

**Colchester Parks & Recreation Commission**  
**Meeting Minutes**  
**March 5, 2018**  
**Town Hall Rm. 2 7:00 pm**

**Members Present:** K. Moody, L. Stephenson, N. Kaplan, M. Pulse and S. Langelo

**Others Present:** Recreation Manager T. Quinn, Recreation Supervisor A. Hart, BOF A. Bisbikos, BOE A. Domeika and clerk J. Campbell

**1. Call to Order**

K. Moody called the meeting to order at 7:02 pm.

**2. Additions to the Agenda**

M. Pulse asked to add a discussion about a 5k race tied in with 57Fest. N. Kaplan MOTIONED to add to the agenda as item 9 and subsequently move the remaining items, SECONDED by L. Stephenson. All members present voted in favor. MOTION CARRIED.

**3. Acceptance of Minutes: February 5, 2018**

N. Kaplan MOTIONED to accept the meeting minutes of the February 5, 2018 meeting, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.

**4. Reading of Correspondence**

None

**5. Committee Reports**

- **Facilities** – No Report
- **Finance/Administration** – No Report
- **Programs** – No Report
- **BOS Liaison** – Not present
- **BOF Liaison** – A. Bisbikos stated that the Selectman's mitigation plan is working well. Opengov was brought to the BOS for a presentation. He hopes that the BOS will approve Opengov.
- **BOE Liaison** – A. Domeika reported that a new Superintendent has been chosen and should start this summer. He did a walk through last Tuesday. The Gyms at WJJMS will be offline for the summer. West Gym (gym b) is scheduled to open in August 2018 with Gym A to follow in December 2018.

**6. Discussion and Approval for Flag Flying- Donate for Life (April 20, 2018- May 4, 2018)**

Dates were confirmed with P. Kupczak. L. Stephenson MOTIONED to approve the flag flying, SECONDED by N. Kaplan. All members present voted in favor. MOTION CARRIED.

**7. Recreation Manager Report**

T. Quinn presented on some of the things that have been discovered since the office has all new staffing. The fax number is currently nonexistent. She is working with other departments to combine usage of a fax. She would like to bring in Community Committees to help with some of the planning of events such as summer concerts, 57fest, etc. The Recreation Dept. has revised the sponsorship program, created a Recreation Dept. brochure, began creating a strategic plan for the program fund, and suggested updating the Logo to reflect the new charter name the department as "Recreation Department." T. Quinn presented the members with samples of the things the department has been working on and is seeking input from the members. L. Stephenson MOTIONED to approve the Recreation Manager Report, SECONDED by N. Kaplan. All members present voted in favor. MOTION CARRIED.

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COLCHESTER, CT  
2018 MAR -7 AM 9:27  
T. Quinn

**8. Recreation Supervisor Report**

A. Hart stated that the Colchester Connection will be on shelves soon. CYFL asked to have them and Cheerleading added to the brochure. A. Hart stated that she will follow up on that. An additional yoga instructor has been hired. Safe boating course has been organized with DEEP and will be held at the Firehouse. Summer camp is set to begin on 6/25 and run through 8/17. Applications are being accepted. On site activities are being increased. Suggestions are welcome for community people that may have a service to offer. Kids fest has been changed to 8/10 Friday, it will be at the Recplex. They are working with the Library to receive donations. L. Stephenson MOTIONED to approve the recreation supervisor report, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.

**9. 5K Road Race**

M. Pulse spoke about wanting to add a 5K or even a 5.7K to tie into the 57Fest in September. This would start in town and run within the town. Could potentially pay for the Fireworks and make 57Fest an all-day event rather than a couple hours.

**10. Citizen's Comments**

None

**11. Adjournment**

N. Kaplan MOTIONED to adjourn the meeting at 8:04 pm, SECONDED by L. Stephenson. All members voted in favor. MOTION CARRIED.

Respectfully Submitted,

*Joanie Campbell*, Clerk