

TOWN OF COLCHESTER
Memorial Day Parade Committee Meeting
27 March 2024 – 6:00pm
First Selectmen's Conference Room

Minutes

RECEIVED
COLCHESTER, CT
2024 APR -3 AM 11:46
Gayle Furman
TOWN CLERK

Members Present: Chairman D. Henderson, A. Letendre, D. Johnson, T. O'Meara,
N. Treacarten, Sergeant Z. Cash

- 1. CALL MEETING TO ORDER:** Chairman Henderson called the meeting to order 18:34pm
- 2. REVIEW PREVIOUS MINUTES:** No discussion.
- 3. REVIEW TASKERS:** Members reviewed the task list.
 - T. O'Meara share the Parade Theme: Colchester remembers WWII where Colchester's PCF William J Johnston earned the congressional medal of honor. All members were in favor.
 - A. Letendre will speak to Grand Marshall prospects.
 - A. Letendre confirmed Press Release was sent, will include Theme in next one.
 - D. Hendreson confirmed the program is underway.
 - A. Letendre suggested the First Selectmen and Rec department send out newsletter in their news blasts.
 - Grand Marshall Vehicle procurement – members confirmed that's done.
 - Flags will be order by T. O'Meara at a cost of \$814.95
 - PA system, Sgt. Cash checked with Parks and Recreation department – Tiffany has one for the committee to use.
 - Participant Drop off will be discussed at next meeting with Sgt. Cash
 - D. Henderson shared the cost for flags with holders 30 flags at 30-60\$ per flag, Costco has them for \$30.00.
 - First Selectman's office shared that the State Road permit was approved and shared with PD, PWD, and Town Engineer.
 - Members discussed the budget.
 - Sgt. Z. Cash confirmed he will get the Cadet Radios and will look into a Fly over.
 - Al Letendre contacted the Buglers
 - Members confirmed future meeting dates and times as follows:
 - 4/10/24 7:00pm FS conference room
 - 4/24/24 6:00pm FS conference room
 - 5/8/24 7:00pm FS conference room
 - 5/22/24 6:00pm FS conference room
 - Members discussed tasks for next meeting: Guest speaker and Planning in and out of Bacon Academy
- 4. MOTION FOR ADJOURNMENT**
 - A. Letendre MOVED to adjourn at 7:06pm. Dave Johnson SECONDED. MOTION CARRIED 5:0.

Respectfully submitted,

Taryn Scott, Executive Assistant to the First Selectman