Touchit Screens	6,300.00	0.00	6,30 0.00
PO# 186572	07/24/18				
Red Thread	Inv. #721092	Touchit Screens	298,079.11	9,007.37	307,086.48
PO# 186572	08/22/18				
Red Thread	Inv. #720756	FF&E Order	93,560.96	0.00	93,560.96
PO# 186582	Did. 08/17/18			i	
Red Thread	Inv. #727696	FF&E Order	15,577.10	0.00	15,577.10
PO# 186582	Did. 09/27/18			İ	
W.B. Mason	Inv. #SF00128673-INV3	FF&E Order	38,916,00	0.00	38,916.00
PO# 196525	Dtd. 10/22/18	•		1	
W.B. Mason	Inv. #SF00128673-INV4	FF&E Order	9,367.00	0.00	9,367.00
PO# 196526	Dtd. 10/22/18				
TOTAL			1		\$583,575.67

6. Project Manager update and potential action:

- P. Picard motioned to approve an extension of Aracadis' term of service to allow for continuous full-time on-site staff support through December 14, 2018, in the amount of \$11,928.00, seconded by I. Malsbenden. Members voted in favor with A. Tarnowski opposed.
 MOTION CARRIED.
- J. Butkus presented an analysis of the projected Town costs. Chairman Tyler asked this be updated monthly at the second meeting of each month.
- L. Goodwin motioned to approve additional FF&E request as presented (excluding PE Equipment) in the amount of \$47,886.52, seconded by I. Malsbenden. Vote was unanimous.
 MOTION CARRIED. Principal Bennett assured the Committee that this would be the final additional FF&E request.
- A. Tarnowski motioned to approve User Change Order Request #017 in the amount of approximately \$2055.65 for Pupil Services, seconded by I. Malsbenden. Vote was unanimous. MOTION CARRIED.

7. Architect update and potential action:

- Additional brick staining is weather dependent. Chairman Tyler asked for pricing on band around Pupil Services and Gym B.
- Members toured the kitchen to discuss issues with the current layout and ways to improve it.
 Chairman Tyler requested a breakdown of costs.
- Kevin McGarry, Fuss & O'Neill, spoke to the Committee on making the temporary driveway into CES permanent as well as current traffic flow concerns. Principal Bennett shared how the flow is currently working and where he sees issues. It was agreed to proceed with the paving as planned and reevaluate to see how the flow is without the temporary driveway before making any decisions.

8. Construction Manager update and potential action:

- Trusses around Area F might require metal plates. G. Kotait will consult with the Structural Engineer.
- Structural work in the gym has been completed.
- Flooring was poured.
- The bench in the hallway outside the cafeteria was installed.
- L. Goodwin motioned to approve Out of Scope Change #143 for a total net sum of -\$88,481.00, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.**
- I. Malsbenden motioned to approve Out of Scope Change #144 for a total net sum of -\$110,543.00, seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.**
- I. Malsbenden motioned to approve Out of Scope Change #147 for a total net sum of -\$4,757.00, seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED.**
- L. Goodwin motioned to approve Out of Scope Change #148 for a total net sum of \$1,154, seconded by A. Tarnwoski. Vote was unanimous. **MOTION CARRIED.**

PCO SUMMARY 10/25/18 SBC MEETING

Out of Scope Changes for Approval

PCO#	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
143	Deduct and move to owner contingency GMP Allowance 6 for added cost due to demolition & Abatement.	-\$88,481.90	17-Oct-18	β	2	¥
144	Deduct and move to owner contingency GMP Allowance # 8 for 2nd shift superintend.	-\$110,543.00	17-Oct-18	P	enteronecentricus	Y
147	Add exterior school sign per GMP Allowance #2	-\$4,757.00	22-Oct-18	P	N	Y
145	Install pipes for MDF UH in basement and up into MDF instead of from main hallway to avoid pipes over electrical and data racks per RFI 453.	\$1,154.60	23-Oct-18	FC		Y
HANGO (CANADAY CANADA		-\$202.627.00				kanduscuski albu a samisi

In Scope CM Contingency Changes for Approval

PCO#	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
es anno anno anno anno anno anno anno ann						
***************************************		\$0.00				

Time Sensitive Changes Approved Since Last SBC Meeting

PCO#	Title	Cost (\$)	Date	Reason Code	T&M	Reimb Elig
142	Add Window frames to pupil service offices F104 & F105. Łabor to install frames will be performed on T&M.	\$1.577.00	17-Oct-18	OR	N	¥
THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE STATE OF THE S	Add Welded steel angle at Gym E duct opening & (2) floor deck infills.	\$ 6.985.00	12-Oct-18	FC	***	¥
		\$7,662.00				

Time Sensitive in Scope CM Contingency Changes Approved Since Last SBC Meeting

PCO	# Title		Cost (\$)	Date	Reason Code	T&M	Reimb Elig
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avec.	1						
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ertente			\$0.00				
		Total PCO's presented for Approval	-\$194,965				·

Reason Code: 50 - Design Deficiency, FC - Field Condition, OR - Corner's Request, AH) - Authority Having Jurisdiction, P+Planned

- 9. Discussion on communication/social media: None
- **10. Citizen's Comments:** Principal Bennett said the building is frequently being used for out of school activities.
- 11. Adjournment: P. Picard motioned to adjourn, seconded by I. Malsbenden. Vote was unanimous. MOTION CARRIED. Chairman Tyler adjourned the meeting at 9:50 pm.

Submitted by,

AUN LAG

Dawn LePage, Clerk