

**Norton Park Committee  
Meeting Minutes  
Thursday, October 24, 2019  
Colchester Town Hall @ 7:00pm**

**MEMBERS PRESENT:** Nan Wasniewski, Katherine Koskiba, Robert Misbach, Patrick Reading, Kevin Byrne, Julianna Cameron, Linda Pasternak

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Board of Selectmen Liaison Denise Mizla, A Norton, N Norton, M Slade, D Wasniewski and one citizen

1. **Call to Order** – D Mizla called the meeting to order at 7:00 pm.
2. **Charge** – D Mizla read the committee charge.
3. **Election of Chair and Vice Chair** – Each member shared their background and what they bring to the committee. Patrick Reading moved to appoint R Misbach as chair, seconded by K Byrne. Unanimously approved. MOTION CARRIED.  
R Misbach moved to appoint N Wasniewski as vice chair, seconded by P Reading. Unanimously approved. MOTION CARRIED.
4. **Set Future Meeting Dates** – Discussion on project timeline to be about a year. At the next meeting PW Director J Paggioli will give the time frame of when the clean-up will be complete. He will also give a framework of the project and what is feasible. Discussion on establishing a trail along the river. Wetland Enforcement Officer, J Gigliotti, will also be invited to talk about the airline trail portion. D Mizla reviewed agenda items, posting the meeting schedule, and general meeting rules and procedures. The next meeting date is November 13, 2019 at 6:30pm Town Hall room 1. The group will set the year meeting schedule at the next meeting.
5. **Next Steps** – Walk through of the property should be schedule with the PW Director. Two potential dates selected, 11/10 at 2pm or 11/16 at 8am. D Mizla will follow up with PW Director to see which date works for him. She will notify the group when confirmed. Discussion on gathering historical data on the property. Discussion on fundraising opportunities and site visits to other parks.
6. **Citizen's Comments** – Dave Wasniewski gave information on a state historian and possible grant opportunity.
7. **Adjourn** – N Wasniewski moved to adjourn at 8:19 p.m., seconded by K Kosiba. Unanimously approved. MOTION CARRIED.

Submitted by,



Tricia Dean, Clerk

Attachment:

Norton Park Committee charge

RECEIVED  
COLCHESTER, VT  
2019 OCT 25 PM 12:30  
*Gale Furrman*  
GALE FURMAN  
TOWN CLERK

## **Norton Park Committee Charge**

### **Objective:**

The objective of this document is to provide a specific statement of scope to direct the Norton Park Committee in their charge that they serve as an advisory committee for the design of the Norton Park.

### **Project Scope:**

The Norton Park Committee shall develop a design plan for the property with input from the Public Works Director, the community, and the Board of Selectmen.

### **Project will include:**

1. An open access, walking park to support passive recreational activities for all and taking into account safety, accessibility and historical considerations, as considered appropriate by the Public Works Director and the Board of Selectmen.
2. Signage, Plaques and land markers

### **Project may include:**

1. Grant money
2. Possible funding from town
3. Committee sponsored fundraisers
4. Donations from community

### **Project will not include:**

Changes to existing natural land and waterway formation.

The expected results of the project shall be achieved through the planning, design and layout of the existing land and proximity to the river.