

Senior Services Program Coordinator

The Town of Colchester Department of Senior Services is seeking an energetic, creative and forward-thinking Program Coordinator. This position is responsible for developing, organizing and implementing a full schedule of daytime activities, classes, special events and travel opportunities at the Colchester Senior Center. This position is full-time with benefits, scheduled 37.5 hours per week Monday through Friday, with occasional evening and/or weekend responsibilities. Previous experience working with an older adult population in a recreational setting preferred. Computer skills in Microsoft Word, Excel and Outlook required. Salary \$40,000-\$44,000, DOE.

More information including job description, qualifications and employment application can be found on the Town of Colchester website. EOE. Qualified candidates should submit an application and resume to Human Resources, 127 Norwich Ave., Colchester, CT 06415. Closing date is September 25 at 4:00 p.m.