

**MINUTES**

**Members Present:** Thomas Tyler, Lynn Goodwin, Joe Ruiz, Anthony Tarnowski, Paul Picard, Irene Malsbenden

**Members Absent:** None

**Others Present:** Tecton: Stephen Melingonis, Jeff McElravy; O&G: Mark Jeffco; Arcadis: Tammy Hamelin, Jack Butkus; Director of Educational Operations Ken Jackson; Board of Selectman Liaison Rosemary Coyle; Board of Education Chairman Brad Bernier, Citizen Joy Tyler

RECEIVED  
COLCHESTER, CT  
2018 JUL -2 PM 3:53  
TOWN OF COLCHESTER  
BOARD OF SELECTMAN

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:02pm.
2. **Changes to the Agenda:** None
3. **Citizen's Comments:** None  
**Town email:** None
4. **Approval of Minutes - June 14, 2018:** J. Ruiz motioned to approve the June 14, 2018 meeting minutes amending to delete "Special Meeting" from the heading, seconded by L. Goodwin. All members voted in favor with P. Picard and I. Malsbenden abstaining. **MOTION CARRIED.**

\*A. Tarnowski arrived at this time

5. **Approval of invoices:** None
6. **Project Manager update and potential action:**
  - There have been discussions with the Town as to the best manner in which to purchase some of the non reimbursable items. The BOE will be taking \$50,000 out of their end-of-year budget to purchase items deemed not durable enough to reimburse and therefore the Town deeming not durable enough to bond for. Maintenance items are included in this. K. Jackson will give a breakout at the next meeting as to what the list is comprised of.
  - J. Butkus clarified that the list of "kitchen items" presented at the last meeting that had not been bid on were not for the cafeteria but are actually curriculum items. There is concern they will not be available for the opening of school due to uncertainty over how they are going to be purchased.
  - The majority of FF&E will be delivered the week of August 6th.
  - The final cleaning is scheduled for the end of July.
  - Areas A&B are approximately 25% complete with punch list items.
  - The State is changing over the software used for grant processing. As of closing tomorrow the current system will no longer be running. No drawdowns will be able to be entered until November resulting in no payments from the State until January and a gap in cash flow for the Town.
  - Options for projectors for the gyms continue to be discussed and options are still being evaluated. The best solution appears to be purchasing longer distance projectors that can be mounted in cages on the far wall.
7. **Architect update and potential action:**
  - A meeting is scheduled with the Fire Marshal and Principal to go over exit maps.
  - Fire Marshal will be consulted with regarding venting of hoods in both cafeteria and Unique Learning rooms.
  - Combustible materials were found near the gym . A solutions are being looked at.

**8. Construction Manager update and potential action:**

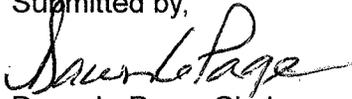
- Punch list items for areas A&B have been issued to contractors.
- The gym floor is being painted.
- Majority of flooring is finished and should be completed by July 9th.
- Emergency generator and fire alarm tests were held with the Fire Marshal. Only minor issues to be fixed.
- Health Department did a preliminary inspection on the kitchen and compiled a list of items to work on.
- Demolition contractor will start abatement next week.

**9. Discussion on communication/social media: None**

**10. Citizen's Comments: None**

**11. Adjournment:** A. Tarnowski motioned to adjourn, seconded by P. Picard. Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 8:17pm.

Submitted by,



Dawn LePage, Clerk