

**Town of Colchester  
Open Space Advisory Committee  
Meeting Minutes of virtual meeting  
Regular Meeting of 1/10/22**

**Members Present:** Chairman Will Hochholzer, Kris Barnard, Mary Stevens, Lindsay Floyd and Town Staff Jay Gigliotti

**Members Absent:** Vice Chairman Ted Fuini and BOS Liaison Rosemary Coyle

1. **Call Meeting to Order:** Chairman Will Hochholzer called the 1/10/22 OSAC Meeting to order at 6:00pm
2. **Citizens Comments:** None
3. **Approval of the 12/13/21 Meeting Minutes:**

Mary Stevens motioned to approve the 12/13/21 OSAC meeting minutes as written. Seconded by Kris Barnard. All members voted in Favor. Motion Carried.

4. **Open Space:**

**A. Open Space Acquisition- Middletown Road**

Jay Gigliotti detailed the status of the funding for the parking lot. He explained the Town is hiring a consultant to ensure the ARPA funds are used in accordance with the guidelines. No ARPA funding requests shall be approved until the consultant has been hired and reviewed all funding requests. Discussion followed on the potential for alternate funding sources including bake sales, t-shirt sales, open space accounts and other grant opportunities. Jay Gigliotti explained until the parking lot and access has been constructed, the Town could not promote the public use of the property, due to the unsafe conditions. Several other conditions of the grant are still being finalized.

**B. Brown's Mill Brownfield Assessment Grant**

The contracts between the CT DECD Brownfield program and the Town have been finalized and executed. The contracts will be sent back to the program administrator who will give final approval. The project will conduct a supplemental Phase I Environmental Site Assessment and a Phase II Environmental Site Assessment on the Browns Mill property on Comstock Bridge Road. Alta Environmental has been kept in the loop, as soon as final approval has been given, Alta can commence the assessment activities, hopefully within the next month.

5. **Any Other Business Deemed Necessary:**

Election of Officers was tabled until a full OSAC membership was present.

6. **Adjournment**

Mary Stevens motioned to adjourn the Regular 1/14/22 Meeting of the Open Space Advisory Committee. Seconded by Kris Barnard. All members voted in favor. Motion Carried.

Chairman Will Hochholzer adjourned the December 13, 2021 OSAC Meeting at 6:32pm

Respectfully Submitted,  
Jay Gigliotti