

Colchester Parks & Recreation Commission

Meeting Minutes

January 8, 2018

Town Hall Rm. 3, 7:00PM Meeting

Members Present: E. Kundahl, T. Bruni, N. Kaplan, M. Pulse, L. Stephenson, K. Moody and S. Langelo

Members Absent: F. Ricci and T. Loskant

Others Present: A. Hunyadi, P. Walsh, D. Mizla, A. Bisbikos and J. Campbell, Clerk

1. **Call to Order** - Meeting was called to order at 7:04 PM by E. Kundahl.
2. **Additions to the Agenda** – A. Hunyadi stated there is a scheduling conflict with the November meeting. J. Campbell stated that she will look into booking the Media Center at Bacon or Cragin Library.
3. **Acceptance of Minutes: December 4, 2017** – N. Kaplan and T. Bruni ABSTAINED. K. Moody MOTIONED to accept the December 4th meeting minutes, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.
4. **Reading of Correspondence** - None
5. **Committee Reports**
 - **Facilities** – No Report
 - **Finance/Administration** – No Report
 - **Programs** – No Report
 - **BOS Liaison** – D. Mizla reported that the BOS is currently working with budget short falls. Nothing finalized as of yet. Beginning of the year.
 - **BOF Liaison** – A. Bisbikos reported that the 1st selectman, CFO and BOE Chairman got together to map out key financial decisions and the BOF was not included on any discussion. Transparency software was discussed. This discussion was posted in the Rivereast also. Impact that the 1st Selectman has drafted for the town reduction is posted in the minutes of the previous BOF meeting. A. Bisbikos stated that they are supposed to be getting a monthly report on the reduction amounts. A. Bisbikos stated that R. Tarlov has reservations about the Town being able to fill the gap.
 - **BOE Liaison** - No one present
6. **Discussion and Action on Sport League Endorsements- Colchester Baseball & Softball League** – Patrick Walsh was in attendance and discussed the endorsement checklist. CPR/First Aid training will occur once coaches are chosen, as well as any personnel specific items. Some of the missing information has been provided to P&R since the checklist was initially filled out. All other information, non-personnel specific, will be in prior to scheduling meeting. M. Pulse MOTIONED to approve the endorsement for the Colchester Baseball & Softball League, SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED.
7. **Discussion and Update on Payments Received by Sport's Leagues**

Current monies deposited to date is over \$15,000. P&R are in the process of collecting from 2 remaining sports leagues.
8. **Discussion on Department Changes & Impact**

E. Kundahl reiterated the current department changes. A. Hunyadi stated that currently she believes if a temporary person is going to be hired for office assistant it would only be a seasonal position. Rec Director Position interviews will begin this week. HR and PW Director are working to get the position filled.
9. **Recreation Supervisor's Report**

A. Hunyadi reported that the Winter Session began today. Yoga classes are at capacity. A new program, Zumba Strong, has been added. Family game night is January 19th, she believes there will be close to 50 families registered for this event. Summer concert series dates have been set as well as Food Fest and Kids night. Matt will be attending a concert showcase to gain insight on bands for the summer concert series. After Rec Director Position has been filled, P&R will be working with HR to update job descriptions. Summer camp potentially will be pushed back a week with the snow days accumulated already.

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Jesse Thompson
TOWN CLERK

Specialty camps for the week after the end of Summer Camp, UK Soccer and Model Camp have been confirmed. N. Kaplan suggested check on the coaches for the UK Soccer. Apparently there was an issue with them getting VISA's to enter the US. K. Moody MOTIONED to approve the Recreation Supervisor's Report, SECONDED by L. Stephenson. All members voted in favor. MOTION CARRIED.

10. Recreation Manager's Report

E. Kundahl stated that the specialist's report will be read in place of the manager's report since the position is vacant. A. Hunyadi read the Specialist's report. Men's basketball has begun. Ski Club was scheduled to start last week, however due to the weather they postponed to this week. Still has 30 participants. M. Cicchese is working with M. Pulse to streamline the scheduling process. There are the hopes that this will be in effect for the February scheduling meeting. N. Kaplan MOTIONED to approve the recreation specialist's report, SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

11. Citizen's Comments – One of the students asked if CYB High School basketball would be happening soon. M. Pulse said they will be picking teams soon. Crusher's representative was in attendance and asked for the process to schedule field usage. He was directed to come to the Feb. Scheduling meeting. S. Langelo asked about the Air Line Trails parking lot. It needs to be cleaned and needs lights. He has been talking with PW Director to see what the responsibility of the Town is. He will bring up more information as he gathers it.

12. Adjournment – L. Stephenson MOTIONED to adjourn the meeting at 7:56 PM, SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Joanie Campbell, Clerk