

Parks & Recreation Commission  
November 7, 2022 – Regular Meeting  
Colchester Senior Center  
95 Norwich Avenue

**MEMBERS PRESENT:** Chair Kristin Moody, Vice Chair Tracey Bruni, Rosanne Tousignant, Nola Weston, Amy Domeika, Brenda Kniska.

**MEMBERS ABSENT:** Dan Eveleigh.

**OTHERS PRESENT:** Recreation Director Tiffany Quinn, Wendy Rubin, CPRP, from Real World Consulting.

**1. CALL TO ORDER**

Chair Kristin Moody called this Regular Meeting to order at 7:03 pm.

**2. GUESTS AND AUDIENCE**

No guests or audience members were in attendance this evening.

**3. ADDITIONS TO AGENDA**

**Motion by:** B. Kniska

to move Item 8b Strategic Plan Update to become Item 3a.

**Second by:** R. Tousignant

**Vote:** Unanimous to approve.

**3.a Strategic Plan Update**

W. Rubin presented a report on the discussions/meetings she has had with the sports and business groups, Historical Society, Board of Finance Treasurer, Garden Club, and the Community Theater. W. Rubin had several examples of surveys for the Commission members to review for questions and format. The survey will be on the December agenda for further review. It is hoped the survey will be ready for January. W. Rubin will be holding a community forum, open to the public, on December 16, 2022, at 7:00 pm. at Colchester Elementary School.

**4. MINUTES: OCTOBER 2022**

Minutes of the October 3, 2022, minutes were presented for review. Item 7b. Commission Reappointment, should read, "Chair K. *Moody* received an email from the town Clerk's Office noting her term will expire this year. K. Moody will send her . . .", (spelling corrections) and to delete *Alternate Anna Akroyd* as she is no longer on the Commission.

**Motion by:** N. Weston

to approve the minutes of October 3, 2022, with corrections as noted.

**Second by:** B. Kniska.

**Vote:** Unanimous to approve.

**5. CORRESPONDENCE**

No correspondence.

**6. COMMITTEE REPORTS**

a. Finance/Administration – No report

b. Programs – B. Kniska has distributed flyers to businesses, requested raffle items, and confirmed some of the participants for the Winter Wonderland program. T. Quinn noted that the P&R 2022 Christmas ornament has been ordered.

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- c. Facilities -The ribbon cutting ceremony was held on Saturday, Oct. 29<sup>th</sup> and was very well attended.
- d. BOS Liaison – No report
- e. BOF Liaison – No report
- f. BOE Liaison – No report

**7. NEW BUSINESS**

New business is addressed in Item 9 Recreation Department Report.

**8. OLD BUSINESS**

- a. ARPA Request/Project Update  
Director Quinn emailed a request to tonight's ARPA Committee meeting for \$7,500 to begin the first step of the fields restoration project that should be started at this time of year.
- b. Strategic Plan Update  
This item was addressed as Item 3a.

**9. RECREATION DEPARTMENT REPORT**

Director Quinn reported the improvements to the Town Green should be completed in time for the Winter Wonderland. The Colchester Connection, the quarterly publication, will begin again in January and will be mailed to each home with the Rivereast newspaper.

Field Consultant company, Tom Irwin, proposed a three-phase, comprehensive plan to restore the fields. The tennis courts are on hold, the skate park cost was \$90,000, may be started with \$50,000 and then added to in the future. The splash park may not open this coming summer due to leaks that must be repaired along with other issues.

Director Quinn has finished plans for the 2023 events including trivia night and concerts. There will be something every Thursday night in July and August. A Food Truck Festival will be held in May on the Town Green.

Three benches have been donated and will need to be purchased and placed.

T. Quinn is looking into the possibility of an Arts Commission.

**10. ADJOURNMENT**

**Motion by:** B. Kniska  
to adjourn this meeting.  
**Second by:** N. Weston  
**Vote:** Unanimous to approve.

Chair Moody adjourned this Regular Meeting at 9:08 pm.

Respectfully submitted,

Mary Jane Slade  
Clerk