

Colchester Parks & Recreation Commission
Meeting Minutes
February 5, 2018
Town Hall Rm. 2 7:00PM Meeting

Members Present: E. Kundahl, T. Bruni, N. Kaplan, M. Pulse, L. Stephenson, K. Moody

Members Absent: S. Langelo and F. Ricci

Others Present: A. Shilosky, A. Hunyadi, A. Bisbikos, A. Domieka

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COLCHESTER, CT
2018 FEB 12 AM 8:57
TOWN HALL

1. **Call to Order** – Meeting was called to order at 7:00PM by E. Kundahl
2. **Additions to the Agenda** – None
3. **Acceptance of Meeting Minutes: January 8, 2018.** M. Pulse MOTIONED to accept the January 8th meeting minutes, SECONDED by K. Moody. All members present voted in favor. MOTION CARRIED.
4. **Reading of Correspondence** – None
5. **Introduction of new Parks & Recreation Manager** – New Parks & Recreation Manager, Tiffany Quinn, to start February 6, 2018. A. Hunyadi read letter composed by T. Quinn outlining her background and experience and expressing her excitement about and visions for her new position.
6. **Committee Reports**
 - Facilities** – No Report
 - Finance/Administration**
 - Programs** – No Report
 - BOS Liaison** – A. Shilosky discussed changes in BOS members and expressed optimism about moving forward with the new crew. Discussed projects going on in town. Stated town took at 1.8 million dollar hit with state budget cuts, but as revenue is up and spending has been reduced there will be no supplemental tax bills. Reiterated that the payments made by the Sports Teams will be utilized as directed by the Parks & Recreation Commission.
 - BOF Liaison** – A. Bisbikos discussed the source of funding for the salaries of the Parks & Rec Specialist positions and seasonal part time office position (town proceeds versus program fund). A Bisbikos also discussed the balance of the field maintenance fund \$15,516, with the payments from two leagues still outstanding.
 - BOE Liaison** – A. Domieka reported that from what she has heard, the school renovations are currently under-budget and ahead of schedule. N. Kaplan inquired when the gym would be available for use. A. Domieka to confirm expected availability.
7. **Discussion and Approval for Flag Flying – Donate for Life (April 9, 2018 – April 13, 2018)** - A. Hunyadi received a letter, forwarded by the First Selectman's Office, with a request from P. Kupczak to fly the Donate for Life flag on the town green. Discussion among Commission members that letter requests that the flag only be flown for a 4 day time period, although historically the flag has been flown for a two week period. Discussion and Approval tabled for confirmation regarding the requested dates. A. Hunyadi to contact P. Kupczak to confirm requested dates.
8. **Discussion and Approval of Change of Date and Location for November, 2018 meeting** – Proposed changing meeting date from November 12, 2018 at Town Hall to November 5, 2018 in Media Center in Library. L.

Stephenson MOTIONED to accept the proposed meeting date and location change, SECONDED by N. Kaplan. All members present voted in favor. MOTION CARRIED.

9. Recreation Manager's Report – No report, Position Vacant.

10. Recreation Supervisor's Report – A. Hunyadi reported that approximately 65-70 families attending the January 19, 2018 Family Game Night. Plum Tomatoes and Noel's donated food and beverages, and prizes were donated by local sports teams, the CT Science Center, Movies & More. Spring Clean Up scheduled for Saturday August 7, 2018 and National Trails Day for June 2, 2018. Summer concert series and Food Festival Dates have been confirmed. Parks & Recreation currently hiring for additional Yoga instructors. Summer camp session dates have been secured, with camp to be operating for full 8 weeks and ending a week later than normal. Summer Camp Employment Applications and Camp and KinderCamp hiring for all positions. L. Stephenson MOTIONED to accept the Recreation Supervisor's Report, SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED. Report from M. Cicchese reported that Sports Leagues had requested field space for spring 2018, fields are tentatively being opened by Public Works Department on a day-by-day basis. Recreation Director Position has been filled by Tiffany Quinn. Winter session 1 of Recreation programs is coming to a close with Yoga All Level continuing to be one of the biggest classes. Zumba classes continue to have over 50 participants. Working to confirm a Yoga instructor for spring, 2018. Family Game Night 2018 and Bacon Academy Ski Club were successful again this year. The Ski Club as one more trip scheduled for 2/9/18. M. Pulse MOTIONED to accept the Recreation Program Report SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED.

11. Citizen's Comments – None.

12. Adjournment – N. Kaplan MOTIONED to adjourn the meeting at 7:38PM, SECONDED by T. Bruni. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,

Kristin Moody, Secretary