

Colchester Parks & Recreation Commission
Meeting Minutes
December 3, 2018

Members Present: K. Kundahl, K. Moody, T. Bruni, M. Pulse, N. Kaplan and B. Kniska

Members Absent: L. Stephenson and S. Langelo

Others Present: Recreation Director T. Quinn, Recreation Specialist M. Cicchese, BOS D. Mizla, BOE A. Domeika, BOF A. Bisbikos and Clerk J. Campbell

1. **Call to Order** – Meeting was called to order at 7:00 PM by chair E. Kundahl
2. **Additions to the Agenda** – No Additions
3. **Acceptance of Minutes: November 5, 2018** – K. Moody MOTIONED to approve the meeting minutes, SECONDED by T. Bruni. ABSTAINED by B. Kniska. All other members present voted in favor. MOTION CARRIED.
4. **Reading of Correspondence** – None
5. **Committee Reports**
 - **Facilities** – N. Kaplan stated that the bases were still on the field. T. Quinn is aware and public works will be handling it.
 - **Finance/Administration** – No Report
 - **Programs** – No Report
 - **BOS Liaison** – D. Mizla complimented the Recreation Department on the Arches this year. The department is still looking for sponsors of 4 arches. Arche sponsorship is \$600. BOS has no report at this time.
 - **BOF Liaison** – A. Bisbikos reported that the chair of BOF will be sending out an 18-19 Budget Calendar. The boards are still in the review process of the paramedic program. The transparency software has been purchased and the boards are waiting for data input from the company.
 - **BOE Liaison** – A. Domeika stated the BOE is quiet right now. M. Pulse asked if she knew when the new gym would be available. She will look into that.
6. **Old Business**
 - **Endorsement of Sports Leagues** – Members discussed the current sport league check list and requirements for endorsement. Members discussed several changes to wording and/or requirements. T. Quinn will update the changes. M. Pulse MOTIONED to approve the changes made to the endorsement check list, SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.
 - **Field Use Fund** – A payment was made today which will bring the fund over \$30,000.
7. **New Business**
 - **2019 Meeting Schedule** – N. Kaplan MOTIONED to approve the 2019 Meeting Schedule, SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED.
8. **Recreation Department Reports**
 - **Recreation Specialist** – M. Cicchese stated the ski trips will go for an additional week, bringing it up to 5 weeks. They are currently full and onto a waiting list.
 - **Recreation Supervisor** – 3 new programs have been added, Zumba Kids, aspiring young engineers (Legos) and engineering is FUNDamentals with Legos. One new adult class, balanced flow yoga, has been added. Family Games night will be Friday January 25th. 10 families have already registered. Recreation is looking for prize donations. Yard Goats & Tigers have donated

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tickets. Holiday Homecoming was a success with well over 100 children in line for Santa. St. Andrews Young People's choice & performance choir, Doreen's Dance Studio, Colchester Continental Fife & Drum Corps all performed. 30 ornaments were sold. Leo's collected 25 lbs. of food and Office Suchecki filled his cruiser with toys. T. Bruni MOTIONED to approve the Recreation Supervisor's Report, SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

- **Recreation Director** – T. Quinn reported that the recreation department will now be handling their own financial assistance program. Prior to this it had gone through YSS. There is normally a department head meeting for special event application approval. The department will be looking into an alternative process. T. Quinn has begun working with the First Selectman to find alternate funding sources for the 57Fest. The State of CT police overtime came in, and was \$4500. E. Kundahl suggested placing a “thermometer” sign on the Town Green to keep track of the amount needed for 57Fest. A local gentleman has been in touch with the recreation office. He has a group of people willing to volunteer time to help install a disc golf course in Colchester. N. Kaplan MOTIONED to approve the recreation director's report, SECONDED by B. Kniska. All members present voted in favor. MOTION CARRIED.

9. **Citizen's Comments** – One students asked if the Ski Program was in deed 5 weeks or was that incorrect. M. Cicchese stated that yes there will be 5 weeks. Another student asked if we pay vendors to come to 57fest because that is what the school does with their festival. The vendors at the 57 Fest are charged a fee.

10. **Adjournment** – N. Kaplan MOTIONED to adjourn the meeting at

Respectfully Submitted,

Joanie Campbell, Clerk