

**Colchester Parks and Recreation Commission**  
**Regular Meeting Minutes**  
**April 1, 2019 | Town Hall | Room 2 | 7PM**

**Members present:** E. Kundahl, K. Moody, B. Kniska, N. Kaplan, T. Bruni, M. Pulse and L. Stephenson

**Others present:** Recreation Director T. Quinn, BOS Liaison D. Mizla J. Campbell, clerk and P. McDowell

1. **Call to order** – E. Kundahl called the meeting to order at 7:07PM
2. **Additions to the Agenda** – N. Kaplan motioned to add #3 Approval of minutes to the agenda and renumber the remaining items accordingly, seconded by L. Stephenson. All members voted in favor. Motion carried.
3. **Approval of minutes** – K. Moody motioned to change the March 4<sup>th</sup> minutes. Item 6 - Field scheduling – add “P. Walsh expressed his discontent towards the department’s response to a Facebook post. He felt the blame was misplaced and the responsibility should have been with the department,” seconded by L. Stephenson. All members voted in favor. Motion carried.
4. **Correspondence** – None
5. **Commission Reports**
  - a. Facilities - N. Kaplan asked if the Lacrosse issue was handled. T. Quinn stated that they, the school, had not used the fields. She also noted that the graffiti was taken care of in the dugouts.
  - b. Finance/Administration – Committee met with T. Quinn to review Budget.
  - c. Programs – No report.
6. **Community Reports**
  - a. BOE – Liaison not present
  - b. BOF – Liaison not present
  - c. BOS – D. Mizla reported that the ActiveNet software is on the BOS agenda for Thursday. T. Quinn stated that currently the software costs over \$16,000/year. The current contract expires 1/2021 and would need to be notified by 1/2020 if the Town does not wish to renew. \$36,000 is the current buyout price. D. Mizla also stated the budget public hearing is tomorrow April 2<sup>nd</sup>.
7. **Department Reports**
  - a. Recreation Specialist – No Report
  - b. Recreation Supervisor – A. Hart reports that interviews for Camp Counselors will be complete by next week. There will be 9 or 10 weeks of summer camp. April vacation camp has an avg. enrollment of 10 campers a day. Spring programs start next week and summer brochure will be out around Memorial Day.
  - c. Recreation Director - T. Quinn reported on several happening within Recreation. Chatham Health is sponsoring a Solaware Display. This displays an average time until viewers can expect to experience sun damage and will provide sunscreen. They are looking for a sponsor and they will be advertised on the sign. Raffle tickets are being generated. Some recommendations from a committee have been made to 2019 Celebrate Colchester-57 Fest. The department is still working with Zagrav to host the event there. Incord has donated 2 pieces of playground equipment for the RecPlex. ParkRx is a national campaign that the Southeast CT recreation departments are working on together. The program includes a website where you can enter your zip code and see all of the parks in your area. Colchester is looking to take part in this. Recreation is working with Public works to update the playground at the RecPlex. 14<sup>th</sup> annual spring clean-up will be on Saturday April 27<sup>th</sup>, 9-12. On June 15, 2019, we will host the Food

Fest in conjunction with a concert and corn hole tournament. National trails day is June 1<sup>st</sup> this year, we are working with CT Land Trust and we are planning on having stickers to hand out with the Park RX information. PW hired a contractor to install new cameras and new wifi at the RecPlex. There will be a log in requirement so the town can track the users and internet sites they visit. The contractor is sponsoring Camp T-Shirts. Oz n' Bones is looking for exclusive rights to Holiday Homecoming. Commission members stated that if they would be offering something more "kid friendly" items they might consider that. Concession stand RFP went out to the public. Currently there are no proposals. AAU baseball team has been permitted for field use. Commission members agreed not to endorse the league because of the AAU status. Commission members approved special events. Car Cruise, World Tai Chi Day, Colchester Soccer Club – Soccer Fest (no R8), CBA Tag Sale on the ~~Gran~~ Green, Memorial Day Breakfast and Carnival on the Green, Craft Fair, Pumpkin and Pooches, Bark for the Park and Lacrosse Calvacade. The Farmers Market submitted paperwork without payment, which is required and have lost 4 of the dates requested.

**8. Citizen's Comments** – None

**9. Adjourn** – N. Kaplan motioned to adjourn the meeting at 9:01PM, seconded by M. Pulse. All members present voted in favor. Motion carried.

Respectfully Submitted,

Joanie Campbell, clerk