

**Colchester Parks & Recreation Commission**  
**Meeting Minutes**  
**May 7, 2018, 7:00 pm**  
**Town Hall Rm. 3**

**Members Present:** K. Moody, T. Bruni, N. Kaplan, M. Pulse, B. Kniska and S. Langelo

**Members Absent:** E. Kundahl, L. Stephenson, and F. Ricci

**Others Present:** Recreation Director T. Quinn, BOS D. Mizla, BOF A. Bisbikos and clerk J. Campbell

1. **Call to Order** - K. Moody called the meeting to order at 7:16 pm.
2. **Additions to the Agenda** – None
3. **Acceptance of Minutes: April 2, 2018** - N. Kaplan MOTIONED to accept the 4/2/2018 meeting minutes, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.
4. **Reading of Correspondence** – None
5. **Committee Reports**
  - **Facilities** – N. Kaplan reported that the RecPlex is looking good. He did sit with J. Paggioli recently to find out what we could expect with the Field Sustainability Fund. The outcome seems to be approx. 2+ years before irrigation can begin. \$40,000 was a suggested amount that might be needed to begin running the pipes for the water.
  - **Finance/Administration** – No Report
  - **Programs** – No Report
  - **BOS Liaison** – D. Mizla reported that there will be a public hearing on 5/16 for both budgets. A schedule hasn't been set as of yet. BOF is waiting to see if the state accepts the budget.
  - **BOF Liaison** – A. Bisbikos reported that the best case scenario with the state revenue being a decrease in mil rate of .09% and worse case would be over 3% mil rate increase.
  - **BOE Liaison** – No one present
6. **Nomination of Officers** - N. Kaplan motioned to post-pone the nominations of officers until next meeting, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.
7. **Recreation Director Report** - T. Quinn reported on several items. Lions will be donating 4 new picnic tables and 4 new benches to the splash pad. Those at the splash pad will be moved into the RecPlex. They are presenting a grant at their "Night of Giving" for camp scholarships. Contractor files have all been updated and instructor's min/max has been updated as well. T. Quinn has suggested adding youth representatives to the commission. The future of the skate park, including the condition of the equipment and possibility of building a new one was discussed. T. Quinn would like to work with the commission to help establish a capital plan for the improvement of the RecPlex. Epoxy will be applied to the

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bathroom floors of the RecPlex bathrooms. T. Quinn also stated that her title was approved to be changed from manager to director. The recreation office is currently looking into new software for the scheduling, registration, etc. needs. Current software is very pricey and a new software program could bring high savings. Signs will need to be purchased for the tables from the Lion's Club, playground and airline trail. N. Kaplan MOTIONED to accept the Recreation Director Report, SECONDED by B. Kniska. All members present voted in favor. MOTION CARRIED.

8. **Recreation Supervisor Report** - Members reviewed the supervisor's report. T. Bruni MOTIONED to accept the Recreation Supervisor Report, SECONDED by S. Langelo. All members present voted in favor. MOTION CARRIED.
9. **Citizen's Comments** – None
10. **Adjournment** - N. Kaplan MOTIONED to adjourn the meeting at 8:37 pm, SECONDED by M. Pulse. All members present voted in favor. MOTION CARRIED.

Respectfully Submitted,  
*Joanie Campbell*, Clerk